



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
National Institute of Fashion Technology
वस्त्र मन्त्रालय, भारत सरकार / (Ministry of Textiles, Govt. of India)
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किराये पर डिजिटल सिनेमा उपकरण देने हेतु रुचि की अभिव्यक्ति (ईओआई) के लिए आमंत्रण
INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR PROVISIONING OF DIGITAL CINEMA ON RENTAL BASIS

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 for the promotion and development of education and research in field of Fashion Technology and was accorded statutory status through an Act of Parliament NIFT Act 2006 NIFT Act 2006. NIFT provides fashion business education across the country through its network of 19 campuses. NIFT offers Under Graduate/ Post Graduate/PhD programmes in various fields of design, management and technology. It also offers Diploma/Certificate/Short-term/Hybrid programmes to address the specialised needs of professionals and students in the field of fashion. NIFT has its head office in New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Daman, Delhi, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, Panchkula, Patna, Raibareli, Shillong, Srinagar and Varanasi.

NIFT Bhopal started its operation in the year 2008, initially from a temporary campus located in M.P.Bhoj (Open) University Campus, Kolar Road, Bhopal and shifted to its permanent campus at Bhopal-Indore Bypass Road, Bhauri, Bhopal-462030 in 2022. Presently NIFT Bhopal has around 600 students and 60 employees.

NIFT Bhopal is in the process of selection of a vendor for **Provisioning of Digital Cinema Equipment on Rental Basis** in NIFT Bhopal, under non-commercial category. The terms and conditions on which the contract is to be awarded are given in the subsequent pages and are divided under the following headings:

- Overview of the Digital Cinema
- Information and Instructions for Bidders
- Terms and conditions and scope of work
- Penalties for violation of rules, terms and conditions

OVERVIEW OF THE DIGITAL CINEMA

1. **Location** - The designated area is the Seminar Hall in the Academic Building of NIFT at Bhopal-Indore Bypass Road, Bhauri, Bhopal-462030. The hall has an area of 2000 Sq ft and can seat around 150 students. The bidders are advised to visit the Institute to physically see the designated area.

2. **General scope of the Assignment:**

The Digital Cinema shall be a facility provided to the students and employees of NIFT Bhopal. The services provided should match the requirements of NIFT Bhopal. The licensee shall provide the services as required by the students and employees of NIFT Bhopal. List of items/services to be provided and maximum rate for the same is given as Annexure-II of this document.

3. **Eligibility Criteria** - Any interested Agency/Firm/ Person shall be eligible to apply for Provisioning of Digital Cinema Equipment on Rental Basis at NIFT Bhopal, subject to meeting the following eligibility criteria:

(i) The Agency/Firm/ Person/ Company/ Shop should have a minimum of three years of experience in providing similar service in educational institutions/colleges, authorised commercial places/malls etc.

(iv) The Agency/Firm/ Person/ Company/ Shop should have a license from the appropriate Government Authority for providing such services.

(v) The Agency/Firm/ Person/ Company/ Shop should have GST registration and PAN registration.

(iv) The Agency/Firm/ Person/ Company/ Shop should have an annual turnover of ₹ 25 lakh in last 3 Financial years (i.e. FY 2021-22; FY 2022-23 & FY 2023-24) (relevant supporting documents should be attached).

(v) The Agency/Firm/ Person/ Company/ Shop should not have been blacklisted by any Government department, PSU or any other organisation in respect of any assignment or behaviour.

INFORMATION AND INSTRUCTIONS FOR BIDDERS

1. **General:**

(i) All information called for in the annexed forms should be furnished against the relevant columns. If, for any reason, information is furnished on a separate sheet, this fact should be clearly mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" entry should be made in that column. If any particulars /queries are not applicable in case of the applicant, it should be stated as "NA". The applicants are cautioned that giving incomplete information, giving misleading or false representation, not giving information in clear terms, deliberately suppressing the information or making any change in the prescribed forms, statements and enclosures shall result in the application being summarily rejected.

(ii) The application should be in printed form. The bidder should fill up information in all the columns and sign each page of the application as well as the submitted documents. EOI shall be submitted in the prescribed format only along with all supporting documents as required. EOIs which are not in prescribed format or are incomplete or submitted without requisite documents shall be summarily rejected.

(iii) Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, rewriting and authenticated by initialing with date. Pages of the EOI document are serially numbered. Additional sheets, if any added by the applicant, should also be numbered by him/her.

(iv) References, information and certificates from the respective clients certifying suitability, quality of services rendered in the past, know-how and capability of the applicant/firm should be signed by an authorized person only.

(v) Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him/her ineligible and the applicant shall be debarred from participation for providing their services in the same respect in future.

(vi) The EOI should be submitted in the proforma given in **Annexure I & II**. Annexure I, along with all supporting documents should be kept in an envelope marked as 'Technical Bid' and sealed; Annexure II should be kept in an envelope marked as 'Financial Bid' and sealed. Envelopes marked as Technical Bid and Financial Bid should be kept inside an envelope which should be super scribed with the words "**EOI for Provisioning of Digital Cinema Equipment on Rental Basis in NIFT Bhopal**", sealed and enclosed in a sealed cover. The sealed cover addressed to the **Joint Director, National Institute of Fashion Technology, Bhopal-Indore Bypass Road, Bhauri, Bhopal-462030**, and containing the address of the bidder should be personally delivered or sent by registered post or courier only so as to reach the Institute by **06/12/2024 till 05:30 PM**. Applications sent by email, telegram or telex and those received late will not be entertained.

2. NIFT Bhopal reserves the right to amend or withdraw any of the terms and conditions mentioned in the Expression of Interest document or to reject any or all the application without giving any notice or assigning any reason thereof or incurring any liability to the bidders and shall not be bound to accept the qualified Expression of Interest. The decision of NIFT BHOPAL authorities in this regard shall be final and binding on all.

3. Evaluation of bid and selection of successful bidder shall be based on the total value quoted including installation and rental. Successful bidder shall deposit **₹ 25,000/- (Rupees Twenty Five Thousand only) as Security Deposit** with NIFT Bhopal before the commencement of work/contract. No interest shall accrue on this deposit, and the security deposit will be returned after the successful completion of the contract and after adjusting dues, if any.

4. Before submitting the Expression of Interest, the service provider is advised to visit the Institute to apprise himself of the logistics of the prospective assignment.

5. Expression of Interest will be opened after last date of EOI submission.

TERMS AND CONDITIONS AND SCOPE OF WORK

1. It should be ensured the equipment installed by the licensee for the Digital Cinema is functional at all times. Any defect arising should be rectified at the earliest and in no case

beyond 48 hours.

2. Equipment installed/used shall be of good quality, conforming to laid down safety standards.
3. Racks/mount/furniture, if any, required for installation of the equipment shall be provided by the licensee. Maintenance of all the equipment provided by the licensee is solely his responsibility.
4. The contract shall initially be for a period of twelve months excluding the months of June and July (during which the services are not required). The vendor shall have the choice to either keep the equipment installed for the months of June and July or of uninstalling anytime after 31 May and reinstalling by 31 July, however, rental will be applicable for 12 months only (excluding the months of June and July). The contract may be extended for a further period at the discretion of the competent authority.

5. The Licensee shall deposit **the Security Deposit** in **NIFT Bhopal Bank Account through NEFT/RTGS/Online transfers only. NIFT Bhopal Bank Account details are as under:**

NIFT General A/c No. : 549102010009108
Bank : Union Bank of India, Kolar Road, Bhopal-462041
IFSC : UBIN0554910

Kindly send the UTR Code Number to **accountsteam.bhopal@nift.ac.in**

6. Rental shall be payable on quarterly basis and the Invoice should be raised by the 7th of the month immediately after completion of the quarter.
7. Compliance of all laws or obtaining clearances or certificates related to provisioning of such service shall be the sole responsibility of the Licensee.
8. Compliance to all Acts and abiding by all laws in respect of employees engaged by the licensee for installation/uninstallation or maintenance of the equipment provided in NIFT Bhopal, shall be the sole responsibility of the Licensee.
9. The licensee should ensure that all the employees engaged by the licensee for installation/uninstallation or maintenance of the equipment provided in NIFT Bhopal are free from communicable diseases. The licensee shall also ensure that all all such employees are well mannered and display courteous behavior.
10. No accommodation, no changing/resting room, will be provided to the workmen of the licensee engaged by him for installation/uninstallation or maintenance of the equipment provided in NIFT Bhopal and all expenses related to the functioning of such employees shall be in the scope of the licensee.
11. Liability/responsibility in case of any accident, causing injury/death to any employee engaged by the licensee for installation/uninstallation or maintenance of the equipment provided in NIFT Bhopal shall be of the licensee. The Institute authorities shall not

be responsible in any means in such cases.

12. The licensee shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other Agency/Firm/ Person/ Company/ Shop.

13. The licensee shall get suitable instructions from the designated official of NIFT Bhopal and shall provide the services promptly as per requirement.

14. Designated authority of the Institute will supervise the functioning of the equipment provided by the licensee.

15. The Licensee shall be wholly responsible for payment of any and all taxes including but not limited to commercial property tax, sales tax, GST, duties cess under the existing or future Laws, acts, Rules, Orders, Notifications etc, issued by the Central or State Governments or any local authority, or body in respect or in connection with supplies and NIFT shall not be liable to pay such taxes, rates, duties etc., whether existing or which may accrue in future.

16. Failure to start work in time after issuing of work order or involvement of the licensee in illegal, unethical, violent activities or breach of any terms and conditions of the agreement will lead to debarment of the licensee from participating in any of the Tender/EOI of the institute.

17. NIFT Bhopal reserves the right to terminate the contract at one month's notice without assigning any reason, for which no compensation / damages will be paid. The contractor shall remove himself / herself from the said premises with all belongings and leave it entirely vacant within one month of the date of notice of revocation or termination of the contract. In case the contractor is desirous of terminating the contract before expiry of the period agreed, then contractor shall provide three-month advance notice in writing to NIFT Bhopal. The termination of the contract shall not release either party of its obligation to pay any sums then owing to the other party and also perform or discharge any liability that had been incurred prior thereto.

18. In case of a legal dispute arising out of or relating to the agreement or breach, or the invalidity thereof, the same shall first be attempted to be settled by discussions. If the same is not resolved through mutual discussions, then the same shall be referred to the sole arbitration of the Director, NIFT Bhopal or any person nominated by him. The decision of the arbitrator shall be final and binding on both the parties. All disputes are subject to Bhopal (MP) jurisdiction only.

19. The successful bidder will have to make an agreement with NIFT Bhopal on terms and conditions of the contract on stamp paper. The contractor shall bear and pay all the costs / charges and expenses incidental to the preparation and execution of the signed agreement in duplicate. The Institute shall retain the original contract document and the contractor shall keep the duplicate of the same.

20. Violation of any of the terms of agreement, record of poor performance such as abandoning work, not properly completing the Contract, or financial failures /weaknesses etc.

may lead to termination of contract.

PENALTIES FOR VIOLATION OF RULES, TERMS AND CONDITIONS

The vendor will be fined inter alia in the following situation:

1. Failure to keep the equipment in working condition.
2. Failure to repair/replace faulty equipment in stipulated time.
3. For any rule stated in the agreement first violation of the rule implies fine as per the rule, @ ₹ 650 per day. Second and subsequent violations of the same rule on a different day of the previous fine will attract double the rate, i.e. 2 x 650 per day, of fine on the licensee.
4. The final decision of fines being imposed lies with the Director, NIFT Bhopal.
5. The licensee has to pay the fine within 15 days of the fine imposed in one lumpsum, the full amount of the fine imposed.

Annexure-I

(Refer to Para 1 (vi) of “Information and Instructions for Bidders”)

**PROFORMA TO BE SUBMITTED BY BIDDERS WHILE SUBMITTING
SEALED EXPRESSION OF INTEREST FOR PROVISIONING OF
DIGITAL CINEMA EQUIPMENT ON RENTAL BASIS AT NIFT BHOPAL**

1.	Name of the Bidder Type of Bidder (Agency/Proprietary Firm/ Person/ Company/ Shop/ Co-operative Society	
2.	Complete Address	
3.	Contact Details	
	• Land Line	
	• Mobile	
4.	• Email	
	• PAN No. (attach copy of PAN Card)	
	• GST No. (attach copy of certificate)	
5.	• Registration No.	
	Valid registration/license from appropriate government authority Registration No.	(attach the document and refer page No. here)
6.	Relevant experience as per eligibility criteria	(Give details and attach the document and refer page No. here)
7.	Document showing average annual turnover or Rs. 25 Lakh in the last three financial years	(attach the document and refer page No. here)

NOTE: Attach all relevant documents in support of above statements.

(Signature with stamp of the Authorised Signatory)

Date:

SELF-DECLARATION

I hereby declare that the information given above is true and correct to the best of my knowledge & belief and nothing has been concealed thereof. I also declare that the Agency/Firm/ Person/ Company/ Shop has not been blacklisted by any Government department, PSU or any other organisation in respect of any assignment or behaviour.

SIGNATURE :
(with stamp)

NAME / FIRM NAME :

ADDRESS :

DATE :

MOBILE No :

E-MAIL ID :

(Refer to Para 2 of "Overview of the Digital Cinema")

LIST OF EQUIPMENT TO BE PROVIDED FOR DIGITAL CINEMA AND MAXIMUM CHARGES

S No	Item/Service	Max Charges (including taxes)	Rate Offered (Rs.) for 12 months (including taxes)
1.	Non-DCI Server capable of playing all Indian/Hindi Movie formats	Rs 20000/per month	

S No	Item/Service	Max Charges (including taxes)	Rate Offered (Rs.) (including taxes)
1.	One-time Installation Charges	Rs. 12000	

Note: Content shall be purchased directly by NIFT Bhopal, however, the vendor shall not levy any extra charges for the KDM/license code, shared by the movie distributor to the vendor, to play the movie.

Criteria of Selection: The bidder meeting all the requirements as per the bid document and quoting the least amount for twelve-month rental and installation charges shall be deemed to be the successful bidder.

(Signature with stamp of the Authorised Signatory)

Date: