



COST OF TENDER
DOCUMENT
Rs.590/-

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU

LIMITED TENDER

**Tender Document for Providing Comprehensive Annual Maintenance
Contract (AMC) for Fire Fighting Equipments at NIFT campus, Bengaluru.**

FORM NO: Tender No.11/NIFT/BLR/Bldg./5155(19)/AMC-FFE/2019

Date of Issue & receipt No.: _____

Tender form issued to _____

Time schedule for tender process

Date of publication of tender notification	13.11.2019
EMD	Rs.10,000/-
Sale of tender document commences from	13.11.2019
Last date for sale of tenders	05.12.2019 up to 10.30 A.M.
Last date for receipt of duly filled in tenders	05.12.2019 up to 11.00 A.M.
Date and time of the opening tenders	11.45 A.M. on 05.12.2019

Note: This tender document contains 13 pages and bidders are requested to sign on all the pages. The Technical bid & Price Bid should be sealed in separate covers duly super scribed as 'Technical Bid' & 'Price Bid' in the appropriate covers & both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed as **"Providing Comprehensive Annual Maintenance Contract (AMC) for Fire Fighting Equipments at NIFT campus, Bengaluru"**.

Any Addendum/Corrigendum date extension in respect of above tender shall be updated in our website www.nift.ac.in/bengaluru/tenders only and no separate notification shall be issued in the press/Bidders. Bidders are therefore requested to regularly visit our website to keep themselves updated.

Opening date and time of Price Bid will be notified after evaluation of Technical Bid to the shortlisted Bidders only.

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**NIFT CAMPUS, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector – I,
H.S.R. Layout, Bangalore – 560 102 Phone: 91-80- 22552550 to 55 Fax no.
91 80 22552566**

E-mail: bnqnift@nift.ac.in, admin.bengaluru@nift.ac.in

Web: www.nift.ac.in/bengaluru/tenders



Bidder Seal and Signature

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PREAMBLE / INTRODUCTION

National Institute of Fashion Technology (NIFT) is a premier educational institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. The Bangalore Centre has been set up since August, 1997 with undergraduate and post graduate programs.

TENDER NOTICE:

NIFT invites sealed Tenders under two bid systems for **Providing Comprehensive Annual Maintenance Contract (AMC) for Fire Fighting Equipments installed at NIFT campus, Bengaluru**, from the firms/ companies who have carried out the same nature of works in Government organisation/PSU/any reputed organisation.

The prospective Bidders are advised to read carefully the entire tender document and satisfy themselves about the work, site condition by visiting the NIFT Campus, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector-1, HSR Layout, Bengaluru – 560 102 on any working day between 10.00 a.m. and 5.00 p.m. before submitting their tenders (no extra shall be payable for visiting the NIFT campus in this regard).

The sealed tender as per specified in the tender document address it to "The Purchase Officer, National Institute of Fashion Technology, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector-1, HSR Layout, Bengaluru – 560 102" so as to reach on or **before 11.00 AM, 05.12.2019** (or) the tender may be dropped in Tender Box placed at "A" Block of NIFT, Bengaluru Centre before last date and time.

Technical Qualifying Criteria:

The tenderers shall enclose the self-attested copies of the following documents:-

1. Registration Certificate issued by the registering authority.
2. Company/firm should have minimum 3years experience in the same nature of work and self-attested copy of the work order/work completion certificate issued by the Government organisation/PSU/any reputed organisation for carried out the same nature of work should be enclosed.
3. Goods & Services Tax (GST) Registration No. from Govt. of India.
4. Any other certificates, client list and documents which the contractor would like to enclose to substantiate his stand in the field as a contractor proven ability.
5. PAN card issued by the Income Tax Department.
6. Latest Income Tax Clearance Certificate.



Mode of Submission:

Tender should be submitted in the prescribed Tender Document only and it will be obtained from the Purchase Officer, NIFT, Bengaluru during working hours and day, by make the payment of tender fees of Rs.590/- (or) downloaded from www.nift.ac.in/bengaluru/tenders on free of cost. If submitted other than the prescribed Tender Document form/format the same shall be summarily rejected.

The Technical bid & Price bid should be sealed in separate covers duly superscribed as 'Technical Bid' & 'Price Bid' in the appropriate covers & both these sealed covers are to be put in a bigger cover which should also be sealed & duly superscribed as **"Providing Comprehensive Annual Maintenance Contract (AMC) for Fire Fighting Equipments at NIFT campus, Bengaluru"**.

a) **Cover – A: Technical Bid cover** should contain duly filled prescribed Technical Bid of tender document from Page No. 1 to 11 (**without indicating the prices**) along with necessary documents as specified in the Technical Bid enclosure, copy of NIFT Bengaluru tender fee pay receipt(if directly purchased from NIFT Bengaluru) and EMD amount by DD/pay order and it should be sealed cover duly superscribed as 'Technical Bid'.

b) **Cover – B: Price bid cover** should contain Price Bid of tender document page No.12 and 13 and it should be sealed cover duly super scribed as 'Price bid'.

Both the sealed covers (**Cover – A** and **Cover – B**) are to be put in a bigger cover which should also be sealed & duly superscribed as **"Providing Comprehensive Annual Maintenance Contract (AMC) for Fire Fighting Equipments at NIFT campus, Bengaluru"** shall be addressed to

**The Purchase Officer,
National Institute of Fashion Technology,
C.A. Site No. 21, 16th Cross,
27th Main Road, Sector-1, HSR Layout,
Bengaluru – 560 102.**

Note:

- If Bidder furnishing with Price Bid in the single/same cover of Technical Bid will be summarily rejected.
- The tender will be summarily rejected, if price of the item indicated in the technical bid.
- Technical Bid is not contain EMD (or) EMD in the Price Bid cover will be summarily rejected.
- All the page of tender document should be signed with affix the seal as a token of acceptance.

Tender can be submitted in person on or before the due date and time specified in the Notice Inviting Tender. Such tenders may be dropped in the **TENDER BOX** kept at the

**National Institute of Fashion Technology (NIFT),
No.21, 16th Cross, 27th Main Road, Sector-1,
HSR Layout, Bengaluru,
Karnataka– 560 102.**

Bidder Seal and Signature



Bidder who prefers to submit the tender through post can dispatch the same through Registered Post or Courier so as to reach the above address on or before the last date and time specified in the Notice Inviting Tender. Tenders received after the last date and time, for what so ever reasons will not be considered, and NIFT Bengaluru, will not be liable or responsible for the same. NIFT Bengaluru will not be responsible for any delay or loss of document in transit due to any reason.

Earnest Money Deposit (EMD):

1. Technical Bid should contain Earnest Money Deposit (EMD) of an amount of Rs.10,000/- in the form of Demand Draft/Bankers Cheque drawn on any Nationalized Bank in favour of NIFT and payable at Bengaluru. EMD will not bear any interest.
2. **Forfeiture of the EMD:** If any tenderer withdraws the rates, the EMD amount deposited by the contractor will be forfeited and disqualified from participating in any future tender of the Institute.
3. **Refund of EMD:** The EMD of unsuccessful tenderer will be refunded within 15 working days of opening of price bid.
4. If the EMD is not enclosed, the Tender offer will be summarily rejected.
5. Cheque will not be accepted towards EMD.
6. **The Earnest Money Deposit/Security Deposit will be forfeited and they will be disqualified from participating in any future tender of the Institute if:**
 - a) Tenderer withdraws his tender or backs out after acceptance.
 - b) Tenderer fails to remit the Performance Security Deposit.
 - c) Tenderer violates any of the conditions prescribed in the Tender Document.
 - d) Tenderer revises any of the terms quoted, during validity period.
 - e) If the successful tenderer fails to enter into an agreement. In the event of refusal to carry out work by the successful Bidder on any grounds.

Performance Security Deposit (SD):

1. The successful agency EMD amount of Rs.10,000/- will be retained as security deposit for above contract period and balance security deposit amount of Rs.15,000/- shall be deposited within 7days from the date of issued the work order in the form of Demand Draft/Bankers Cheque drawn on any Nationalized Bank in favour of NIFT and payable at Bengaluru. Total Security Deposit amount of Rs.25,000/- will be released after completion of the contract period after adjustment of dues, if any.
No interest shall be accrued on the deposit before the agreement with NIFT, Bengaluru is entered in to.
2. **Forfeiture of the SD:** The whole amount of the security deposit shall be liable to be forfeited in case of breach of any of the terms agreed upon by the contractor. The whole amount of the security deposit shall be liable for forfeiture in event of the contractor not being able to continue the contract for the entire duration of the contract on the same rates, terms and conditions.

Bidder Seal and Signature



TENDER TERMS & CONDITIONS

1. Tender should be submitted in the specified Tender document only. If submit in any other form, incomplete in any form, the tender is liable to be rejected. If any bidder stipulates any condition, such conditional tender is liable to be rejected.
2. Tenderers who satisfies the technical conditions stipulated in the tender document and who have enclosed all the documents required will only be considered as qualified tenderers after the technical evaluation. The tenders of such qualified tenderers alone will be considered for "Opening the Price Bid Envelope".
3. Any correction should be initialled by the tenderer in the price bid attached with this document.
4. Validity rates will be valid for 90 days from the date of opening of tender.
5. No tenderer will be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates the EMD amount deposited by them will be forfeited and he will be disqualified from participating in any future tender of the Institute.
6. The tender shall be rejected, if any wrong/ false or incorrect information is given in the tender document.
7. NIFT Bengaluru reserves the right to reject any or all tender documents without assigning any reason thereof.
8. The contract is initially for a period of one year, which can be extended for further period of maximum of two years subject to satisfactory performance of the work at the same tendered rate and mutually agreed.
9. The probable date on which the service to the firefighting equipments will be carried out should be intimated well in advance to the NIFT Authority.
10. The signature of the NIFT Authority shall be got after the units are serviced.
11. If the service on the specified date is not possible it shall be carried on the subsequent day without fail with concurrence of the officer in charge of the maintenance.
12. All the firefighting equipments should be checked, serviced and tested thoroughly once in a month without fail.
13. Contractor should provide the inspection cards for entering the details of firefighting equipments, date of service etc., without any additional cost.
14. The Breakdown calls should be attended immediately and if problem not rectified beyond 07 days, it will be made good through other agencies and expenditure for the same will be adjusted from the AMC contractor dues.
15. Cleaning and lubrication including polishing of all brass parts should be done once in a month with necessary lubricants at no extra costs.
16. No advance payment will be made for the service contract.
17. NIFT Bengaluru reserves the right to include additional or deletion of fire extinguisher for refilling and AMC contractor should carry out the work as per the quoted rate per unit.
18. Low pressure extinguishers (not used extinguisher) which are covered under AMC should be refilled by the contractor without any additional cost.
19. NIFT Bengaluru reserves the right drop any part of the work/item and AMC contractor should carry out the work as per the quoted rate per item/work.
20. Payment will be made as per actual.

Bidder Seal and Signature



21. The service bills will be issued after the completion of service and due certification by the officer in charge of maintenance.
22. All the components should be checked thoroughly to work in perfect conditions and it should be ensured that all the safety devices work perfectly. Checking vibration, polishing should be carried out once in a month along with service.
23. Since this is a comprehensive service contract spares of all the materials, all accessories of fire extinguishers, Public Address(PA) system(talkback system), PCB boards, fire alarm panel and fire hydrant system including all valves, timer, manual call point switches, pressure switches, glass, battery, hooter, mike, contactor, water leakage arrest including glands, hose, pressure gauge, rewinding of motor, fire hydrant down comer pump electrical panel, pipes, welding etc., and replacement of spares & service should be done at no extra cost.
24. AMC contractor should follow all the statutory obligations under various bylaws from time to time and no additional payment will be made in this regard. The company/firm should have all the statutory approvals from the respective department to carry out the above AMC work.
25. The amount falls due from the contractor on account of this contract even after recovering from the bills and adjusting the security deposit and any other contract awarded to the contractor, the amount is liable to be recovered under the provision of the Revenue Recovery Act.
26. The strength of base frame, platform and also proper tightness of the fixing bolt, foundation bolt of the pump shall be checked periodically.
27. The contractor should handover all the firefighting equipments in good working condition and any disputes the contractors responsible to rectify the same and handover to next contractor after completion of the contract period.
28. All the electrical contact points and connections, tightness should be checked.
29. All the components of fire extinguishers, Public Address(PA) system(talkback system), fire alarm panel and fire hydrant system including connected accessories should be repaired or replaced, at no extra cost when the defects are noticed or informed to the firm.
30. The contractor should use genuine parts only.
31. The contractor should coordinate with Karnataka State Fire and Emergency Department for renewing statutory approvals and during routine inspection of NIFT Bengaluru Campus which is come under high rise educational building. If any defects noticed in the existing system it has to be rectified by the contractor without any additional cost.
32. NIFT Bengaluru existing Clearance Certificate valid up to 22.01.2020 issued by the Karnataka State Fire and Emergency Department and it is responsibility of the contractor to renew the clearance certificate on behalf of NIFT Bengaluru including producing required documents. In this regard NIFT will make payment to the Government as per applicable charges.
33. The contractor should conduct 02 training programme per year, power point presentation in the Auditorium and demonstration on fire drill to the students and staff of NIFT Bengaluru, including materials, equipments etc., required for the training programme without any additional cost, as required by the NIFT Bengaluru.
34. If the contractor fails to conduct 02 training programme per year within the stipulated period as requested by NIFT Bengaluru, it will be conducted through other agencies and expenditure for the same will be adjusted from the AMC contractor dues.

Bidder Seal and Signature



35. If any firefighting training/awareness programme conducted to the students and staff of NIFT Bengaluru by any other agency/ Govt. Department, the contractor should coordinate with them for demonstration without any additional cost.
36. If any firefighting equipments removed from the site to their workshop for any major repairs/service and it should be re-fixed at no extra cost
37. No advance payment on any portion of service will be made under any circumstances.
38. Payment will be made as per actual on half yearly basis after successful completion of work and submission of bill along with service report duly signed by the NIFT Authority, as per the value of AMC contract.
39. The rates quoted should be inclusive of all Taxes and all other charges.
40. TDS will be deducted as per Govt. of India norms.
41. If the firm discontinues the services at any time during the period of contract the security deposit deposited by the firm shall be forfeited. The charges spent to put the units under running conditions will be recovered from the firm against the payments due to them.
42. Either party can terminate the contract, after giving two month notice to the other party. Nevertheless, NIFT, Bengaluru may terminate the contract without any notice in case of breach of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the contractor.
43. The complaint should be attended within 24 hours from the time it's logged in.
44. Repair and corrective work should be executed within 72 hours from the time of attending a complaint, failing which a penalty of Rs.200/- per day / per unit will be charged.
45. Safety measures should be strictly followed during execution of the work.
46. It is the responsibility of the contractor to rectify if any damages due to negligence in the work.
47. The selected firm shall also sign an agreement in the prescribed format on a non – judicial stamp paper of value of Rs.20/- and accepted by the authorized signatory on behalf of NIFT.
48. The AMC contractor should provide experienced technician in the same nature work and to their employees with all the safety equipments, tools, machines, materials etc., required for carry out the work and no additional payment will be made.
49. If technician is not up to the mark, the contractor should replace him.
50. Any distribute arise, decision of the Director, NIFT Bengaluru is final authority for settlement of dispute.
51. In the event of any dispute the legal matter shall be subjected to the jurisdiction of Bengaluru Court only.



DECLARATION

(In Bidders company's/firms letter head)

I/We having our office at

.....declare that I/We

have never been blacklisted by any state Government/Central Government or any State/Central PSU.

Date:

(Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder:

(Company Seal)



Undertaking

1. I/We fully understand the terms and conditions in the tender documents. I/We hereby unconditionally accept all terms and condition mentioned in the Tender Document.
2. I/We hereby undertake that the information provided above and elsewhere in the tender is true and if any information is found to be false or have been suppressed by me the tender is liable to be rejected and the EMD forfeited.
3. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents
4. I/We have understood the existing system in the NIFT, Bengaluru including the scope and nature of work expected from the Bidder.
5. I/We distinctly agree that I/We would hereafter make no claim or demand upon the NIFT, Bengaluru based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.
6. Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address furnished herein.

Date:

(Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder:

(Company Seal)



GENERAL INFORMATION
(To be filled by the bidder)

1. **Name of the Firm/ company :**
2. **Complete Office Address:**
(With contact telephone & mobile number & email ID)
3. **Company's/firm's website, If any:**
4. **Type of Organization:** Proprietor/Partnership/Company
(Please tick as applicable)
5. **Year of establishment:**
(Applicable Registration Details may be furnished with copy)
6. **Name of the authorized person :**
(Who signs on the tender documents with Designation & contact Mobile No.)
7. **Name of the contact person and Mobile No.:**

Sl. No.	Company Registration	Details and proof to be attached
1.	Firm / Company Registration No.	
2.	PAN No.	
3.	GST No.	
4.	List of clients for last 3 years	Yes/No
5.	Proof for 3years experience for carried out the same nature of work: (self-attested copy of the work order/work completion certificate issued by the Government organisation/PSU/any reputed organization)	Yes/No
6.	EMD details for Rs.10,000/-	DD/pay order No.: Date: Name of the Bank:
7.	Duly filled and affix the seal by the Bidder in Tender Document of all the pages company profile, other relevant documents etc.,	Yes/No

Bidder Seal and Signature



I/We, hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage, the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

Date:

(Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder:

(Company Seal)



NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU**Price Bid****Schedule-I:**

Schedule of the work for Providing Comprehensive Annual Maintenance Contract (AMC) for Fire Fighting Equipments installed at NIFT campus, Bengaluru.



Sl. No.	Description of the work	Amount per year in Rs.
1.	Providing Comprehensive Annual Maintenance Contract for fire hydrant system with all other connected equipments, down comer pump with 7.5HP each -18Nos. installed at various Blocks, Auditorium, common areas etc., of NIFT Bangalore campus including connected all the accessories.	
2.	Providing Comprehensive Annual Maintenance Contract for fire alarm system(alarm panel – 16Zone-05Nos. 8Zone-01No.) and Public Address System(06Nos.) with all other connected equipments installed at various Blocks, Auditorium, common areas etc., of NIFT Bangalore campus including connected all the accessories.	
3.	Providing Comprehensive Annual Maintenance Contract for various type of Fire Extinguishers around total 125 Nos.(<u>a.</u> ABC powder type – 1Kg.-01No., 2Kg -29Nos., 5kg -6Nos., 6Kg.-55Nos., 9Kg.-4Nos. <u>b.</u> Clean agent type 2Kg-27Nos. and <u>c.</u> Co ₂ type 4.5Kg.-03Nos.) with various capacity and type installed at various Blocks, Auditorium, common areas etc., of NIFT Bangalore campus including connected all the accessories.	
	Sub-total in Rs.	
4.	GST	
	Total amount in Rs.	
	Total amount in words Rupees _____ only.	

Above rates are including all the charges and no additional payment will be made.

Date:

(Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder:

(Company Seal)

Bidder Seal and Signature

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU**Price Bid****Schedule –II(Refilling of Fire Extinguishers):**

Sl. No.	Description	Qty	Rate per unit(Rs.)	Amount (Rs.)
	Refilling of following type extinguishers including Pressure test, Refilling, providing validity (for 3years)labels, removing from the site transportation, cleaning of hose pipe, refixing including replacement of any spares if required(warranty for refilling is not less than 3years):			
1.	1Kg ABC powder of stored pressure fire extinguisher	01No.		
2.	2Kg ABC powder of stored pressure fire extinguisher	01No.		
3.	6Kg ABC powder of stored pressure fire extinguisher	53Nos.		
4.	9Kg ABC powder of stored pressure fire extinguisher	04 Nos.		
	Sub-total in Rs.			
	GST			
	Total amount in Rs.			
	Total amount in words Rupees_____ only.			

Above rates are including all the charges and no additional payment will be made.

Date:

(Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder:

(Company Seal)

Bidder Seal and Signature

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