



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
NATIONAL INSTITUTE OF FASHION TECHNOLOGY

National Institute of Fashion Technology, Bengaluru

UPS CAMC 2021-22

No. NIFT/Beng./Bldg./5151(3)/UPS-AMC/2018

**National Institute of Fashion Technology,
(Ministry of Textiles, Govt. of India)
No.21, 27th Main Road, Sector-1, HSR Layout, Bengaluru - 560102**

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited on behalf of National Institute of Fashion Technology, Bengaluru from reputed Agencies/Firms for **Comprehensive Annual Maintenance Contract(CAMC)** for UPS systems installed at NIFT Campus, Bengaluru as per the requirement and details are given in the schedule.

The sealed cover of the quotation shall be superscribed with 'Quotation for Comprehensive Annual Maintenance Contract for UPS systems installed at NIFT Campus, Bengaluru' and the quotation to be submitted on or before the due date.

The NIFT reserves the right to accept or reject any quotation in part or whole without assigning any reason thereof.

Time schedule for quotation process

Date of publication of quotation notification	25-08-2021
EMD	Rs.5,000/-
Last date for receipt of duly filled in Quotations	06-09-2021 to 11.00 A.M.
Time and Date of the opening quotations	11.30 A.M. on 06-09-2021

Note: This quotation document contains 15 pages and bidders are requested to sign on all the pages. The Technical bid and Price bid should be filled and sealed in a single cover duly super scribed as 'Quotation for Comprehensive Annual Maintenance Contract of UPS at NIFT Bengaluru Campus'.

Any Addendum/Corrigendum date extension in respect of above tender shall be updated in our website www.nift.ac.in/bengaluru/tenders only and no separate notification shall be issued in the press/Bidders. Bidders are therefore requested to regularly visit our website to keep themselves updated.

Director



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PREAMBLE / INTRODUCTION

National Institute of Fashion Technology (NIFT) is a premier educational institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. The Bengaluru Centre has been set up since August, 1997 with undergraduate and post graduate programmes.

The prospective Bidders are advised to read carefully the entire document and satisfy themselves about the work, site condition, Model of UPS by visiting the NIFT Campus, C.A. Site No. 21, 16th Cross, 27th Main Road, Sector-1, HSR Layout, Bengaluru – 560 102 on any working day between 10.00 a.m. and 5.00 p.m. before submitting their quotation (no extra shall be payable for visiting the NIFT campus in this regard).

NIFT invites sealed quotations:

- a) **Technical bid** containing information relating to all aspects (including all details including Agency's profile, client list, performance report, accreditation letter, PAN, GST Registration etc.
- b) **Financial bid** containing the **comprehensive** price for maintenance of UPS (Uninterrupted Power Supply) installed at various Blocks/Locations of the NIFT, Bengaluru campus, for period of one year from **12th September 2021 to 11th September 2022**.

Technical Qualifying Criteria:

1. The firms/agencies (hereinafter called the 'company' or 'Agency') intending to bid for the quotation shall be a reputed organization in the field of UPS **with same higher rating/more higher capacity** for the last 5 Years.
2. The company should have undertaken AMC for at least one Central Government / Public sector Unit (PSU)/State Govt., for last three years in Karnataka.
3. The Institute reserves the right to cancel the Agency's bid/agreement, if any information provided by the vender is found unverifiable or untrue during the selection procedure or the AMC period.



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4. This Institute shall have the right to inspect company's site to assess their infrastructure before awarding the CAMC and may reject the bid in the event of dissatisfaction of the Director, about the applicant-vendor's infrastructure or past service.
5. Self-declaration certificate to the effect that the firm is neither blacklisted by any government department nor any criminal case registered against the firms or its owner / partners anywhere in India.
6. Income Tax Return for the last two financial years to be enclosed.
7. Copy of terms & conditions and every page of the quotation duly signed with seal of the firm in token of acceptance of terms and conditions and quotation as quote.
8. One of the satisfactory Completion Certificate in proof of successful completion of an Annual Maintenance work of above rating UPS or higher UPS Systems issued by Govt. Agencies /PSUs /Reputed Firms.
9. The firms/agencies should have the PAN Number, GST etc. (Pls. enclose copy of all the documents in technical bid also enclose the Balance Sheet and IT Returns for last two years).
10. List of clients self-attested copy of Pan card, Registration certificate GST, EMD etc., to be enclosed.

Suitable Documentary proof to determine eligibility

11. Suitable documents in proof for the conditions at **1 to 10** above should be attached to the technical bids, failing which the bid will not be considered.
12. The technical bid should also be accompanied with an **EMD of Rs.5,000/-** in the form of BANK Demand Draft/pay order in favour of NIFT, payable at Bengaluru along with the other necessary documents. No interest will be paid for EMD.



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Opening of the Quotation documents

The quotation documents, soon after completion of the application period, will be opened in the presence of the quotation committee formed in this regard. This office does not bind itself to accept the lowest quotation and also reserves the right to (a) reject any quotation/quotations without assigning any reason whatsoever or (b) re-questioning afresh.

Rejection due to incomplete information or counter condition

- 1) Bids in which any of the furnished particulars and prescribed information of agency are inadequate or incomplete in any respect or in which counter-conditions by the agency are imposed, are liable to be rejected.
- 2) This quotation is not transferable and the successful bidders shall not request for or allowed, on its own, to devolve or sub-contract or transfer the awarded contract to any other person/agency either before or after commencement of the contract period.
- 3) Sub contract of the CAMC is not allowed.



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**COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR UPS SYSTEM INSTALLED
AT NIFT CAMPUS, BENGALURU**

QUOTATION TERMS & CONDITIONS:

1. The rate offered must be filled in the proforma of the quotation form (Part II Price bid). Any correction/over writing/insertion should be initialed by the bidder in the price bid attached with this document.
2. Quotation document should be submitted in the specified form only. If submit in any other form, incomplete in any form, the quotation is liable to be rejected. If any bidder stipulates any condition, such conditional quotation is liable to be rejected. Also, UPS AMC Quotation document downloaded from www.nift.ac.in/bengaluru/tenders.
3. The rate quoted will be valid for 90 days from the date of opening of quotation document.
4. Bidder shall enclose the Earnest Money Deposit in the form of a demand draft/pay order for Rs.5,000/- (Rupees five thousand only) of any **scheduled Bank** in favour of NIFT payable at Bengaluru. Technical bid in the quotation document without EMD shall be rejected.
5. For exemption of EMD, supporting documents should be attached (copy of MSME/NSIC registration certificate).
6. The EMD of unsuccessful **Bidder** will be refunded within 10 working days of opening of price bid except the EMD of lowest 3 **Bidder**. **Bidders** who satisfies the technical conditions stipulated in the quotation document and who have enclosed all the documents required will only be considered as qualified Bidders after the technical evaluation. The quotations of such qualified Bidders alone will be considered. The lowest total price quoted for all various capacities of UPS competitive is the criterion for selection of issue of work order. However, NIFT reserves the right of placing the work orders to any of the **Bidder**.
7. The successful Bidder will have to deposit 5% of the total quoted bid amount as security deposit and this will also be treated as Performance Guarantee. Part of this amount will be adjusted against the EMD deposited along with the quotation document by the **Bidder**. The balance amount will have to be



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deposited in the form of Demand Draft in favour of NIFT, payable at Bengaluru at any branch of Scheduled Bank/Axis Bank/ HDFC Bank/ IDBI Bank/ICICI Bank by the successful Bidder within 5 working days of the receipt of the work order failing which the work order will be treated as cancelled and the EMD amount will be liable to be forfeited. The Security Deposit of the successful bidder will be retained till satisfactory completion of AMC period and it will be returned after successful completion of the AMC and no interest will be paid for security deposit.

8. EMD will be liable to be forfeited if the Contractor awarded for the work fails to sign the formal agreement in Rs.20/- non judicial stamp paper or to start the work on the date stipulated in the work order.
9. No Bidder will be allowed to withdraw the quotation rates after opening of the quotation. If any Bidder withdraws the rates, the EMD amount deposited by them will be forfeited and above firm will be disqualified from participating in any future quotation/Tender of the Institute.
10. Rates should be offered unconditionally and if rates are submitted with any conditions, such quotations are liable to be rejected. The rates quoted by the contractor for comprehensive maintenance is inclusive of all the consumables / spare parts to maintain the UPS systems.
11. The quotation has to be submitted after inspection of site and only after satisfying each and every condition laid down in the quotation document.
12. All rates shall be written both in figures and in words. Corrections if any, are to be made by crossing out, initialing and rewriting. In case of discrepancy between the words and the figures the rates indicated in words shall prevail. All overwriting/cutting, insertions shall be authenticated and attested by the agency.
13. Quotations should be submitted and signed by a duly authorized person, giving full name of the firm with its current business address.



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14. Bidders are required to quote firm prices. No cost escalation shall be accepted for payment for the supplies/services unless specifically mentioned by NIFT in the Quotation document.
15. Income Tax and any other taxes Example: Sales Tax /Tax on Works Contract Act 1999 etc. as may be applicable from time to time during the currency of contract shall be deducted at source from the running bill (s).
16. The bidders may question the bidding conditions, bidding process and/or rejection of its bid as per the Rule 160(ii) of the general financial Rule 2005.
17. No advance payment will be made for CAMC of UPS.
18. CAMC UPS contract shall be valid initially for a period of one year only from the date of award of the contract. The contract could be renewed maximum two years only in writing on yearly basis on the same rate subject to satisfactory performance of the work at the same quoted rate and mutually agreed.

Scope of the work

19. This maintenance of contract shall remain in force from **12th September 2021 to 11th September 2022 for less than 365 days**, subject to adherence to all conditions.
20. The CAMC to be executed at NIFT Campus, Bengaluru. The scope of work includes Comprehensive Maintenance of UPS Systems of capacity **2 KVA, 3KVA, 5 KVA, 10 KVA, 15 KVA & 30 KVA UPS** as per the enclosed schedule with batteries & associated accessories. **Comprehensive Maintenance has to be carried out on 24 x 7 hrs. basis.** Periodical inspection is to be done by the contractor's specialized technicians to ensure smooth running of UPS System with batteries and its associated accessories/equipment.
21. It shall be sole responsible of the Contractor to ensure safety of the UPS and powers supply to other UPS connected equipments by ensuring functioning of UPS safety systems and relays.



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22. The Contractor shall provide all safety equipments for their employees in case of any accident due to negligence or unsafe work that required immediate medical attention, the contractor is wholly responsible and NIFT will not entertain any claim, penalty or compensation etc.,
23. NIFT shall not be responsible for death/ injury or accident to the Contractor's, employee which may arise out of and in the course of their duties at NIFT.
24. In case of any of the persons deployed by the Contractor does not come up to the mark/indulges/disorderly conduct the Contractor shall immediately withdraw such person on the report of in this respect.
25. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the service provider. No interest for Security deposit.
26. The contractor shall be required to **give monthly visits** to carry out the preventive maintenance checking and service of UPS Systems and allied equipment at site. No limitation of visit to carry out breakdown maintenance and no additional payment will be made in this regard. The contractor **shall get challan / service report signed** from the in-charge in token of attending the complaints /servicing as and when required by the NIFT.
27. Cleaning of battery terminals & battery inter connecting cables without any loose connection.
28. If any failure of **UPS** battery/ UPS contractor has to provide **standby** battery until replacement of new battery without any additional charge.
29. If any failure of batteries NIFT will provide the batteries, the contractor **has to replace** the batteries.
30. The Contractor has to coordinate with the battery supplier for replacement of battery without any additional charge.
31. Contractor has to ensure all safety circuits such as high & low voltage trip etc., during the service & breakdown maintenance.



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32. In response time for attending the fault shall be within 24 hours at the site. The AMC **contractor shall** rectify the faults within 24 hours' time, failing which they have to provide respective items equivalent/higher configuration UPS, as **standby**, for smooth functioning of Institute works without any additional charges.
33. The contractor has to carry out the **service** as per manufacturer recommendation and replacement of the parts as and when required at free of cost.
34. Where any items/parts/components need replacement, the same shall be replaced with the same make, specification and brand of item / competent / part shall be replaced free of cost, failing which a standby system shall be provided.
35. The firm should have a telephone and mobile phone facility and it has to be provided to NIFT, so that the complaint can be lodged and the same to be attended immediately.
36. The contractor shall make his own arrangement for cleanliness of UPS systems.
37. The contractor shall arrange all Tools & Plants required for the above maintenance work from his own sources and no extra will be paid on this account.
38. Preventive & Periodic maintenance shall be executed as per the manufacturer recommendation.
39. However, the **cost for purchase of the** batteries for replacement, if any, shall be borne by the NIFT.
40. Where any items/parts/components need replacement, the same shall be replaced with the same make, specification and brand of item / competent / part. In case the brand / model has become obsolete, the same shall be replaced with equivalent or higher-end model of the faulty parts / components.



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41. Contractor shall in no case lease/transfer/sublet/appoint sub-contractor or care taker to render the services under the Contract.
42. No other person except Contractor's authorized representative shall be allowed to enter NIFT, Bengaluru premises.
43. Within NIFT, Bengaluru premises, the Contractor's personnel shall not do any private work other than their normal duties.
44. Contractor shall be directly responsible for any/all disputes arising between him and his personnel and keep NIFT indemnified against all actions, losses, damages, expenses and claims whatsoever arising thereof.
45. The personnel engaged by the Contractor are subject to security check by the NIFT Security Staff at any time and the Contractor shall ensure their presence for the said purposes.
46. Contractor shall be solely responsible for payment of wages/salaries other benefits and allowances to his personnel that might become applicable under any Act or Order of the Govt. NIFT shall have no liability whatsoever in this regard and the Contractor shall indemnify NIFT against any/all claims which may arise under the provisions of various Acts, Govt. Orders etc.
47. Contractor shall be fully responsible for theft, burglary, fire or any mischievous deeds by his staff.
48. All consumable and material used by the contractor shall be of standard make and approval of NIFT shall be taken for the same.
49. In case of any default by the Contractor and in any of the terms & conditions (whether General or Special), NIFT may without prejudice to any other right/remedy which shall have accrued or shall accrue thereafter, terminate the contract, in whole or in part, by giving 10 days' notice in writing to the Contractor and without incurring any financial liability whatsoever towards the Contract.
50. The Courts/any other Tribunal or Forum in Bengaluru alone shall have exclusive Jurisdiction with regard to any matter/dispute relating to or arising out of this contract.



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Penalty clause

51. Besides the visits, the firm shall also to be attended the complaints/breakdown within 24 hrs. Otherwise a **penalty** at following rates per day or part thereof will be automatically deducted from the quarterly payable amount.

KVA WISE

30 KVA UPS	Rs. 1500/-
15 KVA UPS	Rs. 1000/-
10 KVA UPS	Rs. 750/-
5 KVA UPS	Rs. 500/-
3 KVA UPS	Rs. 300/-
2 KVA UPS	Rs.200/-

52. **Penalty will be charged** for every downtime of more than 24 hours in each case, provided that no penalty will be chargeable for the first 24 hours from the time of booking of calls/complaints or wherever an equivalent standby system has been provided after downtime expiry of the first 24 hrs.
53. If any particular UPS is found to be under **repeated failures** due to poor servicing or replacement with inferior parts or when troubleshooting is found to have been performed in piecemeal by the AMC Agency, such instances will also be subject to **levy of penalties**. If such repetition occurs more than **3 times** in a month causing an aggregate, such aggregate downtimes for 7 days or more in each case will invite penalty.
54. Security Deposit amount will be refunded after successful completion of AMC period and hand over to next AMC Contractor. If any fault noticed by next AMC Contractor and it should be rectified without any additional cost.
55. Force Majeure clause will be applicable as per the guidelines of Government of India.

Payment of AMC Charges Schedule:

56. The payment shall be made quarterly on satisfactory completion of the job & after submission of bill along with genuine report duly certified by the NIFT official and T.D.S as applicable will be deducted. Any penalty liable to be paid will be deducted at the time of payment of quarterly charges.



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Details of UPS installed at NIFT, Bengaluru

Sl. No.	Location	Nos. of battery	AH of battery	Description	Qty.
1.	'A' block ground floor	30	42	15 KVA Switcher (model 1531-NX)	1 No.
2.	"A" block 2 nd floor	15	26	5 KVA ULG14280	1 No.
3.	'B' block basement floor	20	42	10 KVA Hykon (model AE 10000)	1 No.
4.	'B' block ground floor	30	42	15 KVA Switcher (model 1531-NX)	1 No.
5.	'C' block ground floor	30	42	15 KVA Switcher (model 1531-NX)	1 No.
6.	'C' block ground floor	10	26	5 KVA - Powernet	1 No.
7.	"C" block ground floor	8	17	2 KVA VHF 202A08	1 No.
8.	'D' block first floor IT Dept.	30	65	30 KVA - Powernet	1 No.
9.	'D' block first floor IT Dept.	30	65	30 KVA - Powernet	1 No.
10.	'D' block first floor TD Dept.	10	65	5 KVA - Essma	1 No.
11.	Auditorium first floor	16	17	5 KVA Power one (model VHF – 502A16)	1 No.
12.	New block Ground floor	8	26	3KVA - Power one (Model 20140600809)	1 No.
13.	New block 2nd floor	8	26	3KVA - Power one (Model 20140600811)	1 No.
14.	New block 3rd floor	8	26	3KVA - Power one (Model 20140600812)	1 No.
15.	New block 4th floor	8	26	3KVA - Power one (Model 20140600810)	1 No.
16.	New block 5th floor	8	26	3KVA - Power one (Model 20140600813)	1 No.
17.	New block 6th floor	8	26	3KVA - Power one (Model 20140600815)	1 No.
18.	J Block 1st floor	6	42	3KVA - Power one (Model UHF302A06)	1 No.
19.	D Block G Floor Embroidery Lab	6	42	3KVA - Power one (Model UHF302P6)	1 No.
				Total	19Nos.



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**DECLARATION REGARDING ACCEPTANCE OF TERMS AND CONDITIONS CONTAINED
IN THE QUOTATION DOCUMENT**

To
The Director
NIFT Campus,
C.A. Site No. 21, 27th Main Road,
HSR Layout, Sector-1,
Bengaluru – 560 102

Sir/Madam,

I have carefully gone through the terms and conditions contained in this quotation notice for Comprehensive on-site Annual Maintenance Contract (CAMC) for UPS installed in various blocks/locations at NIFT campus Bengaluru.

I declare that all the terms and conditions of the quotation notice are acceptable to our company. Our company does not impose any terms and conditions of its own in respect of this bid being submitted for CAMC.

I further certify that I am an authorized signatory of the company and I am therefor competent to make this declaration.

Seal and Signature of the Authorized Person

Place:

Date:



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(Technical Bid) – PART – I

COMPREHENSIVE AMC OF UPS SYSTEMS

(To be filled by the authorized signatory of the firm & this is to be kept in the sealed envelope along with entire document of UPS quotation & Financial Bid and superscribed "Quotation for CAMC of UPS")

Name of the organization /firm / company			
Mandatory DD for Earnest Money as per quotation document		Amount Rs:	DD No: DD Date:
		Name of the Bank:	
Mandatory Establishment year of the Company	Year of Establishment: _____ Having proof of establishment a self-attested copy must be enclosed.		
Address of the Company:		Phone No: Mobile No:	
For Complaints/Customer Care :	Name: Ph No: Email Id:		
Whether Firm is register under Company Act	(Pl. tick applicable one): Partnership <input type="checkbox"/> Private Limited <input type="checkbox"/> Public Ltd. <input type="checkbox"/>		
Registered with Govt. Bodies	Mandatory PAN No.		
	GST Regn. No.		
Electronic Portal:	Website Address:	Email ID:	
Mandatory Self-declaration certificate to the effect that the firm is neither blacklisted by any government department nor any criminal case registered against the firms or its owner / partners anywhere in India.		Pls. tick enclosed/Not enclosed Enclosed <input type="checkbox"/> Not enclosed <input type="checkbox"/>	
Mandatory Income Tax Return for the last two financial years	Pls. tick enclosed/Not enclosed: Enclosed <input type="checkbox"/> Not enclosed <input type="checkbox"/>		
Mandatory: Copy of terms & conditions and every page of the quotation duly signed with seal of the firm in token of acceptance of terms and conditions and quotation as quote.		Pls. tick enclosed/Not enclosed Enclosed <input type="checkbox"/> Not enclosed <input type="checkbox"/>	
Is there any relative of the owner of AMC Company or its partners working at NIFT? If so, please indicate below the name of such relative and the relationship:		Name: Relationship:	
Mandatory: List of clients to be enclosed		Pls. tick enclosed/Not enclosed Enclosed <input type="checkbox"/> Not enclosed <input type="checkbox"/>	
Mandatory: One satisfactory Completion Certificate in proof of successful completion of an Annual Maintenance work of above rating UPS or higher UPS Systems issued by Govt. Agencies /PSUs /Reputed Firms.			
Name of the authorized signatory	Name:	Designation:	



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PART - II

**Price BID for Comprehensive Annual Maintenance Contract for
UPS systems installed at NIFT Campus, Bengaluru.**

Sl. No.	Description	Qty.	Unit Rate per Annum in Rs.	GST In Rs.	Total amount per Annum in Rs. for required quantity
1	30 KVA UPS	2			
2	15 KVA UPS	3			
3	10 KVA UPS	1			
4	5 KVA UPS	4			
5	3 KVA UPS	8			
6	2 KVA UPS	1			
Grand total					
Amount in words: Rupees _____					

I/We hereby undertake that the information provided above and elsewhere in the quotation is true and the quotation is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Name and Mob No. of Authorized Person :

Date:

Place:

Signature & Seal of the Bidder