

NATIONAL INSTITUTE OF FASHION TECHNOLOGY (BHOPAL)

SUB: HOSTEL ALLOTMENT FACILITIES & RULES & REGULATIONS / UNDERTAKING/ FEE STRUCTURE/ PERFORMA FOR HOSTEL ALLOTMENT.

(I) AVAILABILITY OF ROOMS Only for

Girls - (*Twin / Triple Sharing*)

A. Satpura Hostel (Within the campus) - 65 Seats

NIFT Bhopal provides Hostel facilities to all the Girls students only. The accommodation in the Girls hostel is provided on a **“first-come-first-served”** basis. The **Hostel allotment** will commence at **1100 A.M.** on the **24th July 2018**, that is, one day prior to the **“Orientation Programme”** to be held on **25th to 27th July, 2018** at NIFT Bhopal Campus.

The limited seats are provided to all the **"first year UG students"**, followed by **"first year PG students"** only. All the students residing in hostel are required to vacate the hostel after completion of first year.

The following are the facilities provided at the hostel.

- 1) Semi furnished rooms with bed, mattresses, cupboard, study table, chair (Students have to bring their own pillow bedsheets, plastic mug, bucket etc.)
- 2) Canteen facility (within the campus)
- 3) Water cooler with RO.
- 4) Round the clock security services.
- 5) Geyser Facility
- 6) Indoor games /outdoor games.
- 7) Doctors, Counsellor and first aid facility available.

(II) NIFT HOSTEL RULES & REGULATIONS:2018-19

- 1) Hostel accommodation is available to all the "new students" 1st year Girls students only.
- 2) Resident students must observe complete discipline inside the Hostel premises and see that no wasteful, improper use is made of amenities such as water, electricity, furniture, etc. If any damage is caused to the property/furniture etc.. suitable charges shall be recovered from the concerned students.
- 3) Resident students must switch off lights and fans every time they go out.
- 4) The use of electrical appliances other than radios, table lamps, CD players and lap top is strictly prohibited in the rooms. Any electrical appliance used other than above mentioned purposes, shall be chargeable and would be installed only after prior approval of the Competent Authority.
- 5) Permission needs to be taken for any kind of functions or celebrations within the room/recreation room.
- 6) All those students who go for field trips or for any SDAC activity or for attending extra classes being called during extra hours must inform the hostel warden.
- 7) On holidays, visiting hours at the Hostel are normally from 7:00 a.m. to 9:00 p.m. On working days, the visiting hours are from 6 a.m. to 8 a.m. and from 7 p.m. to 9 p.m. Visitors must obtain Gate Passes at the Hostel Gate with prior permission of warden and return back to the reception desk before leaving. Under no circumstances, any students shall be permitted to allow anyone to stay overnight in their rooms. Breach of this condition will result in the withdrawal of Hostel facilities as well as any other disciplinary action.
- 8) Resident students must not leave money and other valuables in their rooms. The Institute does not take any responsibility for goods/ valuables lost.
- 9) Resident students must follow the Hostel rules/timings, strictly and must return back to the hostel by 9:30 pm sharp, before the Gates are closed for the night.
- 10) Hostel Residents may avail of night outs with the advance written permission/approval of the warden/Competent Authority, after due consent given by the Parents /Local Guardians, in the prescribed format.
- 11) Boys are strictly not allowed within the premises of the Girls' hostel under any circumstances.
- 12) Visitors are strictly not allowed in the Hostel/rooms. Visitors should meet the hostel residents in the visitors' room with the due permission of the warden .
- 13) Resident students are not permitted to engage/allow any person for service of any kind food, computer repair, without prior written permission of the Hostel Warden.

- 14) Gambling, possession and use of alcoholic drink, consumption of tobacco products, smoking and narcotics anywhere are strictly prohibited. If anyone is caught then strict disciplinary action including debar/removal from the Institute/Hostel will be taken would be taken.
- 15) All cases of sickness/diseases must be reported immediately to the Warden/Asst. Warden. Any case of emergency or accident, must also be immediately reported to the warden/Hostel (I/c) etc.
- 16) If during working day time, any girl student (day scholar) want to be in the hostel, a specific permission would need to be taken from hostel warden in the prescribed format.
- 17) The students can get Coolers installed in their rooms during summer with due written information to the Warden. Rs.250/- per month would be charged towards for electricity charges. The Copy of Purchase receipt has to be submitted to the Warden.
- 18) If the student wants to vacate the hostel, an application needs to be given atleast one moth in advance, to the Warden alongwith the letter from the parents and only when the approval is given by the Competent Authority, the student shall be allowed to move out with luggage from the premises.
- 19) The student has to submit a copy of 'No Dues Certificate' duly signed by Warden, before vacating the hostel, in advance.
- 20) Misbehavior with fellow hostel mates & Lady Guard, Warden is punishable including debarment/removal from the Institute/hostel.
- 21) Students will not carry utensils from the canteen to their room. If found guilty, necessary disciplinary action shall be taken.
- 22) The NIFT bus for the students follows its scheduled timings. If any student is delayed she/he has to make her/his own arrangement for commutation.
- 23) For medical treatment and sickness, NIFT provides medi-claim policy which can be availed. The detailed information with the list of empanelled hospitals, where the medi-claim can be availed, to be provided by the insurance company, to each student. The student should inform the warden regarding illness and the details of the hospital.
- 24) These rules are liable to be changed without prior intimation. Such changes will, however, be notified.
- 25) Students are required to carry the identity cards which are required to be presented on demand and carried by the students on his / her person at all times. Misuse of the identity card and/ or any tampering or forgery shall invite disciplinary action.
- 26) NIFT Bhopal follows strict "**Anti-Ragging Policy**". Any student found involved /guilty under this policy is liable for strict disciplinary action including rustication from Hostel/NIFT.

(III) UNDERTAKING

Undertaking to be submitted to Hostel Warden at the time of room allotment

We accept these Rules & Regulations of the NIFT Hostel and agree to abide by them.

Name & Signature of the Student

Date: _____ Place: _____

Hostel Important Contact:

Faculty Hostel In-charge: Ms. Swati Vyas, 755-2493636 / 2493385

E-mail id- hostel.bhopal@nift.ac.in

Warden: Ms. Suman Dashora, 9039612334

(IV) HOSTEL FEE STRUCTURE

Part-A

Hostel fees details (per semester) for the year 2018-19

Fee Heads	1st Sem.	2nd Sem.
Hostel Fee	24,000	24,000
*Mess Charges	18,425	18,425
Electricity Fee	3,000	3,000
Bus Fee	3,500	3,500
Internet Fee	1,000	1,000
Service Charges	1,500	1,500
Security(Non Refundable) one time	2,500	--
Security(Refundable) one time	5,000	--
Total Hostel Fee	58,925	51,425

** Mess fee for the semester is purely provisional and subject to change on finalization of service provider.*

The students are requested to deposit the hostel fees through demand draft in favour of **"NIFT Hostel A/c"**. The fee may also be deposited through RTGS/NEFT in such cases student has to mention the UTR no in challan with all the details and deposit the institute copy of the challan directly to the institute. The details for RTGS/NEFT are as under

Bank A/c Detail

Union Bank of India, Kolar Road, Bhopal

A/C Name - NIFT Hostel A/c

A/c No. 549102010009107

IFSC - UBIN 0554910

(v) APPLICATION/ PERFORMA FOR HOSTEL ADMISSION

Date: _____

The Director
NIFT-Bhopal

Sir,

I wish to apply for providing accommodation in any Hostel managed by NIFT for the academic year 2018-19. I have read and hereby agree that I will abide by the Rules and Regulations of the hostel in force from time to time. I furnish the following particulars.

PERSONAL DATA:

Admission (Final) Payment Receipt Number: _____

Course & Roll No.: _____

Full Name (with Surname) _____

Residential Address: _____

Email: _____

Contact details: (Mob.) _____ (Res. With STD Code) _____

Date of Birth: _____ Nationality _____ Blood Group: _____

I declare that the information given above is true to the best of my knowledge. I agree that if any information furnished above is found to be incorrect my admission is liable to be cancelled.

Date: _____

Signature of the
applicant

Signature of the
parent