



Tender Fee  
Rs.118/-

Tender No. 6/5011/NIFT-B/RC/Old N&M/2018-19

## NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

### TENDER DOCUMENT (Limited Tender)

### For Disposal of old Newspapers, Magazines and other Waste papers, etc. from NIFT, Bengaluru.

NIFT CAMPUS, No. 21, 16th Cross, 27th Main Road, Sector – 1,  
H.S.R. Layout, Bengaluru – 560 102

Phone: 91-80- 2255 2550 to 55, Fax no. 91 80 2255 2566,

E-mail: [bngnift@nift.ac.in](mailto:bngnift@nift.ac.in), [admin.bengaluru@nift.ac.in](mailto:admin.bengaluru@nift.ac.in)

Website: <http://www.nift.ac.in/bengaluru/tender>

#### Time schedule for tender process:

Date of publication of tender notification on official website	12.11.2018
Sale of tender document commence from	12.11.2018
Last date for Sale of tender document	29.11.2018 up to 10.30 am.
Last date for receipt of duly filled in tenders	29.11.2018 up to 11.00 am.
Date and Time of the opening Technical Bids	29.11.2018, 11.30 am.

*Note: This tender document contains 8 pages and tenderers are requested to sign on all the pages.*



## INTRODUCTION:

National Institute of Fashion Technology (NIFT) was set up in 1986 under the guidance of the Ministry of Textiles, Government of India is a statutory Institute governed by the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years Under Graduate (UG) program in Design and Technology, two years Post Graduate (PG) program in Design, Fashion Management & Fashion Technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

NIFT, Bengaluru Centre has been functioning since August, 1997 with undergraduate and post graduate programs at No. 21, 16th Cross, 27th Main Road, Sector-I, HSR Layout, Bengaluru.

## NOTICE INVITING TENDER

Tender is invited by NIFT, Bengaluru under single bid system for lifting the Old Newspapers, Magazines and other waste papers, etc. As per the following terms and conditions in the prescribed proforma:

1. The tenders are hereby invited to :

i) Lifting the Old Newspapers, Magazines and other waste papers, etc at NIFT, Bengaluru.

ii) Rates to be quoted on per KG basis for the entire lot.

2. Tender form fee is Rs.118/- including 18 % GST. (Rupees one hundred and eighteen only). Tender form can buy from admin block from 9.30 am to 3.00 pm – Monday to Friday.

3. The tender form can also be downloaded from the website of <http://nift.ac.in/bengaluru>. **It is free of cost if downloaded from NIFT website.**

4. Earnest Money Deposit (EMD) of Rs.5,000/- (Rupees five thousand only) should be submitted in sealed envelope separately in the form of Bank Draft / Banker's cheque in favour of "NIFT", payable at "Bengaluru".

5. The interested bidders may submit the tenders in single bid system in the prescribed proforma in all respects along with EMD of Rs.5,000/- (Rupees five thousand only) refundable - without interest. All the documents in support of eligibility criteria etc. are to enclose along with tender documents. In-competent tenders will not be accepted. No tender documents will be accepted after expiry of stipulated date and time for the purpose under any circumstances whatsoever.

6. Each page of this tender notice & document including General Terms and Conditions should be signed by the tenderer and seal in token of having been accepted the same in letter and spirit.

Seal and Signature



7. The contract will be awarded to the firm which quotes the highest rate.
8. All the items will have to be removed from the NIFT, Premises by the approved contractor by arranging labour, bags, transport etc at his / her own cost.
9. The tenderer who is accepted and awarded with the contract by the NIFT, Bengaluru will have to deposit the full amount for the entire lot in the form of Cash / Demand Draft, drawn in favour of NIFT, payable Bengaluru for awarding the contract and before lifting the lot from the NIFT, Premises. No part or installment payment will be accepted.
10. The tenders should be submitted in the prescribed format and completed in all respects be received in this office before the date and time indicated in the above para. The tenders received after the scheduled date and time will not be accepted.
11. The tenderer (s) shall invariably abide by the rules and regulations / instructions of the Government as issued from time to time, in addition to the terms and conditions mentioned in this tender notice / document.

Director,  
NIFT, Bengaluru.



## **General Terms and conditions:**

### **1. Parties:**

The parties to the contract are the contractor (the tenderers to whom the work has been assigned) and NIFT”.

### **2. Address:**

For all purposes of the contract including arbitration there under, the address of the contractor mentioned in the tender shall be final unless the contractor notifies a change of address by a separate letter sent by registered post with acknowledgement due to NIFT. The contractor shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

### **3. EMD Deposit:**

The tenderer will submit Rs.5000/- as EMD along with Tender form. in the form of Bank Draft / Banker’s cheque in the name of “NIFT”, payable at Bengaluru. The EMD amount of Rs.5,000/- as convert as performance Security Deposit. The security money will be forfeited in case the services of the contractor are unsatisfactory or in case of violation of the terms and conditions of the contract.

### **4. Opening of Tender:**

The tenderer is at liberty to be present either himself or authorize not more than one representative at the time of opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.

### **5. Right of acceptance:**

- i) NIFT reserves the right to reject any or all tenders / bids without assigning any reason thereof and also does not bind itself to accept the highest / lowest quotation only.
- ii) Any failure of the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor’s bid/offer.

### **6. Communication of acceptance:**

The NIFT in due course will inform successful tenderer of the acceptance of his / her tender.

### **7. Penalty:**

In the event of the contractor failing to observe or perform any of the conditions of the work as set out herein or execute the work in good and workman – like manner and to the satisfaction or and by the time fixed by the NIFT and any loss of Ministerial assets etc. in executing the work, the deposited money will be forfeited and the contract will be terminated immediately. The contractor shall be liable to make good the loss(es), if any, that may be suffered by the NIFT due to his / her action and/or omissions.

### **8. Subletting of work:**

The firm shall not assign or sublet the work or any part of it to any other person or partly without first obtaining permission in writing of the NIFT, which it will be at liberty to refuse if it thinks fit.

Seal and Signature



#### **9. Breach of terms and conditions:**

In case of breach of any of the terms and conditions mentioned herein, NIFT will have the right to cancel the work order without assigning any reason thereof and nothing will be payable by NIFT in the event the Security Deposit shall also stand forfeited. In case, the balance money / security deposit fall short of the amount of damages/ loses chargeable by NIFT, the contractor shall pay the same to NIFT immediately or receipt of a demand letter from NIFT.

#### **10. Terms of payments:**

The full payment quoted by the tenderer and accepted by the NIFT will have to be deposited in advance before lifting of materials in the form of Cash / Demand Draft in favour of NIFT, payable at Bengaluru.

#### **11. Arbitration:**

If any difference arises concerning this contract agreement, its interpretation on the payments to be made thereunder, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either or the parties may make a request to the other party for submission of the dispute for decision by an arbitral tribunal containing sole arbitrator to be appointed by NIFT request shall be accompanied with a panel of names of three persons to act as he sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The arbitration proceeding shall take place at Bengaluru and shall be conducted in English. The provisions of arbitration and conciliation act, 1990 and rules framed there under in force shall be applicable to such proceedings.



**Undertaking to be signed by the contractor**

I / We ..... do hereby undertake that I have clearly and precisely understood the terms and conditions mentioned in the tender notice / document and the rules and regulations / instructions of the NIFT, issued from time to time in letter and spirit, that any breach and / or violation of any of the terms and conditions and / or in case of my work being found unsatisfactory at any time during the period of contract, my contract shall be liable to be terminated without assigning any reason thereof, any that in such case, the amount of security deposit shall stand forfeited to the Government and also I will be liable to make good all extra cost(s) borne by NIFT for getting the jobs done by other person(s) and / or any loss or damages that may be caused to the NIFT owing to the unsatisfactory / failure to work on my part.

I / We ..... also undertake that the decision of the NIFT, shall be final and binding in all cases. Whatsoever may be, pertaining to this contract.

**Name & Signature of Agency:** \_\_\_\_\_

**Address:**

**Phone No. (Office):** \_\_\_\_\_

**Mobile** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Seal of Agency**

**Seal and Signature**



**Pro-forma:**

S.No.	Particulars	Details submitted
1	Details of EMD furnished	
2	Name of the Owner / Proprietor etc	
3	Name of the Firm / agency / company	
4	Address of the Agency	
5	Telephone number & Mobile Number	
6	Whether assessed for IT / ST if so Pan / GSTN number – copies should attached	
7	Past experience for working in Govt, Ministries/ Departments / PSU (indicate names) Copies of previous / current contracts should be attached	
8	Undertaking regarding the agency / firm not having been blacklisted or terminated or debarred till date by and Govt. department or no legal suit / criminal / tax evasion fraud case is registered against the agency / firm or its owner / proprietor / partner of agency / firm anywhere in India.	
9	Whether copy of terms & Conditions duly signed by owner / proprietor or authorized signatory is attached in acceptance of same.	
10	Token of acceptance of the term and conditions as specified in the tender notice	
11	Any other details (please specify)	

Place:

Date :

Signature and Seal

Seal and Signature



**NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU.**

**PRICE BID**

**[for old Newspapers, Magazines and other waste papers, etc.]**

1. Name :

2. Company's Name and Address :

3. Contact Tel. Nos./ Mob. No. :

4. E-mail Id :

5. Kindly quote all the items below:

S.No.	Name of the Items	Price per Kg. in Rs.	GST % if any
1	Old Newspapers	Rs..... Rupees in words .....	
2	Old Magazines (English)	Rs..... Rupees in words .....	
3	Other paper materials	Rs..... Rupees in words .....	

I agree to all the items and conditions of this tender.

Signature of the Bidder and Seal

Place:

Date:

Seal and Signature