



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, मुंबई
NATIONAL INSTITUTE OF FASHION TECHNOLOGY

ई-निविदा दस्तावेज प्राप्त करने का नोटिस
NOTICE INVITING E- TENDER DOCUMENT

निफ्ट कैंपस, मुंबई में फोटोग्राफी उपकरणों की आपूर्ति के लिए
Supply of Photography Equipments at NIFT Campus, Mumbai

निविदा संख्या: 15/NIFT/MUM/PO/2021-22

निविदा प्रक्रिया के लिए समय सारणी/ Time schedule for tender process:

ई-निविदा जारी करने की तिथि: Date of Issue of e-Tender	09.02.2022
Last Date & Time for receipt of query / clarification on the tender if any. Query / clarification to be sent by e-mail only	01.03.2022 till 15.00 hrs
ई-निविदा के माध्यम से बोली जमा करने की अंतिम तिथि: Last date of bid submission through e-Tender	01.03.2022 till 15.00 hrs
तकनीकी बोली खोलने की तिथि और समय: Date and time of opening of Technical Bid	02.03.2022 at 15.00 hrs
मूल्य बोली खोलने की तिथि और समय Date and time of opening of Financial Bid	Will be communicated separately

Note: This tender document contains 13 pages (total no. of pages including Annexure I, II & III).

निविदा शुल्क / Tender Fee : NIL ,

ईएमडी/ EMD : Rs.5000/-

नोट: इस निविदा दस्तावेज़ में 13 पृष्ठ शामिल हैं। सभी निविदाकारों से अनुरोध है कि वे निविदा दस्तावेज़ के सभी पन्नों पर हस्ताक्षर करें

This tender document contains 13 pages and bidders are requested to sign on all the pages.

निफ्ट कैंपस, प्लॉट नं. - 15, सेक्टर - 4, खारघर, नवी मुंबई - 410210

दूरभाष: +91-22-2774 7000, 2774 7011, फैक्स: +91-22-2774 5386

वेबसाइट : www.nift.ac.in/mumbai

INDEX

Sr No	Particulars	Page no:
1	Introduction	1
2	Notice Inviting Tender, Instructions to Tenderer's & Terms & Conditions	4-7
3	Technical Bid - Annexure - I	8-9
4	Item Technical Specifications- Annexure II	11-12
5	Financial Bid (BoQ) - Annexure - III	13

INTRODUCTION:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Panchkula (Hariyana), Patna, Raibareli, Shillong and Srinagar. NIFT Mumbai Campus situated on Plot No-15,Sector-4,Kharghar,Navi Mumbai.

Request for Proposal - TENDER DOCUMENT

PREAMBLE / INTRODUCTION

INTRODUCTION:

National Institute of Fashion Technology (NIFT) is a premier educational Institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. NIFT, Mumbai centre was established in the year 1995 with undergraduate and post graduate programmes.

Submission of Bids

- (a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids - all duly signed on e-procurement-<http://eprocure.gov.in/eprocure/app>) from 09.02.2022 to 01.03.2022 up to 3.00 P.M. Tender documents is also available for viewing on the "tenders" link of the NIFT website i.e. <https://nifttenders.eproc.in>
- (b) Applications to this tender will be accepted only through the online mode through the website e-procurement-<http://eprocure.gov.in/eprocure/app>). No other mode of application will be considered & application will not be accepted.

The technical bid will be opened at NIFT, Mumbai, on 02.03.2022 up to 3.00 P.M. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.

- (c) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.
- (d) Any further clarifications can be sought from the NIFT office on Telephone No. 022-27747103, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Mumbai- 410210. (for specification)

TENDER NOTICE

NIFT invites E-Tender under Two Bid systems for "**Supply of Photography Equipments**" to NIFT-Mumbai as per the quantity and specification mentioned in Annexure. The tender bids duly filled in all respects enclosing necessary documents to submit in the CPP Portal (Central Public Procurement Portal, Government of India, e-procurement-<http://eprocure.gov.in/eprocure/app>) on or before 3.00 PM, 01.03.2022

1. Scope of Work :

The minimum specified Scope of work to be undertaken by the Bidder is to: Supply of goods (instruments/equipment) with essential accessories, spares, consumables, etc. as per item mentioned in BoQ at **Annexure III**. NIFT invites E-Tenders under two bid systems for **“Supply of Photography Equipments”** to NIFT Mumbai as per the quantity and specification mentioned in price bid.

TECHNICAL QUALIFYING CRITERIA:

1. The Firm should have uploaded all the necessary registrations of the Govt. under the Shops and Establishment Act, PAN Number, GST Registration, Service Tax, Sale Tax and Exercise Duty (If applicable) etc. (enclose all the documents).
2. Firm should enclose Balance Sheet/ TDS Return for the latest year.
3. Tenderer’s sales turnover should not be less than Rs.15 Lakhs (Rupees Fifteen Lakhs) per annum in the past three years in the sale of said **Photography Equipments**. The tenderer should upload copies of supporting records to prove the condition.
4. The tenderer should upload the experience certificate of past two years in the same filed/work.

TENDER TERMS & CONDITIONS:

1. The rate quoted in the price bid must be inclusive of all taxes and F.O.R. NIFT Office premises.
2. These rates will be valid for 60 days from the date of opening of tender document.
3. **Last date of receipt of sealed tender documents is 1st March, 2022 up to 3.00 pm.**
4. Tenderer shall enclose a copy of demand draft/pay order of any Scheduled Bank/ Axis Bank/ HDFC Bank/ IDBI Bank/ICICI Bank amount of Rs.5,000/- in favour of NIFT Mumbai payable at Mumbai as the non-interest bearing Earnest Money Deposit. Tender document without EMD shall be rejected.
5. The EMD of unsuccessful bidders will be refunded within 15 working days of opening of price bid except lowest (L1) bidders. Tenderers who satisfy the technical conditions stipulated in the tender document and who have enclosed all the documents /supplied materials required will alone be considered as qualified Tenderers after the technical evaluation. The tenders of such qualified Tenderers alone will be considered for “Opening the Price Bid in Annexure II **For the items mentioned in BoQ the lowest (L1) unit price quoted for any of the item is the criterion for selection.** However NIFT reserves the right of placing the orders to any of the Tenderers.
6. The successful tenderer will have to deposit 5% of the total bid amount as security deposit and this will also be treated as Performance Guarantee. Part of this amount will be adjusted against the EMD deposited by the tenderer along with the tender form. The balance amount will have to be deposited by the successful tenderer within 5 working days of the receipt of the Purchase

- Order by a Demand Draft in favour of NIFT Mumbai, payable at Mumbai at any branch of Scheduled Bank/Axis Bank/ HDFC Bank/ IDBI Bank/ICICI Bank failing which the Purchase Order will be treated as cancelled and the EMD amount will be liable to be forfeited. The successful bidder's Security Money will be retained till the supplier supplies the ordered quantity/quality and it will be returned after successful supply of the ordered equipment and no interest will be paid for security deposit.
7. No tenderer will be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates the EMD amount deposited by him will be forfeited and he will be disqualified from participating in any future tender of the Institute.
 8. Rates should be offered unconditionally and if rates are submitted with any condition the tender liable to be rejected.
 9. If the tenderer fails to supply the ordered quantity within scheduled time frame, the Institute will have right to purchase the ordered quantity which the supplier could not supply within scheduled time limit from any other alternate sources and the contract will be liable to be terminated and the Security Deposit will be liable to be forfeited. The Institute will have the right to impose penalty for the delay of the supply of ordered quantity and also to recover the excess amount, the Institute has been forced to pay for purchase of material from the alternate sources from any dues payable to the supplier.
 10. The agency should enclose self-attested copies of VAT registration, Service Tax and letter of allotment of PAN/PAN Card under the Income Tax Act failing which tender will be liable to be rejected. Tenderer will have to produce all these original documents at any time demanded by the Institute.
 11. NIFT reserves the right to reject any or all tender documents without assigning any reason thereof.
 12. Equipment will be supplied with at least 1 year warranty / guarantee from the date of verification & acceptance by NIFT.
 13. The defective equipment shall be replaced by the agency without any additional charge during guarantee period of supplied equipment, otherwise Performance Guarantee shall be liable to forfeited and in all the matters the decision of the Director, NIFT Mumbai shall be final. The replacement will have to be carried out within 7 days of the intimation being received from the Institute.
 14. Payment of the supply will be released after verification and satisfactorily completion of order.
 15. Tenderer must sign along with company seal on each and every page of the tender document as token of the acceptance of tender conditions.
 16. If any amendment/changes in tender document the corrigendum will be uploaded in CPP Portal and NIFT Website only.
 17. If any malafide intention is observed by NIFT, the agency shall not be eligible for further tenders.

18. Tenderer must have to quote item wise rates, consolidated rates will not be considered and tender will be liable to be rejected.
19. NIFT Mumbai reserves the right to change the quantity/ upgrade the criteria/ drop any item or part thereof/extension of delivery date at any time before placing the purchase order.
20. The successful bidder will have to supply the equipment ordered within 15 days of the issuance of the purchase order at the address given below, failing which the firm will have to bear the entire cost of the alternate arrangement or the fine as decided by the NIFT.

Address:-

National Institute of Fashion Technology,
NIFT Campus, Plot No. - 15, Sec - 4,
Kharghar, Navi Mumbai - 410210.

21. In the event of failure of the successful tenderer to supply and to deliver the photography equipment within the stipulated time, without prejudice to other remedies under the contract, a penalty equivalent to 0.5% (Half Percent) of the value of delayed goods will be levied per week upto a maximum of 5% of the contract value. If requested by the tenderer, it is the discretion of the Director, NIFT Mumbai to grant extension of time with penalty/without penalty.
22. In case of any dispute raised by the supplier, a representation will be made only by the authorized representative of the supplier and the decision of the Director NIFT - Mumbai will be binding on the supplier.
23. The item should be having preference to be given to Make in India.
24. In case of any dispute the Jurisdiction of Court will be Mumbai.

Annexure- I
TECHNICAL BID

Registration Details (whichever is applicable and attach copy):

Name of the Tenderer : _____

Address : _____

Pin Code No. : _____

Tel. No. : _____

Mobile No. : _____

Fax No. : _____

Email Address : _____

Status of the Company : Proprietor/Partnership/Company
(Pls. Tick mark as applicable)

NAME OF THE COMPANY:

S. N.	Particulars	Registration Under	Valid upto	Remark
1.	Firm/Company Registration			
2.	PAN Card No.			
3.	GST Registration Certificate			
4.	Annual turn Over (Last 3 years should be 15 Lakhs) (i.e 2018-19, 2019-20, 2020-21)			
6.	This tender document contains 13 pages and bidders are requested to sign on all the pages. The Technical bid & the Commercial bid should be separately			

Details of EMD (to be attached with the Tender Document) :

Amount Rs.	5,000/-
In favour of & payable at	NIFT Mumbai, payable at Mumbai
DD/Pay order No. & Date	
Drawn on	

Note: *Tenders not accompanied with above information & documents in support of the same may be summarily rejected.*

UNDERTAKING

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Date: **(Signature with full name & Seal of the Tenderer)**

Annexure-II**List of Items with Technical Specifications**

S. No.	Name of the Item	Qty.
1.	<p>Outdoor mix light with stand and battery set F-stop- 45.2/ with frosted dome 11.9 Power Range F-stop – 01 to 4.3 F stop Power Range Display (f-stop equipment)- 01-4.3 (Elinchrom Scale)/5.8-10 (10 Scale)/Ws scale Shortest Flash Duration – Min. power in Action Mode 1/7000 Flash Duration- Action Mode:1/625-1/7000 Power Stability - +0.5% Auto Power Dumping – Needs to adjust automatically in real-time. Diameter – 10 Cm Battery level Indicator to show display color temperature 5600 k to 5900 k. Color Stability - +1.5 Material – ABS Plastic Color – Black 20 Frequency channels, 4 Groups up to 200m distance range with transmitter pro.</p>	2 nos
2.	<p>Cutter Stands Mini T-Shape support stand with adjustable height &with 02 clips□</p>	1 nos

<p>3.</p>	<p>Monopod / Tripod Fluid Movement Portable Anti Rotation Resistance Perfect Filming Material- Aluminum□</p>	<p>1 nos</p>
<p>4.</p>	<p>Light meter Speed Master Light Meter L-858 speed master pro expanded increased light sensitivity 3 stops of light sensitivity for Incident (Digital, Flash, Incident, Reflected, Spot 4729(7)/FC/Photo Lab meter)</p>	<p>1 nos</p>
<p>5.</p>	<p>Light box table Cube Box black LED lightning table Top Photo Shooting (Tent Kit Portable Bag with AC adapter rectangle soft box) Size: 80 x 80 cm□</p>	<p>1 nos</p>

Annexure - III

PRICE BID

(BoQ)

Supply of Photography Equipments at NIFT Campus

S. No.	Particulars	Qty.	Unit Price (Rs)	Total (Rs)
1.	Outdoor mix light with stand and battery set	02		
2.	Cutter Stands	01		
3.	Monopod / Tripod	01		
4.	Light meter	01		
5.	Light box table	01		
Total Rs. (Incl.of GST)				

(Total Rupees in words
.....)

Price*: - Unit price and total price should be inclusive of all taxes.

Items quoted must be as per the specifications given in Annexure-II.

Seal & Signature of the Tenderer :

Name & Designation :

Name of the Agency :

Address of the Tenderer :

Date :

Place :