



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
(वस्त्र मंत्रालय, भारत सरकार)

National Institute of Fashion Technology
(Ministry of Textiles, Govt. of India)

राजेश कुमार झा,
निदेशक
Rajesh Kumar Jha,
Director

WELCOME NOTE TO NEWLY ADMITTED STUDENT FOR THE BATCH 2024 (UG/PG)

Dear Student,

Greetings from National Institute of Fashion Technology (NIFT), Bhubaneswar !

I congratulate you for joining NIFT. It's my pleasure to welcome you on your admission to NIFT Bhubaneswar Campus as per Notification No.1667 (88)/HO/Notification/2023/23 dated 1st July 2024 of NIFT HO.

There are few mandatory guidelines we would like to share with you while proceeding your journey towards this world class institute (mentioned below).

A. Document Verification:

It is mandatory to attend for the document verification at NIFT Bhubaneswar campus on 29th/30th July 2024 (9.00 AM to 5.30 PM), hence please ensure to bring the following documents for physical verification of documents and registration in Campus Management Software (CMS) of NIFT.

1. All Certificates in original to support Educational Qualifications and Category Certificates for verification.
2. Provisional Seat Allotment Letter with document verification report.
3. Fee payment receipt.
4. Two (02) sets of self-attested copy of certificates.
5. Four (04) Nos. of passport size photographs.
6. All Annexures as applicable in original to be submitted.
7. Student Profile (attached as Annexure-1).
8. Undertaking form (attached as Annexure-2).
9. Identity Card Application Form (attached as Annexure-3).
10. Original and self-attested copy of Aadhar Card (Original for verification purpose).

B. Orientation Programme:

For all new students, joining NIFT the Orientation programme 2024, is going to held at our campus and It is expected to be present in NIFT orientation programme for the newly admitted student, which is scheduled to be held from **31st July 2024 to 02nd August 2024 at NIFT-Bhubaneswar Campus.**

(The orientation programme schedule is attached under **Annexure- 4**).

C. Girls Hostel Accommodation:

The hostel room will be provided on twin sharing basis and on "first cum first serve" basis. The female students will be provided Hostel facility on their reporting and after completion of the admission formalities in the Campus on 29th July 2024 from **09.00am to 6.00pm**, failing which you have to make a request on the next working day between **09.00am to 6.00pm**. The hostel fee (Non-AC) for the Academic Year 2024-25 is Rs.53,000/-. The Hostel Fee Circular for the AY 2024-25 is enclosed (**Annexure-5**) herewith for further information.



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The last date of hostel fee deposit is **29th July 2024**. The students must send the copy of the transaction details to accounts.bhubaneswar@nift.ac.in as per the attached format (**Annexure-6**). **Admission to the hostel shall not be allowed without prior payment of hostel fees.**

The following items will be available in the Hostel room are **01 Cot, 01 Study Table, 01 Study Chair & 01 Wardrobe**. All other items such as pillow, mattress, blanket, bed sheet, mosquito net, bucket, mug etc. as per individual requirement may be brought by the candidates or may be purchased locally.

- D. Advance Mess Charges:** An amount of Rs.23,250/- for hosteller and Rs.15,000/- for Day Scholar to be paid for a semester (generally for @ five months) to the mess vendor directly through online mode towards advance mess charges. Meals include breakfast, lunch and dinner.
- E. Boys Accommodation:** Since in our campus boy's hostel facilities are not available hence boys will have to make their own arrangement for their stay outside of NIFT premises. Private hired accommodation on rental basis is available in the close proximity to NIFT Campus.
- F. Parents Accommodation:** The parents/guardians accompanying the candidates will have to make their own arrangement for stay outside the NIFT premises. NIFT will not arrange accommodation for the parents/guardians of the students.

G. How to reach NIFT-Bhubaneswar:

Nearest Railway Station: Bhubaneswar Railway Station (BBS) (13 KMs approx.)

Nearest Airport: Biju Patnaik International Airport, Bhubaneswar (BBI) (14 KMs approx.)

Bus available from Railway station: Bus No-11, 11AC

Bus available from Airport: Bus No-10, 10AC

Pre-paid Taxi's, OLA, Rapido and Uber etc., are also available at Airport & Station or from all major locations of the city.


For any query please contact on :

Tel: 0674-2305-700/701/712/725, (on working days), Mobile:8910833516 (AD Academics), 8260167853 (Hostel Warden)

Email: academics.bhubaneswar@nift.ac.in

I wish you success in all your future endeavour's & welcome to our lavish green campus.

Best wishes,


24/07/2024
(Rajesh Kumar Jha)
Director



NIFT Bhubaneswar Location QR code :-

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www.nift.ac.in/bhubaneswar

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National Institute of Fashion Technology,

Bhubaneswar

Student Profile:

Student Name :

Centre Name :

Student Roll No :

Department :

Student Personal Details:

Gender :

Date of Birth :

Blood Group :

Aadhar No :

Identification Mark 1 :

Identification Mark 2 :

Category :

Student Mobile No :

Student Email ID :

Mother Tongue :

Language Known :

Are you a hosteller or a day Scholar? :

Are you a vegetarian or non-vegetarian? :

Permanent Address :

Name of the city :

Name of the state :

Religion :

Caste :

Awards :



Parents & Guardian Details:

Parents Details:

Father Name :

Father Address :

Father Office Address :

Father Telephone No :

Father Mobile No :

Father Email Address :

Annual Income (Rs) :

Mother Name :

Mother address :

Mother Office Address :

Mother Telephone No- :

(With STD code) :

Mother Mobile No :

Mother Email Address :

Guardians Details:

Guardian Name :

Guardian Address :

Guardian Office Address :

Guardian Telephone No (with STD) :

Guardian Mobile No :

Guardian Email Address :

Signature of Parent/Guardian

Signature of Student



NATIONAL INSTITUTE OF FASHION TECHNOLOGY-BHUBANESWAR

UNDERTAKING

I, _____, Roll No _____
Son/Daughter of _____ admitted to **(UG/PG)** _____
in _____ course; **Batch:** _____, hereby give undertaking in respect of the following:

1. I will not smoke in the NIFT Campus, Hostel, and inside Bus of NIFT.
2. I will not consume alcohol, drugs, or any narcotic items during studentship in NIFT, Bhubaneswar.
3. I will not indulge in any form of ragging directly or indirectly and will not resort to any undesirable activity, which may tarnish the image of NIFT.
4. In case of any harassment to others or to me, I will immediately report to appropriate NIFT authority.
5. I will not resort to any form of physical violence, theft, fight, strike/protest during my studentship in NIFT, Bhubaneswar.

I will abide by the above undertaking and all instructions given to me orally as well as in writing from time to time by NIFT authorities. If I am found violating the above rules breaking the rules and instructions, in any way, at any time, I am liable to be debarred from continuing with my programme or be subjected to any other action including disciplinary action as deemed fit by the NIFT authorities.

Place: _____

Date: _____

Signature of Parent/Guardian

Name of Parent/Guardian

Full Signature of the student

Name: _____

Address (with contact No.)

Annexure -3

NATIONAL INSTITUTE OF FASHION TECHNOLOGY BHUBANESWAR

ID CARD APPLICATION FORM (Students)

Fill in BLOCK LETTER

Sl	Particular		Paste your passport photo here don't staple
1	Unique ID/Roll No		
2	Name		
	Name in Hindi		
3	Date of Birth		
4	Department		
5	Blood Group		
6	Identification Mark		
7	Permanent Residential Address		
8	Telephone/Mobile No		
9	Emergency Contact No		
10	Issued Date	Official Use only	
11	Valid Upto	Official Use only	
12	Signature: (Signature should be in box, don't touch the line)		



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Orientation Programme Schedule 2024 NIFT Bhubaneswar

Sl. No.	Event Description	Venue	Time
1	Document Verification	Room No 114	29/07/2024 and 30/07/2024 9:15AM – 5:30PM
2	Hostel Registration (for girls only) & Seat Allotment	Room No-013, Ground Floor	29/07/2024 to 31/07/2024 9:15AM – 5:30PM
31/07/2024 – Reporting at 9 AM at NIFT Bhubaneswar Activity Hall			
3	CMS registration + Document verification (if any)	IT Lab - 3: TD and FD IT Lab - 6 : BFT and FMS IT Lab-7: FC and F& LA IT lab 5 – Back up	9:00AM to 11:00AM – Textile Design Fashion Technology Fashion Communication 11AM to 1:00 – Fashion Design Fashion Management Studies Fashion and Lifestyle Accessory Design
4	Welcome of Students & Parents Address by Director Address by Guest Address by Dr. Sanjay Kumar Panda, IAS (Retd.), Adjunct Professor NIFT Address by CP FMS and Sensitizing about Intellectual Property Rights (IPR) Introduction of Faculty Members Briefing on Course Structure & Mentoring Policy of NIFT Rules and regulations on Attendance, Examination policy Briefing about CMS Scholarship Scheme for Students (Sarbhak, Udaan, Laptop Policy, Top Class SC & ST, Post Matric) Session on Sensitizing about Intellectual Property Rights (IPR)	Activity Hall	2:00 PM to 5: 00PM

डिजाइन, प्रबंधन एवं प्रौद्योगिकी का विशिष्ट संस्थान/A Premier Institute of Design, Management & Technology

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Sl. No.	Event Description	Venue	Time
	NIFT Rules Regulations/ Hostel Rules		
5	Group Photo of Faculty Members with Students	NIFT Ground	5:00 PM to 5:15 PM
01/08/2024 – Reporting at 9 AM at NIFT Bhubaneswar Activity Hall			
6	Placement Opportunities	Activity Hall	9:30AM to 10:00 AM
	Exchange Opportunities in International Institutes		
7	Departmental Orientation	Respective department	10:00AM to 12:00 PM
8	Alumni Interaction with students	Activity Hall	1:00PM to 2:00PM
	Industry Expert Interaction with students		2:00PM to 3:00PM
	Team building Session with Counselor		3:00PM to 4:00PM
	Session on Oral Hygiene		4:00PM to 5:30PM
	Session on Sensitizing about Anti Ragging		
	Briefing about SDAC and Clubs		
	Cultural Events/Talent Show		
02/08/2024 – Reporting at 10 AM at NIFT Bhubaneswar Activity Hall			
7	Motivational Session	Activity Hall	10:00AM to 11:00 AM
	Briefing on Craft interventions of NIFT		11:00AM to 11:30AM
	All about Resource Centre		11:30AM to 12:00PM
8	Local Tour	Reporting at Activity Hall	1:00PM to 5:00PM

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National Institute of Fashion Technology, Bhubaneswar
(शैक्षणिक विभाग/Academic Affairs Department)

सं./No:11 /2024

दिनांक/Date: 22/07/2024

Girls' Hostel Fee Circular

It is hereby informed to all the girl students that their Hostel fee details for the academic year 2024-25 is as follows.

1. Hostel Fee for the AY 2024-25 for New Students (Admission batch 2024)

Particulars	Hostel Fee (Non- AC) Amount (in Rs.)
Hostel Fees	Rs.30,000/-
Service Charges	Rs. 6,500/-
Electricity Charges	Rs. 6,000/-
Security Deposit(Refundable)	Rs. 8,000/-
Security Deposit(Non-Refundable)	Rs. 2,500/-
Total	Rs. 53,000/-

2. Hostel Fee for the AY 2024-25 for Old Students

Particulars	Hostel Fee (Non- AC) Amount (in Rs.)
Hostel Fees	Rs.30,000/-
Service Charges	Rs. 6,500/-
Electricity Charges	Rs. 6,000/-
Total	Rs. 42,500/-

- Limited number of AC rooms are available, however the same will be allotted after payment of additional charges of Rs.24,000/- (per academic year). The AC rooms allotment will be done through computer-based selection method among hostel resident only
- Hostel will be allocated after completion of the Admission Procedures only. Hostel will be allocated only after paying the hostel fees in prior afterward the hard copy of the receipt to be produced to the Hostel Admission team in between 09:00 AM to 6:00PM for room allocation.
- Fees once paid shall not be returned in any circumstances. Hence, before paying of fees, students have to satisfy themselves about suitability of hostel.
- The last date of hostel fee deposit is as follows.

Type of Students	Last date of Hostel fee payment
Old Students	25/07/2024
New Students	29/07/2024

7. Final year students shall be given option to pay hostel fee for Six Months (from July-December semester), subject to availability of rooms. The proposed fee to be charged from final year student per semester is given below:

Fees for Non-AC Room (min. 6 months)
Rs. 21,250/-

8. All students should note that check-in time for admission to hostel shall be from 9 am to 6 pm on all working days. At the time of admission fee payment receipt need to be deposited with hostel warden. Hence all the students are advised to pay the fee well before last date for depositing hostel fee. **No rooms will be allotted without paying hostel fees in prior.**
9. It is mandatory for all students to register for hostel Biometric. At the time of admission biometric register form is to be do deposited with hostel warden. The biometric registration form is attached as **(Annexure-1)**
10. All the students are advised to pay their fee through the payment gateway mentioned below:

https://secure-ptg.payphi.com/pg/portal/pay/initiatePayOrder?merchantID=P_32382

11. in case of any query the following persons to be contacted

Sl. No.	Name	Designation	Mobile No.
1	Ms. Namita Harichandan	Assistant Hostel Warden	8260167853
2	Ms. Rashmita Nayak	Assistant Hostel Warden	7008123614

Those students must send the copy of the payment transaction details to accounts.bhubaneswar@nift.ac.in as per the attached format **(Annexure-2)**.



संदीप कर्मकार/ Sandip Karmakar)

सहायक निदेशक (शैक्षणिक)/ AD (Academic)

- Copy to:
1. All Students
 2. All CCs
 3. All faculties- For Information of students
 4. Director/AO-For kind information.

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BHUBANESWAR**Hostel Biometric Registration Form**

(To be filled up by the student)

Name of the Student	
Roll No.	
Dept.	
Email:	
Mobile No.	

(To be filled up by NIFT Officials only)

She has registered for hostel Biometric.

Biometric ID No. _____

(MIS Coordinator)

Date:

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National Institute of Fashion Technology, Bhubaneswar

FEE PAYMENT DETAILS

After remittance of Fee the following details to be sent by email to accounts.bhubaneswar@nift.ac.in for verification and confirmation.

Name of the Student	
Reg. No.	
Dept. and Semester	
Amount Remitted/Transferred	
Date of transaction	
Transaction Reference No. (UTR No/Ref. No/IMPS No.)	
Name of the Account Holder (From which account amount is transferred)	
Bank Name & Branch	

Student / Parent Contact No.: _____

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