



राष्ट्रीय फैशन टेक्नालॉजी संस्थान

हेचएस, आर, लेआउट, बेंगलूरु - 560102

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

AN ISO 9001:2008 CERTIFIED INSTITUTE

(Ministry of Textiles Govt. of India)

NIFT Campus, No. 21, 27th Main Road, 16th Cross, Sector-1,

HSR Layout, Bengaluru - 560102

Ph.No.080-2255 2550 – 55, Fax: 080-2255 2566

:: NOTICE INVITING OPEN TENDER FOR CANTEEN SERVICE::

No. 5366(4)/ADMIN/Mess Ser.Con/18-19

dated: 08.06.18

Tender Form Issued to: _____

Challan No & Date: _____

Sealed tenders are invited by the undersigned from Experienced & Professionally Competent Contractors / Firms having valid licenses and requisite credentials for providing Canteen Services and also having a minimum experience of 3 years in running the Canteen Services in Government Organisations / Academic Institutions / MNC's and etc., in sealed covers. The tender document available **from: 11.06.2018 to 02.07.2018. The last date for submission of filled in tender document 02.07.2018 before 2.00 P.M. and opened at 03.00 P.M. on the same day.** The tender will be available for **Rs.1,180/- (Rupees: One thousand one hundred and eighty only) including GST – 18% [Non-Refundable]** Demand Draft/Pay Order from 11.06.2018 onwards. **The Tender document can also be downloaded from the website at free of cost (www.nift.ac.in/bengaluru)**

NIFT's requirements

A Reputed Contractor having an experience of at least 3 years of running of Canteen in a Govt. sector/PSUs/ Educational Institutions/ reputed Private institutions is eligible to apply for catering to more than 1000 numbers and above on daily basis for serving of Breakfast, Lunch, Dinner, Cold & Hot beverages, Snack, and tea etc. The list of menu is mentioned in the Technical Bid (A) and Financial Bid (B). The contractor may also be asked to Catering arrangement for meetings, programmes, seminars and functions organized by the Institute from time to time on payment basis. Further, persons visiting NIFT for various activities may also avail services from canteen.

Charges payable by Contractor: Maintenance charges @ Rs.7,500/- per month + GST, Water charges @ Rs.1,000/- pm and Electricity charges on actual basis per month.

1. Each bidder shall enclose a Demand Draft **of Rs.50,000/- (Rupees: Fifty thousand Only)** favouring NIFT, Bengaluru as **EMD** for the above Canteen Services and the same will be refunded to the unsuccessful tenderers within a reasonable time after finalization of the contract.

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

2. **Cost of Tender Document (Non-Refundable): Rs. 1,180/- (Rupees: One thousand one hundred and eighty only)** including 18% GST by way of Demand Draft / Pay Order in favour of NIFT, payable at Bengaluru. **The Tender document can also be downloaded from the website Free of Cost (www.nift.ac.in/bengaluru).**
 3. Period of Contract for One year from the date of Agreement, however, the contract can be further renewed for one year each time and maximum up to two years on mutually agreed terms & conditions depending upon satisfactory services.
 4. The food item rates may be reviewed by canteen committee after completion of one year and accordingly market rate from 5% to 10% increase may be considered.
- Tender starts from **10.06.2018 to 02.07.2018 up to 2.00 PM**
 - Closing Date & Time of submission: **02.07.2018 up to 2.00 pm.**
 - Date & Time of opening of Technical Bid: **02.07.2018 at 3.00 pm.**
 - **To be dropped in the Tender box in the Administration Section, NIFT, Bengaluru or to be forwarded by post before due date. NIFT, Bengaluru will not responsible for delay in transit or lost.**
 - Date and time of Price Bidding: **will be notified to the successful technical bidders.**

- Note:**
1. This tender Document contains 27 pages and bidders are requested to sign on all the pages.
 2. This tender document is available in the NIFT website – www.nift.ac.in/bengaluru.
 3. The technical bid & the financial bid should be sealed by the bidder in separate covers duly super scribed & both these sealed covers are to be put in a bigger outer cover which should also be sealed and bear the name & address of the tenderer and super scribed with “Tender for CANTEEN SERVICES”.
 4. The tender should be addressed to The Director, NIFT, Bengaluru.

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Director

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU**

National Institute of Fashion Technology is a premier institute under the aegis of Ministry of Textiles, Government of India, imparting education in the field of Fashion Design, Technology and Management. The institute has been given the status of an institute of excellence and thus permitted to award degrees to its students by an Act of the Parliament. NIFT Bengaluru operates at its campus at No. 21, 16th Cross, 27th Main Road, Sector – 1, HSR Layout, BENGALURU –102

A. GENERAL TERMS AND CONDITIONS:-

1. Tender shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected.
2. Tenders received without prescribed Earnest Money shall not be considered.
3. The schedule issued with the form of tender listing the services to be rendered must not be altered by the tenderer. Any modifications / alternations of the schedule considered necessary by the tenderer should be in the separate letter accompanying the tender.
4. No paper shall be detached from the tender.
5. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict compliance with the instructions laid down herein otherwise the tender is liable to be ignored.
6. The tender is liable to be ignored if complete information is not given there-in, or if the particulars and date (if any) asked for in the schedule to the tender are not filled in.
7. Individual signing the tender or other documents connected with the tender must specify whether he signs as
 - i) A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - ii) A partner of the firm if it is a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firms. Director or Principal Officer duly authorized by the Board of Directors of the company.
 - iii) In case of (ii) a copy of the Partnership Agreement or General Power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the General Power of Attorney should be furnished. The copy of the certificate of registration of firm should be attached along with the tender papers. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (iii) the person signing the tender should be authorized by a resolution attested by the Principal Officer should be attached.

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8. The Tenders should be submitted in Two Sealed Covers:

- i) The first sealed cover should be superscribed ***“Technical Bid”*** duly filled in with supporting documents, the Acceptance Terms and conditions and Demand Draft for E.M.D.
 - ii) The second sealed cover super scribed ***“Financial Bid”*** should contain only rates to be quoted.
 - iii) Both the sealed covers should be placed in the main sealed envelope bearing name & address of the bidder and super scribed with ***“Tender for the Canteen Services”***. This should be addressed to the Director, NIFT, Bengaluru and sent by Post/Courier or By hand delivered. ***Tender Box available at Administration Section, NIFT, Bengaluru and to be deposited on or before 02.07.2018 by 2.00 PM. The tenders will be opened on the same day at 3.00 PM.***
 - iv) Late tenders (i.e. tenders received after the specified time of opening), delayed tenders (i.e. tenders received before the time of opening but after the due date and time of receipt of tenders) and post tender offer will not be considered at all.
 - v) The tenders without EMD will be rejected.
 - vi) The Technical bids will be opened by the committee in the presence of bidders or their authorized representatives in the above mentioned place and time. Financial Bid of qualified tenderer's in technical bid will be opened later and the date will be informed accordingly.
9. A Demand Draft of ***Rs.50,000/- (Rupees: Fifty Thousand Only)*** is required to be deposited as Earnest Money Deposit (EMD) in favour of ***NIFT, payable at BENGALURU***. No interest for EMD. EMD of the successful Tender shall be liable to be forfeited if he/she does not fulfil any of the following conditions:
- i) An Agreement is signed by him in the prescribed form with in 10 (Ten) days of the receipt of letter awarding the contract.
 - ii) The agency is liable to obtain necessary permissions or approval for engaging the canteen staff from the competent authority at their own cost.
 - iii) The Canteen Services shall commence within 10 (Ten) days of the receipt of the letter awarding the contract or as decided by the competent authority.
10. The bids should be valid for at least 3 months from the date of opening of the tender and if any tenderers withdraws or alters the terms of the tender during the period, the Earnest Money Deposit shall be forfeited.
11. Annual turnover in this canteen business should not be less than Rs. 50.00 Lakhs for consecutive two years and documentary proof as certified by the auditors should be enclosed.

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12. Performance certificate from reputed educational institution's / organizations [at least three] where they have been providing similar services since last three consecutive years. (Copies should be enclosed)
13. The bidder should give full details of all Establishment/canteen along with contact person with phone numbers where the bidder has canteen contract for the visit of canteen committee members.
14. Corrections, if any must be attested.
15. In case of any accident to the personnel employed by the agency during the 24 Hours the agency alone is liable to pay work men's compensation and any other statutory dues or payments and the NIFT is not liable for any payment of such kind.
16. In case of theft or damage, contractor shall replace items lost, broken or damage with items of the same quality at his own cost and expense else the same will be deducted from the security deposit
17. The contractor is fully responsible for the maintenance/cleanliness, leakages and damage done to canteen and sanitary, electrical fittings and fixtures installed in the space provided to him by NIFT, Bengaluru
18. Dispute, if any, arising out of the Canteen Services contract shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by the Director, NIFT at Bengaluru as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the Rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charges simply on the award amounts, or amounts payable to either party.
19. Tender shall be accompanied by the relevant documents including the following:-
 - i) Certificate in support of experience for having undertaken this kind of business along with a list of organizations where the Contractor is currently providing / has provided Canteen Services.
 - ii) Work-plan indicating the requirement of staff and the deployment pattern of staff proposed and other details for the efficient satisfactory performance of the contract.
 - iii) Certificates in support of all statutory registrations.
20. The Contractor will liaise with the designated officers of NIFT and report to him on day to day activities of the Canteen Service. The Contractor shall extend full co-operation to the designated officers from time to time.
21. The contractor should be in a position to cater to the tastes of North Indian Students who will be in majority in addition to serving South Indian & Chinese dishes.
22. On termination of the agreement, the contractor will hand over all the equipment/ articles as supplied by the NIFT in good working condition back to NIFT.

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23. Care must be taken to ensure while carrying out the work so that no fittings, fixtures, furnishings are damaged. Any damages done to the same or any other property will have to be repaired / replaced by the contractor, failing which the same will be got done at his risk and cost. The decision of the Designated Officer shall be final and binding on the contractor.
24. NIFT is not bound to provide any mode of transport in respect of men or material required for the contract.
25. Contractor shall not tap any fire hydrant / water point for obtaining later for his work without obtaining prior approval/ permission of the officer / occupant concerned. Lawn hydrants should also not be damaged and wastage of water to be avoided.

26. **Security Deposit**

The contractor shall be required to deposit an amount of **Rs. 5,00,000/- (Rupees five Lakhs only) as security deposit** on acceptance of Work Order shall be in the form of DD in favour of NIFT, Bengaluru within 7 days after awarding the work. The successful bidder has to deposit Rs.4,50,000/- as security Performance and the remaining Rs. 50,000/- towards Security performance will be met from the EMD 50,000/ and will be converted to security performance. No interest shall be paid on such security deposit, which shall remain with Institute during the continuance of the contract and it shall be released only two months after the expiry or termination of the contract, subject to clearance of all dues by the contractor.

a. If the Contract is terminated by the Contractor without giving stipulated period of notice or fails to observe the terms & conditions of the Tender, Letter of Award for the Contract and the agreement signed by the Contractor with the Institute, the Security Deposit will be forfeited without prejudice to the NIFT Management's right to proceed against the contractor for any additional damages that the Institute suffers as a result of the breach of the aforesaid terms and conditions.

27. The contractor shall ensure that either he himself or his representative is available for proper administration and supervision at the works.
28. Services to be provided by contractor are indicated in the **Annexure-II** attached.
29. The canteen equipment and furniture are already available in canteen. List of the same is furnished as **Annexure-I**. The contractor shall have to maintain the equipment at his cost and has to rectify, repair & restore the equipment to the normal stage as at the time of handing over.
30. All statutory obligations under various laws from time to time will have to meet by the contractor for which no extra payment shall be made to him at any time during the contractual period.
31. **Maintenance charges are payable @ Rs. 7,500/- per month + GST, Water Charges @ Rs.1,000/- per month, payment towards Electricity on actual basis.**

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32. The payment towards hospitality bills of NIFT office shall be released on monthly basis after satisfactory completion of the catering job on submission of bills by the contractor along with authorization for supply. The bills should be submitted in the same format as NIFT may prescribe from time to time. Income Tax (TDS) as applicable at prevailing rate will be deducted at source. Payments will normally be made within 30 days of the submission of any bill. However, in the event there is any query / objection or dispute with regard to any bill or a part there of, the contractor shall not be entitled to any interest to be paid for late payment till such time that the query, objection of dispute is resolved. The payment shall be made by NIFT every month of the related amount on presentation of bill for such payment by the contractor in the first week of each succeeding month. The bills should be accompanied by such certificates as NIFT may prescribe from time to time. In the event of failure in maintaining the canteen services on any day up to be desired standard in part or full. The decision of Director / Joint Director will be final and binding on the contractor and shall not be subject to dispute or arbitration.
- 33. The Director, NIFT, Bengaluru reserves the right to award contract for the above services either to one party or more than one party. He also reserves the right to amend or withdraw any of the terms and conditions contained in the tender document or to reject any or all the tenders after and before opening without giving any notice or assigning any reason. In case L-1 is more than one, then the past performance of the Tenderer will be the criteria for selection and it would be at the discretion of the Service Contract Committee, as constituted by Director, NIFT, Bengaluru. The recommendations of the Committee and the decision of NIFT, Bengaluru shall be final in all respects and will be acceptable to all the tenderers.**
34. The tender evaluation committee will inspect/visiting the sites where there is a running contract for evaluation. Due weightage will be given for the field to be undertaken by the Evaluation Committee.
35. Any attempt at negotiation direct or indirect on the part of a tenderer with the authority to whom he has submitted the tender or the authority who is competent finally to accept it after he has submitted his tender or any endeavour to secure any interest for an actual or prospective tenderer or to influence by any means the acceptance of a particular tender will render the tender liable to exclusion from consideration.
36. **In case of default**, Contractors who violate the terms of the contract and whose contracts are terminated should be considered for blacklisting by the Competent Authority for a significant time before they are considered again.
37. The decision of the Director, NIFT in any matter relating to this contract shall be final.
- 38. Donations to NIFT are exempted under section 80(G) of Income Tax Act.**
39. NIFT reserves the right to get periodic inspections conducted by qualified, and statutory or empowered authorities to ensure the quality and quantity of food stuff and soft drinks being offered for sale without any hindrance being created by the selected tenderer.

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40. NIFT reserves the right to ask & require the contractor to remove any person deployed by the contractor without assigning any reason or notice.
41. Canteen committee may decide changes in menu timely
42. The contractor shall not bring external influence or legal pressure to continue beyond the one year period.
43. The contractor is encouraged to formulate his catering plan in consultation with a reputed nutrition consultant in order to ensure maximum nutrition to the students of growing age while ensuring affordable prices & highest quality parameters.
44. The contractor has to display all menu rates immediately (mentioned in tender form) in the canteen premises after receiving the awarding letter as approved rates. Should not charge more than approved rates.
45. Proper bills to be issued for the sales.
46. The contractor shall ensure that either he himself or his representative is available for proper Administration and supervision at the works.
47. Similarly, as and when faculty/staff/visiting faculty avail canteen services, such charges should be collected by the contractor directly, and the Institute will not be responsible for them.
48. During the vacation period minimum manpower should be maintained at the NIFT, Bengaluru canteen to provide coffee, breakfast and lunch to staff/faculty/hostellers.
49. The quality and quantity of food will be inspected item wise by canteen committee very frequently and the contractor shall not deny access for such inspections.
50. If any relative of the tenderer is an employee of the NIFT, Bengaluru, the name, designation and relationship of such employee shall be intimated to the Director, NIFT, and Bengaluru in writing while submitting the tender.
51. The Contractor will provide canteen services to NIFT in the premises of NIFT Campus.
52. The contractor shall be responsible for timely payment of wages to his/her workers as per minimum wages act of Govt. of India and fulfil all other statutory obligations, such as , Provident Fund, ESI, GST, Workmans' compensation Act/Fatal Accident Act, personal injuries, maintenance of relevant documents etc., whichever is applicable.
53. The contractor undertakes to deposit EPF, ESI, GST and other dues within the stipulated time as required by law and comply with all other provisions. The agency should give EPF, ESI Cards immediately and shall submit EPF, ESI & GST Challans relating to the previous month to the Indenting Office exclusively along with its bill for the current month and Form-10 and Form-5 shall be filed regularly with PF authorities. Copy of the same submitted to NIFT office.

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54. The contractor shall procure food articles and vegetables of good quality to the satisfaction of the Canteen committee. The Canteen committee shall have the right to change any brand of material used for cooking, provided the cost of the same does not exceed the cost of specified brand.
55. The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and the stale is not reuse. Stale food shall be removed from Canteen premises as soon as possible. Un-refrigerated cooked food, not consumed within six hours in summer months and ten hours in winter months, shall deemed to be stale and unfit for consumption.
56. The Contractor shall suggest a varied menu of Breakfast, Lunch and Dinner for all the days in a week and shall also furnish his quotations / rates after checking various items listed in Annexure – B and give rates over and above the reserve price in the Part II financial bid for the same. Since the Canteen is basically meant for students of NIFT the charges shall be kept at the minimum. The contractor should maintain the weight in grams in all his food stuff according to the standard weight in any of the reputed canteen service. (e.g. Idlis 80 gms., sabjis/sambar, raita 200 gms).
57. No minimum guarantee will be furnished to the contractor towards consumption of food items. He is advised to maintain the highest quality at the minimum possible prices so as to attract the maximum no of students/hostellers/NIFT personnel to avail canteen services
58. The food shall be neither too spicy nor too oily. The food preparation shall be wholesome and shall generally cater to the taste of the employees/students.
59. The oil that remains from deep frying at the end of the day s/hall have to be destroyed and shall not be allowed to be reuse for the purpose of cooking again.
60. The contractor shall pay special attention to maintain the Canteen in a neat and tidy condition at all times. For this purpose, the Canteen shall be cleaned thoroughly after each meal regularly.
61. The contractor shall ensure that only hot food is served to the students/employees. Complaint, if any, in this regard shall be dealt with severely.
62. The contractor should have sufficient equipment & crockery and other items normally required to cater to NIFT requirements in the given time. He should have sufficient utensils, crockery and other infrastructure to provide the service and also for Buffet Lunch/High Tea, as and when required.
63. The contractor should take all safety measures while running canteen. He/she will keep a First- Aid box for the persons deployed to work in canteen.
64. The contractor should maintain a complaint register in open place easily available for the students
65. The Canteen staff/workers would be permitted to stay in campus from 5.00 am to 10.00 pm and will not be allowed to stay in the campus during night.

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66. The canteen services should provide on all the days during the contract period.
67. The contractor will also submit the medical certificate on half yearly basis and all their employees handling food are not having any contagious diseases
68. The contractor will ensure that the cooks have proper shave and clipped nails while cooking food and wear apron and head gear, the food servers shall wear hand gloves & caps and all the workers should wear uniform along with the ID cards.
69. The contractor shall be engaging energetic and skilled trained personnel's between the age group of 20-50 and preferably English/Hindi/Kannada speakers. If any person is not suited to the duty, the contractor must replace such person immediately.
- 70. The contractor shall not deploy any minors for the canteen works.**
71. The contractor has to deploy his manpower and work during holidays, late hours and Sundays as well according to the requirement and convenience of NIFT and the occupants, including hosteller's while ensuring weekly offs to staff/manpower as per statutory requirements
72. The Contractor shall be responsible to maintain the equipment's and other articles supplied by the NIFT in good condition. In case of any damage, he shall be responsible to carry out the repairs without any delay to avoid any interruption in service. Cost of repairs shall be borne by the Contractor him-self
73. Food wastes, unwashed food plates and other rubbish are required to be cleaned /cleared immediately. The contractor is solely responsible for segregation of wet and dry wastage as per BBMP norms and also wholly responsible for disposing the garbage on daily basis.
74. The successful bidder is responsible for the cleanliness of entire canteen premises including water passages, electrical equipment's etc. in canteen.
75. Use of plastic cups and plastic carry bags is highly discouraged and the contractor shall give an undertaking to use environment friendly material only for serving coffee, tea and for packing & carrying of food items.
76. The contractor will have to supply Breakfast, Lunch and Dinner in the Canteen premises as per the time schedule.
77. The contractor shall install his emergency lighting, gas and fuel supply on his own cost.
78. The canteen facility is solely used by the inmates of hostel and NIFT personnel exclusively. No outsiders will be permitted without the explicit permission of management in exceptional cases.
79. The contractor will have to keep open the canteen all seven days of week throughout the year as per statutory requirements.

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80. Drugs, alcoholic drinks and smoking of cigarettes are strictly prohibited inside the premises of NIFT including canteen and any breach noticed will attract deterrent actions against the canteen agency as per statutory norms / NIFT rules.
81. The contractor will bring their own tools, cookers, hot boxes, steam boxes, trolleys equipment utensils, plates, jugs etc., in sufficient quantity as needed to maintain the canteen service.
82. The contractor is to ensure that utensils shall be sterilised every morning before serving of any item.
83. The contractor shall verify character, antecedents of canteen service personnel employees before deployment in NIFT campus. Supervisors/Workers will not be changed by contractor so frequently until and unless so warranted.
84. Sub-contracting of the contract shall not be permitted for any of the item. In case, the contractor is found having sub contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
85. The tenderer may be required to coordinate and liase with local authorities as BBMP/other relevant authorities of Govt of Karnataka etc.. in connection with canteen services as per requirements of prevailing legislation on such matters, as called for.
86. A self-declaration by the contractor that they are not black listed by any Central and State govt/any other authorities should be given along with technical bid failing which the bid stands rejected.
87. The decision of Competent Authority will be the final in all aspects and will be acceptable to all tenderers.
- 88. Contractor should obtain Central License under Food Safety and Standards Act to ensure the compliance of Provisions of the Food Safety and Standards Act and Regulations made there under.**
- 89. The contractor give discount rates for all the food items provided in the canteen to all the officer's/faculty's/staff/man power employees/house keeping employees /security guards.**
- 90. Termination of the Contract**
- a. The Contract can be terminated by either party, i.e., NIFT or the Contractor, after giving three-month notice to the other party extendable by mutual agreement till alternate arrangements are made. However, NIFT reserves the right to terminate the contract without giving any notice in case the Contractor commits breach of any of the terms of the contract. NIFT's decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.

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- b. On termination of the contract, the Contractor will hand over all the equipment/furniture/articles etc., supplied by NIFT, in good working condition, back to NIFT.

91. Penalty :

- a. The Institute reserves the right to impose a penalty (to be decided by the NIFT authorities) on the Contractor for any serious lapse in maintaining the quality and the services wilfully or otherwise by the Contractor or his staff or for any adulteration.
- b. If the Institute is not satisfied with the quality of eatables served, services provided or behaviour of the contractor or his/her employees, the Contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the NIFT will be at liberty to take appropriate necessary steps as deemed fit.
- c. The raw material/vegetables/fruits and other materials used for cooking may be checked by mess Committee at any time and if substandard/unauthorized/nonstandard material is found and after issued three adverse notices, it will be treated as breach of contract and the Director, Bengaluru can be reviewed the contract. Contractor shall have to abide by the decision of the Director, NIFT Bengaluru.
- d. Any member of the designated officer-in-charge or any authorized person can inspect the mess, kitchen or any process without any prior notice to caterer.
- e. In case of any discrepancy (in terms of palatability of food or hygiene) or any case of negligence, appropriate punitive action shall be taken
- f. Penalties would be levied for:
- a) Partially cooked food
 - b) Foreign particles found in food
 - c) Using sub-standard raw materials
 - d) Unhygienic cooking and food & waste handling conditions
 - e) Non removable of waste in time
 - f) reuse of oil/reuse of stale food

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LIST OF KITCHEN EQUIPMENT TO BE PROVIDED BY NIFT ANNEXURE-I

Sl.No:	Description of the items	No of the Units
1	Double Burner LP Gas Cooking Range Overall size 26"x24"x24" Height	1
2	Three Burner LP Gas Cooking Range Overall size 26"x24"x24" Height	1
3	Dosa/ Chapatti Baking Unit: Overall Size 72"x30"x33" Height	1
4	Dipper type double Chamber Sterilizer	1
5	Stainless Steel Plate Rack: 4 tier Unit overall Size: 60"x18"x66" Height	1
6	Small Hot food Cabinet: Size: 36"x21"x30" Height	1
7	Brain Marie (Hot Case) Electric Model 6 Containers & cover plates of 10 Liter Capacity	1
8	SS work Table with Bottom Shelf: overall Size 24"x21"x31" Height	5
9	SS Juice counter with wash tub (without tape)	1
10	Collection Trolley: 2 Tier Unit: Overall size: 30"x20"x36" Height	2
11	Food Service Trolley: 3 Tier Unit: overall size 30"x20"x36" Height	1
12	Efficient Fume Exhaust System	1
13	LP Gas Pipeline Installation	1
14	Industrial Dining Table-Seats foldable model 8 Seater Capacity size: 96"x34"x30" Height Stain Steel Material Rack 2 tire with table and Racks	10
15	Cooker 15 litres	1
16	Cooker 50 litres	1
17	Idly Cooker PCS	1
18	Tandoor Pot	1
19	MS Tawa Burner	1
20	Food Processing Machines Grinders 10 Litre	2
21	Storage Tins 100 KGS	2
22	Bhatti/Gas Stove	1

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(Full Signature with Stamp of Contractor)



NATIONAL INSTITUTE OF FASHION TECHNOLOGY
NIFT Campus, No. 21, 27th Main Road, 16th Cross, Sector-1,
HSR Layout, Bengaluru - 560102
Ph.No.080-22552550 – 55, Fax: 080-22552566

TECHNICAL BID – ANNEXURE- A

FOR CANTEEN SERVICES

This Technical Bid for providing Canteen Services shall be filled in by the tendering party, duly signed, stamped and sealed along with an EMD of Rs.50,000/- in form of Demand Draft in favour of NIFT, Bengaluru.

S.No.	Particulars	Details
1.	Name of the Tendering Company/Firm/Service Provider	
2.	Full Address of the Registered Office/ Branch Office (if any) with email ID	
3.	Phone No. & Mobile No. Email id	
4.	State status whether firm is Proprietary/ Partnership firm / Company	
5.	Name(s) of the Director/ Proprietor/ Partners of the firms	
6.	Details of EMD	
	Amount in Rupees Fifty Thousand	
	DD No.	
	Date	
	Issuing Bank	

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

**7. Registration under various statutory bodies:**

Require Documents	Attached / Not attached (Yes or No)	Page No.	Validity completion date
EMD – DD of Rs.50,000/-			
Copy of Company Establishment/Registration certificate			
Copy of GST registration Certificate, Dt: _____			
Copy of License under Contract Labour Act, Dt: _____			
Copy of EPF Registration with Regional PF Commissioner Dt: _____			
Copy of ESI Registration Dt: _____			
Copy of PAN Card			
Copy of IT returns for last 2 financial years i.e. 2015-16, 2016-17 supported with Audited Balance sheets.			
Copy of Annual Gross Turnover for last 2 financial years i.e 2015-16, 2016-17 minimum Rs.50.00 Lakhs in each Financial Year.			
Signed all the pages of tender documents and enclosed			
List of Clients a) present as on date (i.e.,) Period from ____ to ____ (Separate list)			
b) Previous client list (separate List enclosed)			
Copy of Food Business Operator's License (Please enclose self-attested Copy of License)			
If any other			

Note: Legible copies of the above documents must be attached.

8. Details of experience of similar work in Government / Public Sector undertaking / Registered Societies / Universities / Research Institutions / Educational Institutions / IT Industries as per the attached format **(Please use separate sheet for additional information).**

(Please submit copies of evidence i.e. Work Orders, Agreements, Performance Certificates etc., specifying period of work orders to be enclosed).

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

I) PRESENT CLIENTELE (Certificates to be Enclosed):

Year	Name of the Employer & Address with Telephone Nos.	Type of Institution/ Industry	Period	Contract Value/ year	Nature of Service	Remarks
			From - To			

II) PREVIOUS CLIENTELE: (Minimum 3 years' experience is essential. Copy should be enclosed)

Year	Name of the Employer & Address, Contact Person Name with Tel.No. & Cell No.	Type of Institution/ Industry	Details of Experience, similar work Period of Contract with dates of Commencement and termination covering last 3 years (From - To)	Contract Value/ year	No of persons	Nature of Service

9. Financial turnover of Rs.50.00 Lakhs in each financial year, the tendering canteen service provider for the last two years, Income Tax Return copy may be attached (if the space provided is insufficient, a separate sheet may be attached):

Financial Year	Turnover in Rs.	Remarks
2015-16		
2016-17		

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(Full Signature with Stamp of Contractor)

10. Validity:

The tender shall be valid for a period of at least three calendar months from the date of opening of the tenders for the purpose of evaluation of tender. However, the rates quoted in the tender should be valid for the period of contract of one year.

11. The contractor hereby furnishes details of staff deployment pattern for efficient running of the canteen services.

- i) No. of Supervisors : Male _____ Female _____
 ii) No. of Masters : Male North () South () Female North () South ()
 iii) No. of Cooks : Male North () South () Female North () South ()
 iv) No. of cleaners : Male _____ Female _____

NOTE:- Please enclose separate list with Name, Designation & Age of the above mentioned Staff.

12. The contractor has to start the canteen operations in the 3rd week of July 2018.

I.BREAK FAST (20% weightage on the total value of Break Fast)

Annexure - II

Sl. No.	Particulars	Quote Quantity/ Weight / Std. Size as applicable	No. of items / pieces	Supplied Yes/No	Remarks
1.	Idly Sambar, Chutney	40 gms (each)	3 Nos.		
2.	Plain Vada /Sambar Chutney	50 Gms (each)	2 No		
3.	Sambar Vada	50 Gms (each)	2 No.		
4.	Omlet	-----	2 nos.		
5.	Bread Omlet		2 Nos.		
6.	Boiled Egg	-----	2 Nos.		
7.	Upma	200 gms	-		
8.	Plain Dosa	100 gms	1 No		
9.	Masala Dosa	150 gms	1 No		
10.	Onion Dosa	150 gms	1 No		
11.	Uttapam (Onion/ Vegetable)	150 gms	1 No		
12.	Puri&curry	3 Pcs &100 Gms	-		
13.	Aloparatha with curd and pickle	Curd 50 ml	1 No.		
14.	Poha with chuttny	150 gms	1 cup		
15.	Bread & Jam/Butter/cheese (Sandwich bread)	--	2 Slice		
16.	Veg, Sandwich	--	2 Slice		
17.	Cornflakes with Milk	30 Gms & 120 ML	1 cup		
18.	Chole Bhature	100 gms	1 No.		

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

II. LUNCH/DINNER (20% weightage on the total value of lunch/Dinner (Veg. Thali)

Sl. No	Particulars	No. of items / Pcs	Supplied Yes/No	Remarks
1.	<u>Veg. Thali (limited)</u> Salad(40grms), Roti(2nos),Plain Rice(350grms), Wetcurry(100grms), (Paneer Mutter/Palak Paneer/Rajma/Bhendi do Pyaazaa/Soyabeen/Kadi pakoda/Fresh green Veg/Mix. veg./ Alu Chenna/Alu Jeera/Seasonal Vegetables) Drycurry(100grms) Aloo Onion/dry gobi aloo/pakode ki sabji/aloo Bhujia/Baigan aloo) Dal (100grms) Dal Makhni/AharDal/Mungdal/Dalfry/Mosoor dal) Sambar/Rasam(100grms), Curd (80 ml) pickle (20 gms) &Papad/Fryums	1 Plate		

III. LUNCH/DINNER (15% weightage on the total value of lunch/Dinner (Non Veg. Thali)

Sl. No	Particulars	No. of items / Pieces	Supplied Yes/No	Remarks
1.	<u>Non-Veg. Thali (limited)</u> Salad(40grms), Roti(2nos),Plain Rice(250grms), Dal (100grms) Non-veg curry(150 gms) (Butter Chicken/Chicken curry /Egg curry/Fish curry/Egg burji) Curd (80 ml)	1 Plate		

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

IV TEA/COFFEE/JUICE 20% weightage on the total value of TEA/COFFEE/JUICE)

Sl. No.	Particulars	Quote Quantity/ Weight / Std. Size as applicable	No. of items / pieces	Supplied Yes/ No	Remark
1.	Tea	90 ml	1 Cup		
2.	Coffee	90 ml	1 Cup		
3.	Milk	90 ml	1 Cup		
4.	Bournvita/Boost/Horlicks/Badam Milk	120 ml	1 Cup		
5.	Fruit Juice all varieties	200ml	1 Glass		
6.	Fruit salad	200Gms	1 bowl		

V. Biryani Rice Items (10 % weightage on the total value of Biryani Rice Items)

Sl. No	Particulars	No. of items / Piece	Supplied Yes/No	Remarks
1.	Veg Biryani/Veg. Paulo / Zeera Rice /Flavoured Rice (350grms), with raita and salan	1 Plate		
2.	Egg. Biryani (350 gms Rice and with 2 eggs)with raita and salan	1 Plate		
3.	Chicken Biryani (350 Gms Rice and 150 gms Chicken) with raita and salan	1 Plate		
4.	Mutton Biryani (350 Gms Rice and 150 gms Mutton) with raita and salan	1 Plate		

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

VI. Snacks (15% weightage on the total value of Snacks)

Sl. No.	Particulars	Quote Quantity/ Weight / Std. Size as applicable	No. of items / pieces	Supplied Yes/No	Remarks
1	Aloo Samosa	50 gms	1 Pcs		
2	Corn / Onion Samosa	50 gms	1 Pcs		
3	Veg Puff	Standard Size	1 Pcs		
4.	Veg.Cutlet	60 gms (each)	2 Nos.		
5	Non Veg Puff (Egg)	Standard Size	1 Pcs		
6	Non Veg Puff (Chicken)	Standard Size	1 Pcs		
7	Noodles Veg	200 gms	-		
8	Noodles Non Veg (Egg)	200 gms	-		
9	Noodles Non Veg (Chicken)	200 gms	-		
10.	Bread Sandwich (Veg)	Standard Size	2 Pcs		
11	Paneer Puff	Standard Size	1 Pcs		
12	Chicken roll	Standard Size	1 Pcs		
13	Veg. roll	Standard Size	1 Pcs		
14	Chicken Hot dog	Standard Size	1 Pcs		
15	Veg. Hot dog	Standard Size	1 Pcs		
16	Veg. 65/Veg. Manchuria dry	Standard Size	1 Cup		
17	Chicken 65 /Manchuria/	Standard Size	1 Cup		
18	Veg. Burger	Standard Size	1 Pcs		
19.	Chicken burger	Standard Size	1 Pcs		
20.	Pakoda (Veg./Bread/Onion)	100 gms	1 portion		

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

List of Items to be used for cooking with the indicative brands :

Sl. No	Particulars	Brand
1	Milk, Butter, Paneer, Curd	Heritage/Amul/Jersey/Vijaya/Tirumala/Nandini
2	Bread	Britania/Modern/Heritage
3	Jam	Kisan/Lion
4	Tomato Sauce/Ketchup	Kisan/Magi
5	Tea Powder/Tea Bags	Tata/Redlabel/Nestle/brook bond/Taj
6	Refind Oil	Sundrop/Fortune/Golddrop/(Once used should not be used again)
7	Rice	Sona Masuri minimum 1 year old
8	Briyani Rice	Standard Basmati Rice
9	Spices	MTR/MDH/Badusha/
10	Salts	Tata/Ashirvad/Annapurna/Swasthik
11	Cornflakes	Kelloggs
12	Biscuits	Britania/Mariegold/sunfeast/Parle
13	Fruits and Vegetables	Fresh
14	Chicken/Mutton/Fish	Fresh
15	Ice Cream	Kwality walls/ Heritage/Jersey/Creamwell
16	Atta/Maida/Basin	Annapurna/Ashirwad/Shakti bhog/
17	Pulses	Good quality
18	Sauce/Tomato Ketchup	Kissan/Maggi

NOTE:-

- To be deposited along with Tender Document in separate sealed cover-I super scribed as ***“Technical Bid”***.
- All the supporting documents should be enclosed along with this bid. If not enclosed the bid will not be considered.
- The service provider submitting tender must attach photo copies of all statutory registrations and List of present clients with contact person's name and phone numbers.

Full Signature of & seal of the service provider/Agency/Firm/Company

Dated: - _____

Place: - _____

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

UNDERTAKING BY THE CANTEEN SERVICE PROVIDER**Declaration**

I / We..... Son/Daughter/Wife of Sri.

Signatory of the service provider, mentioned above, am/are competent to sign this declaration and execute this tender document.

2. I/ We have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

3. I/ We have inspected the institute/ premises and have acquainted ourselves with the tasks, requirements required to be carried out, before making this offer.

4. I/ We hereby sign this undertaking in token of our acceptance of various conditions listed above.

5. Agreed to provide the best quality of food at NIFT, canteen without any lapses.

6. Any corrections/alterations will not be accepted.

7. I/ We affirm that all the rates quoted above are correct and I am aware that my bid cancelled in case of any variation in total value.

8. The information/documents furnished along with the technical and financial bid are true and authentic to the best of my knowledge and belief.

9. I/we undertake to pay all the dues in respect of wages, EPF, ESI and other statutory obligation to my employess (deployed at NIFT) according to the enactments of State and Central Govt. The rates quoted by me/us are valid and binding upon me/us for the entire period of contract.

10. I/ We accepted L1 is arrived at based on the overall highest weightage as above mentioned Financial Bid

11. I/We quote all the items mentioned in financial bid Annexure B(i.e., (Sl. I to VI) from page No.23-27 pages

12. I/ We shall not bring external influence or legal pressure to continue beyond the one year period.

Place: _____

Signature of the contractor with seal

Date: _____

Address: _____

Mobile No.

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU – 560102.
FINANCIAL BID (Annexure - B)

This Financial Bid should be filled in by tendering party duly signed, stamped and sealed and must be submitted in a separate cover, super scribed with “Financial Bid”.

After opening of technical bid the capability and suitability of the tenderers shall be evaluated and Financial Bid of the qualified tenderers shall be opened later on and the date will be informed accordingly. For providing food as per the detailed – items given below and terms and conditions mentioned in the tender document.

I .BREAK FAST (20% weightage on the total value of Break Fast)

Sl. No	Particulars	Quantity/ Weight / Std. Size as applicable	No. of items / pieces	Rate inclusive of GST
1.	Idly Sambar, Chutney	40 gms (each)	3 Nos.	
2.	Plain Vada /Sambar Chutney	50 Gms (each)	2 No	
3.	Sambar Vada	50 Gms (each)	2 No.	
4.	Omlet	-----	2 nos.	
5.	Bread Omlet		2 Nos.	
6.	Boiled Egg	-----	2 Nos.	
7.	Upma	200 gms	-	
8.	Plain Dosa	100 gms	1 No	
9.	Masala Dosa	150 gms	1 No	
10.	Onion Dosa	150 gms	1 No	
11.	Uttapam (Onion/ Vegetable)	150 gms	1 No	
12.	Puri & curry	3 Pcs &100 Gms	-	
13.	Alooparatha with curd and pickle	Curd 50 ml	1 No.	
14.	Poha and Chutney	150 gms	1 cup	
15.	Bread & Jam/Butter/cheese (Sandwich bread)	--	2 Slice	
16.	Veg, Sandwich	--	2 Slice	
17.	Cornflakes with Milk	30 Gms & 120 MI	1 cup	
18.	Chole Bhathore	100 gms	1 No.	
Total				

(Rupees _____)

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

**II. LUNCH/DINNER (20% weightage on the total value of lunch/Dinner (Veg. Thali)**

Sl. No	Particulars	No. of items / Pieces	Rate inclusive of GST
1.	<u>Veg. Thali (limited)</u> Salad(40grms), Roti(2nos),Plain Rice(350grms), Wetcurry(100grms), (Paneer Mutter/Palak Paneer/Rajma/Bhendi do Pyaazaa/Soyabeen/Kadi pakoda/Fresh green Veg/Mix. veg./ Alu Chenna/Alu Jeera/Seasonal Vegetables) Drycurry(100grms) Aloo Onion/dry gobi aloo/pakode ki sabji/aloo Bhujia/Baigan aloo) Dal (100grms) Dal Makhni/AharDal/Mungdal/Dalfry/Mosoor dal) Sambar/Rasam(100grms), Curd (80 ml) pickle (20 gms) & Papad/Fryums	1 Plate	
Total			

(Rupees _____)

III. LUNCH/DINNER (15% weightage on the total value of lunch/Dinner (Non Veg. Thali)

Sl. No	Particulars	No. of items / Pieces	Rate inclusive of GST
1.	<u>Non-Veg. Thali (limited)</u> Salad(40grms), Roti(2nos),Plain Rice(250grms), Dal (100grms) Non-veg curry(150 gms) (Butter Chicken/Chicken curry /Egg curry/Fish curry/Egg burji) Curd (80 ml)	1 Plate	
Total			

(Rupees _____)

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

IV .TEA/COFFEE/JUICE 20% weightage on the total value of TEA/COFFEE/JUICE)

Sl. No.	Particulars	Qty/ Weight / Std. Size as applicable	No. of items / pieces	Rate inclusive of GST
1.	Tea	90 ml	1 Cup	
2.	Coffee	90 ml	1 Cup	
3.	Milk	90 ml	1 Cup	
4.	Bournvita/Boost/Horlicks/Badam Milk	120 ml	1 Cup	
5.	Fruit Juice all varieties	200ml	1 Glass	
6.	Fruit salad	200 gms	1 bowl	
	Total			

(Rupees _____)

V. Biryani Rice Items 10% weightage on the total value of Biryani Rice Items)

Sl. No	Particulars	No. of items / Pcs	Rate inclusive of GST
1.	Veg Biryani/Veg. Paulo / Zeera Rice /Flavoured Rice (350grms), with raita and salan	1 Plate	
2.	Egg. Biryani (350 gms Rice and with 2 eggs)with raita and salan	1 Plate	
3.	Chicken Biryani (350 gms Rice and 150 gms Chicken) with raita and salan	1 Plate	
4.	Mutton Biryani (350 gms Rice and 150 gms Mutton) with raita and salan	1 Plate	
	Total		

(Rupees _____)

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

VI. Snacks(15% weightage on the total value of Snacks)

Sl. No.	Particulars	Quote Quantity/ Weight / Std. Size as applicable	No. of items / pieces	Rate inclusive of GST
1	Aloo Samosa	50 gms	1 Pcs	
2	Corn / Onion Samosa	50 gms	1 Pcs	
3	Veg Puff	Standard Size	1 Pcs	
4.	Veg.Cutlet	60 gms (each)	2 Nos.	
5	Non Veg Puff (Egg)	Standard Size	1 Pcs	
6	Non Veg Puff (Chicken)	Standard Size	1 Pcs	
7	Noodles Veg	200 gms	-	
8	Noodles Non Veg (Egg)	200 gms	-	
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11	Paneer Puff	Standard Size	1 Pcs	
12	Chicken roll	Standard Size	1 Pcs	
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18	Veg. Burger	Standard Size	1 Pcs	
19.	Chicken burger	Standard Size	1 Pcs	
20.	Pakoda (Veg./Bread/Onion)	100 gms	1 portion	
Total				

(Rupees _____)

Note: - L1 is arrived at based on the overall highest weightage as above mentioned Financial Bid (Sl. I to VI))

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)

NOTE:

1. Please quote the quantity along with rate for each item wherever applicable.
2. ***L1 is arrived at based on the overall highest weightage as above mentioned Financial Bid (Sl. I to VI)***
3. ***The contract must quote all the items mentioned in Financial bid Annexure B(i.e., (Sl. I to VI)***
4. The rates are to be quoted as per the format ***including all taxes, Transportation &etc.,***
5. The bids which are quoted for all the items in the financial bid only will be considered and the bids which are incompletely quoted will be rejected.
6. The items which are not mentioned above and falls under MRP must be sold on MRP only. (i.e., All varieties of ice creams, biscuits, lays, beverages etc.,)
7. **Canteen /student committee may decide changes in daily menu timely.**
8. **The rate quoted should not below the average of market price.**

UNDERTAKING BY THE CANTEEN CONTRACTOR:-

- I/We have read all the terms and conditions and I/we will comply with all the terms and conditions, if contract awarded to me/us.

Signature of the contractor with seal

Dated: - _____

Place: - _____

I accept all the above Terms & Conditions

(Full Signature with Stamp of Contractor)