

Rs.300 + GST 18%



**NATIONAL INSTITUTE OF FASHION TECHNOLOGY,
BENGALURU.**

LIMITED TENDER DOCUMENT

FOR
SUPPLY OF AMOS SOFTWARE

TO
NIFT CAMPUS

Tender No.15/IT-Items/5801/FMS/Infra/2017-18

Receipt No & Date of Issue: _____

Tender form issued to _____

Time schedule for tender process:

Date of publication of tender notification	26-02-2018
Sale of tender document commence from	26-02-2018
Last date for Sale of tender document	13-03-2018 up to 12.00 noon
Last date for receipt of duly filled in tenders	13-03-2018 up to 2.00 pm.
Time and date of the opening tenders	13-03-2018, 3.30 pm.
Date and Time of the opening Financial Bids	will be notified to the technically qualified

Note: This tender document **contains 10 pages** and bidders are requested to sign on all the pages and enclose according to technical / price bid. The Technical bid & the Price bid should be sealed by the bidder in separate covers duly subscribed & both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed as **"Supply of Software"**

**NIFT CAMPUS, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector – I,
H.S.R. Layout, Bengaluru – 560 102**

Phone: 91-80- 2255 2550 to 55 Fax no. 91 80 2255 2566

E-mail: admin.bengaluru@nift.ac.in Web: <http://www.nift.ac.in/tenders/bengaluru>

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology (NIFT) is a premier educational institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. The Bengaluru Centre has been set up since August, 1997.

TENDER NOTICE:

NIFT invites sealed Tenders under **Two Bid systems** for supply of **Software** to NIFT Bengaluru as per the quantity and specification mentioned in price bid. The tender bids duly-filled in all respects enclosing necessary documents may be addressed to **The Director, NIFT, HSR Layout, Bengaluru – 560 102** so as to reach on or before **2.00 PM, 13.03.2018** or the tender may be dropped in Tender Box.

MODE OF SUBMISSION

- A. Tenders should be addressed to the Director, NIFT Bangalore by designation only.
- B. Tender should be submitted in the following **Two separate covers.**
 - i) **Technical Bid**
 - ii) **Price Bid**

The above mentioned two sealed envelopes should bear the name and complete postal address of the bidder. Sealed envelopes containing Technical Bid and Price Bid should be placed in a bigger envelop superscribed **"Supply of Software"**. This bigger envelop, bearing the name & complete postal address of the bidder.

Tenderers furnishing Technical Bid and Price Bid in a single cover / same cover will be summarily rejected.

C(i) Tender can be submitted in person specified in the tender notice i.e. on or before **2.00 pm on 13.03.2018** Such tenders may be dropped in the **TENDER BOX** kept at the placed at 'A' Block of NIFT, Bengaluru Centre.

**National Institute Of Fashion Technology
CA Site No.21, 16th Cross, 27th Main Road,
Sector-1, HSR Layout, Bengaluru – 560 102**

C(ii) Alternatively, the tenderer who prefers to submit the tender through post can dispatch the same through Registered Post or Courier so as to reach the above address on or before the due date and time specified in the

Tender Notice. Tenders received after the due date and time, for what so ever reasons will not be considered, and the Director, NIFT Bangalore, will not be liable or responsible for the same.

C(iii) Tender should be submitted in the prescribed Tender Document only.

Technical Qualifying Criteria:

1. The Firm should have all the necessary registrations of the Govt. under the Shops and Establishment Act, PAN Number, GST Registration, Sale Tax / Exercise Duty (If applicable) etc. (enclose the documents)
2. The cost of tender document is **Rs.354/-** (inclusive of 18% GST and Non – refundable). The tender document can be obtained by paying the fees through Cash or Demand Draft/Banker's Cheque drawn in favour of NIFT payable at Bengaluru. The Tender Document is not transferable to any other bidder.
3. In case the tender document is downloaded from the website / or sent by mail to the empaneled suppliers/contractors need not pay the Tender fee of **Rs.354/-**.
4. The Technical Bid should contain Earnest Money Deposit of an amount of **Rs.25,000/-** in the form of bank Demand Draft/ Pay Order in favour of NIFT, payable at Bengaluru.
5. This Earnest Money Deposit (EMD) will not bear any interest.
6. Firm should enclose Annual accounts & IT Return for the past two year.
7. All the distributors/ channel partners & Resellers of an OEM as well as partner/ resellers of a Distributer can participate in this tender with a valid Authorization letter/ Agreement copy from the OEM or the Distributer. The signed and scanned copy to be enclosed.
8. The firm/ company should have capability to successfully supply and install and provide training on AMOS Software and should have been provided the software and other facilities to at least two Ministries/ Departments/ PSUs. This should be duly supported by the Purchase Order/Work Order copies or any other associated documents.
9. **The Tenderer should provide warranty/guarantee and Free Service for a period of minimum one year from the date of installation.**

TENDER TERMS & CONDITIONS:

1. The rate offered must be filled in the proforma of the tender form. Any correction should be initialed by the tenderer in the price bid attached with this document.
2. Tender Document fee is Rs.**354/-** per document. No tenderer shall be issued more than one tender form.
3. The rate quoted in the price bid must be inclusive of all taxes and F.O.R. NIFT Office premises and these rates will be valid for 60 days from the date of opening of tender document.
4. Last date of receipt of sealed tender documents is **13.03.2018 up to 2.00 pm.**
5. Tenderer shall enclose a demand draft/pay order of any Scheduled Bank/Axis Bank/ HDFC Bank/ IDBI Bank/ICICI Bank amount of **Rs.25,000/-** in favour of NIFT, payable at Bengaluru as the non-interest bearing Earnest Money Deposit. Tender document without EMD shall be rejected.
6. The EMD of unsuccessful bidders will be refunded within 15 working days of opening of price bid except lowest 2 bidders. Tenderers who satisfy the technical conditions stipulated in the tender document and who have enclosed all the documents / supplied materials required will alone be considered as qualified Tenderers after the technical evaluation. The tenders of such qualified Tenderers alone will be considered for "Opening the Price Bid in Envelope B". **For the items mentioned in Price Bid the lowest unit price quoted for each item is the criterion for selection.** However, NIFT reserves the right of placing the orders to any of the Tenderers.
7. The successful tenderer will have to deposit 5% of the total bid amount as security deposit. Part of this amount will be adjusted against the EMD deposited by the tenderer along with the tender form. The balance amount has to be deposited within 5 working days on receipt of the Purchase Order by a Demand Draft in favour of NIFT, payable at Bengaluru at any branch of Scheduled Bank/Axis Bank/ HDFC Bank/ IDBI Bank/ICICI Bank failing which the Purchase Order will be treated as cancelled and the EMD amount will be liable to be forfeited. The successful bidder's Security Money will be retained till the supplier supplies the ordered quantity/quality and it will be returned to the successful bidder on receipt of performance security.
8. The Performance Security should be for an amount of five to ten per cent of the value of the contract. Performance security may be furnished in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank.
9. The Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
10. Bid security will be refunded to the successful bidder on receipt performance security.

11. No tenderer will be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates the EMD amount deposited by him will be forfeited and he will be disqualified from participating in any future tender of the Institute.
12. Rates should be offered unconditionally and if rates are submitted with any condition the tender liable to be rejected.
13. If the tenderer fails to supply the ordered quantity within scheduled period, the Institute will have, right to purchase the ordered quantity, which the supplier could, not supply within scheduled time limit from any other alternate sources and the contract will be liable to be terminated and the Security Deposit will be liable to be forfeited. The Institute will have the right to impose penalty for the delay of the supply of ordered quantity and to recover the excess amount the Institute has been forced to pay for purchase of material from the alternate sources from any dues payable to the supplier.
14. NIFT reserves the right to reject any or all tender documents without assigning any reason thereof.
15. The agency should enclose self-attested copies of GST registration. GST and letter of allotment of PAN/PAN Card under the Income Tax Act failing which tender will be liable to be rejected. Tenderer will have to produce all these original documents at any time demanded by the Institute.
16. **Software** will be supplied with at least 1-year Maintenance from the date of installation & acceptance by NIFT.
17. The defective **Software** shall be replaced by the agency without any additional charge during guarantee period of supplied items / updated version. The replacement will have to be carried out within 7 days of the intimation being received from the Institute.
18. Payment of the supply will be released after verification and satisfactorily completion of order.
19. Tenderer must sign along with company seal on each and every page of the tender document as token of the acceptance of tender conditions.
20. If any malafide intention is observed by NIFT, the agency shall not be eligible for further tenders.
21. Tenderer must have to quote item wise rates, consolidated rates will not be considered and tender will be liable to be rejected.
22. NIFT Bengaluru reserves the right to change the quantity / upgrade the criteria / drop any item or part thereof / extension of delivery date at any time before placing the purchase order.
23. The successful bidder will have to **supply the Software ordered within 30 days** of the issuance of the purchase order, failing which the firm will have to bear the entire cost of the alternate arrangement or the fine as decided by the NIFT.
24. Illustrated pamphlets containing all the Technical Details, Specification of the tendered items should be sent along with the tender. Failure to send detailed pamphlet, brochure, and drawing may result in the rejection of tender.

- 25. Warranty / Guarantee:** Tender should give minimum one-year Maintenance and free service / upgradation from the date of installation.
- 26. ASSEMBLING AND INSTALLATION** : The installation should be done within 15 days from the date of receipt of software at National Institute of Fashion Technology, Bengaluru.
- 27. The above Software needs to be delivered, installed as per instruction of concerned department Head - CC / Computer Lap In-charge of NIFT Bengaluru. Complete training to be provided to NIFT, Staff / students for minimum of 2 full days & max as per need with free of cost.**
- 28.** In the event of failure of the successful tenderer to supply and to deliver the software item within the stipulated time, without prejudice to other remedies under the contract, a penalty equivalent to 0.5% (Half Percent) of the value of delayed supply and installation will be levied per week up to a maximum of 5% of the contract value. If requested by the tenderer, it is the discretion of the Director, NIFT Bengaluru to grant extension of time with penalty/without penalty.
- 29.** In case of any dispute raised by the supplier, a representation will be made only by the authorized representative of the supplier and the decision of the Director NIFT – Bengaluru will be binding on the supplier.
- 30.** In case of any dispute the Jurisdiction of Court will be Bengaluru.

Details of EMD (to be attached with the Tender Document):

EMD Amount	Rs.25,000/-
In favour of & payable at	NIFT payable at Bengaluru.
DD / Pay Order No. & Date	
Drawn on (name of the Bank)	

Last Date of issuing of Tender : up to 12.00 noon 13.03.2018

Last Date of Submission of Tender: on or before 2.00 pm 13.03.2018

Note:

Tenders not accompanied with above information & documents in support of the same may be summarily rejected.

PART – I TECHNICAL BID

Name of the Tenderer : _____

Address: _____

Pin Code No.: _____

Authorized person Name and Designation with Mob No. _____

Tel. No. & Fax No.: _____

Mobile No. : _____

Email. : _____

Status of the Company : _____

(Pls. Tick mark as applicable): Proprietor/Partnership/Company

Sl.No	Registration Under	valid up to	Proof Enclosed Yes / No
1	Shop and Establishment		
2	PAN Card No.		
3	GST No		
4	Annual turn Over - 2015-176 and 2016-17		
5	Copy of IT return - 2015-176 and 2016-17		
6	List of Clients – Last two years		
7	This tender document contains 10 pages and bidders are requested to sign on all the pages. The Technical bid & the Commercial bid should be sealed by the bidder in separate covers		

UNDERTAKING

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Further, we agree to provide minimum one year free service from the date of supply of **Software**.

Place:

Date: **Signature with full name & Seal of the Tenderer**

Mob:

Annexure - 1

Technical Specification for AMOS Software - 05 No's

S.No.	Description	No. of Users
1	Product Name: IBM SPSS AMOS Version: 25.0 Type of License: Perpetual Network License AMC: First year Free	5 Nos.

PART – II PRICE BID

IT-Items (Software) - Quantity – Specification – Annexure – 2

Item required	Qty.	Per Unit Rs.	Delivery, Installation, Training, all other charges per unit Rs.	GST %	Total Per unit Rs.	Grand Total for total required quantity Rs.
Product Name: IBM SPSS AMOS Software Version: 25.0 Type of License: Perpetual Network License AMC: First year Free, Including Training	05 Nos				X5	

Total amount in words.....

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The above Total amount mentioned is inclusive of all taxes and other charges.

(Signature with full name & Seal of the Tenderer)