

**Rs.590/- with
18 % GST**



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
NATIONAL INSTITUTE OF FASHION TECHNOLOGY

निफ्ट, बंगलुरु
NATIONAL INSTITUTE OF FASHION TECHNOLOGY,
BENGALURU.

सीमित निविदा दस्तावेज LIMITED TENDER DOCUMENT
FOR
CHOREOGRAPHY FOR DESIGN COLLECTION SHOW - 2021
TO
NIFT BENGALURU

Tender Form No: Ltd. Tender No. 07/5882(3)NIFT-B/KD/DESIGNCOLLECTION/2019

Receipt No & Date of Issue: _____

Tender form issued to _____

Time schedule for tender process:

Date of tender notification	31.03.2021
Sale of tender document commences from	31.03.2021
Last date of sale of Tender documents	21.04.2021 up to 10:30 am
Last date for receipt of duly filled in tenders	21.04.2021 up to 11:30 am
Date and time of the opening tenders	11:45 hrs 21.04.2021

Note: This tender document contains 09 pages and bidders are requested to sign on all the pages. The tender shall be submitted in two separate sealed envelopes, one for the Technical bid (as per annexure 'A' & A-1) and another one for the Price bid (as per annexure 'B') which should be clearly super scribed on the envelopes. Both these sealed covers are to be put in a bigger / outer cover which should also be sealed & duly super scribed as **"Choreography for Design Collection Show – 2021".**

**NIFT Campus, C.A. Site No.21, 16th Cross, 27th Main Road, Sector – 1,
HSR Layout, Bengaluru – 560 102 Phone: 91 -80-2255 2550 to 55**

E-mail: nift.bengaluru@nift.ac.in, admin.bengaluru@nift.ac.in

Web: <http://www.nift.ac.in/bengaluru/businessopportunities.html>

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Panchkula, Patna, Raibareli, Shillong and Srinagar.

The Bengaluru center has been set up since August, 1997 with undergraduate and post graduate programmes.

Tender Notice:

NIFT Bengaluru invites sealed Tenders under two Bid systems for Design Collection Show / Choreography, as per the requirement / specification mentioned in the Price Bid. The tender bids duly-filled in all respects enclosing necessary documents may be addressed to The Director, National Institute of Fashion Technology (NIFT), CA Site 21, 16th Cross, 27th Main, HSR Layout, Sector 1, Bengaluru – 560 102 **so as to reach on or before 11:30 am, 21st April 2021** or the tender may be dropped in Tender Box placed at 'A' Block of NIFT, Bengaluru Centre. The Technical bid will be opened on the same day at **11.45 am** in NIFT, in the presence of tenderer who may wish to be present, either by themselves or through their authorized representatives

Technical Qualifying Criteria:

1. NIFT proposes to invite tenders for Choreography for their Graduating **Fashion Show on 22nd May 2021**. The tender shall be submitted in two separate sealed envelopes, one for the Technical Bid (as per **annexure 'A & A-I'**) and another one for the Price Bid (as per annexure 'B') which should be clearly super scribed on the envelopes. Both these sealed covers are to be put in a bigger / outer cover which should also be sealed & duly super scribed as "Choreography for **Design Collection – 2021**"

2. Tender shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected. No tenderer shall be issued more than one tender form.

3. **Tender form is free if downloaded from the website** <http://www.nift.ac.in/bengaluru/businessopportunities.html>.

4. No paper shall be detached from the tender document.
5. Tenderer shall enclose a demand draft / pay order on any Nationalized Bank/Scheduled Bank of **Rs.25,000/- in favor of NIFT** payable at Bengaluru as the non-interest bearing Earnest Money Deposit [EMD].
6. Offers received without EMD will be rejected.
7. For exemption of EMD, supporting documents should be attached (copy of MSME/NSIC registration certificate).
8. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instruction laid down herein: otherwise the tender is liable to be ignored.
9. The tender is liable to be ignored if complete information is not given therein, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
10. NIFT shall in no way be responsible for any default with regard to any statutory obligation and the service provider /vendor/contractor will indemnify NIFT in case of any damage or liability, which may arise on account of action of the firm.
- 11. Tenderer must sign along with company seal on each and every page of the tender document as token of the acceptance of the tender conditions.**
12. The Earnest Money to other than lowest bidders will be returned within two week of opening of the tenders.
13. Tender shall be accompanied by the relevant documents including "A - list of organizations where the choreographer has recently provided needs to be enclosed.
- 14. The contractor should deposit 5% of the quoted price as Security Deposit by Demand Draft / Bank Guarantee in favor of NIFT, payable at Bengaluru, which will be returned after successful completion of show/event and after adjusting dues, if any.**
15. These rates will be valid for **60 days** from the date of opening of the tender document.
16. No tenderer will be allowed to withdraw the tender rates after opening of the tender (price bid). If any tenderer withdraws the rates the EMD amount deposited by him/her will be forfeited and he/she will be disqualified from participating in any future tender of this Institute.
17. Rates should be offered unconditionally and if rates are submitted with any condition the tender liable to be rejected.
- 18. The choreographer must have at least 5 years' experience in conducting fashion shows for reputed fashion events / organizations like FDCI, NIFT,**

Bengaluru Fashion Week, LIFW, etc. the proof for the same may be submitted along with the documents.

19. The full & final payment shall be made on the successful completion of the show, on production of satisfaction certificate from the Co-ordinators of FD & KD departments.

20. The bill will be settled within 21 days from the date of submission of the bills.

21. The service provider shall ensure that himself / herself or his authorized representative is available for proper handing over the event at any place NIFT is holding the show.

22. The service agreement to be signed and it will be valid till the event completion.

23. NIFT reserves the right to accept or reject any or all the offers either fully or partially without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid.

24. The specification of items required as per Annexure/Schedule and the evaluation of bid will be on the basis of total bid value.

25. The rates quoted should be on FIRM & FIXED basis.

26. Price may be quoted on unit basis for the items and other requirements as per annexure.

27. All the required items and equipments required on **22-05-2021 at the venue.** The stage set up will be done on the same day of the event.

28. The Work Order shall be issued by NIFT, Bengaluru and delivery of the items and other requirements / equipment's shall be arranged by the service provider at any place where NIFT is holding the show, in Bengaluru.

29. They should be registered for GST and Income Tax and should enclose the copies of relevant certificates.

30. For items mentioned above, the bidders must ensure the required quality, material, dimensions & other parameters and quote accordingly.

31. Firms must clearly indicate in their offers the different taxes and duties which they propose to charge mentioning clearly the present rate(s) thereof. Vague offers like "**duties as applicable**" shall not be considered.

32. In case of any dispute raised by the service provider, a representation will be made only by the authorized representative of the service provider and the decision of the Director, NIFT – Bengaluru will be binding on the service provider. The jurisdiction of Court will be Bengaluru.

Annexure-'A'

TECHNICAL BID
(No price should be quoted in the technical bid)

TECHNICAL BID should contain the following:

- (1) Tender documents along with technical bid -Annexure 'A' duly completed and signed but without indicating the rates.
- (2) Company profile
- (3) List of Clients and shows conducted in the last 03 years
- (4) Details of models viz name, category etc.
- (5) Name & relevant details of show compering.
- (6) Name & relevant details of hair and makeup Artists.
- (7) Required tender EMD **of Rs.25,000/-**.
- (8) A certificate regarding confirmation of having gone through and understood all the terms and conditions laid down in the instant Notice Inviting Tender, (As per annexure A-I).
- (9) A confirmation regarding providing the services as per our technical specification as enlisted in the schedule of items with the Notice Inviting Tender (As per annexure-'A'-1).
- (10) **The items and other requirements / equipment's shall be arranged by the service provider at any place where NIFT is holding the show on 22nd May 2021 (Tentative), 5:00 pm., in Bengaluru.**
- (11) The company will depute technically qualified executive to coordinate the job with NIFT team.
- (12) For items mentioned above, the bidders must ensure the required quality, quantity, material, dimensions & other parameters and quote accordingly. In case items are not as quoted the same, shall not be accepted. No payment/claims for such items shall be entertained.

SCHEDULE OF ITEMS**Following facility to be provided for Design Collection Show**

S.No.	Particulars		
1	Choreography Show Production -(22nd May 2021) Tentative <ul style="list-style-type: none">Hiring of Models: for 2 days (one day for rehearsal and one day for show)<table><tr><td>Models</td></tr><tr><td><ul style="list-style-type: none">Models (Female) -12 no'sModels (Male) -05 no's</td></tr></table>Artist fee for hair and makeup of modelsMusic compilation for 32 students including operationStage and ramp constructionFittings	Models	<ul style="list-style-type: none">Models (Female) -12 no'sModels (Male) -05 no's
Models			
<ul style="list-style-type: none">Models (Female) -12 no'sModels (Male) -05 no's			
2	Lights and Sound Stage Lighting Equipment - Complete Stage Lightening equipment with Par cans, Halogen Lights, Color Labs, Clear Com, Victory Scanner, Mixer/Dimmer Pack, Programming Board, Dimmer Pack etc. and other connected equipment. Sound Equipment- Complete Sound equipment with Hi power speakers, amplifier, Cordless Mikes (2) , Corded Mikes (2) , Audio Mixer, C Player etc. and other connected equipment.		
3	Wardrobe in-charge, Backstage helpers, Ironing <ul style="list-style-type: none">Models Co-ordinations & Backstage Management.Makeup Artist & Hair StylistFood for Models and Crew for 2 days (on the day of rehearsal and show)Air ticket, travel and stay of models if any.		
4	Stage Design Complete set up of the stage along with building and setting of the ramp <ul style="list-style-type: none">Minimum (30'X8') stage of 2 ½ ft in heightMinimum (4'X40') ramp starting from 2 ½ Ft in height.Minimum (32'X18') backdrop with 2 side screens of size 4' x 12'on either side with UV treated ecofriendly fabricConsole set-up.		
5	Others Printing and set up of back drop along with the required logos. Arrangement of a good Master of Ceremony Photography and Videography of the complete event Dressed chairs - 100 nos. AV equipment complete with minimum 2 projectors		

Annexure-'B'

PRICE BID**SCHEDULE OF ITEMS****S.N. Particulars****Value in Rs.****(1) Choreography****Rs._____**

• Show Production. All the items and other requirements / equipment's shall be arranged by the service provider at any place where NIFT is holding the show **on 22nd May 2021 (Tentative), 5:00 pm.**, in Bengaluru.

• **Hiring of Models: for 2 days (one day for rehearsal and one day for show)**

Female Models	Male Models	Remarks (Please fill up the required models for 22nd May 2021 show (for FD & KD)
12	05	<ul style="list-style-type: none"> • Models (female) -12 nos. • Models (male) -05 nos.

- Artist fee for hair and makeup of models
- Music compilation for **32 students including operation**
- Stage and ramp construction
- Fittings

(2) Lights and sound**Rs._____**

Stage Lighting Equipment - Complete Stage Lightening Equipment with Par cans, Halogen Lights, Color Labs, Clear Com, Victory Scanner, Mixer/Dimmer Pack, Programming Board, Dimmer Pack etc. and other connected equipment.

Sound Equipment- Complete Sound equipment with Hi power speakers, amplifier, Cordless Mikes**(2)**, Corded Mikes**(2)**, Audio Mixer, C Player etc. and other connected equipment.

(3) Wardrobe in-charge. Backstage helpers

Rs._____

- Models Co-ordinations & Backstage Management.
- Makeup Artist & hair Stylist
- Food for Models and crew for 2 days
(on the day of rehearsal and show)
- Air ticket, travel and stay of models if any.

(4) Stage Design

Rs._____

Stage Design - Complete set up of the stage along with building of the ramp

- Minimum (30'X8') stage of 2 ½ **ft** in height
- Minimum (4'X40') ramp starting from 2 ½ Ft in height.
- Minimum (32'X18') backdrop with 2 side screens of size 4' x 12'on either side with UV treated ecofriendly fabric
- Console set-up.

(5) Others

Rs._____

- Printing and set up of back drop along with the required logos.
- Arrangement of a good Master of Ceremony
- Photography and videography of the complete event
- Dressed chairs - 100 nos.
- AV equipment
- AV equipment complete with minimum 2 Projectors

(6) Total Value in (1+2+3+4+5)

Rs. _____

(7) GST at the rate of on above total

Rs._____

Grand Total inclusive of GST (6+7)

Rs._____

(Grand Total Rs. in words.....)

.....)

Note:

1. The venue for conducting the show is any place NIFT is holding the show on **22nd May 2021** .
2. The company will depute technically qualified executive to coordinate the job with NIFT team.
3. For items mentioned above, the bidders must ensure the required quality, material, dimensions & other parameters and quote accordingly. In case items are not as quoted the same, shall not be accepted. No payment/claims for such items shall be entertained.

Date:

Signature with Name & Seal

Place:

Seal and Signature

Annexure-' A 1'

To
National Institute of Fashion Technology
CA Site 21, 27th Main Road, Sector-1,
HSR Layout,
Bengaluru – 560 102

Sir/Madam,

Sub: Technical bid relating to NIFT Graduation Show-2021

Ref.: Your Notice Inviting Tender (NIT) dated 31-03-2021

(1) I have gone through all the Terms and conditions and also the schedule of items as enlisted by you in your Notice Inviting Tender for the subject under reference.

(2) I /We, hereby confirm that we have understood all the Terms and conditions and confirm my/our commitment to abide by them.

(3) I/We also confirm my/our commitment to provide the material as enlisted in schedule of item with your Notice Inviting Tender under reference.

(Signature with Name & stamp)

Place:

Date: