

**NATIONAL INSTITUTE FASHION TECHNOLOGY  
GOVERNMENT OF INDIA  
MINISTRY OF TEXTILES  
NIFT CAMPUS, HAUZ KHAS, NEW DELHI-16**

**QUOTATION NOTICE**

02.07.10

1. Sealed limited quotations are invited for printing of 5050 copies of Prospectus and Application forms for C.E. Programme 2010-11 as per specification enclosed, at NIFT Campus, Hauz Khas, New Delhi - 110016. (Head Office).

**Details for the Distribution:-**

<b>Sl. No.</b>	<b>Centre</b>	<b>Total No. of Copies</b>	<b>Numbered Copies</b>	<b>Complementary Copies</b>
1	New Delhi	1000	800	200
2	Bangalore	500	400	100
3	Chennai	500	400	100
4	Gandhi Nagar	700	550	150
5	Hyderabad	500	400	100
6	Kolkata	450	350	100
7	Mumbai	500	400	100
8	Delhi (HO)	300	0	300
9	Rae Bareli	200	150	50
10	Patna	400	300	100
	<b>Total</b>	<b>5050</b>	<b>3750</b>	<b>1300</b>

2. The quotation is to on or be deposited in the tender box available at II<sup>nd</sup> floor, B-Block, NIFT-Head Office, New Delhi before 11.00 A.M on 13.07.10. The Technical bid will be opened on the same day at 3.00 p.m. at NIFT, Head Office, New Delhi in the presence of such tenderers who have submitted the quotations and who may wish to be present.
3. This is a limited tender enquiry & the listed vendors are also being requested to apply for these.
4. Detailed specifications are as under:-

Raj Bala Chauhan  
AR/PO-HO

**Subject: Sealed Limited Quotations for Printing of Prospectus and Application forms for CE Programme 2010-11**

Sir,

The National Institute of Fashion Technology intends to invite sealed quotations for printing of 5050 copies of Prospectus and Application forms for C.E. Programme as per specification enclosed. You are requested to quote against the above enquiry with your most competitive rates.

The enquiry forwarded herewith should be submitted in two separate sealed envelopes super subscribed **“Enquiry for the Printing of Prospectus and Application forms for C.E.Programme 2010-11” (Technical Bid and Financial Bid)** and addressed to the Purchase Officer, National Institute of Fashion Technology, Head Office, Hauz Khas, New Delhi – 110016 or be deposited in the Tender Box available at 2<sup>nd</sup> Floor, B-Block, NIFT Campus, Hauz Khas, New Delhi before 11.00 A.M. on 13.07.10

The Technical bids will be opened on the same day i.e. 13/07/10 at 3.00 P.M in presence of such printers who may wish to be present, either by themselves or through their authorised representatives. Financial bid will be opened after evaluation of Technical bid and printers will be informed accordingly.

1. The printer will depute technically qualified executive to coordinate the job with NIFT team.
2. NIFT team would provide the concept of the Prospectus and Application Forms
3. A Demand Draft of **Rs. 3,000/- (Rupees Three Thousand only)** is required to be deposited as (Earnest Money Deposit) in favour of **NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NEW DELHI** along with Technical Bid. The Earnest Money will be returned **to the bidders except the successful bidder**, as soon as the printing is finalized.
4. Tenders received without prescribed Earnest Money shall not be considered.
5. No overwriting, correction, insertion shall be permitted in any part of the tender.
6. The L1 Printer shall deposit **5% of the total value** as Security Deposit to with NIFT after receipt of printing order within 2 days. No interest shall accrue on this deposit which will be returned after successful printing/ supply and after adjusting dues if any.
7. **Late tenders will not be considered at all.**

8. National Institute of Fashion Technology reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors **(as shall be decided by NIFT)** besides the commercial bid.
9. The Technical bid shall be accompanied by the relevant documents including the following:-
  - (i) List of organizations where the supplier has currently provided/has printed/ supplied  
the items covered in the tender alongwith sample of Printing.
  - (ii) Copy of certificate in support of VAT No. & Validity etc.
  - (iii) Copy of PAN/TAN number for Income Tax
  - (iv) A Demand Draft of **Rs. 3,000/- (Rupees Three Thousand only)** is required to be deposited as Earnest Money Deposit.
  - (v) Sample of paper required by NIFT as per specification.
10. In case L-1 is more than one, then the Technical qualification of the Tenderer will be the criteria and the decision of NIFT will be final.
11. Delivery is required to be completed within a week from the date of final proof.
12. NIFT reserves the right to alter the quantity of the Prospectus and Application Forms to be printed.
13. The Printer should be registered for VAT/ CST/ SST and Income Tax and should enclose copies of relevant certificates.
14. If the goods are not delivered within the stipulated time period **a penalty of Rs. 100/- per day shall be charged & deducted from their final bill.**
15. Printer will provide soft copy of the printed material to NIFT after completion of all Printing alongwith bill otherwise payment will be withheld.
16. Plus or Minus pages may please be quoted separately.
17. Packing Charges may also be quoted as the prospectus will be sent to NIFT different centres as per break up enclosed.

Encl. As above.

(Raj Bala Chauhan)  
AR/ Purchase Officer

## Details for the Distribution

<b>Sl. No.</b>	<b>Centre</b>	<b>Total No. of Copies</b>	<b>Numbered Copies</b>	<b>Complementary Copies</b>
1	New Delhi	1000	800	200
2	Bangalore	500	400	100
3	Chennai	500	400	100
4	Gandhi Nagar	700	550	150
5	Hyderabad	500	400	100
6	Kolkata	450	350	100
7	Mumbai	500	400	100
8	Delhi (HO)	300	0	300
9	Rae Bareli	200	150	50
10	Patna	400	300	100
	<b>Total</b>	<b>5050</b>	<b>3750</b>	<b>1300</b>

## CE PROSPECTUS 2010-11

### Specifications:

**Size of magazine:** 9 inches X 7 inches (ready size)

**Pages:** 44 + Paste-up of 9 inches X 7 inches duly perforated pull-out + cover  
**Kindly quote for +/-4 pages.**

**Paper:** 130 gsm imported art paper matt for inside  
220 gsm imported art card matt for cover  
150 gsm Maplitho paper for pull-out

**Printing:** Text – 4 + 4 colour  
Cover – 4 + 4 colour  
Pull-out – 2 + 0 colour

**Quantity:** 5050 copies (3750 Numbered Copies + 1300 Complimentary Copies)

**Fabrication:** Perfect Binding  
Cover: I & IV matt laminated  
Numbering/Complimentary to be mentioned on copies

### Terms and Conditions

1. The printer will depute technically qualified executive to coordinate the job with NIFT team.
2. NIFT would provide the soft copy of complete text and pictures to the printer.
3. The basic design concept and layout of the prospectus will be provided by NIFT. However the final artwork of the complete prospectus will be prepared by the printer in consultation with the NIFT team.
4. The final corrections in the layout of prospectus will be carried out by the printer.
5. The printer will provide colour laser printouts of the final dummy.
6. The final colour dummy will be approved by NIFT team before printing.
7. The printer will supply all the copies of the prospectus in proper packaging at NIFT, New Delhi.
8. The printer will provide a soft copy of the complete prospectus to NIFT.

### **PLEASE NOTE:**

1. The price quoted for complete design and printing of prospectus should be inclusive of all taxes.
2. Please attach paper samples alongwith the quotation.

R.S.  
25/6

25.06.10