



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)



राष्ट्रीय फैशन टेक्नोलॉजी संस्थान, भुवनेश्वर केन्द्र
(वस्त्र मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BHUBANESWAR

(A Statutory Body governed by the NIFT Act 2006 &
set up by Ministry of Textiles, Govt. of India)

e-TENDER

For

Comprehensive AMC of IT Infrastructure & Network
(Desktops, Laptops, Printers, Scanners, Projectors, Server and LAN)

Tender No.: e-11/2025 (Pur-Bbsr)

OPENING DATE FOR ONLINE SUBMISSION OF TENDER	20.08.2025
CLOSING DATE FOR ONLINE SUBMISSION OF TENDER	03.09.2025 up to 2.00 pm.
DATE AND TIME OF OPENING OF TENDERS (TECHNICAL BID)	04.09.2025 at 2.00 pm.

Note: This document contains 17 pages (total no. of pages including Annexure) and bidders are requested to sign on all the pages for consideration of bid.



NIT No.: e-11/2025(Pur-Bbsr)

INTRODUCTION

National Institute of Fashion Technology, Ministry of Textiles, Government of India, is a premier Institute of Design, Technology & Management with 19 Campuses located across the country. NIFT Bhubaneswar is located at Plot no. 24, Chandaka Industrial Estate, Patia, Bhubaneswar – 751024.

e-TENDER NOTICE

NIFT Bhubaneswar invites online tender in two-bid systems for providing “**Comprehensive AMC of IT Infrastructure & Network (Desktops, Laptops, Printers, Scanners, Projectors, Server and LAN)**” from eligible reputed Firms/Agencies having at least 03 (Three) years work experience in executing similar kind of services/jobs in Central/State Govt. Department/PSUs/MNCs Reputed Academic Institutes /Organisations.

The interested firms should submit their tender on Central Public Procurement (CPP) Portal (URL: <http://eprocure.gov.in/eprocure/app> . Tender document is also available for viewing on the NIFT website at <http://www.nift.ac.in/bhubaneswar/tenders> .

Applications to this tender will be accepted only through the online mode through the Central Public Procurement (CPP) Portal (URL: <http://eprocure.gov.in/eprocure/app>) (Hardcopies of bids will not be accepted).

Scope of Work for I.T. Infrastructure (Desktops, Laptops, Printers, Scanners, Projectors & Server) :

- a. To keep all the devices in good working condition:
 - i) Maintenance of all Computer Hardware/Software and Desktops, Laptops, Printers, Scanners, Projectors, Server.
 - ii) Installation, maintenance and upgrading of required OEM patches for respective Hardware devices and Software.
 - iii) Anti-Virus loading, regular updating, virus cleaning.
 - iv) Shifting and reinstallation of Desktops/Printers/Scanners/Projector, etc. as and when required.
- b. The AMC includes upkeep of systems including installation of Operating Systems (OS) & all the software (Adobe CC Suit, Corel, Autodesk, etc.). Software will be provided by NIFT.

I.T. Infrastructure resources management & services based support system i.e.- ‘Software based Ticketing System’ to be deployed for proper monitoring of Complaints received and fixing respective issues(not mandatory).

Spare Parts Replacement for Desktops, Laptops, Printers, Scanners, Projectors & Server:

- c. Faulty parts that need replacement are to be replaced with the same specification and of same make; if the spare parts of same specification and make is not available the same will be replaced with



NIT No.: e-11/2025(Pur-Bbsr)

spare/parts of higher specifications/ configuration and/or of make/brand agreed by NIFT. The replaced spare parts should be new and at par or higher with the faulty parts.

- d. All the spare parts including roller, Teflon etc. for Printer (except Cartridge, Toner and Drum unit) and all other IT equipments are covered under comprehensive AMC of I.T. Infrastructure. For Projectors, all spare parts to be replaced with respective OEM trade mark including the Lamps (excluding if Lamp Hour Consumed) covered under comprehensive AMC of I.T. Infrastructure. Once the Lamp Hour is consumed the same will be removed from the AMC
- e. UP-TIME The service provider should attend to any call within 2 hrs from the time of logging of the call and fault should be rectified within 4 to 5 hours. If the fault is not rectified within 12 hours from the time of registering the complaint, the contractor should provide respective stand-by device with the same or higher configuration.
- f. Preventive maintenance of each system/device and its components with proper tagging system at each point/ location to be ensured by the vendor and details with remarks to be updated in the Master List of I.T Infrastructure defining specific date at least once in each month and after necessary verification by NIFT I.T. Official/ C.E. reports to be submitted.

Scope of Work for I.T. Network i.e.- LAN (Local Area Network and WiFi Network):

- a. To keep all the devices, equipment in healthy and working condition for smooth functioning of I.T. Networking systems (LAN) in NIFT Bhubaneswar:
 - Maintenance of all Computer Hardware, Equipment/Accessories, Network Switches for Local Area Network (LAN) .
 - Installation, maintenance and upgrading of required OEM patches for respective Hardware devices and all Software
 - Vendor should have authentication from OEM, to make available OEM patches and necessary co-ordination with the OEMs from time to time and up to date all devices, equipment under AMC for LAN. LAN (Local Area Network) to be monitored by deploying any Open Source Networking Monitoring Tools during whole contract period.
 - Shifting and reinstallation of any devices, peripherals under LAN from time to time as and when required in view of smooth functioning of I.T. network across the campus with proper documentation and consent of NIFT I.T. Official /MIS Coordinator.

Spare Parts Replacement for I.T. Network i.e.- LAN (Local Area Network) & Wi-Fi:

- b. Faulty parts that need replacement are to be replaced with the same specification and of same make; if the spare parts of same specification and make is not available the same may be replaced with spare/parts of higher specifications/ configuration and/or of make/brand agreed by NIFT. The replaced spare parts should be new and at par or higher with the faulty parts. All passive items, OTDR Testing, LAN/Wi-Fi connectivity, LAN/UTP cable, UTP Patch Cord, Fiber Patch Cord, OFC Splicing & RJ-45 connectivity.”, are under covered with AMC
- c. Preventive maintenance of each I.T. Networking device and its components with proper tagging system at each point/ location to be ensured by the vendor and details with remarks to be updated in the



NIT No.: e-11/2025(Pur-Bbsr)

Master List of I.T. Network System at least once in each month and after necessary verification by NIFT I.T. Official / C.E. reports to be submitted.

- d. In the case of a sudden burn of parts or items (due to power fluctuation , lighting , electrical issue etc.) immediate replacement of items or parts should be provided until a new purchase has been made.

Service and Support for IT Infrastructure (Desktops, Laptops, Printers, Scanners, Projectors & Server) & I.T. Network i.e.- LAN:

- To maintain and ensure smooth functioning of Desktops, Laptops, Printers, Scanners, Projectors & Server and I.T. Networking with Network Switches,(LAN & Wi-Fi network) installed at NIFT Bhubaneswar (NIFT Campus, Plot No- 24, Chandaka Industrial Estate, Patia, Bhubaneswar-751024) to keep all I.T. Infrastructure & I.T. Networking system in good condition and working order for 24x7Hrs.

Responsibilities:

- i. The AMC is of Comprehensive type, i.e. Inclusive of all spares/parts etc. and Two/more educated, experienced ,self driven, efficient service engineers i.e.- One for I.T. Infrastructure & One for I.T. Networking (LAN & Wi-Fi) should be stationed to carry out the assignment smoothly with best performance and no extra payment will be made for the same. If any troubleshoot could not done by him/them, expert from the same field could join with us up to entire satisfaction of services with proper identification. The knowledge of the Service Engineer may be accessed by the NIFT IT Officials .
- ii. The Service Engineer need to be well versed and co-operative. He is to report to MIS Coordinator/NIFT I.T. Officials and proper reporting, documentation, preventive maintenance to be done under his supervision. Individual Service engineer need to work independently and there is no business with any others by any means. The Service engineers need to maintain official decorum during works keeping good behave with all employees. Only after consent of MIS Coordinator / NIFT I.T. Officials every defined task to be performed, if found any exceptions in any circumstances an appropriate action to be taken intimating to the AMC Holder/Vendor.
- iii. UP-TIME: Desktops, Laptops, Printers, Scanners, Projectors, Server, Wi-Fi Access Points, Wi-Fi Controller & all Network Switches with LAN & Wi-Fi network in NIFT Campus should be up for 24x7 hours. The service provider should attend to any call within 1-2 hrs. from the time of logging of the call and fault should be rectified within 4 to 5 hours. If the fault is not rectified within 8 hours from the time of registering the complaint, the contractor should provide respective stand-by device with the same or higher configuration. Otherwise, NIFT reserve the right to get the system rectified from any other source(s) and cost to this effect will be recovered from quarterly/monthly bill(s) and/or from the security deposit and/or to be paid by the contractor.
- iv. All equipment's are Comprehensive AMC including configurations of the devices and OTDR testing of OFC , proper connectivity in LAN, Wi-Fi, UTP Patch Cord, Fiber Patch Cord, OFC Splicing, RJ-45 connectivity i.e.- complete accessories within Desktops, Laptops, Printers, Scanners, Projectors & Server, Network switches using in LAN & Wi-Fi Network are under covered with AMC.
- iv. Where any items/parts/components need replacement, the same shall be replaced with same make, specification of items/component/part. In case the brand/model has become obsolete, the same shall be replaced with same or superior quality of the items/parts/components and should carry at least one year warranty. Any such replacement to be done only under the supervision of NIFT I.T. Official/MIS Coordinator need to be documented properly.



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

- v. In case an equipment/machine is being taken out for servicing to service centre, the contractor shall provide standby equipment/machine and will take prior permission of NIFT I.T. Official/ MIS Coordinator. through Returnable Gate Pass before taking the equipment out. Cost of transportation and existing insurance (if any) of each equipment/machines will be borne by the contractor.
- vi. The Contractor's objective is to maintain the whole I.T. Networking Systems (Network Switches, Network Rack, UTP & OFC cabling) & I.T Infrastructure (Desktops, Laptops, Printers, Scanners, Projectors & Server) with better performance for round 'O' clock & expected in good working condition till the end of the AMC tenure and handover all inventory in good working condition to the next agency/contractor/NIFT, in case the AMC is not extended or is expired.
- vii. Call Reports should be submitted after attending each call and need daily clearance with proper documentation. The contractor may submit monthly reports to the concerned NIFT I.T. Official/MIS Coordinator, stating the complete list and status of the networking system and healthy conditions of infrastructure
- viii. Preventive maintenance, at least once in each month must be carried out and report should be submitted to the concerned NIFT I.T. Official / MIS Coordinator of NIFT Bhubaneswar. If not done the monthly preventive maintenance, penalty/liquidated damage of 2-5% of the quarterly bill value should be imposed.
- ix. If the maintenance problem occurs repeatedly by the vendor/agency/contractor, penalty/liquidated damage will be imposed upto 10% of the quarterly bill value or as decided by competent authority.
- x. The Contractor shall provide the backup spare for every devices/equipment cover under AMC, if required and therefore no extra charge will be paid for the same.
- xi. In case any shifting and re-installation/re-fixation of Network Switches/ Desktops/ Laptops/ Printers/ Scanners/ Projectors/ Server/ any device, equipment etc. as and when required will be done without any additional charges, need consent of NIFT I.T. Official / MIS Coordinator with proper documentation.
- xii. In case the L3 (Core Network Switch) shows abnormalities at any point of time, the vendor is accountable to replace instantly restoring backup in view no I.T. Network could be down and ensure before that backup is already available since commencement of the contract. Apart of that every Network Switches (Distribution/ Access) need unique identification with IPs and managed properly for both the LAN & WiFi network smooth functioning with optimum speed.
- xiii. An IP (Internet Protocol) network structured/ pools to be followed, the vendor to be ensured to NIFT I.T. Official / MIS Coordinator there should not be any scope to the end users for any kind of interventions, conflicts.
- xiv. An I.T. Infrastructure & I.T. Network Asset List to be maintained with proper location updating periodically preventive maintenance done to monitor health at a glance.
- xv. In the case of a sudden burn of parts or items (due to power fluctuation , lighting , electrical issue etc.) immediate replacement of items or parts should be provided until a new purchase has been made.

Terms & Conditions:

1. Please read the terms & conditions carefully before online submission/filling up the document. Incomplete tender documents will be summarily rejected. Only on-line bids will be considered.
2. Conditional or offline tender will not be accepted or the condition(s) may not be considered.



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

3. The Contract shall be initially for one year and may be extended/renewed with the same rate and terms & conditions for further periods subject to satisfactory service and/or as per requirement of NIFT, Bhubaneswar.
4. The agency/tenderer should have at least three years of relevant experience in executing/rendering such services. The agency should have at least 3 work orders, with AMC value of minimum Rs.03 lakh each.
5. The contract for Comprehensive AMC of I.T. Infrastructure & I.T. Network shall be commercial contract and between NIFT & the successful tenderer. There shall be no employer-employee relationship between NIFT and the Tenderer or the staff/personnel deputed by the said contractor.
6. All tenderers are required to submit Bid Security as Earnest Money Deposit (EMD) of **Rs. 55,000/-** (refundable) in the form of Demand Draft (should be drawn beyond the date of notification of this NIT) in favour of NIFT Bhubaneswar payable at Bhubaneswar. No interest shall be paid on the said EMD and will be returned after finalization of the tender; however, the EMD of the successful bidder will remain with NIFT and will be forfeited in the following events:
 - a. If information declared/document submitted found false/fake/forged
 - b. If the selected/successful bidder does not accept the W.O., or, unable to provide services
 - c. If the bidder withdraws his bid/quoteHowever, those who have valid NSIC/MSME registration certificate, EMD may be exempted.
7. The successful tenderer shall be required to deposit **10% of work order value (AMC cost) as Security Money in form of Demand Draft (DD) /Bank Guarantee (BG)** within 15 days of receiving of Work Order. No interest shall be paid on such security deposit, which shall remain with the Institute during the entire period of the contract and it shall be released after two months from the date of expiry of the contract after deducting dues, recovery, etc., if any and as applicable. However if the contract is terminated due to any default of the contractor, the said security deposit will be forfeited.
8. The minimum annual turnover of the tenderer for the last two years should not be less than **Rs. 1 crore** per year which should be substantiated by valid document(s), viz. PL/IT Returns/Audit report, etc.
9. All equipment's are Comprehensive AMC including configurations of the devices and OTDR testing of OFC , proper connectivity in LAN, Wi-Fi Network , UTP Patch Cord, Fiber Patch Cord, OFC Splicing, RJ-45 connectivity, i.e.- complete accessories of Desktops, Laptops, Printers, Scanners, Projectors & Server, Network switches using in LAN & Wi-Fi Network are under covered with AMC.
10. All statutory obligations under various laws from time to time will have to be met by the contractor for which no extra payment shall be made to successful tenderer at any time during the contract period. NIFT will no way be responsible for any default with regard to any statutory obligation.
11. The quotes should be valid for all the tenders at least 3 months from the date of opening of the tender and rates quoted by successful tenderer shall be valid for the entire period of contract. However, prevailing statutory rates as revised by the Govt. from time to time will be considered.
12. The Successful Bidder should be deputed competent service engineer(s) for trouble shooting and maintenance as and when required. In emergency/urgent/unavoidable circumstances the contractor may be required to provide the service on Saturday/Sunday/holidays also, which will be communicated accordingly.



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

13. The Micro and Small scale industrial units, Startups registered under Department of Industrial Policy and Promotion (DIPP) are exempted from prior experience & turnover prior. Document proof for the same is to be provided in the Technical bid for clearance exemption
 - a) Further, as per Department of Expenditure, Ministry of Finance OM No. F.20/2/2014/PPD-(Pt) dated 25.07.2016 circulated vide note F. No. 24/2/2013/Fin-1 dated 02.08.2016, relaxation of the condition of prior turnover and prior experience in public procurement has been extended to all Startups (whether MSE or not) subject to meeting of quality and technical specifications in accordance with the relevant provisions [Rule 173(i)(b) of GFR, 2017].
 - b) Against the tender, if the bidders in their offer have submitted documents to prove the Startup/MSE status for the tendered item without certificate towards quality, assurance and capability from some authority like MSME, NSIC, etc., the Technical Team of NIFT, Bhubaneswar, if needed, may assess the techno-commercial capability of the vendors to provide the required service as per the prescribed quality and technical specification before awarding contract to them.
 - c) If favorable technical capability reports obtained earlier on such firms for rendering service of the item in question as per the required specification is available, these may be considered for granting relaxation to the criteria of prior experience and prior turnover provided date of such reports are not more than one year from the date of opening of bids.
14. The agency must provide competent and Technical sound and efficient Service Engineer for trouble shooting and Maintenance related problem. The service will be required on all the working days from 9 AM to 5:30 PM as per NIFT office Hours. However in emergency / unavoidable circumstances it may be required to provide the service in Holidays and beyond the schedule time.

Payment Terms:

15. No payment shall be made in advance. Payment will be made quarterly in arrear basis against bill in triplicate and based on satisfactory certification by the concerned NIFT I.T. Official(s) / MIS Coordinator Bhubaneswar. Penalty/Liquidated Damages may be imposed on the bill amount due to non-satisfactory service. Generally the penalty/ liquidated damages amount will be upto 10% of the bill amount; however, the same may vary based on the level of performance which may be decided by the NIFT authority and decision of NIFT in this regard will be final & binding upon the contractor.
16. The number of IT Infrastructure equipments (Desktops, Laptops, Printers, Scanners, Projectors & Server, Network Switches, Network Racks, Fiber Module (Single Mode), Fiber Patch Cords, OFC (Optical Fiber Cable), LIUs with fully loaded (including Pigtail, Coupler, Adapter plate), I/o with Back Boxes under this AMC (mentioned in **Annexure "V"**) may be increased/ decreased depending on the requirements and the payment will be made accordingly and on actual based on the quoted rate as applicable.
17. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender is liable to be rejected.
18. Even after qualifying in the technical bid, the financial bid may be rejected if not found in order.
19. In case of L-I is more than one, the selection criteria [viz. the past performance, turnover, etc.] would be at the discretion of NIFT. The decision of NIFT, in this regard and for selection of successful bidder in such a situation, will be final in all respect and will be binding to all the tenderers.



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

20. The Availability of Office of Service Provider: An office of the Service Provider must be located in the state of Consignee i.e. Bhubaneswar or Cuttack. Documentary evidence to be submitted in the Technical Bids.
21. The bidders should have not been Black listed by any of the Government Agency in the past years for any reasons whatsoever.
22. The service provider should attend to any call within 1-2 hrs. from the time of logging of the call and fault should be rectified within 4 to 5 hours. If the fault is not rectified within 8 hours from the time of registering the complaint, the contractor should provide stand-by device for each with the same or higher configuration. Otherwise, NIFT reserve the right to get the devices rectified from any other source(s) and cost to this effect will be recovered from quarterly/monthly bill(s) and/or from the security deposit and/or to be paid by the contractor.
23. NIFT will not provide any mode of transport in respect of manpower or any items/materials required for the contract.
24. In case of any damage or loss to the Institute's property or material caused directly or indirectly by the personnel, the agency shall be held fully responsible, and the Institute shall be entitled to recover appropriate amount with penalty/liquidated damage from contract fees payable to the Agency. The amount of loss or damage as determined by NIFT shall be final and binding on the contractor.
25. As per the NIFT policy, payments and receipts to Government and Semi Government Agencies would be rounded off to the nearer higher rupee and in other cases the rounding off will be to nearest i.e., paisa 50 or above will be rounded off to the near higher rupee and paisa less than 50 will be ignored.
26. The Contractor shall not engage any Sub-Agent or Sub-Contractor whatsoever for the said AMC of IT Infrastructure at NIFT Bhubaneswar.
27. The Contractor shall abide by the Rules and Regulations of the NIFT, as may be enforced from time to time. The Contractor will have to work in close co-operation with NIFT I.T. Officials and others in campus during attending calls, maintain official time frame defined with proper attendance of Service Engineers. In case of absent of the Service Engineer / 3 late comings in month a fine of Rs. 500 /- per person per day will be imposed
28. The contract may be withdrawn by either side due to any reason by giving a minimum of 60 days' notice. The agreement with NIFT, in such cases, will be treated as cancelled before its expiry. However, NIFT reserves the right to terminate the contract at any point of time at its sole discretion due to non-satisfactory service or violation of T&Cs or due to any applicable reason and NIFT's decision in this regard shall be final and binding on the contractor.
29. An agreement on Non-judicial Stamp paper containing all the terms and conditions of the service is to be made by the successful tenderer with NIFT within one month from the date of issuing of work order and the same shall be notarised by the contractor at his own cost.
30. It is strongly recommended that the tenderer should inspect the site any time during working hours (9 AM to 5.30 PM) on any working day with prior appointment (Tel. 0674-2305710/700) before submission of bid; no extra amount shall be payable for non-awareness of the items or the site conditions and constraints, if any. A technical survey is mandatory by the bidders to know the I.T. Infrastructure (Desktops, Laptops, Printers, Scanners, Projectors, Server) and I.T. Network system (LAN & Wi-Fi) in the campus and related queries if any.
31. Any query/clarification with respect to the tender (T&Cs, etc.) may get cleared prior to submission of bid; concerned NIFT official(s) may be contacted (0674-2305710/700/703) in this regard in between



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

9.00 AM to 5.30 PM on any working day. However, NIFT will not entertain or clarify any such query during post bid.

32. All the Annexures and documents mentioned in the Bid document to be submitted mandatorily for consideration of the Bid to be technically qualify.
33. All disputes are subject to Bhubaneswar Jurisdiction only.

NIFT reserves the right to accept or reject any or all the tenders in part or whole or may cancel the tender at any stage of the tendering process at its sole discretion without assigning any reason whatsoever and decision of NIFT in this regard shall be final and binding on all the tenderers. No further correspondence in this regard will be entertained.



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

Annexure- I

TENDERER TO FILL UP THIS PAGE

1.
 - a. Name of the tenderer / organization
 - b. Name of the proprietor/partners.....
 - c. Date of Establishment.....
 - d. Please specify as to whether Tenderer is sole proprietor/ Partnership firm/ Private or Limited Company.....
2.
 - a. Address (Office):.....
 - b. Telephone No.
 - c. Mobile No.:
 - d. Email Id.:.....

3. List of reputed clients:

Sl. no.	Client's Name	Contact Person	Contact number (with email-id, if any)	Remarks, if any

4. Furnish copies of the following documents: [Please ✓]
- i.** Trade License
 - ii.** PAN Registration
 - iii.** GST Registration
 - iv.** Shop & Establishment Act Registration
 - v.** Annual Turnover (FY: 2021-22, 2022-23 and 2023-24)
 - vi.** ITR (AY: 2021-22, 2022-23 and 2023-24)
 - vii.** Bank Details (A/c No., Bank Name & Branch, IFS Code)



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

ANNEXURE – II

TECHNICAL BID
for
Comprehensive AMC of IT Infrastructure & Network
(Desktops, Laptops, Printers, Scanners, Projectors, Server and LAN)
at NIFT Bhubaneswar

Sl. No.	Particulars	Mention 'Yes' or 'No'
01	Whether Bid Security as Demand Draft of Rs.55,000/- in favour of NIFT, Bhubaneswar is enclosed as EMD (to be submitted with the Technical Bid)	
02	Whether capable to deposit 10% of work order value (AMC cost) as Security Money in form of DD/BG within 15 days of receiving of Work Order .	
02	Whether document in support of having minimum 03 (three) years experience in executing similar kind of works along with a list of organizations (Govt., PSU, reputed MNCs/ organizations) submitted.	
03	Whether copy of valid Trade License for this kind of jobs submitted	
04	Whether copy of PAN Card submitted	
05	Whether copy of GST Registration submitted	
06	Whether Bank Details submitted	
07	Whether copy of Registration of the contractor must be located in the state of Consignee i.e. Bhubaneswar or Cuttack. Documentary evidence to be submitted in the Technical Bids.	
08	Whether proof of MSME / NSIC / Startups registered under Department of Industrial Policy and Promotion (DIPP) for exemption of EMD, experience and turnover submitted	
09	Whether minimum Annual turnover is Rs. 1 Crore per year during the last 2 (two) years [i.e. Financial Year: 2021-22, 2022-23 and 2023-24 (any two)] [Please attach audited report Trading, PL & Balance Sheet from authorized Chartered Accountant) as a proof]	
10	Whether the agency should have at least 3 work order, with the AMC value of minimum Rs.6 lakh each.	
11	Whether Copy of Income Tax Return for last 2 (two) years submitted [i.e. Assessment Year 2021-22, 2022-23 and 2023-24 (any two)]	
12	Whether agreed to abide by all the terms & conditions of this tender	
13	Whether all DDs, Annexure-I, II, III & IV duly filled, and submitted online with Technical Bid	

(All above enclosures must be valid)



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

Annexure -III

Declaration by the Tenderer

This is to certify that I/We, before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

I/We hereby undertake that the information provided with this tender are true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me/us.

(Signature of Tenderer with seal)

Name:

Seal:

Address:

Phone No (O):

Date:



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

ANNEXURE-IV

SELF-DECLARATION – NO BLACKLISTING

In response to the Tender Document for Comprehensive AMC of IT Infrastructure and Networking at NIFT Bhubaneswar, I/ We hereby declare that presently our Company/ firm _____ is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

I/We further declare that presently our Company/ firm is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission including violation of relevant labour laws.

I/We further declare that contract of our Company/ firm has never been terminated by any State/ Central Government/ PSU/ Autonomous Body due to deficiency in services, performance or any other defaults.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the bid, if any to the extent accepted may be cancelled at any stage and the contract may be terminated and we shall be debarred from bidding in future against any other tender.

Yours faithfully,

Place:

Date:

(Signature of the Tender with Seal)



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

ANNEXURE-V

FINANCIAL BID

for

A) Comprehensive AMC for I.T. Infrastructure (Desktops, Laptops, Printers, Scanners, Projectors & Server) for NIFT Bhubaneswar

Sl. No.	IT Asset	Qty.	Rate per unit @Rs.	GST (%)	Total @Rs.
		A	B	C=(AxB)xGST%	D=[(AxB)+C]
Desktop					
1	HP Elite Desk 800G1	17 nos.			
2	HP 406 G1 MT	3 nos.			
3	HP Elite Desk 800G1	27 nos.			
4	HP Z230 Workstation	30 nos.			
5	Lenovo Think Centre M9101MP	18 nos.			
6	HP Elite1 1000 G1 (All In One)	6 nos.			
7	Dell Optiplex 3050	35 nos.			
8	HP 120 Desktop PC	1 no.			
9	HP Assembled PC	1 no.			
10	Lenovo Idea Centre	1 no.			
Total		139 nos.			
Printer and Photocopier					
15	HP Laserjet P1566	13 nos.			
16	HP Laserjet 1213nf MFP	8 nos.			
17	HP Laserjet P1606 DN	2 nos.			
18	HP Laserjet Pro 400MFP	1 no.			
19	HP Colourjet 5550dn	1 no.			
20	HP Laserjet Pro MFPM2266dw	1 no.			
21	Canon Image Class MF4720w	1 no.			



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

22	HP Lasetjet Pro M227sdn	9 nos.			
23	Brothers Printer DCP-13551dcw	1 nos			
24	Photocopier Canon 4225 IR Advance	1 nos			
25	Photocopier Canon IR2202N	2 nos			
26	Photocopier Canon IR 2422L	1 nos			
27	Photocopier Canon IR 2320L	1 nos			
28	Photocopier Xerox B7025	2 nos			
29	Photocopier Canon IR 2925	1 nos			
Total		45 nos.			
Scanner					
30	HP Scanjet 5590	3 nos.			
31	HP Scanjet Pro 2000 s1	1 no.			
32	HP Scanjet N9120	1 no.			
33	Canon DRC-225W	1 nos.			
34	HP Scanjet 200	1 no.			
35	HP Scanjet G4050	1 no.			
36	HP Scanjet 7000 S3	1 no.			
Total		9 nos.			
Projector					
37	Panasonic PT-LB3EA	4 nos.			
38	Panasonic PT-LB78VEA	3 nos.			
39	NEC NP-M311XG	2 nos.			
40	Casio XJ-M140	11 nos.			
41	Epson EB 1940W	3 nos.			
42	Epson EB U32/ H722C	2 nos.			
43	Hitachi CP-X5022WN	1 no.			



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

44	Hitachi 3LCD XGA	1 no.			
45	Hitachi CP-EW4051WNP	1 no.			
Total		28 nos.			
Laptop					
46	Dell Inspiron 15 (3000)	2 nos.			
47	Biometrics ESSL 3000 Scan Face Recognition	5 nos.			

B) Comprehensive AMC for I.T. Network (LAN) for NIFT Bhubaneswar

Sl. No.	IT Asset, Accessories	Qty.	Rate per unit @Rs.	GST (%)	Total @Rs.
		A	B	C=(AxB)xGST%	D=[(AxB)+C]
1	N/w Switch - Cisco Catalyst 3650 24 4X 1G	1 No.			
2	N/w Switch - Allied Telesis GS950 PoE 8Ports	3 Nos.			
3	N/w Switch - Cisco Catalyst 2960-X 48 Ports	4Nos			
4	N/w Switch - Cisco Catalyst 2960-X 24 Ports	2Nos			
5	N/w Switch - Cisco PoE 4SFP 24 Ports	3Nos			
6	N/w Switch - Cisco SG 300 PP-28 Port PoE	2Nos			
7	N/w Switch - Extreme Sumit PoE X430 8Ports	4 Nos			
8	N/w Switch - Extreme 16516 24 Ports	8Nos			
9	N/w Switch - Cisco SF 300- 24 Ports	8 Nos			
10	N/w Switch - Cisco SG 300- 24 Ports	2 Nos			
11	N/w Switch - Dax 16 Ports	1No			
12	N/w Switch - Digisol DX5016 16 Ports	2NoS			
13	N/w Switch - Linksys SLM-224G2	4Nos			
14	N/w Switch - CP Plus 8 Port	5 Nos			
15	Fiber Module (Single Mode)	20 Pcs			



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-11/2025(Pur-Bbsr)

16	Fiber Patch Cord	22 Pcs			
17	OFC (Optical Fiber Cable)	1800 Mtr (Approx)			
18	LIU with fully loaded (including Pigtail, Coupler, Adapter plate)	12 Nos			
19	I/O with Back Box	300Pcs (Approx)			
20	Networking Services like clipping, clamping, punching, laying of CAT 6 cable, maintenance of the network, other network related task.	200 nos.			

GST should be mentioned specifically. Firms must clearly indicate in their offers the GST which they propose to charge mentioning clearly the present rate(s) thereof. Vague offer like “duties as applicable” “Taxes Extra”, etc. “all inclusive” shall not be considered.

Note: All equipment's are Comprehensive AMC including, configuration and All devices and LAN/UTP cable, UTP Patch Cord, Fiber Patch Cord, OFC Splicing & RJ-45 and also casing, Piping, PVC Conduit & HDPE Pipe etc., are under covered with AMC.