



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/4869659  
Dated/दिनांक : 18-04-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	09-05-2024 20:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	09-05-2024 20:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Textiles
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Nift Institute Of Fashion Technology (nift) Head Office New Delhi
Office Name/कार्यालय का नाम	Nift Campus Near Gulmohar Park Hauzkhas, New Delhi 110016
Item Category/मद केटेगरी	Custom Bid for Services - Virtual Tour Utility Service along with 360degree Video
Contract Period/अनुबंध अवधि	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	10 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes

**Bid Details/बिड विवरण**

<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	510000
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज़ ब्रेकअप आवश्यक है</b>	Yes

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	AXIS BANK LTD
EMD Amount/ईएमडी राशि	25000

**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	AXIS BANK LTD
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	26

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Senior Assistant Director

NATIONAL INSTITUTE OF FASHION TECHNOLOGY No-21, NIFT Campus, 16th Cross, 27th Main Road, Sector -1, HSR

### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

### MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.  
[OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**GEM Availability Report ( GAR):**[1713444102.pdf](#)

**Introduction about the project /services being proposed for procurement using custom bid functionality:**[1713446594.pdf](#)

**Pre Qualification Criteria ( PQC ) etc if any required:**[1713446604.pdf](#)

**Scope of Work:**[1713446609.pdf](#)

**Service Level Agreement (SLA):**[1713446615.pdf](#)

**Payment Terms:**[1713446619.pdf](#)

**Penalties:**[1713446622.pdf](#)

**Project Experience and Qualifying Criteria Requirement:**[1713446632.pdf](#)

**Buyers are requested to upload the format for price breakup of the lumpsum offering to be provided by the service provider (Please provide the format if financial upload required is selected as "Yes" while creating Bid):**[1713446655.pdf](#)

**Pre Bid Detail(s)**

Pre-Bid Date and Time	Pre-Bid Venue
24-04-2024 11:00:00	No21, NIFT Campus, 16 Cross, 27 Main Road, Sector - 1HSR Layout, BENGALURU, 560102

**Custom Bid For Services - Virtual Tour Utility Service Along With 360degree Video ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Virtual Tour Utility Service along with 360degree Video
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Nagaraj .T.R.	560102,NATIONAL INSTITUTE OF FASHION TECHNOLOGY, C.A. Site 21, 16th Cross, 27th Main, HSR Layout, Sector-1, BENGALURU	1	N/A

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 3. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

### 4. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

National Institute of Fashion Technology  
payable at  
Bengaluru

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### 5. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

National Institute of Fashion Technology  
payable at

Bengaluru

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

#### 7. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

##### **A. TECHNICAL SPECIFICATION & SCOPE OF WORK**

1. The **LivePano 360 video** (16K or higher resolution) shall be of high quality and free of distortion (Indoor & Outdoor areas) which shall allow viewers to pan and zoom around the scene (Should not be pixelated when it will be zoomed).
2. The Panorama Images (16K resolution or higher resolution) shall be ensured that the virtual tour is of the highest quality (Should not be pixelated when it will be zoomed).
3. The use of a high-end drone to capture Aerial views (16K resolution or higher resolution) of the campus. For such purpose, proper drone flying licence ID is required. In case Drone flight is not allowed due to local Police/ Administration, aerial shots from roof of Campus buildings shall be used.
4. Professional voiceover as script provided by NIFT, on every Panorama or 360 video.
5. The six different delivery formats to ensure that the virtual tour can be accessed by a wide range of users.
6. All virtual tour hosted on AWS cloud with CDN (Content Delivery Network) shall be free for 2 years or uploaded on NIFT web server.

**Note:** Auto stitch 360 camera quality is not acceptable.

##### **I. Content**

- ü All content must be created & edited through genuine license software. All content should be original and copywriter free and it will be the property of NIFT after delivery. NIFT have all right reserved to use content in any form.

##### **II. Deliverable:**

- Ø Deliver the virtual tour in six different formats:
  - ü Online walkthrough
  - ü Offline walkthrough
  - ü 360 Video
  - ü Normal video (FHD mp4)
  - ü Kiosk version
  - ü VR version

**Note:** All open file should be without company watermark or any footprint of company

##### **III. Photography:**

- ü Take 360-degree photos of the entire campus, including both indoor and outdoor areas.
- ü Use the drone to take aerial photos of the campus.
- ü Make sure that all photos are high quality and free of distortion.

##### **IV. Videography:**

- ü Create a LivePano video of the administrative authorities.
- ü The video should be 360-degrees and should allow viewers to pan and zoom around the scene. (Should not be pixelated when it will be zoomed).
- ü Greenscreen or chromakey Videos should be added on side if required.

##### **V. Editing:**

- ü Stitch together the 360-degree HDR photos to create a virtual tour.
- ü Add hotspots to the virtual tour so that viewers can navigate between different scenes.

ü Add text and images to the virtual tour to provide additional information about the campus.

**VI. Equipment:**

- ü DJI Inspire 2 drone (Or Higher).
- ü DSLR camera Canon EOS R5 (Or Higher) with 8mm fisheye lens Canon.
- ü Tripod, launchpad, Drone fly licence.
- ü All Proper Licenced software's (Purchase bill against firm should submitted)

**Other Terms & Conditions:**

1. The selected service provider shall complete the delivery of product within 01 Month of placing the Sanction Order.
2. One-year updation shall be included in quotes which means any textual, arrow and informative changes, which can done statically on server side
3. 2 Year AWS Cloud hosting shall be included in quote which means virtual four hosting on AWS server which fastest server at present in world. So, no delay faced by user.
4. Total spots including aerial shots shall be **50 (fifty) including 2 aerial, 47 Ground and 1 LivePano**. In case the number of spots is reduced/ increased based on site requirement payment shall be made proportionately.
5. Quoted charges are all inclusive. Payment shall be made on completion of work including deliverables as per the satisfaction of buyer.
6. The bidder must not be blacklisted/ debarred/ suspended by any Government Semi Government/ GeM/ PSU/ Banks/ University/ Educational Institute/ Autonomous body/ e- procurement/ GEM Portals etc. due to any reason. The required undertaking shall be submitted by the authorized person of the bidder with the technical bid.
7. Bidder must have completed three successful similar projects for any institution in India in any last 3 financial years (2022-23, 2021-2022 & 2020-21). Links or the virtual tours be attached in bid as proof.
8. The successful bidder shall deposit 5% of contract value as Performance Security Deposit which shall be retained for 2 years (Hosting Period). Performance Security shall be released only after successful completion of hosting period.

**8. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Service provider should have registered office at Consignee place (Bengaluru). Proof of Rental agreement cannot be considered as registered for office at Consignee Place

**Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.

5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---





**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**  
**No-21, NIFT Campus, 16<sup>th</sup> Cross, 27<sup>th</sup> Main Road, Sector -1,**  
**HSR Layout, BENGALURU - 560102**

**NIT No:2 / 2024-25 Virtual Tour Utility Service along with 360-degree Video**

**A. TECHNICAL QUALIFYING CRITERIA**

1. Service provider should have registered office at Consignee place (Bengaluru). Proof of Rental agreement cannot be considered as registered for office at Consignee Place
2. Preference will be given to service provider with experience in any service NIFT Centers, and/or with reputed institutes (like /IIT/ NIT/ NID or any other National Importance educational institution and/or service provider), and/ or with State /Central Government/ PSU/ statutory bodies/Autonomous bodies etc.,
3. The bidder should have at least three-year experience in providing workforce to Central/ State Government Organizations/ banks/ autonomous organizations or reputed educational institutions.
4. Annual Turnover:
  - a. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document.
  - b. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant indicating the turnover details for the relevant period shall be uploaded with the bid.
  - c. Copy of the Annual Turnover and ITR for the past consecutive three years should be submitted, the annual turnover of the Agency by way of providing similar services, in the last three year. The minimum average annual turnover for past three years should not be less than Rs.10,00,000/- (Rupees Ten Lakhs only), and IT returns, copy of audited Statement of Profit & Loss and Income tax returns with matching PAN No. must be enclosed.
5. The bidder must have executed at least one single order of 80% values of the bid or 2 order each of 50% value of the bid or 3 orders each of 40% value of the Bid similar service(s) in last three years to Govt/ PSU/ Limited Company. Copy of agreement/ Work order must be attached issued by the concerned organizations.
6. The bidder should have valid PAN and GST Registration
7. **Earnest Money Deposit (EMD)** of Rs.25000/- drawn in favor of **National Institute of Fashion Technology, Bengaluru** and payable at **Bengaluru**, should scan and uploaded and the hard copy should reach this office within two days from the last date for submission of online bids OR EMD exception details submitted along with **Enclosure - I**
8. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer along with **Enclosure-I**.
9. Any other certificates, client list and documents which the contractor would like to enclose to substantiate his stand in the field as a contractor proven ability.
10. The Service provider/ Agency should submit undertaking & Acceptance in letter head in original stationery in the prescribed format (**Enclosure-II**).
11. All the details in **Annexure-I** should be submitted by the bidder

## **B. PERFORMANCE SECURITY DEPOSIT (SD)**

1. The successful bidder shall deposit 5% (five percent) of the contract value as performance Security Deposit (SD) within seven days in form of Demand Draft would be deposited with NIFT by the contractor along with execution of agreement on nonjudicial bond paper, which is non-interest performance security deposit. This amount shall be refunded on completion of the contract after adjusting dues if any, to the contractor.
2. This Security Deposit will not bear any interest. The Security Deposit will be refunded 60 days after satisfactory completion of the contract.
3. The whole amount of the security deposit shall be liable to be forfeited in case of breach of any of the terms agreed upon by the contractor. The security deposit shall also be liable to appropriation against any dues payable to the NIFT, under the agreement or any expenses that may be incurred by NIFT, as a result of negligence or such acts and omissions on the part of the contractor or the persons deployed by him at NIFT. In the event of appropriation of security deposit fully or partly the contractor shall immediately make good the amount so appropriated from the security deposit in the form of demand draft failing which it shall be adjusted from the amount payable to the contractor.

## **C. FINANCIAL QUALIFYING CRITERIA**

1. Financial bid of those bidders who are evaluated as technically qualified only will be considered for opening.
2. The rate quoted in the price bid must be inclusive of all charges, taxes and F.O.R. NIFT Office premises and no extra payment what so ever on any account will be payable to the contractor.
3. Rates should be offered unconditionally and if rates are submitted with any conditions, such tenders are liable to be rejected.
4. Breakup of the Financial bid for unit charges should be upload in the given proforma separately as per GeM provision (**Annexure - II**)

## **D. TECHNICAL SPECIFICATION & SCOPE OF WORK**

1. The **LivePano 360 video** (16K or higher resolution) shall be of high quality and free of distortion (Indoor & Outdoor areas) which shall allow viewers to pan and zoom around the scene (Should not be pixelated when it will be zoomed).
2. The Panorama Images (16K resolution or higher resolution) shall be ensured that the virtual tour is of the highest quality (Should not be pixelated when it will be zoomed).
3. The use of a high-end drone to capture Aerial views (16K resolution or higher resolution) of the campus. For such purpose, proper drone flying licence ID is required. Incase Drone flight is not allowed due to local Police/ Administration, aerial shots from roof of Campus buildings shall be used.
4. Professional voiceover as script provided by NIFT, on every Panorama or 360 video.
5. The six different delivery formats to ensure that the virtual tour can be accessed by a wide range of users.
6. All virtual tour hosted on AWS cloud with CDN (Content Delivery Network) shall be free for 2 years or uploaded on NIFT web server.

**Note:** Auto stitch 360 camera quality is not acceptable.

### **I. Content**

- ✓ All content must be created & edited through genuine license software. All content should be original and copywriter free and it will be property of NIFT after delivery. NIFT have all right reserved to use content in any form.

## **II. Deliverable:**

- Deliver the virtual tour in six different formats:
  - ✓ Online walkthrough
  - ✓ Offline walkthrough
  - ✓ 360 Video
  - ✓ Normal video (FHD mp4)
  - ✓ Kiosk version
  - ✓ VR version

**Note:** All open file should be without company watermark or any footprint of company

## **III. Photography:**

- ✓ Take 360-degree photos of the entire campus, including both indoor and outdoor areas.
- ✓ Use the drone to take aerial photos of the campus.
- ✓ Make sure that all photos are high quality and free of distortion.

## **IV. Videography:**

- ✓ Create a LivePano video of the administrative authorities.
- ✓ The video should be 360-degrees and should allow viewers to pan and zoom around the scene. (Should not be pixelated when it will be zoomed).
- ✓ Greenscreen or chromakey Videos should be added on side if required.

## **V. Editing:**

- ✓ Stitch together the 360-degree HDR photos to create a virtual tour.
- ✓ Add hotspots to the virtual tour so that viewers can navigate between different scenes.
- ✓ Add text and images to the virtual tour to provide additional information about the campus.

## **VI. Equipment:**

- ✓ DJI Inspire 2 drone (Or Higher).
- ✓ DSLR camera Canon EOS R5 (Or Higher) with 8mm fisheye lens Canon.
- ✓ Tripod, launchpad, Drone fly licence.
- ✓ All Proper Licenced software's (Purchase bill against firm should submitted)

## **Other Terms & Conditions:**

1. The selected service provider shall complete the delivery of product within 01 Month of placing the Sanction Order.
2. One-year updation shall be included in quotes which means any textual, arrow and informative changes, which can done statically on server side
3. 2 Year AWS Cloud hosting shall be included in quote which means virtual four hosting on AWS server which fastest server at present in world. So, no delay faced by user.
4. Total spots including aerial shots shall be **50 (fifty) including 2 aerial, 47 Ground and 1 LivePano**. In case the number of spots is reduced/ increased based on site requirement payment shall be made proportionately.
5. Quoted charges are all inclusive. Payment shall be made on completion of work including deliverables as per the satisfaction of buyer.
6. The bidder must not be blacklisted/ debarred/ suspended by any Government Semi Government/ GeM/ PSU/ Banks/ University/ Educational Institute/ Autonomous body/ e- procurement/ GEM Portals etc. due to any reason. The required undertaking shall be submitted by the authorized person of the bidder with the technical bid.
7. Bidder must have completed three successful similar projects for any institution in India in any last 3 financial years (2022-23, 2021-2022 & 2020-21). Links or the virtual tours be attached in bid as proof.
8. The successful bidder shall deposit 5% of contract value as Performance Security Deposit which shall be retained for 2 years (Hosting Period). Performance Security shall be released only after successful completion of hosting period.

**ENCLOSURE – I**

FORMAT OF BID SECURITY DECLARATION FROM BIDDERS  
IN LIEU OF EMD  
(On Bidders Letter head)

I / We, the authorized signatory of M/s ..... ,  
participating in the subject tender No . ..... for the item / job  
of ..... , do hereby declare :

That I / we have availed the benefit of waiver of EMD while submitting our offer against  
the subject Tender and no EMD being deposited for the said tender.

That in the event we withdraw / modify our bid during the period of validity Or I/we fail to  
execute formal contract agreement within the given timeline OR I/we fail to submit a  
Performance Security within the given timeline Or I/we commit any breach of Tender  
Conditions / Contract which attracts penal action of forfeiture of EMD and I/we will be  
suspended from being eligible for bidding / award of all future contract(s) of National  
Institute of Fashion Technology (All Centers) for a period of one to three year from the  
date of committing such breach.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory .....

Company Name (with seal).....

**ENCLOSURE – II**

**UNDERTAKING & DECLARATION BY THE SERVICE PROVIDER  
(On the Service Provider Letter Head)**

I/ We have carefully gone through the various terms and conditions and offer to provide in services at NIFT Bengaluru. We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. We have acquired sufficient knowledge about the requirement of the Institute premises and the hostels and have adequate ourselves with the tasks required to be carried out, before making this offer.

I/ We having our office at .....

declare that I/ We have never been blacklisted/ debarred from participating in contracts by any state Government/ Central Government or any State/ Central PSU and not having any vigilance/ CBI/ Court cases are pending against the firm has been registered/ is pending against us.

I/ We hereby declare that all the statement made and submitted are true and complete to the best of my/ our knowledge. In case the submitted information found false. I/ We are fully aware that the tender/ contract will be rejected/ cancelled and EMD/ Security Deposit shall be forfeited and the contract may be terminated.

We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place : \_\_\_\_\_

Dated : \_\_\_\_\_

Name & Signature of authorized person of the firm

**ANNEXURE – I****CHECK LIST FOR SUBMISSION OF BID**

Agency is requested to fill this check list and ensure that all details/documents have been furnished as called for in this tender duly filled in, signed & stamped

Please tick (✓) the box and ensure compliance:

SI No.	Details	Yes	No	If Yes Page No(s).
	EMD – DD of <b>Rs.25000/- OR</b> EMD exception details submitted along with Enclosure - I			
	Undertaking & Declaration letter by the service provider (on original stationery) Enclosure - II			
	Signed all the pages of tender documents and enclosed			
	Copy of Shop and Establishment certificate			
	Copy of Company Registration Certificate			
	Copy of PAN Card			
	GSTIN Registration No.			
	Copy of IT returns for last three years			
	List of three successfully completed three similar projects from any institution in India in any last 3 financial years (2022-23, 2021-2022 & 2020-21). Links or the virtual tours be attached in bid as proof			
	Copy of Audited Balance Sheets and Profit & Loss Statements for last three years 2020-2021, 2021-2022, 2022-2023			
	Letters of reference from the previous organizations with regard to work done with complete contact details of concerned officials in those projects with telephone numbers, address, email, etc. along with scope of work. Submitted? Or as per GEM tender condition			
	Duly filled breakup of the Financial bid place separately as per GeM provision (Annexure - II)			
	(Any other detail Specify)			

**Note: Please read Tender carefully and fill up the above information**

- Experience of the Tenderer: (Experience of relevant and similar work completed during last three years preceding March, 2023 and on-going works. Separate sheet for each work may be used).
- Supporting documents like copies of work orders, completion certificates and performance certificates from the client in support of each of the above projects to be furnished.
- List of clients including Links or the virtual tours be attached in bid as proof.
- Any other information.

**Date: -****Place: -****Signature of authorized person with stamp****Name:****Designation:****Office Seal:**

**ANNEXURE – II**

**BREAKUP OF THE PRICE BID  
(PDF format to be enclosed only in Financial bid as per provision GeM portal)**

Total spots including aerial shots shall be <b>50 (fifty) including 2 aerial, 47 Ground and 1 LivePano</b> . In case the number of spots is reduced/ increased based on site requirement payment shall be made proportionately						
Sl. No.	Provisional Requirement	Amount in (Rs.)				
		Unit rate	Quantity required	TOTAL	GST in %	Total including GST
		A	B	C = A X B	D	E= C + (C X % of D)
1	One LivePano shot		1			
2	Two Aerial View shots		2			
3	Forty-seven Ground View Shots		47			
4	Any other *					
	<b>Total of 1+2+3 amount per in Rs.</b>	----	50	-----	-----	
	<b>Amount in Word Rupees: -</b>					

\*with breakup and justification

Signature with Seal

Name .....

Designation .....

Mobile No: .....