

COST OF TENDER
DOCUMENT Rs.
250/-



**NATIONAL INSTITUTE OF FASHION TECHNOLOGY,
Bangalore**

TENDER DOCUMENT
FOR

**SUPPLYING AND FIXING OF FIRE EXTINGUISHERS IN VARIOUS BLOCKS AT
NIFT CAMPUS, BANGALORE**

FORM NO: Tender No.13/FIRE EXTINGUISHERS/2011-12

Date of Issue & receipt No.: _____

Tender form issued to _____

Time schedule for tender process

Date of publication of tender notification	22.01.2012
EMD	Rs. 2000/-
Sale of tender document commences from	23.01.2012
Last date of sale of tender documents	06.02.2012 up to 10.30 AM
Last date for receipt of duly filled in tenders	06.02.2012 up to 11.00 AM
Date and time of the opening tenders	11.30 A.M on 06.02.2012

Note: This tender document contains 9 pages and bidders are requested to sign on all the pages. The Technical bid & financial bid should be sealed in separate covers duly super scribed as 'Technical Bid' & 'Financial Bid' in the appropriate covers & both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed as 'Tender for supplying and fixing of fire extinguishers in various blocks at NIFT campus, Bangalore'.

NIFT CAMPUS, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector – I,

H.S.R. Layout, Bangalore – 560 102

Phone: 91-80- 22552550 to 56 Fax no. 91 80 22552566

Web: <http://www.nift.ac.in>

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology (NIFT) is a premier educational institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. The Bangalore Centre has been set up since July, 1997 with undergraduate and post graduate programmes.

TENDER NOTICE:

NIFT invites sealed Tenders under two Bid systems **for supplying and fixing of fire extinguishers in various blocks at NIFT campus, Bangalore** from the firms/agencies who have qualified in the field of supplying fire safety devices and fire safety services as per the quantity and specification mentioned in price bid. The tender bids duly-filled in all respects and enclosing necessary documents shall be addressed to **The Registrar, National Institute of Fashion Technology, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector-I, HSR Layout, Bangalore – 560 102** so as to reach this office on or before 11.00 AM, 06th February, 2012 or the tender shall be dropped in the Tender Box placed at 'A' Block of NIFT, Bangalore Centre as per the time schedule mentioned above.

Technical Qualifying Criteria:

1. Firm should have a minimum turnover Rs. 5 Lakhs (per year) (Kindly enclose Balance Sheet and TDS Return for the previous year).
2. The Firm should have all the necessary registrations of the Govt. under the Shops and Establishment Act, PAN Number, VAT Registration for Karnataka, CST, Service Tax, Sale Tax and Exercise Duty (If applicable) etc. (enclose all the documents)
3. The Tender forms may be obtained from the NIFT Administrative Department at the above address from 23.01.2012 onwards (Monday to Friday during office hours from 10.00 AM to 5.00 PM) on payment of Rs.250/- (Rupees two hundred and fifty only) in the form of Cash/DD Drawn in favour of NIFT payable at Bangalore towards the cost of Tender document (Nonrefundable). The Tender forms may also be down loaded from the NIFT's web site www.nift.ac.in/bangalore. The Tenderer who have downloaded the Tender forms from the web site should insert a DD for Rs.250/- drawn in favour of NIFT, Bangalore payable at Bangalore towards the cost of Tender form (Nonrefundable) along with the technical bid in the sealed cover. In case of claiming exception from payment of cost of tender form, a copy of the certificate from the concerned authority for obtaining such exception should be enclosed in the technical bid.

TENDER TERMS & CONDITIONS:

1. The rate offered must be filled in the proforma of the tender form (Part II Price bid). Any correction/over writing/insertion should be initialed by the tenderer in the price bid attached with this document.
2. Tender Document fee is Rs. 250/- per document. No tenderer shall be issued more than one tender form.
3. The rate quoted in the price bid must be inclusive of all taxes and F.O.R. NIFT Office premises.
4. These rates will be valid for 90 days from the date of opening of tender document.
5. Last date of receipt of sealed tender documents is 06th February, 2012 up to 11.00 AM.
6. Tenderer shall enclose the Earnest Money Deposit in the form of a demand draft/pay order for Rs. 2000/- (Rupees two thousand only) of any Scheduled Bank/Axis Bank/ HDFC Bank/ IDBI Bank/ICICI Bank in favour of NIFT Bangalore payable at Bangalore. Tender document without EMD shall be rejected.
7. The EMD of unsuccessful bidders will be refunded within 15 working days of opening of price bid except EMD of lowest bidder. Tenderers who satisfies the technical conditions stipulated in the tender document and who have enclosed all the documents required will only be considered as qualified Tenderers after the technical evaluation. The tenders of such qualified Tenderers alone will be considered for "Opening the Price Bid Envelope". **For the items mentioned in Part II Price bid, the lowest unit price quoted for all the items or for any of the item whichever competitive is the criterion for selection of issue of supply order.** However NIFT reserves the right of placing the orders to any of the Tenderers.
8. The successful tenderer will have to deposit 5% of the total bid amount as security deposit and this will also be treated as Performance Guarantee. Part of this amount will be adjusted against the EMD deposited along with the tender document by the tenderer. The balance amount will have to be deposited in the form of Demand Draft in favour of NIFT, payable at Bangalore at any branch of Scheduled Bank/Axis Bank/ HDFC Bank/ IDBI Bank/ICICI Bank by the successful tenderer within 5 working days of the receipt of the Purchase Order failing which the Purchase Order will be treated as cancelled and the EMD amount will be liable to be forfeited. The Security Deposit of the successful bidder will be retained till the ordered quantity/quality of the materials supplied to the Institution and it will be returned after successful supply of the ordered materials and completion of Scheduled items and no interest will be paid for security deposit.
9. No tenderer will be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates the EMD amount deposited by him will be forfeited and he will be disqualified from participating in any future tender of the Institute.
10. Rates should be offered unconditionally and if rates are submitted with any conditions, such tenders are liable to be rejected.
11. If the tenderer fails to supply the ordered quantity within stipulated time frame, the Institute will have the right to purchase the ordered quantity of ordered materials from any other alternative sources and the contract of such firm/agency will be liable to be terminated and the Security Deposit will be forfeited. The Institute will have the right to impose penalty for the delay of supply of ordered quantity of materials and also to recover the excess amount

would be involved for supply of materials from alternative sources from any dues payable to the supplier.

12. The agency should enclose self-attested copies of Shops and Establishment registration, VAT registration, Service Tax, Sales tax and letter of allotment of PAN/PAN Card under the Income Tax Act failing which tender will be liable to be rejected. Tenderer will have to produce all these original documents at any time demanded by the Institute.
13. NIFT reserves the right to reject any or all tender documents without assigning any reason thereof.
14. Required materials shall be supplied with at least 1 year guarantee from the date of verification & acceptance by NIFT.
15. The tentative places where the fire extinguishers are to be fixed are shown in Annexure – A. The intended tenderers may inspect the NIFT Bangalore campus during working hours on any working day from 9.00 AM to 5.30 PM and may also quote their suggestions if any in providing Fire Extinguishers in NIFT campus.
16. The defective equipment shall be replaced by the agency without any additional charges during the guarantee period of supplied equipment, otherwise Performance Guarantee shall be liable to be forfeited and in all the matters the decision of the Director, NIFT Bangalore will be final. The replacement will have to be carried out within 7 days from the date of intimation received from the Institute.
17. Payment of the supply will be released after verification and satisfactory completion of order.
18. Tenderer must sign along with company seal on each and every page of the tender document as token of the acceptance of tender conditions.
19. If any malafide intention is observed by NIFT, the agency shall not be eligible for further tenders.
20. Tenderer must have to quote item wise rates, consolidated rates will not be considered and tender will be liable to be rejected.
21. NIFT Bangalore reserves the right to change the quantity/ upgrade the criteria/ drop any item or part thereof/extension of delivery date at any time before placing the purchase order.
22. The successful bidder will have to supply and install the equipment ordered within 15 days of the issuance of the purchase order, failing which the firm will have to bear the entire cost of the alternate arrangement or the fine as decided by the NIFT.
23. In the event of failure of the successful tenderer to supply and to deliver the ordered equipment within the stipulated time, without prejudice to other remedies under the contract, a penalty equivalent to 0.5% (Half Percent) of the value of delayed goods will be levied per week up to a maximum of 5% of the contract value. If requested by the tenderer, it is the discretion of the Director, NIFT Bangalore to grant extension of time with penalty/without penalty.
24. In case of any dispute raised by the supplier, a representation will be made only by the authorized representative of the supplier and the decision of the Director NIFT – Bangalore will be binding on the supplier.
25. In case of any dispute the Jurisdiction of Court will be Bangalore.

PART – I TECHNICAL BID

Registration Details (whichever is applicable and attach copy):

Name of the Tenderer : _____

Address : _____

: _____

: _____

Pin Code No. : _____

Tel. No. : _____

Mobile No. : _____

Fax No. : _____

Status of the Company : _____

(Pls. Tick mark as applicable): Proprietor/Partnership/Company

Name of the Company

Sl. No.	Registration Under	Registration Under	Valid upto	Remark
1	Firm/Company Registration			
2	PAN Card No.			
3	VAT Reg. No./ Sale Tax No.			
4	Annual turn Over			
5	Income tax return			
6	Service Tax No			
7	Any other additional information			

Note 1: All the above copies of documents to be sealed in the technical bid cover along with EMD and the cost of tender for downloading the documents from NIFT's web site.

Note 2: This tender document contains 9 pages and bidders are requested to sign on all the pages. The Technical bid (Part I Technical bid) & the Price bid (Part II Price bid) should be sealed in separate covers.

Note 3: Tenders not accompanied with above information & documents in support of the same may be summarily rejected.

Details of EMD (to be attached with the Tender Document):

Amount	Rs. 2000/-
In favour of & payable at	NIFT payable at Bangalore.
DD / Pay Order No. & Date	
Drawn on	

Last Date of issuing of Tender Forms: Up to 10.30 AM, 06th February, 2012

Last Date of Submission of Tender : On or before 11.00 AM, 06th February, 2012

UNDERTAKING

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Date: (Signature with full name & Seal of the Tenderer)

PART – II PRICE BID

Schedule:

Sl. No.	Description	Approximate Qty.	Rate.
1.	Supplying and fixing of approved 2 Kg. capacity Clean Agent Fire extinguishers, stored pressure fitted with built in pressure gauge with solid stainless steel body to withstand high temperature, temper proof safety seal, effective on Class A, Class B, Class F & Electrically started fires, controllable discharge mechanism with leak detection tested certificate, ISI & EN approved with warranty including cost of fixtures, labour charges, transportation to NIFT Bangalore campus etc, complete as per specification and direction of Engineer in charge.	20 Nos.	
2.	Supplying and fixing of approved 5 Kg. capacity ABC Dry powder Fire extinguishers, stored pressure fitted with built in pressure gauge. The Extinguishers comes with controllable discharge mechanism with test certificate, range of 4 mtr. and applicable on Class A,B,C & Electrically started fire, ISI & EN approved with warranty including cost of fixtures, labour charges, transportation to NIFT Bangalore campus etc, complete as per specification and direction of Engineer in charge.	24 Nos.	
3.	Supplying and fixing of approved 10 Kg. capacity ABC Dry powder Fire extinguishers, stored pressure fitted with built in pressure gauge. The Extinguishers comes with controllable discharge mechanism with test certificate, range of 4 mtr. and applicable on Class A,B,C & Electrically started fire, ISI & EN approved with warranty including cost of fixtures, labour charges, transportation to NIFT Bangalore campus etc, complete as per specification and direction of Engineer in charge.	2 Nos.	

Note: *The total No. of Fire Extinguishers may vary at the time of execution.*

UNDERTAKING

I/We hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Date: **(Signature with full name & Seal of the Tenderer)**

Annexure – A
Requirement of fire extinguishers in NIFT campus.

A block:

Ground floor:	Inside:	1 No. 2 Kg. Clean Agent.
	Entrance:	1 No. 5 Kg. ABC Dry Powder.
First floor:	Entrance:	1 No. 5 Kg. ABC Dry Powder.
Second floor:	Entrance:	1 No. 5 Kg. ABC Dry Powder.

B block:

Basement floor:	Inside:	1 No. 5 Kg. ABC Dry Powder.
	Circular knitwear machine (UPS):	1 No. 2 Kg. Clean Agent.
Ground floor:	Outside:	1 No. 5 Kg. ABC Dry Powder.
	UPS Room:	1 No. 2 Kg. Clean Agent.
First floor:	Hall:	1 No. 2 Kg. Clean Agent.
	Entrance:	1 No. 5 Kg. ABC Dry Powder.
Second floor:	Class Rooms:	1 No. 2 Kg. Clean Agent.
	Entrance:	1 No. 5 Kg. ABC Dry Powder.
Third floor:	Class Rooms	1 No. 2 Kg. Clean Agent.
	Entrance:	1No. 5 Kg. ABC Dry Powder.

C block:

Ground floor:	AD Lab:	1 No. 2 Kg. Clean Agent.
	Class Rooms:	1 No. 5 Kg. ABC Dry Powder.
First floor:	Weaving lab:	1 No. 5 Kg. ABC Dry Powder.
	Server room:	1 No. 2 Kg. Clean Agent.
Second floor:	GC Lab:	1 No. 5 Kg. ABC Dry Powder.
	Lab:	1 No. 2 Kg. Clean Agent.
Third floor:	Computer Lab:	1 No. 2 Kg. Clean Agent.
	Class Rooms:	1 No. 5 Kg. Dry ABC Powder.

D block:

Ground floor:	Hall:	1 No. 5 Kg. ABC Dry Powder
	2 Rooms:	2 Nos. 2 Kg. Clean Agent.
Canteen:	Electrical panel room:	1 No. 5Kg. ABC Dry Powder.
First floor:	Hall:	1 No. 2 Kg. Clean Agent.
	2 Rooms:	2 Nos. 2 Kg. Clean Agent.
	Corridor:	1 No. 5Kg. ABC Dry powder.
	Surface Design Lab:	1 No. 2 Kg. Clean Agent.
	TD Labs:	2 Nos. 2 Kg. Clean Agent.
Second floor:	2 Rooms:	2 Nos. 2 Kg. Clean Agent.

E block:

Ground floor:	Corridor:	1 No. 5 Kg. ABC Dry Powder.
First block:	Corridor:	1 No. 5 Kg. ABC Dry Powder.
Second floor:	Corridor:	1 No. 5 Kg. ABC Dry Powder.
Third floor:	Corridor:	1 No. 5 Kg. ABC Dry Powder.

F block:

Ground floor:	Corridor:	1 No. 5 Kg. ABC Dry Powder.
First block:	Corridor:	1 No. 5 Kg. ABC Dry Powder.
Second floor:	Corridor:	1 No. 5 Kg. ABC Dry Powder.
Third floor:	Corridor:	1 No. 5 Kg. ABC Dry Powder.
Fourth floor:	Corridor:	1 No. 5 Kg. ABC Dry Powder.
Fifth floor:	Corridor:	1 No. 5 Kg. ABC Dry Powder.

DG Room:

2 Nos. 10 Kg. ABC Dry Powder.
1 No. 5 Kg. ABC Dry Powder.

Auditorium: 3 Entrances: 3 Nos. 5 Kg. ABC Dry Powder.

Approximate total No. of Fire Extinguishers required in NIFT campus:

2 Kg. Clean Agent:		20
5 Kg. ABC Dry Powder.	29 – 5 (Existing) =	24
10 Kg. ABC Dry Powder:		2