



एनफ़ीटी
NATIONAL INSTITUTE OF FASHION TECHNOLOGY

COST OF TENDER
DOCUMENT
Rs.590/-

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU

**Tender Document for Providing Annual Maintenance Contract (AMC) for
Electrical Services at NIFT campus, Bengaluru.**

FORM No.: Tender No.01/NIFT/BLR/Bldg./5155(22)/AMCES/2020

Date of Issue & receipt No.: _____

Tender form issued to _____

Time schedule for tender process

Date of publication of tender notification	18.06.2020
EMD	Rs.25,000/-
Sale of tender document commences from	18.06.2020
Last date for sale of tenders	21.07.2020 up to 10.30 A.M.
Last date for receipt of duly filled in tenders	21.07.2020 up to 11.00 A.M.
Date and time of the opening tenders	11.45 A.M. on 21.07.2020

Note: This tender document contains 17pages and bidders are requested to sign on all the pages. The Technical bid & Price Bid should be sealed in separate covers duly super scribed as 'Technical Bid' & 'Price Bid' in the appropriate covers & both these sealed covers are to be put in a bigger cover which should also be sealed & duly superscribed as "Providing Annual Maintenance Contract (AMC) for Electrical Services at NIFT campus, Bengaluru".

Any Addendum/Corrigendum date extension in respect of above tender shall be updated in our website www.nift.ac.in/bengaluru/tenders only and no separate notification shall be issued in the press (or) to the Bidders. Bidders are, therefore, requested to regularly visit our website to keep themselves updated.

Opening date and time of Price Bid will be notified after evaluation of Technical Bid to the shortlisted Bidders only.

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**NIFT CAMPUS, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector – I,
H.S.R. Layout, Bangalore – 560 102 Phone: 91-80- 22552550 to 55.**

E-mail: bnignift@nift.ac.in, admin.bengaluru@nift.ac.in

Web: www.nift.ac.in/bengaluru/tenders

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology (NIFT) is a premier educational institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. The Bangalore Centre has been set up since August, 1997 with undergraduate and post graduate programs.

TENDER NOTICE:

NIFT invites sealed Tenders under two bid systems for **Providing Annual Maintenance Contract (AMC) for Electrical Services at NIFT campus, Bengaluru**, from the firms/ companies who fulfill the eligibility criteria as mentioned in the Technical Qualifying Criteria with experience in the same nature of works in Government organisation/PSU/any reputed organisation.

The prospective Bidders are advised to read carefully the entire tender document and satisfy themselves about the work, site condition by visiting the NIFT Campus, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector-1, HSR Layout, Bengaluru – 560 102 on any working day between 10.00 a.m. and 5.00 p.m. before submitting their tenders (no extra shall be payable for visiting the NIFT campus in this regard).

The sealed tender as specified in the tender document to be addressed to "The Purchase Officer, National Institute of Fashion Technology, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector-1, HSR Layout, Bengaluru – 560 102" so as to reach on or **before 11.00 AM, 21.07.2020** (or) the sealed tender may be dropped in Tender Box placed at "A" Block of NIFT, Bengaluru Centre before last date and time stated above.

Technical Qualifying Criteria:

The tenderers shall enclose the self-attested copies of the following documents:-

1. Registration Certificate issued by the registering authority.
2. License issued by the Labour Commissioner, Govt. of Karnataka under the Contract Labour (Regulation & Abolition) Act, 1970.
3. Proof of Registration with EPF, ESI authorities along with code numbers.
4. Income Tax Clearance Certificate for last 3 years.
5. Goods & Services Tax (GST) Registration No. from Govt. of India.
6. PAN card issued by the Income Tax Department.
7. Valid Class – I (or) Super Grade Electrical Contractor License issued by Department of Electrical Inspectorate, Government of Karnataka (This Enclosure is mandatory for eligibility criteria).
8. Company/firm should have minimum 3 years experience in the same nature of work and self-attested copy of the work order/work completion certificate issued by the Government organisation/PSU/any reputed organisation for having carried out the same nature of work should be enclosed.
9. Any other certificates, client list and documents which the contractor would like to enclose to substantiate his stand in the field as a contractor proven ability.



Mode of Submission:

Tender should be submitted in the prescribed Tender Document only and it will be obtained from the Purchase Officer, NIFT, Bengaluru during working hours and day, by make the payment of tender fees of Rs.590/- (or) downloaded from www.nift.ac.in/bengaluru/tenders on free of cost. If submitted other than the prescribed Tender Document form/format the same shall be summarily rejected.

The Technical bid & Price bid should be sealed in separate covers duly superscribed as 'Technical Bid' & 'Price Bid' in the appropriate covers & both these sealed covers are to be put in a bigger cover which should also be sealed & duly superscribed as **"Providing Annual Maintenance Contract (AMC) for Electrical Services at NIFT campus, Bengaluru"**.

a) **Cover – A: Technical Bid cover** should contain duly filled prescribed Technical Bid of tender document from Page No. 1 to 16 (without indicating the prices) along with necessary documents as specified in the Technical Bid enclosure, copy of tender fee paid receipt to NIFT Bengaluru(if directly purchased from NIFT Bengaluru) and EMD amount by DD/pay order and it should be sealed cover duly superscribed as 'Technical Bid'.

b) **Cover – B: Price bid cover** should contain Price Bid of tender document page No.17 and it should be sealed cover duly super scribed as 'Price bid'.

Both the sealed covers (Cover – A and Cover – B) are to be put in a bigger cover which should also be sealed & duly superscribed as **"Providing Annual Maintenance Contract (AMC) for Electrical Services at NIFT campus, Bengaluru"** shall be addressed to

The Purchase Officer,
National Institute of Fashion Technology,
C.A. Site No. 21, 16th Cross,
27th Main Road, Sector-1, HSR Layout,
Bengaluru – 560 102.

Note:

- In case the Bidder furnishes with Price Bid in the single/same cover of Technical Bid, it will be summarily rejected.
- The tender will be summarily rejected, if price of the item indicated in the technical bid.
- If Technical Bid is not contained EMD (or) EMD is kept in the Price Bid cover, it will be summarily rejected.
- All the page of tender document should be signed with duly affixing the seal as a token of acceptance.

Tender can be submitted in person on or before the due date and time specified in the Notice Inviting Tender. Such tenders may be dropped in the **TENDER BOX** kept at the

National Institute of Fashion Technology (NIFT),
No.21, 16th Cross, 27th Main Road, Sector-1,
HSR Layout, Bengaluru,
Karnataka– 560 102.



Bidder who prefers to submit the tender through post can dispatch the same through Registered Post or Courier so as to reach the above address on or before the last date and time specified in the Notice Inviting Tender. Tenders received after the last date and time, for whatsoever reasons will not be considered, and NIFT Bengaluru, will not be liable or responsible for the same. NIFT Bengaluru will not be responsible for any delay or loss of document in transit due to any reason.

Earnest Money Deposit (EMD):

1. Technical Bid should contain Earnest Money Deposit (EMD) of an amount of Rs.25,000/- in the form of Demand Draft/Bankers Cheque drawn on any Nationalized Bank in favour of NIFT and payable at Bengaluru(exempted from submission of EMD, in case of bidder attached valid NSIC/MSME certificate along with Technical Bid). EMD will not bear any interest.
2. **Forfeiture of the EMD:** If any tenderer withdraws the rates, the EMD amount deposited by the contractor will be forfeited and disqualified from participating in any future tender of the Institute.
3. **Refund of EMD:** The EMD of unsuccessful tenderer will be refunded within 15 working days of opening of price bid.
4. If the EMD is not enclosed, the Tender offer will be summarily rejected.
5. Cheque will not be accepted towards EMD.
6. **The Earnest Money Deposit/Security Deposit will be forfeited and the Tenderers will be disqualified from participating in any future tender of the Institute if:**
 - a) Tenderer withdraws his tender or backs out after acceptance.
 - b) Tenderer fails to remit the Performance Security Deposit.
 - c) Tenderer violates any of the conditions prescribed in the Tender Document.
 - d) Tenderer revises any of the terms quoted, during validity period.
 - e) If the successful tenderer fails to enter into an agreement (or) in the event of refusal to carry out work by the successful Bidder on any grounds.

Performance Security Deposit (SD):

1. The contractor shall deposit 5% of the total annual(12months) contract value as security deposit based on quoted rate. The successful agency's EMD amount of Rs.25,000/- will be retained as security deposit for above contract period and balance security deposit amount shall be deposited within 7days from the date of issued the work order in the form of Demand Draft/Bankers Cheque drawn on any Nationalized Bank in favour of NIFT and payable at Bengaluru. The total deposited amount towards Security Deposit will be released after successful completion of the contract period after adjustment of dues, if any.
No interest shall be accrued on the deposit before the agreement with NIFT, Bengaluru is entered in to.
2. **Forfeiture of the SD:** The whole amount of the security deposit shall be liable to be forfeited in case of breach of any of the terms agreed upon by the contractor. The whole amount of the security deposit shall be liable for forfeiture in event of the contractor not being able to continue the contract for the entire duration of the contract on the same rates, terms and conditions.

TENDER TERMS & CONDITIONS

1. Tender should be submitted in the specified Tender document only. If submitted in any other form, incomplete in any form, the tender is liable to be rejected. If any bidder stipulates any condition, such conditional tender is liable to be rejected.
2. Tenderers who satisfies the technical conditions stipulated in the tender document and who have enclosed all the documents required will only be considered as qualified tenderers after the technical evaluation. The tenders of such qualified tenderers alone will be considered for "Opening the Price Bid Envelope".
3. If any relative of the tenderer is an employee of the NIFT the name, designation and relationship of such employee shall be intimated to the Director, NIFT, Bengaluru in writing while submitting the tender.
4. Any correction should be initialled by the tenderer in the price bid attached with this document.
5. Validity rates will be valid for 90 days from the date of opening of tender.
6. No tenderer will be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates the EMD amount deposited by such tenderer will be forfeited and they will be disqualified from participating in any future tender of the Institute.
7. The tender shall be rejected, if any wrong/ false or incorrect information is given in the tender document.
8. NIFT Bengaluru reserves the right to reject any or all tender documents without assigning any reason thereof.
9. The contract is initially for a period of one year, which can be extended for further period of maximum of two years subject to satisfactory performance of the work at the same tendered rate and mutually agreed.
10. The contractor shall supply safety equipments such as rubber glouse, rubber boot etc. wherever necessary.
11. The Contractor shall be required to maintain permanent attendance register within the building premises which will be opened for inspection and checking by the authorized officers of NIFT.
12. The deployed persons should be capable working at all height with the help of ladder available at NIFT.
13. For performing regular maintenance duties, the Contractor shall deploy persons round the clock in eight hours (8 hrs.) shifts. The Contractor shall ensure that the persons are punctual, disciplined and remain vigilant in performance of their duty. The Contractor shall engage medically and physically fit persons below the age of 40 years. Persons so engaged shall be personnel of integrity and good conduct and with qualified, excellent trade knowledge having high integrity and good conduct.
14. The Contractor shall ensure that their employee/s should not take any NIFT property outside to the premises without gate pass signed by the designated official.
15. The Contractor shall report promptly to the NIFT whenever any theft or pilferage takes place in the Electrical Installation or where any attempt is made to that effect and loss, if any. It shall be the sole responsibility of the Contractor to ensure security and safety of all the property and assets movable and immovable of the NIFT and if there is any loss to the NIFT on account of dishonesty, and / or due to any lapse on the part of the Contractor or his worker, the Contractor shall make good on demand the loss to the NIFT.



16. The contractor shall submit to NIFT, Bengaluru, the list of persons engaging to carry out the contract work indicating names, parentage, residential address proof, proof of qualification including valid license issued by Department of Electrical Inspectorate, Government of Karnataka, Electrical wireman Grade I permit or Grade II permit license of Electrician, valid Electrical Supervisor Grade I permit or Grade II permit license of Electrical Supervisor, age etc. of the persons deployed for the work in NIFT, Bengaluru campus. The Contractor shall issue Identity Card to their persons and they shall be duty bound to display the same at the time of providing the service.
17. It shall be the sole responsibility of the Contractor to ensure security and safety of all the Electrical Property of Institute and if there is any loss to the Institute on account of dishonesty, and or sue to any lapse on the part of the Contractor or his worker.
18. The Contractor or his authorized representative shall inspect the site monthly once and also whenever required, for ensuring smooth functioning of AMC work of their employees and accordingly rate shall be quoted in the Price Bid.
19. The Contractor shall take all reasonable precautions to prevent any unlawful riots or disorderly conduct or acts of his employees so deployed and ensure preservation of peace and protection of persons and property of the NIFT.
20. In case of any loss that might be caused to NIFT, Bengaluru due to lapse on the part of personnel discharging responsibilities will be borne by the Agency and in this connection, NIFT, Bengaluru shall have the rights to deduct appropriate amount from the bill of contracting Agency to make good such loss to NIFT, Bengaluru besides imposition of penalty. In case of frequent lapses on the part of the personnel deployed by the Agency, NIFT, Bengaluru shall be within its right to terminate the contract forthwith or take any other action without assigning any reason whatsoever.
21. The persons so deployed shall remain under the control and supervision of the Contractor and shall have no relation whatsoever with National Institute of Fashion Technology. The contractor shall be liable for their wages etc. and all other dues which the Contractor is liable to pay under various labour regulations and other statutory provisions.
22. The Employees of the contractor shall not have any claim against NIFT for service or regularization of services by virtue of being employed at NIFT against any temporary or permanent posts at NIFT.
23. The Agency shall be fully responsible for timely monthly payment of wages and any other dues to the personnel deployed in the Institute and wages Register may be maintained by the Agency in respect of each personnel deputed to NIFT Bengaluru.
24. The Contractor shall keep the NIFT indemnified against all claims whatsoever in respect of the employees deployed by the Contractor. In case any employee of the Contractor so deployed enters in dispute of any nature whatsoever, it will be the primary responsibility of the Contractor to contest the same.



25. The Agency shall be solely and exclusively responsible to adhere to meet out all statutory obligations under Indian law in respect of compliance of all the rules, regulations and directions given by any statutory authority with regard to safety, labour laws (ESI, EPF, Bonus, Income Tax, Goods and Services Tax (GST) or any other extra taxes levied by the Govt. from time to time.) Companies Act, Tax Deduction liabilities, welfare measures of its employees and all other obligations that enjoin in such cases and are not essentially enumerated and defined herewith or any other prevalent laws and submit an undertaking and proof of payment to its employees as per minimum wages rates to NIFT, Bengaluru each month along with claim for payment.
26. The quoted rates shall not be less than the minimum wages of central government and shall include all statutory obligations. The rates quoted should be consolidated and inclusive of Income Tax, Employer EPF contribution, ESI Contribution, Bonus, Insurance, leave salary etc. The offer of the Agency which does not abide by the minimum wages Act, as notified by central government on the date of submitting of tender will be out rightly rejected.
27. In the event of revision of minimum wages, fixed by central government are more than rates quoted by the tenderer, the rates shall be revised accordingly including ESI and EPF. The contractor shall submit the copy of Government notification of revised wages to NIFT, Bengaluru.
28. The Agency shall pay its employees not less than the minimum mandatory rates per day as specified by the Central Government.
29. The payment should be made to the individual employees through ECS (Electronic Clearing Service) and copy of the same along with ESI, EPF payment made challans/ receipts shall submit to the NIFT, Bengaluru for record.
30. The Agency shall strictly follow the applicable labour laws.
31. The Agency shall be responsible for the payment of wages and allowances as per Minimum Wages Act in force and all statutory dues to the persons employed by him for providing the Services. The Agency shall be further responsible for proper discipline of the employees engaged by him and their work besides observing other obligation. No child labourers shall be permitted by NIFT, Bengaluru under this contract. Further, the Agency shall be responsible to pay all the dues of employees, as well as statutory dues applicable under labour laws. In the event, there is any violation of any contractual or statutory obligation regarding the personnel/ labour, the Agency shall be responsible and liable for the same. Further, in the event any claim, action or suit is instituted against NIFT, Bengaluru the Agency shall be required to reimburse to NIFT, Bengaluru any payment made under such orders or judgments of any competent authority which it may be liable to pay as a Principal Employer as and when such liability is determined. NIFT, Bengaluru shall also have the right to deduct these amounts from the payment due to the Agency while releasing the payments.
32. The Contractor shall ensure that all the employees get minimum wages as per the Central Govt./Government of Karnataka Minimum Wages Act whichever is higher as applicable to Bengaluru ('A' Zone) and other benefits as are admits under various labour laws. He shall provide full information in respect of wages act paid to his employees so deployed in conformity with the provisions of Contract Labour (Regulations and Abolition) Act, 1970. He shall furnish the valid renewed licence certificate from the Labour Commissioner, Govt. of Karnataka.
33. The payment of wages shall be made directly by the Agency to his employees. **No amount shall be deducted from the wages of the employees by way of commission or any other way.**

34. The Agency shall at all times indemnify the owner and its officers, employees and agents for and against all third party claims whatsoever (including time not limited to property loss and damage, personal accident, injury or death of/ or property or person of any sub-contract and or the servants or agents of the Agency any sub-Agency (s) and or the owner and the Agency shall at his own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act/ Fatal Accident Act, Personal Injuries, Insurance Act and/or their Industrial Legislation from time to time in force.
35. The Contractor shall maintain Attendance and Wages registers for all employees engaged under the contract at NIFT and will also take out Workmen's Compensation Insurance policy. The Contractor must make the payment of wages to workers on or before 7th day of every month to respective workers bank account and submit the bank advice along with salary slip to NIFT. The wages of labourers engaged for providing Electrical services shall be as per minimum wages (including VDA) notified by the Central Govt. Notification, Labour Commissioner, from time to time.
36. All payments will be on reimbursement basis, the monthly bill(s) should be submitted in duplicate by the contractor on or before 10th of every month along with necessary documents as proof of payment towards wages, EPF remittance, ESI remittance, GST remittance / any other payments. All payments to the deputed personnel shall be through their Bank account only and the proof of remittance shall be invariable attached with the monthly bills. The payment will be made by the Institute after verification of the bill(s) by NEFT/ RTGS within 21 days' time from the date of receipt of proper bill(s). Statutory deductions shall be made from all payments as per the provisions in the Income Tax Act. The NIFT, Bengaluru reserves the rights to recover any amount due for whatsoever reason from the bill(s) submitted by the contractor. The payment shall be released on monthly basis after satisfactory completion of the services. The bills should be accompanied by same certificate as NIFT may prescribe from time to time for proof of payment to workers and statutory liabilities.
37. The Agency shall be liable with regard to compliance of all the laws, regulation, rules and directions given by any statutory authority with regard to safety, labour laws or any other laws in force in the State of Karnataka and GOI.
38. The Contractor shall deploy his/her employees in such a way that the persons get weekly rest, the working hours/leave/holidays for which the work is taken from them, as per Act. The Contractor shall in all dealings with the persons in his employment have due regard to all recognized festivals, days of rest and religious or other customs. In the event of Contractor committing a default or breach of any of the provisions of labour laws including the provisions of Contract Labour (Regulation & Abolition) Act, 1970, as amended from time to time or furnishing any information or submitting or filing any settlement under the provision of the said regulations and rules which is materially incorrectly, the Contractor shall, without prejudice to any other liability.
39. The shift Electrician shall be present in all days (24 hours x 7 days) including all holidays & Sundays and rates shall be quoted accordingly.
40. The Breakdown calls should be attended immediately.



41. No advance payment will be made for the service contract.
42. When shift, one Electrical Technician for each shift of 8 hour for 3 shifts per day and general shift Electrical Technician should also have the experience in Lift operation.
Shift Electrician shall be present in all days (24 hours x 7 days) including all holidays & Sundays and rates shall be quoted accordingly.
Above manpower requirement may increase or decrease and Contractor should provide the manpower as per the requirement of NIFT, Bengaluru without any change in quoted price.
43. The service bills will be issued after the completion of service and due certification by the officer in charge of maintenance.
44. All the components should be checked thoroughly to work in perfect condition.
45. AMC contractor should follow all the statutory obligations under various bylaws from time to time and no additional payment will be made in this regard. The company/firm should have all the statutory approvals from the respective department to carry out the above AMC work.
46. The amount falls due from the contractor on account of this contract even after recovering from the bills and adjusting the security deposit and any other contract awarded to the contractor, the amount is liable to be recovered under the provision of the Revenue Recovery Act.
47. The contractor should handover all the electrical equipments in good working condition and any disputes the contractors responsible to rectify the same and handover to next contractor after completion of the contract period.
48. All the electrical contact points and connections, tightness should be checked and preventive and breakdown maintenance should be carried out. In this regard required materials will be provided by NIFT Bengaluru.
49. The contractor employees should coordinate with other AMC contractor such as DG sets, Air conditioner, lift, firefighting equipments, UPS etc.,
50. The contractor should coordinate with Department of Electrical Inspectorate, Government of Karnataka, BESCOM or any related Government agency during routine inspection of NIFT Bengaluru Campus.
51. No advance payment on any portion of service will be made under any circumstances.
52. Payment will be made as per actual on monthly basis after successful completion of work and submission of bill and certified by the NIFT Authority.
53. NIFT, Bengaluru reserves the right to increase or decrease the manpower as per the requirement and AMC contractor should provide manpower accordingly with same quoted rate.
54. The rates quoted should be inclusive of all Taxes and all other charges.
55. TDS will be deducted as per Govt. of India norms.
56. If the firm discontinues the services at any time during the period of contract the security deposit deposited by the firm shall be forfeited.
57. Either party can terminate the contract, after giving two month notice to the other party. Nevertheless, NIFT, Bengaluru may terminate the contract without any notice in case of breach of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the contractor.
58. During the notice period for termination of the contract, the Contractor shall keep on discharging his duties as before till the expiry of notice period.
59. Safety measures should be strictly followed during execution of the work.
60. In case of any accident or damage due to negligence or unsafe work that require medical attention, the contractor is wholly responsible.

61. It is the responsibility of the contractor to rectify if any damages due to negligence in the work.
62. The contractor may not assign the contract and no portion of the contract shall be given on sub contract without any written permission from the NIFT authority.
63. In case any of the persons so deployed by the Contractor does not come up to the mark or does not perform his duties properly or indulges in any unlawful riots or disorderly conduct the Contractor shall immediately replace.
64. The Contractor shall be responsible for faithful compliance of the terms and conditions. In the event of breach, the same may be terminated without any notice and the security deposit will be forfeited.
65. If the Contractor violates any of the terms and conditions or commits any fault or their services are not to the entire satisfaction of the officer authorized by the Director in this behalf, a penalty leading to a deduction up to a maximum of 10 % of the total amount of bill for a particular month will be imposed.
66. The selected firm shall also sign an agreement in the prescribed format on a non – judicial stamp paper of value of Rs.200/- and accepted by the authorized signatory on behalf of NIFT.
67. The AMC contractor should provide experienced Electrician in the same nature work.
68. The Contractor shall provide all the tools, measuring instruments, safety equipments etc., to their employees required for carry out the work and no additional payment will be made in this regard over the quoted rate.
69. Any dispute arise, decision of the Director, NIFT Bengaluru is final authority for settlement of dispute.
70. In the event of any dispute the legal matter shall be subjected to the jurisdiction of Bengaluru Court only.

SCHEDULE OF WORK

1. Maintaining of sub-station equipments such as 500KVA Transformer, 125KVA & 250KVA DG Sets, Capacitor panel, HT breakers, and servicing the same periodically. The consumables like diesel etc., shall be provided by NIFT on proper advance intimation. The main panel board with switch gears including VCB circuit breaker and ACB panels should be serviced and rectified. Spares shall be provided by NIFT as per requirements certified by the Service Engineer.
2. Maintaining of all the Electrical Installation in NIFT Bengaluru campus as per local byelaws including Academic Blocks, Admin. Blocks and Girls Hostel in up to date condition.
3. The sub-panel room should be maintained and all the control switch gears shall be periodically serviced whenever necessary.
4. Routine maintenance of NIFT Bengaluru campus building electrical installation such as lights, fans, hostel solar water heaters, telephone intercom etc.,
5. The Electrical Technician should capable of handling all services and repairs job needed for the main panel and sub panel rooms.
6. The sub panel room should be maintained and all the control switch gears shall be periodically serviced whenever required.
7. In case of any major breakdown of Generator, the AMC contractor should capable of hiring generator (for which necessary hire charges shall be borne by NIFT) and maintain the power supply till BESCOM or generator supply is restored.
8. Water pumping for all the blocks based on water status in the tanks, fire pumps fire hydrant systems properly and operate them for test purposes every day or as frequently as required.
9. Maintaining stock register of all the Electrical Installation available at NIFT, Bengaluru including fitting and verifying their availability frequently.
10. Maintaining of materials stock register for all the materials supplied for maintenance and room wise repair register. No electrical installation should be removed and refixed without the permission of NIFT official who is authorized to look after the maintenance & service.
11. Purchase of Diesel for DG, operation of DG sets, lifts, day to day maintenance of DG sets & logbook as recommended by the Original Equipment Manufacturer, general maintenance logbook and energy meter reading.
12. Cleaning and service of switch gears, panel rooms, electrical cable works, all electrical installation at NIFT, Bengaluru.
13. Electrical materials shall be purchased from outside shops if required with the approval of respective NIFT Authority and NIFT Bengaluru will make the payment.
14. Maintenance and operation of the equipments such as Lights and sound systems and General electrical installations ductable AC plant installed in the Auditorium.
15. Maintenance and operation of all the Audio & Video equipments and public address system available at NIFT and operate them during the class hours / other NIFT, Bengaluru.
16. Providing electrical connection and coordination for outside programmes conducted by NIFT Bengaluru without any additional cost.
17. Technician should inform immediately to NIFT concerned authority, in case of any BESCOM power failure, any breakdown including day to day water requirement of NIFT Bengaluru campus based on water status in the tanks.
18. The Contractor or his authorized representative shall inspect the site monthly once and also whenever required, for ensuring smooth functioning of AMC work of their employees.

Bidder Seal and Signature



19. To contact and co-ordinate with BESCOM / Department of Electrical Inspectorate, Govt. of Karnataka officials, on behalf of NIFT and fulfil all the statutory requirements of Electrical Installation and as licenced contractor sign on documents/ in any reports to be presented to BESCOM including obtaining enhancement / curtailment of loads, when required.
20. Providing minor electrical wiring, new extensions, fixing of fans, lights or other Electrical Installation etc. shall be done by the AMC contractor for which materials alone will be supplied by NIFT based on the requirements. If additional man power is required when certified by NIFT authority shall be provided on chargeable basis as per quoted price.
21. All the electrical installation working in good condition and to carry out the minor repairs, change of spares etc.
22. Maintenance of day to day maintenance of DG set, AC Units, LIFTs, solar water heaters etc., and closely co-ordinate with respective other AMC contractors and maintain them in proper good working condition.

DECLARATION

(In Bidders company's/firms letter head)

I/We having our office at

.....declare that I/We
have never been blacklisted by any state Government/Central Government or any
State/Central PSU.

Date: _____ (Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder:

(Company Seal)

Bidder Seal and Signature

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Undertaking

1. I/We fully understand the terms and conditions in the tender documents. I/We hereby unconditionally accept all terms and condition mentioned in the Tender Document.
2. I/We hereby undertake that the information provided above and elsewhere in the tender is true and if any information is found to be false or have been suppressed by me the tender is liable to be rejected and the EMD forfeited.
3. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents
4. I/We have understood the existing system in the NIFT, Bengaluru including the scope and nature of work expected from the Bidder.
5. I/We distinctly agree that I/We would hereafter make no claim or demand upon the NIFT, Bengaluru based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.
6. Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address furnished herein.

Date:

(Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder:

(Company Seal)

Bidder Seal and Signature

GENERAL INFORMATION

(To be filled by the bidder)

1. **Name of the Firm/ company :**
2. **Complete Office Address:**
(With contact telephone & mobile number & email ID)
3. **Company's/firm's website, If any:**
4. **Type of Organization:** Proprietor/Partnership/Company
(Please tick as applicable)
5. **Year of establishment:**
(Applicable Registration Details may be furnished with copy)
6. **Name of the authorized person :**
(Who signs on the tender documents with Designation & contact Mobile No.)
7. **Name of the contact person and Mobile No.:**

Sl. No.	Company Registration	Details and proof to be attached
1.	Firm / Company Registration No.	
2.	Valid Class - I (or) Super Grade Electrical Contractor License issued by Department of Electrical Inspectorate, Government of Karnataka	
3.	PF A/c No. of the Agency's establishment is registered with PF Authorities.	
4.	ESI A/c No. of the Agency's establishment is registered with ESI Authorities.	
5.	PAN No.	
6.	GST No.	
7.	List of clients for last 3 years	Yes/No
8.	Proof for 3years experience for carried out the same nature of work: (self-attested copy of the work order/work completion certificate issued by the Government organisation/PSU/any reputed organization)	Yes/No

Bidder Seal and Signature


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Sl. No.	Company Registration	Details and proof to be attached
9.	EMD details for Rs.25,000/-	DD/pay order No.: Date: Name of the Bank:
10.	Income Tax Clearance Certificate for last 3 years	Yes/No
11.	Duly filled and affix the seal by the Bidder in Tender Document of all the pages company profile, other relevant documents etc.,	Yes/No

I/We, hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage, the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

Date:

(Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder:

(Company Seal)

Bidder Seal and Signature



NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU**Price Bid(Separate cover)**

Name of the Work: Providing Annual maintenance contract (AMC) for Electrical services at NIFT campus Bengaluru- Providing facility management services viz. Electrical Technicians.

Sl. No.	Nature of Person	No of Technician	Rate per Person per day in Rs.
1.	Electrical Supervisor	01	Rs. _____
2.	Electrician	01	Rs. _____
	Total Basic in Rs. per day (Sl.No.1+2)		
3.	Contractor contribution of ESI 3.25% on total Basic per day		Rs. _____
4.	Contractor contribution of EPF 13% on total Basic per day		Rs. _____
5.	If any other charges, <u>Please Specify</u> :		
	1.		
	2.		Rs. _____
	Sub-total -I in Rs. (Sl.No.1+2 + 3+4+5)		
6.	Contractor's Service Charges @ _____ % (Please specify) of above		Rs. _____
	Sub-total-II in Rs. (Sl.No.1+2 + 3+4+5+6)		
7.	GST @18% in Rs.		
	Grand total amount in Rs. (Sl.No.1+2 + 3+4+5+6+7)		
	Grand total amount in Words:		
	Rupees _____		
			only.

- Wages quoted to the employee/Person should not below the minimum wages.
- Minimum wages of the above person present wages are: For Supervisor Rs.831/day & For Electrician / Lift Operator Rs.764/day – (as per Central Govt. minimum wages).
- The minimum wages shall be applicable to all personnel in accordance with the Karnataka Govt. Minimum Wages Act /Central Govt. wages act whichever is higher as applicable to Bengaluru.
- The Contractor shall provide holidays/ weekly off as per labour Act, and suitable substitute for staff on holiday/leave/during off. General shift electrician shall be present on all days except on Sunday. The rates shall be quoted accordingly.
- Above rates are including all the charges and no additional payment will be made.

Date:

(Authorized Signatory)

Place:

Name:

Designation:

Name of the company/firm:

Address of the Bidder(Company Seal):