



# राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, बैंगलोर.

## **NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU.**

(निफ्ट अधिनियम 2006 द्वारा शासित और स्थापित एक वैधानिक निकाय, वस्त्र मंत्रालय, भारत सरकार)

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)



## **स्वचालित टेलर मशीन उपलब्ध कराने हेतु रुचि की अभिव्यक्ति**

### **EXPRESSION OF INTEREST FOR PROVIDING AUTOMATED TELLER MACHINE**

निफ्ट, सीए साइट, नंबर 21, 16वां क्रॉस, 27वां मेन रोड, सेक्टर - 1, एचएसआर लेआउट, बैंगलुरु -560 102

NIFT, CA Site, No.21, 16th Cross, 27th Main Road, Sector – 1, HSR Layout, Bengaluru –560 102

**EOI No:01/ NIFTBLR / 2023-24 dated: 12.07.2023**

NIFT/Beng./Bldg./hiring of campus/5155(26)/2018 dt: 13.07.2023

Notice Inviting Expression of Interest (EOI) are invited for selection of Nationalized/ Scheduled/ Leading Private Banks for Installation, Operation and Maintenance of Automated Teller Machine (ATM) at NIFT, Campus Bengaluru

### **INTRODUCTION:**

NIFT, Campus Bengaluru invites Expression of Interest (EOI) from Nationalized/ Scheduled/ Leading Private Banks for installation, operation and maintenance of Automated Teller Machine (ATM) in the premises of the institute at HSR Layout, Bengaluru, on the monthly rental basis. Interested banks are requested to submit their expression of interest as per the terms & conditions, which can be downloaded from the website <https://www.nift.ac.in/bengaluru/tenders>. The expression of interest along with the terms and conditions duly signed by the interested banks in sealed envelope, addressed to The Director, NIFT Campus, CA Site, No.21, 16th Cross, 27th Main Road, Sector-1, HSR Layout, Bengaluru –560102 may be reach on or before 28.07.2023 time: 12.00 hrs.



**SECTION-I**  
**NIFT BENGALURU**

**EOI NO :- 01/ NIFTBLR / 2023-24 /**

**Dated: 12.07.2023**

**EXPRESSION OF INTEREST**

- 1) Sealed Expression of Interest (hereinafter called EOI) for letting out of built up/ vacant space on rent at **CA 21, 27<sup>th</sup> Main Road, 17<sup>th</sup> Cross, Sector -1, HSR layout, Bengaluru**, is hereby invited on behalf of NIFT Bengaluru in TWO bid system in the prescribed Proforma:
- 2) The following organizations are eligible to submit their bids: Scheduled Banks/ Public Sector / Nationalized Banks/ Leading Private Sector Banks (except Co-operative banks)
- 3) Bid form consisting of eligibility criteria, terms and conditions and the Proforma of the EOI can be had from the aforesaid office from 11.00 hrs. to 16.00 hrs. on all the working days, up to penultimate day of the last date of submission of the EOI.
- 4) The bid form can also be downloaded from the website  
<https://www.nift.ac.in/bengaluru/tenders>
- 5) Details for obtaining bid forms, receipt and opening thereof shall be as follows: -

SN	Stage	Date and Time
1	Last date for receipt of sealed bids	<b>12.00 hrs on 27.07.2023</b>
2	Time and date for opening of technical & financial Bid	<b>Will be communicated</b>

- 6) The Bid will be opened in the presence of the authorized representatives.
- 7) Financial bid shall be opened only of those bidders who qualify in Technical bid in the presence of the authorized representatives of technically eligible bidders/ service providers.
- 8) In case of the attested copies of the documents/ testimonials/ certificates original copies thereof should be produced on demand at the time of opening of the Bid.
- 9) The bid in which any of the prescribed conditions are not fulfilled is liable to be summarily rejected.
- 10) Canvassing in any form whether directly or indirectly, in connection with the bids is strictly prohibited and the bid submitted by the Consultant who resorts to canvassing shall be liable to rejection.
- 11) NIFT does not bind itself to accept the highest or any other bid, and reserves itself the right to reject any or all the bids without assigning any reasons.
- 12) No conditional bid including conditional rebate shall be accepted. Conditional bid will be liable to be summarily rejected.
- 13) The bid forms shall not be issued by post/ courier.



## **SECTION-II**

### **A. GUIDELINES TO BIDDERS**

The Contract **means** the documents forming the EOI document and acceptance thereof and the formal agreement executed between the competent authority on behalf of NIFT Bengaluru and the Service Provider, together with the documents referred to therein including these conditions and instructions issued from time to time by the Engineer-in-charge and all these documents taken together, shall be deemed to form one contract and shall be complementary to one another.

- 1) The Site or Area shall mean the vacant space or any area which is to be given on rent.
- 2) The BIDDER shall mean eligible organization bidding for the space to be taken on rent under the contract and shall include the legal personal representative or such individual or the persons representing such eligible organizations.
- 3) The Engineer-in-Charge or E-in-C means the Officer who shall be in-charge of the building and who shall supervise over all work on behalf of the NIFT Bengaluru.
- 4) The Arbitrator means the authority nominated by The Director, NIFT Bengaluru for arbitration.
- 5) Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.
- 6) The Bidder must use only the prescribed Proforma for the bid document provided by NIFT Bengaluru or downloaded from the Website: <https://www.nift.ac.in/bengaluru/tenders> in the same form in A4 size paper.
- 7) Submission of the bid by a Bidder would imply that the Bidder has carefully read and agreed to the terms and conditions contained in the bid document.
- 8) No conditional bid including conditional rebate/ enhancement shall be accepted. Conditional bid will be liable to be summarily rejected.
- 9) This bid document shall form a part of the contract agreement.
- 10) The bid shall remain open for acceptance for a period of 120 days from the date of submission of the bids, which may be extended, if required, by mutual agreement and the Bidder shall not cancel, alter terms and conditions or withdraw the offer during this period.
- 11) NIFT does not bind itself to accept the highest bid. Further, NIFT also reserve to itself the right to reject any or all the bids without assigning any reason
- 12) The bid should be signed by the authorized officer not below the rank of the officer in Under Secretary/STS grade or equivalent in case of Government organizations / PSUs and by duly authorized signatory in case of others.
- 13) Over-writing should be avoided. Correction, if any, should be made up by neatly crossing out, initialing, dating and rewriting. Correction fluid/tape should not be used.
- 14) The Bidder or his authorized representative shall sign and put his seal on each page of the EOI document before submission in token of acceptance of the terms and conditions of the bid.



**01/ NIFTBLR / 2023-24**

- 15) Any clarification issued by NIFT Bengaluru in response to queries raised by prospective bidders shall form an integral part of Bid Documents and it may amount to amendment of relevant clauses of the Bid Documents.
- 16) References, information and certificates from the respective bidder submitted in compliance of terms and conditions of the bid document should be duly signed by the authorized signatory.
- 17) If the date fixed for opening of bids is subsequently declared as holiday by NIFT, the revised date will be notified. However, in absence of such notification, the bids will be opened on next working day, time and venue remaining unaltered.
- 18) A maximum of two representatives for any bidder shall be authorized and permitted to attend the bid opening.
- 19) Over-writing should be avoided. Correction, if any, should be made up by neatly crossing out, initialing, dating and rewriting. Correction fluid/tape should not be used.
- 20) The Bidder or his authorized representative shall sign and put his seal on each page of the EOI document before submission in token of acceptance of the terms and conditions of the bid.
- 21) NIFT Bengaluru may waive any minor infirmity or non- conformity or irregularity which does not constitute a deviation, provided such waiver does not prejudice or affect the relative ranking of EOI.
- 22) NIFT Bengaluru shall consider award lease for installation of ATM(s) only to those whose offers have been found commercially acceptable and evaluated as most suitable by the Institute.
- 23) NIFT Bengaluru reserves the right to fix reserve price if the prices quoted by the bank do not match the existing market/ bank rates.
- 24) Separate extinction electrical connection for ATM shall be taken by the bank on their own and the bank has to pay the electricity bill to the Institute as applicable.
- 25) Security arrangement of the ATM will be the responsibility of concerned bank. NIFT, Bengaluru shall not be responsible for any loss of cash, any loss of installation, equipment etc.,
- 26) All services for connectivity of ATM viz., lease lines/ broad band/ internet/ telephone lines/ Air Conditioner to be procured/ installed by the concerned bank(s).
- 27) The premises shall be used for the purpose of installation, operation and maintenance of ATM only.
- 28) Successful party will have to pay the monthly electricity charges, as per consumption, as per Bills of the Engineering section.
- 29) All electrical consumables like bulbs, tubes, etc are to be replaced by the party, in case they are damaged.
- 30) Successful bank shall not be permitted to draw any electrical connections/ extension, etc., without obtaining approval from the competent authority of the institute.
- 31) There shall be no structural damage to the premises.
- 32) Institute cannot ensure 24 (hrs) x 7 (days) electricity power supply. Party may install their own UPS, if required, to run their storage facilities with due intimation to the Institute.



- 33) The service provider shall pay all the Central, State and local levies including GST being imposed or assessed by the competent authority from time to time.
- 34) The service provider shall obtain all the required permissions/ license from concerned authorities for running the ATM at their own level and shall obey all the rules/ regulations applicable from time to time in this regard and take all the security precautions to safeguard the equipment's installed/ provided at the premises.
- 35) The service provider shall be called upon for repair the premises in case it is found that the premises requires repair. It shall be the responsibility of the bank to renovate/ construct the space for ATM Counter immediately at their own cost.
- 36) The service provider shall submit a copy of verified antecedents of their employees/ staff deployed on the allotted site from the police authorities/ Superintendent of Police within one month from the date of actual possession.
- 37) No obnoxious trade shall be carried on in the premises. No other illegal activity shall be allowed to be carried by licensee and in case of such eventuality, all the responsibility or legal obligation fall upon the service provider.
- 38) NIFT, Bengaluru reserves the right to accept or reject any application/ offer. Authority for acceptance or otherwise of the application/ quotation will rest with the NIFT, Bengaluru which does not bind itself to accept any application/ quotation and not to assign any reason for rejecting the same.
- 39) Successful bidder has to deposit three-month facility charges (quoted) as security deposit within 15 days of Letter of award, failing which the offer be Withdrawn, at the option of the Institute.
- 40) BESCOM tested separate meter to be installed by the service provider/ bidder and the electricity bills as per prescribe rate by Electrical division have to be remitted within the tenth of every month along with the license fee.
- 41) The Bank submitting the tenders will be required to quote in the tender form the amount of facility charges payable (monthly) for ATM installation, which they will be required to pay to NIFT, Bengaluru. The highest bidder will be awarded to install and operate their Bank ATM at the said premises. The Bank will also be required to pay electricity charges due on commercial rates (according to the meter count installed separately) from time to time besides facility charges quoted by Bank. Electrical charges along with applicable taxes should be paid by the bank.
- 42) Maintenance and regular functioning of the ATMs for all the 24 hours should be ensured by the Bank and NIFT, Bengaluru will not undertake any responsibility in this account.
- 43) The charges fixed will be valid for 1 years and may be extended for 2 years on the discretion of the competent authority with escalation in facility charges after every one year provided that such escalation shall be with 10% increase in rent of the last rent paid at the time of such revision.



44) **ELIGIBILITY CRITERIA:**

- i. Only Scheduled Banks/ Public Sector / Nationalized Banks/ Leading Private Sector Banks (except Co-operative banks) are eligible.
- ii. Bank should have at least five-year experience in the operation of ATM.
- iii. Bank must have at least 10 (Ten) running ATM's operating in the city.
- iv. Bank should submit documentary proof in support of their experience/ credentials.
- v. The firm has to submit a signed declaration that there is no vigilance/ CBI case pending against them.

45) **EVALUATION OF BIDS:** The evaluation and comparison of bids shall be based on the facility charges offered in the Price Schedules.

46) **RIGHT TO ACCEPT /REJECT ANY OR ALL BIDS:**

- i. NIFT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of lease without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds of NIFT's action.
- ii. NIFT reserves the right to lease out the premises of same location to different bidder(s).
- iii. In case at any stage later, it is found there is difference in our downloaded EOI documents from the original, NIFT shall have the absolute right to take any action as deemed fit without any prior intimation to me /us.
- iv. In case at any stage later, it is found that there is difference in our downloaded EOI documents from the original, the lease agreement will be cancelled. The department will not pay any damages to me / us on this account.
- v. In case at any stage later, it is found that there is difference in our downloaded EOI documents from the original, I / We may also be debarred for further participation in the EOI of NIFT.

47) **SUBMISSION & OPENING OF BIDS AND VALIDITY THEREOF:**

- a) The Bid shall be in two bid system.
- b) The Bid to be submitted should be in the sealed envelopes in the following manners: -
  - i. **The Third envelope (sealed)** superscribed thereon "EOI for leasing out of built up space on rent at NIFT BENGALUR CAMPUS" should contain the following two envelopes.
  - ii. **The First envelope (sealed)** superscribed thereon "Eligibility details" should contain the, the "DECLARATION" as prescribed in the terms & conditions of the bid document, details in the prescribed proforma & attested copies of the documents/ testimonials/ certificates meeting the eligibility conditions.
  - iii. **The Second envelope (sealed)** superscribed thereon "Financial Bid" should contain financial bid in the prescribed Proforma (SECTION III).
  - iv. **Any** deviation from the above manner shall render the bid liable for the rejection.



- c) The bidders should submit their bid on the prescribed time and date at the address mentioned below.

“NIFT Campus, CA 21, 27th Main Road, 17th cross, Sector-1, HSR layout, Bengaluru 560102”

**48) SECURITY DEPOSIT**

- i. The successful service provider/ Bidder shall furnish the NIFT a sum of rupees equal to three months rents as interest free security deposit, in the form of Demand Draft drawn “NIFT”, payable at Bengaluru within 7 days after the receipt of the LOI along with
- ii. Draft lease agreement. The Security Deposit shall be accompanied by the Agreement. This shall be followed by signing of the Agreement with NIFT, within seven days of the receipt of Security Deposit.
- iii. The proceeds of the Security Deposit shall be payable to the NIFT as compensation for any loss resulting from the Bidder’s failure to discharge its obligations under the lease agreement.
- iv. The Security Deposit will be discharged by the NIFT after successful completion of the lease period.

**49) LIQUIDATED DAMAGES**

Should the Bidder fail to perform contractual obligations including payment of monthly lease rent within the period prescribed, the NIFT shall be entitled to recover amount with interest at the rate of bank rate (presently 8.5%) plus 4% for the period of delay. Quantum of liquidated damages assessed and levied by the NIFT shall be final and not challengeable by the bidder.

**50) FORCE MAJEURE**

- i. If, at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or act of God (hereinafter referred to as events) provided notice of happenings of any such eventuality is given by either party to the other within 3 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non- performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such an event come to an end or cease to exist, and the decision of the NIFT as to whether the services have been so resumed or not shall be final and conclusive. Further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reasons of any such event for a period exceeding 10 days, either party may, at its option, terminate the contract.





- ii. Provided, also that if the contract is terminated under this clause, the NIFT shall be at liberty to transfer the work and the funds from the bidder to any other Bank to be appointed by the NIFT, without any financial implications being imposed by the original bidder on NIFT arising out of such transfer.

#### 51) ARBITRATION

“PROVIDED ALWAYS and it is hereby expressly agreed that if at any time there shall arise any dispute, doubt, difference or question with regard to the interpretation or in respect of the right, duties and liabilities of the parties hereto or in any way touching or arising out of these presents or otherwise in relation to premises then every such dispute, difference, doubt or question (except the decision whereof is herein expressly provided for) shall be referred for adjudication through arbitration by a sole arbitrator appointed by the NIFT. The provisions of the Indian Arbitration Act 1996 or any statutory modification or re-enactment thereof and rules made there under for the time being in force shall apply to such arbitration and this deed shall be deemed to be submission to arbitration within the meaning of the said Act.

#### 52) **CHECKLIST OF THE DOCUMENTS TO BE SUBMITTED IN BID:**

##### a) **Eligibility cum Technical Bid:**

The prescribed bid document with each page duly signed by the authorized signatory with seal in token of acceptance of its terms and conditions.

##### b) **Financial Bid:**

The Service provide shall provide facility charges offered in the Financial Bid for the built-up area **85 Sqft** for the location at NIFT Bengaluru Campus HSR Lay out listed in the financial bid and the

- i) Facility charges only to indicated in financial Bid and statutory payable like GST, Income taxes will be claimed by NIFT separately as per Government notifications and operational & maintenance (O&M) charges should be bared by the service provider.
- ii) The built-up area is calculated based on the readily available for utility of ATM for renting purposes.





**(DECLARATION TO BE GIVEN BY THE SERVICE PROVIDER BIDDERS WHO HAVE  
DOWNLOADED THE EOI DOCUMENT FROM THE WEB)**

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It is to certify that

1. I / We have submitted the bid in the Proforma as downloaded **directly from the website**.
2. I / We have submitted EOI documents **which are same / identical** as available in the website.
3. I / We have **not made any modification / corrections / additions etc.** in the EOI documents downloaded from web by me / us.
4. I / We have checked **no page is missing** and all pages are available & that all pages of EOI document submitted by us are **clear and legible**.
5. I/ We have inspected the institute premises (NIFT) and have acquainted ourselves with the tasks required to be carried out, before making this offer. I / We have **signed (with stamp) all the pages** of the EOI document before submitting the same.
6. I / We have sealed the EOI documents properly before submitting the same along with all relevant document.
7. I/ We have read carefully and understood the important instructions to the all bidders who have downloaded the tenders from the web. I/ We have carefully gone through the various terms and conditions.
8. In case at any stage later, it is found there is difference in our downloaded EOI documents from the original, NIFT shall have the absolute right to take any action as deemed fit without any prior intimation to me /us
9. I/ We hereby sign this declaration/ undertaking in token of our acceptance of various conditions listed above.

Dated..... Name of the Service provider .....  
(SIGN WITH SEAL)

ADDRESS: .....

PHONE NOS.: ..... Mobile: ..... E-MAIL .....



## SECTION III

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, बेंगलोर

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU****FINANCIAL BID**

To  
**The Director,**  
**National Institute of Fashion Technology,**  
**HSR Layout, Bengaluru – 560102**

Sir/ Madam,

With reference to the **EOI No.: 01/ NIFTBLR / 2023-24 dated: 13.07.2023**, I/ We offer the following facility charges to take the said premises of NIFT, Campus at HSR Layout Bengaluru on lease basis in accordance with the terms and conditions mentioned in the EOI under:

Sl. No.	Location & Address	Total Build area available	Monthly Facility charges (In Rupees)
1	NIFT Campus, CA Site No.21, 16th Cross, 27th Main Road, Sector -1, HSR Layout, Bengaluru –560 102	<b>85 Sqft</b>	Rs. ....
	In Words Rupees.....		

Yours Faithfully

Signature of the Authorized Signatory of the Bidder with seal

Note:

- Amount to be mentioned clearly in Indian form of international numerals.
- No corrections/ alterations are permitted while mentioning the amount.
- Amount to be written in both figures and words. If there is any difference between figures and words, the words will prevail.
- Facility charges only to indicated and statutory payable like GST, Income taxes will be claimed by NIFT separately as per Government notifications.