

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, CHENNAI

Received `-----

Receipt No.-----

Date-----

**Application Form for Issuance of Migration / Provisional Certificate**

(To be filled in by the Applicant - Before filling in the form, see instructions on reverse)

1. Name of Applicant-----

2. Father's Name-----

3. Mother's Name-----

4. Registration / Identity Card No.-----

5. Name of the NIFT Centre from which the Candidate took the last examination

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6. Particulars of last examination:

Examination----- Semester----- Roll No.-----

Result: Pass/Failed/Absent----- SGPA obtained----- CGPA-----

7. Postal Address-----

8. Permanent Address-----

9. Phone No.----- Mobile No.-----

10. Name of the University / Institute to which the candidate wants to migrate or the purpose of obtaining Provisional Certificate-----

11. Course/Courses pursuing separately or simultaneously-----

Dated----- Signature of Applicant-----

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(To be filled by the Registrar of the concerned NIFT Centre)

Certified that the above entries made by the applicant are correct and that he/she has paid

College dues up to----- (Mention Month & Year)

(Registrar - NIFT,-----)

Institute Stamp here

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For Office use only (Receipt of the Certificate)

Received the above Certificate No.----- on-----

Place -----

Signature of the Applicant

## INSTRUCTIONS

1. The particulars of the student given in the form should correspond with those appearing in the Certificates issued to him/her from time to time. The application form must be signed by the student and in no case by someone else on his/her behalf.
2. The prescribed Fee for the required Certificate can be remitted by cash or by Demand Draft (payable at respective NIFT Centre) drawn in favour of the NIFT centre.
3. At the time of submission of the application for issue of Migration Certificate, the applicant should bring his/her original Degree Certificate or Statement of Marks of Final Year or Provisional Certificate issued by the institute last attended by him/her for verification. Application applying by post may submit a Photocopy (duly attested) of the said Certificate.
4. Provisional Certificates can be issued only before the date of NIFT Convocation for the particular year.
5. The delivery of the Certificate will ordinarily be made in person to the candidate or to his nominee authorized in writing. In respect of candidates who fail to collect the Certificate within one month from the date of payment of fees, the certificate will be sent to their postal address Under Certificate of Posting at their own risk. If a candidate wishes that the certificate be sent to him/her by registered post, he/she should along with the application submit a self-addressed envelope with postage stamps of the prescribed value of a registered letter.
6. The Certificate will be issued to the candidate only during working hours and the delivery of the Certificate may be claimed after a week from the date of deposit of fee with the cashier of the institute.
7. Prescribed Fee for Migration/Provisional Certificate is ` 250/- per Certificate.