



Rs.560/-
(DD)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute governed by the NIFT Act, 2006

(Ministry of Textiles, Govt. of India)

An ISO 9001: 2015 certified Institution

Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

TENDER DOCUMENT FOR SUPPLY OF BOTTLED DRINKING WATER

ANNUAL RATE CONTRACT FOR SUPPLY OF BOTTLED DRINKING WATER

Form No. _____

Date of Issue: _____

Rate Contract form issued to: _____

EMD to be deposit along with the Tender :- Rs.10,000/-

Closing Date & Time of submission of Rate Contract Form :- 30-11-2021 up to 2.00 p.m.

Note:-

1. This tender document contains 7 pages and bidders are requested to sign on all the pages
2. Tender fee Rs.560/- may be remitted at the time of submission of tender in form of DD in favour of "NIFT, Chennai".
3. The Bids should be sealed by the bidder and super scribed " Tender for Supply of Bottled Drinking Water" to The Director, NIFT, Chennai .

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- **Single bid system**

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Terms & Conditions

1. The potable drinking water should be fit from hygiene point of view. The water will be supplied by contractor at National Institute of Fashion Technology, Rajiv Gandhi Salai, Taramani, Chennai main campus & Girls hostel.
2. The frequency of supply of water at the location will be met with daily requirement, which is 60 Nos. X 20 liter size can water.
3. Payment for the quantity of supply of water shall be made only after accepted & signed by the authorized NIFT representative.
4. The quantities as mentioned above are approximate and may vary to the extent of the contract amount.
5. The rate should be inclusive of all charges and no extra payment what so ever on any account will be payable to the contractor.
6. The contract shall be governed by the General Condition of Contract and Instruction to tenderer.
7. **The conditional tender will not be accepted.**
8. **The Contractor should deliver 20 litres water can in each floor at NIFT Main campus and NIFT Ladies Hostel in common places as identified by NIFT authority.**

Date :

Place:

NATIONAL INSTITUTE OF FASHION TECHNOLOGY
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SCOPE OF WORK

Quality of Water

1. Water shall be free from bacteria and injurious materials such as oils, acids, alkali, salts, etc.
2. Water should be fit for human drinking.
3. The sources of water supply shall be got approved by the Engineer beforehand.
4. Water will be sent for chemical or bacteriological tests to Medical Supdt. or to laboratory, as and when required by Engineer In Charge by taking sample (as per standard procedure) in presence of contractor or his representative, at the cost of contractor.
5. The supplied water shall be free from any complaints.
6. The contractor shall obtain the necessary license to supply the water from the concerned authorities of the Government.
7. The contractor shall maintain the quality and quantity of water agreed throughout the contract period. If any deviation is found, the contract will be terminated at any time by forfeiting the E.M.D.

Quantity

1. Contractor shall supply drinking water regularly as directed by authorities at NIFT campus during Office hours. However, the contractor is permitted to supply the water on holidays also with a specific request from NIFT authorities.

Payment

1. The water should be supplied and placed in the appropriate places as instructed by the authority.
2. The challans prepared by the Contractor for supply of water will be acknowledged by the representative of official deputed on each location on printed Proforma given by official for this purpose shall be supplied by contractor at his cost.
3. Payment will be made as per actual supply of water.
4. The inspector will maintain a regular record showing dates and quantity supplied. Contractor or his representative shall also witness this.
5. The contractor shall be responsible for bringing potable water through Kutcha or pucca routes. Nothing extra will be paid for crossing of nallah, bridges, tracks, etc. and other eventuality.
6. The contractor shall not sub-let the contract either whole or part of it to any other person/firm.
7. The EMD remitted will not bear any interest for the period retained by NIFT.

8. The tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work. Validity beyond 90 days from the date of opening shall be by mutual consent.
9. **Last date** for receipt of tenders in the office of the **NIFT, Chennai - 600 113**, will be **2.00 p.m. on 30-11-2021** and the date of tender opening **will be informed separately via email/phone** to the participants.
10. Before signing the agreement, the contractor shall deposit 10% of the annual value of contract (adjusting the EMD) as security deposit, which would be released on expiry/termination of the contract after adjustment of dues, if any upon receipt of request.
11. The contract is initially for a period of one year, which can be extended for further period of 2 years subject to satisfactory performance of the work at the same tendered rate. The Contractor shall execute an agreement on a non-judicial stamp paper worth Rs.20/- before taking up the contract, agreeing to abide by all the terms and conditions mentioned therein.
12. NIFT reserves right to accept or reject any or all the tender without assigning any reason.

Period

The contract period is for one year. The contract is liable for cancellation, if any complaints received on quality and quantity of water.

Date :

Place:

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, CHENNAI.

Check List

ANNUAL RATE CONTRACT FOR SUPPLY OF DRINKING WATER

1. Name of the supplier : _____
2. Address of the supplier : _____
3. Phone No. _____ Mobile No. _____
4. Whether proprietary of partnership : _____
Firm or a company

REQUIRED DOCUMENT

Attached / Not
Attached

Shop and Establishment Certificate / VAT Registration Certificate
along with TIN Number.

Demand Draft for Earnest Money of Rs.10,000/-

Attested Copy of Income Tax Registration:

GST Registration No. :

Current List of Clients should be attached:

5. Is there any relative of the owner of supplier or its partner working at NIFT, Chennai If so, please indicate below the name of such relative and the relationship _____

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SCHEDULED RATES

Name of work: **SUPPLY OF WATER TO NIFT, CHENNAI CAMPUS**

S. No.	Description of Item	Unit	Qty.	Rates quoted by tenderer /per unit in Figures	Per Unit in Words
1a	Supply of Packaged Drinking water at NIFT Campus, Rajiv Gandhi Salai, Taramani, Chennai	20 Litres Can	Approx. 50 cans per day		
b	Supply of Packaged Drinking water at <u>NIFT-SMAC Building – Ladies Hostel, Ramanujam IT Park, Kanagam, Chennai</u>		Approx. 50 cans per day		
	Total		100 cans per day		
2	Drinking water 300 ml Pet bottle	300 ml	400 nos. per month		
3	Any other Charges, if any				

Hot and cold water dispensers are to be provided approximate 30 numbers at free of cost (Returnable at the end of service/contract)

Date :

Place:

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

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Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

TENDER DOCUMENT

1. The prospective tenderers may satisfy themselves about the requirements by visiting the NIFT, Rajiv Gandhi Salai, Taramani, Chennai – 600 113 on any working day between 10.00 a.m. and 4.00 p.m. before submitting their tenders.
2. The tenders should be submitted in the specified form (Non-transferable) as given in Annexure - I in a sealed cover with the name of the contractor written on the inner envelope.
3. The tenderers shall enclose copies of the following documents:-
 - i. Registration Certificate issued by the registering authority.
 - ii) GST Registration certificate
 - iii) PAN details
4. Tenders without EMD and incomplete tenders are liable to be rejected.
5. EMD will be liable to be forfeited if the Contractor selected for the work fails to sign the formal agreement or to start the work on the date stipulated in the work order.
6. If any relative of the tenderer is an employee of the NIFT the name, designation and relationship of such employee shall be intimated to the Director, NIFT in writing while submitting the tender.
7. The payment for the bills for the supply of water will be made once in a month.

* The Director, NIFT, Chennai reserves the right to terminate the contract at any time without assigning any reason for doing so.

I hereby agree to abide by the above conditions.

Date :

(Full signature of the Contractor)

Place:

Seal: