



NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute governed by the NIFT Act, 2006

(Ministry of Textiles, Govt. of India)

An ISO 9001: 2008 certified Institution,

Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

Phone: 91-44-22542657, 22542756, 22542767 and 68 Fax No. 91-44-22542769

E-mail: nift.chennai@nift.ac.in. Web: <http://www.nift.ac.in/chennai>

DUAL BID SYSTEM

TENDER DOCUMENT FOR ELECTRICAL SERVICES

ANNUAL MAINTENANCE CONTRACT FOR ELECTRICAL SERVICES

Form No. NIFT/CHE/PUR/AMC-Electrical Services/2018-19 Date of Issue: 16.09.2020

Rate Contract form issued to: _____

EMD to be deposit along with the Tender :- Rs. 30,000/-

- Closing Date & Time of submission of Rate Contract Form :- 09.10.2020 up to 2.00 p.m.
- Date & Time of opening of Tender :- will be notified separately
- Date & Time of opening of Price Bid :- will be notified to the short listed bidders

Note:-

1. This tender document contains 16 pages and bidders are requested to sign on all the pages
- 2 This tender document can be downloaded from the website – www.nift.ac.in/chennai at free of cost.
3. The technical bid & the commercial bid should be sealed by the bidder in separate covers dully superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and superscribed “Tender for Electrical Services” to The Director, NIFT, Chennai
4. EMD should be kept on separate cover superscribed as EMD and should not be kept in Commercial / Technical bid cover

Ref : NIFT, Chennai Website – advt. LT

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I accept the above conditions

(Full Signature of the contractor with seal)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

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Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

TERMS AND CONDITIONS FOR THE AWARD OF CONTRACT FOR PROVIDING ELECTRICAL GRADE ‘A’ CONTRACTORS. ANNUAL MAINTENANCE CONTRACT AT NIFT Main Campus, Tharamani, Chennai and NIFT Girls Hostel Campus, Near MGR Knowledge Film City Road, Kanagam, Chennai – 600 113. (Two Campuses)

1. The prospective tenderers may satisfy themselves about the requirements by visiting the NIFT, Rajiv Gandhi Salai, Taramani, Chennai – 600 113 on any working day between 11.00 a.m. and 2.00 p.m. before submitting their tenders.

(NIFT Person : Assistant Director).

2. The tenders should be submitted in the specified form (Non-transferable) as given in Annexure - I in a sealed cover with the name and contact details of the contractor written on the inner envelope.

3. The tenderers shall enclose copies of the following documents:-

- i) Registration Certificate issued by the registering authority.
- ii) License issued by the Labour Commissioner, Govt. of Tamil Nadu under the Contract Labour (Regulation & Abolition) Act, 1970.
- iii) Proof of Registration with EPF, ESI and Service Tax authorities along with code numbers.
- iv) List of their clients for whom they have been executing similar work for the last 3 years along with copies of work orders and other details should be enclosed.
- v) Latest Income Tax Clearance Certificate.
- vi) Goods & Services Tax (GST) Registration No. from the Central Excise Dept.
- vii) Any other certificates and documents which the contractor would like to enclose to substantiate his stand in the field as a contractor proven ability.
- viii) Valid Grade 'SA'/'EA' license issued by the Electrical licensing board Govt. of Tamil Nadu. (This Enclosure is mandatory for eligibility criteria)

4. While submitting the tender, the Contractor shall deposit an Earnest Money (EMD) of Rs.30,000/- by Demand Draft/Pay order drawn in favour of “NIFT, Chennai – 600 113 payable at Chennai” (on any Nationalized Banks), which will be refunded in respect of unsuccessful tenderers.
5. Tenders without EMD and incomplete tenders will be rejected out rightly.

6. EMD will be liable to be forfeited if the Contractor selected for the work fails to sign the formal agreement or to start the work on the date stipulated in the work order.
7. If any relative of the tenderer is an employee of the NIFT the name, designation and relationship of such employee shall be intimated to the Director, NIFT in writing while submitting the tender.
8. The EMD remitted will not bear any interest for the period retained by NIFT.
9. The tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work. Validity beyond 90 days from the date of opening shall be by mutual consent.
10. **Last date** for receipt of tenders in the office of the **NIFT, Chennai - 600 113**, will be **2.00 p.m. on 09.10.2020**. The details of opening of Technical Bid **will be informed separately due to prevailing pandemic situation**.
11. Before signing the agreement, the contractor shall deposit 10% of the annual value of contract (adjusting the EMD) as security deposit, which would be released on expiry/termination of the contract after adjustment of dues, if any
 - i) The Contractor shall execute an agreement on a non-judicial stamp paper worth Rs.20/- before taking up the contract, agreeing to abide by all the terms and conditions mentioned therein.
 - ii) The contract is initially for a period of one year, which can be extended for further any period of maximum of two years for same quoted rate subject to satisfactory performance of the work at mutually agreed terms.
12. The uniforms should be supplied by the Contractor at his own cost to the persons deployed for the work shall include shirt, pant, ankle boots, and web belt. The seasonal equipment such as jerseys, grey coats in winters and rain coats in monsoon shall also be provided by the Contractor at his cost and NIFT shall have no liability whatsoever on this account. The uniform shall be approved by the Director of the Institute. The Electrical personals working on live current shall be supplied with shock proof rubber glouse, rubber boot, helmet etc. Wherever necessary. Safety belts for climbing up the ladder shall be provided by the contractor. The persons should be capable working at all height with the help of ladder available at NIFT. Any other equipments needed shall be provided by the contractor.

13. For performing regular maintenance duties, the Contractor shall deploy persons round the clock in eight hours (8 hrs.) shifts. The Contractor shall ensure that the persons are punctual, disciplined and remain vigilant in performance of their duty. The Contractor shall engage medically and physically fit persons below the age of 40 years. Persons so engaged shall be personnel of integrity and good conduct and with excellent trade knowledge having high integrity and good conduct.
14. The contractor shall submit to NIFT, the list of persons engaging to carry out the contract work indicating names, parentage, residential address proof, proof of qualification including valid 'B' license of Electrician, age etc. of the persons deployed at each point. The Contractor shall issue Identity Card to their persons with the approval of NIFT and they shall be duty bound to display the same at the time of providing the service.
15. The Director of the Institute or any person authorized by the Director shall be at liberty to carry out surprise check on the persons so deployed by the Contractor in order to ensure that required numbers of persons are deployed and that they are providing the service properly.
16. The Contractor shall ensure that the persons do not take any property of NIFT outside the premises without a gate pass signed by the designated official. The Institute will intimate to the Contractor the specimen signature of the officials designated and authorized to sign the Gate Pass. Any change will be intimated in writing. The Director / or Authorized Officer of the NIFT shall make suitable arrangements to ensure compliance.
17. It shall be the sole responsibility of the Contractor to ensure security and safety of all the Electrical Property of Institute and if there is any loss to the Institute on account of dishonesty, and or sue to any lapse on the part of the Contractor or his worker.
18. a) The persons deployed by the Contractor for the work shall be the employees of the Contractor for all intents and purposes and in no case, shall a relationship of employer and employee between the said persons and the NIFT accrue implicitly.

b) The persons so deployed shall remain under the control and supervision of the Contractor and he shall be liable for their wages etc. and all other dues which the Contractor is liable to pay under various labour regulations and other statutory provisions.

c) The Contractor shall ensure that all the employees get minimum wages as per the Central Govt./Tamil Nadu Minimum Wages Act whichever is higher as applicable to Chennai ('A' Zone) and other benefits as are admits under various labour laws. He shall provide full information in respect of wages act paid to his employees so deployed in conformity with the

provisions of Contract Labour (Regulations and Abolition) Act, 1970. He shall furnish the renewed licence certificate beyond 31.12.2004 from the Labour Commissioner, Govt. of Tamil Nadu.

d) The Contractor shall deploy his persons in such a way that the persons get weekly rest, the working hours/leave for which the work is taken from them, are under relevant provisions of Shops and Establishment Act. The Contractor shall in all dealings with the persons in his employment have due regard to all recognized festivals, days of rest and religious or other customs. In the event of Contractor committing a default or breach of any of the provisions of labour laws including the provisions of Contract Labour (Regulation & Abolition) Act, 1970, as amended from time to time or furnishing any information or submitting or filing any settlement under the provision of the said regulations and rules which is materially incorrect, the Contractor shall, without prejudice to any other liability, pay to the Director of the Institute a sum as may be claimed by the Institute.

19. Income –Tax at the prevailing rate will be deducted from the monthly bill of the Contractor PAN Number of the Contractor to be furnished for deduction of the same.
20. Extra manpower, if required, should be provided as per the agreed rate.
21. The Contractor shall submit the proof of having deposited the amount of contribution claimed by him on account of ESI and EPF towards the persons deployed in their respective name before submitting the bill for the subsequent month. In case the contractor fails to do so, the amount claimed towards ESI and EPF contribution will be withheld till submission of required documents. Goods & Services tax GST) will be reimbursed on production of proof of having deposited the amount with the Central Excise department.
22. The Director, NIFT- Chennai reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever and his decision shall be final and binding on the Contractor.
23. In case of any accident or damage due to negligence or unsafe work that require medical attention, the contractor is wholly responsible.
24. The contractor may not assign the contract and no portion of the contract shall be given on sub contract without any written permission from the NIFT authority.
25. The Contractor shall ensure proper uniform to all the personal he employs while on duty and carry Identity Card.
26. Before quoting the tenderers are advised to visit both the campuses during working days/hours.

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SCHEDULE OF WORK

1. Maintain all the Electrical Installation in NIFT campuses (Main and Girls Hostel) in up to date condition. Maintain all the telephone intercom connections in up to date condition
2. Maintain 1000 KVA Transformer, 2 nos. of 400 KVA transformer, DG Set, OLTC, Capacitor panel of campuses, HT breakers, building electrical lights, fans etc., and servicing the same periodically. The consumables like oil etc., shall be provided by NIFT on proper advance intimation. The main panel board with switch gears including VCB circuit breaker and ACB panels should be serviced and rectified. Only spares required shall be provided by NIFT as per requirements certified by the Service Engineer.
3. The sub panel room should be maintained and all the control switch gears shall be periodically serviced whenever necessary.
4. The persons should be capable of handling all services and repairs job needed for the main panel and sub panel rooms.
5. a) Maintaining the 62.5 KVA Generators and also 2 nos. of 250 KVA Generator and remote control panel presently available at NIFT Campuses (Main and Girls Hostel Campuses). In case of breakdown of Generator, the AMC persons should be capable of hiring generator (for which necessary hire charges shall be borne by NIFT) and maintain the power supply till EB or generator supply is restored.
b) Maintaining the 250 KVA Generator presently available NIFT Girls Hostel Campuses (New Campus). In case of breakdown of Generator, the AMC persons should be capable of hiring generator (for which necessary hire charges shall be borne by NIFT) and maintain the power supply till EB or generator supply is restored.
6. Maintain water pumps, fire pumps fire hydrant systems properly and operate them for test purposes every day or as frequently as required.
7. Maintaining stock register of all the Electrical Installation available at NIFT including fitting and verifying their availability frequently.
8. To maintain Diesel stock register for the generator energy meter reading and to operate the generator as when needed during E.B. power failure. During normal days test run shall be done for generator for a period of 15 minutes every day. To maintain meter reading of ATM (Syndicate Bank – Main Campus and Union Bank of India – Girls Hostel campus) , canteen and Solar etc.,
9. To clean and do repair maintenance service for switch gears, panel rooms, all electrical machineries at NIFT and cable installations.
10. To remit monthly bill received from TANGEDCO by receiving from Accounts Section of NIFT. The conveyance charges by public conveyance shall be reimbursed by NIFT, Chennai.

I accept the above conditions

11. To contact and co-ordinate with TANGEDCO officials, on behalf of NIFT and fulfill all the statutory requirements of Electrical Installation and sign on documents to be presented to TANGEDCO. For obtaining enhancement / curtailment of our Electrical needs, as and when required. The TANGEDCO bill shall be remitted every month after getting the cheque from NIFT.
12. To maintain all U.P.S. & Lift and Co-ordinate with AMC Contractors for UPS & Lift in carrying out the maintenance. In case of emergency the minor repairs may be carried out by the Electrical Annual Maintenance Contractors.
13. To maintain the materials stock register for all the materials supplied for maintenance and room wise repair register. No fitting frames should be removed and refixed without the permission of NIFT officer who is authorized to look after the maintenance service.
14. To maintain all the Audio & Video equipment's and public address system available at NIFT and operate them during the class hours / other NIFT functions. The hiring systems, if necessary, to be rectified, on chargeable basis.
15. To provide all the additional service connections, new extensions, fixing of fans, lights or other Electrical Installation etc. shall be done by the AMC contractor for which materials will be supplied by the AMC Vendor based on the requirements and the same will be claimed from NIFT with proper bill and proof. If additional man power is required when certified by NIFT authority shall be provided on chargeable basis.
16. To maintain power supply during emergency and power cut by maintaining the generators.
17. To look after day to day maintenance of all AC Units, LIFTs, roof top solar panel, solar water heaters and closely co-ordinate with the AMC contractors and maintain them in proper conditions.
18. To install or shift any A.C. & UPS units in case there is a need to shift and shall coordinate with AC/UPS service personnel. AMC contractor to carry out operation of Auditorium AC plant & VRF AC and water pump.
19. To maintain all the geysers in hostel both room in good condition and to carry out the minor repairs, change of spares etc. The spares will be supplied by NIFT as and when required. The major repairs of geysers should be got done through the service companies of respective manufacturers.
20. Purchase of Diesel for DG shall be purchased after getting approval form the NIFT.
21. To Maintain and operate the equipment's – Light and sound systems and General electrical installations chiller type ductable AC plant installed in the Auditorium.
22. In case of power failure from TNEB side, the Electrician should inform to NIFT concerned authority immediately.

I accept the above conditions
(Full Signature of the contractor with seal)

GENERAL CONDITIONS

1. The persons deployed by the Contractor for all intents and purposes and that the persons so deployed shall remain under the control and supervision of the Contractor and in no case, shall a relationship of employer and employee between the said persons and the NIFT accrue / arise implicitly or explicitly.
2. On taking over the responsibility of providing the Annual Electrical maintenance Contractor shall formulate the mechanism and duty assignment of personnel in consultation with Director of the NIFT or his nominee. Subsequently, the Contractor shall review the facility management services arrangement from time to time and advise the Director of the NIFT for further streamlining the Annual Electrical maintenance. The Contractor shall further be bound by and carry out the directions/instructions given to him by the Director for the NIFT or the officer designated by the Director in this respect from time to time.
3. The Director of the NIFT or any other person authorized by the Director shall be at liberty to carry out surprise check on the persons so deployed by the Contractor in order to ensure that persons deployed by him are doing their duties.
4. In case any of the persons so deployed by the Contractor does not come up to the mark or does not perform his duties properly or indulges in any unlawful riots or disorderly conduct the Contractor shall immediately withdraw and take suitable action against such persons on the report of the NIFT in this respect. Further, the Contractor shall immediately replace the particular person so deployed on the demand of the Director of the NIFT in case of any of the aforesaid acts on the part of the said person.
5. The Contractor shall provide Annual Electrical Maintenance as deemed fit by him in consultation with the NIFT.
6. For performing Maintenance duties, the Contractor shall deploy persons round the clock in eight hours shift. The Contractor shall ensure that the persons are punctual and disciplined and remain vigilance in performance of their duty. It is further agreed that the Contractor shall engage medically and physically fit persons preferably below the age of 40 years. Persons so engaged shall be of integrity and good conduct with excellent trade knowledge.
7. The Contractor shall submit details of the names, parentage, residential address, age, etc. of the persons deployed by him in the premises of the NIFT for the

Purpose of proper identification of the employees of the Contractor deployed at various points, he shall issue Identity Card bearing their Photographs / Identification, etc. and such employees shall deploy their identity cards at the time of duty.

8. The Contractor shall ensure that the persons so deployed do not allow any property of the NIFT to be taken out of the premises without a Gate Pass signed by the designated officials of the NIFT. As a safeguard against any dishonesty, connivance and /or ulterior motive, the specimen signature of the officials designated and authorized to sign the Gate Pass will be intimated in writing to the Contractor along with subsequent changes, if any. The Director or designated officer of the NIFT shall make suitable arrangement to ensure compliance.
9. The Contractor shall report promptly to the NIFT whenever any theft or pilferage takes place in the Electrical Installation or where any attempt is made to that effect and loss, if any. It shall be the sole responsibility of the Contractor to ensure security and safety of all the property and assets movable and immovable of the NIFT and if there is any loss to the NIFT on account of dishonesty, and / or due to any lapse on the part of the Contractor or his worker, the Contractor shall make good on demand the loss to the NIFT.
10. The Contractor shall at his own cost, if required, take necessary insurance cover in the respect of aforesaid services rendered to the NIFT and shall comply with the statutory provisions of Contract Labour (Regulation & Abolition) Act, 1970; Employees State Insurance Act; Workman's Compensation Act, 1923; Payment of Wages Act, 1936; The Employees Provident Fund (and Miscellaneous Provisions) Act, 1952; Payment of Bonus Act, 1965; The Minimum Wages Act, 1948; Employer's Liability Act, 1938; Employment of Children Act, 1938 and / or any other Rules/regulations and / or statutes that may be applicable to them and shall further keep the NIFT indemnified from all acts of omission, fault, breaches and /or any claim, demand, loss, injury and expense arising out from the non-compliance of the aforesaid statutory provisions. On account of Contractor's failure to fulfill any of the obligations hereunder and /or under the said Acts, rules / regulations and or any bye-laws or rules framed under or any of these, the NIFT shall be entitled to recover any of such losses or expenses which it may have to suffer or incur on account of such claim, demands, loss or injury from the Contractor's monthly payments.
11. The Contractor shall submit the proof of having deposited the amount of contribution claimed by him on account of ESI & EPF towards the persons deployed at the NIFT in their respective names before submitting the bill for the subsequent month. In case the Contractor fails to do so, the amount claimed

towards ESI & EPF contribution will be withheld till submission of required documents. In case the E.S.I. & EPF already paid by NIFT is not remitted, the NIFT shall recover all such sum from his dues from NIFT.

12. The Contractor shall particularly abide by the provisions of Minimum Wages Act, 1948 with Rules 1950 framed there-under, as amended from time to time on the rates, terms and conditions as approved by Tamil Nadu Minimum Wages Act/Central Govt. Wages Act, as applicable to Chennai.
13. The Contractor shall be required to maintain permanent attendance register within the building premises which will be opened for inspection and checking by the authorized officers of NIFT.
14. The Contractor shall make the payments of wages, etc. to the persons so deployed in the presence of representative of the NIFT on the specified day and shall on demand furnish copies of wages register/ muster roll, etc. to the NIFT for having paid all the dues to the persons deployed by him for the work under the agreement. This condition is imposed on the Contractor to ensure that he is fulfilling his commitments towards his employees so deployed under various Labour Laws, having regard to the duties of the NIFT in this respect as per the provisions of Contract Labour (Regulation and Abolition) Act, 1970. The Contractor shall comply with or cause to be complied with the labour regulations from time to time in regard to payment of wages, wage period, deductions from wages, recovery of wages not paid and deductions unauthorized made, maintenance of wages book, wage slip, publications of scale of wages, and terms of employment, inspection and submission of periodical returns.
15. The uniforms supplied by the Contractor at his cost to the persons deployed for the work shall include shirt, pant, anklets, ankle boots as applicable. The seasonal equipment such as jerseys, grey coats in winters and rain coats in monsoon shall also be provided by the Contractor at his cost and NIFT shall have to liability whatsoever on this account. The uniform shall be approved by the Director of the Institute. The Contractor shall provide safety belts, Rubber Glouse and rubber shoes. The persons shall be provided with all equipment's necessary for safe working under high tension environment. They should be capable of doing works at heights using available ladders.
16. The Contractor shall take all reasonable precautions to prevent any unlawful riots or disorderly conduct or acts of his employees so deployed and ensure preservation of peace and protection of persons and property of the NIFT.
17. The Contractor shall deploy his persons in such a way that they get weekly rest, the working hours / leave for which the work is taken from them, under relevant

provisions of shops and establishments Act. The Contractor shall in all dealings with the persons in his employment have due regard to all recognized festivals, days of rest and religious or other customs. In the event of the Contractor committing a default or breach of any of the provisions of the Labour Laws including the provisions of Contract labour (Regulation and Abolition) Act, 1970 as amended from time to time or furnishing any information, or submitting or filing any statement under the provisions of the said regulations and rules which is materially incorrect, he shall without prejudice to any other liability pay to the Director of the NIFT a sum as may be claimed by the Institute.

18. The Contractor shall provide separate all tools and tackles for both the campuses, like power drills, crimping tools, HT hand glouse, hammer, screw driver, tester, players, tongue tester, mugger etc. and other electrical tools required for day to day working and testing of electrical maintenance services.
19. Payment of wages for the workers so deployed at NIFT by the AMC contractor shall be paid their due wages on or before 5th of every succeeding month.
20. In consideration of the services rendered by the Contractor as stated above, he shall be paid on monthly basis. Payment will be made on receipt of bills raised by the contractor and duly certified by the officer designated by the NIFT in this regard.
21. The NIFT shall reimburse the amount of Service Tax on production of documentary evidence of remittance of said amount to the prescribed authorities.
22. The Contractor shall keep the NIFT indemnified against all claims whatsoever in respect of the employees deployed by the Contractor. In case any employee of the Contractor so deployed enters in dispute of any nature whatsoever, it will be the primary responsibility of the Contractor to contest the same. In case the Institute is made party and is supposed to contest the case, the NIFT will be reimbursed for the actual expenses incurred towards Counsel Fee and other expenses, which shall be paid in advance by the Contractor to the NIFT on demand. Further, the Contractor shall ensure that no financial or any other liability comes on the NIFT in this respect of any nature whatsoever and shall keep the NIFT indemnified in this respect.
23. If the Contractor violates any of the terms and conditions or commits any fault or their services are not to the entire satisfaction of the officer authorized by the Director in this behalf, a penalty leading to a deduction up to a maximum of 10 % of the total amount of bill for a particular month will be imposed.

24. The Contractor shall be responsible for faithful compliance of the terms and conditions. In the event of breach, the same may be terminated without any notice and the security deposit will be forfeited and further the work may be got done from another agency at their risk and cost.
25. The contract shall remain valid for the period of one year extended for further any stipulated period of maximum 2 more years subject to satisfactory performance of the work at the same tendered rate only in writing for one more year with mutually agreed terms and conditions. The contract once awarded can be terminated by either party after giving one month notice to the other party. Nevertheless, NIFT may terminate the contract of the contractor without any notice in case of breach of the contract, NIFT's decision that a breach has occurred shall be final and shall be accepted without demur by the contractor.
26. During the notice period for termination of the contract, the Contractor shall keep on discharging his duties as before till the expiry of notice period.
27. It shall be duty of the Contractor to remove all the persons, deployed by him, on termination of the contract, on any ground whatsoever and ensure that no person creates any disruption/ hindrance / problem of any nature to the NIFT.
28. In the event of any question, dispute / difference arising, the same shall be referred to the sole arbitration to the Director, NIFT or his nominee.
29. The arbitration & Conciliation Act, 1996 and the rules made hereunder and any modification thereof from time to time being in force shall be deemed to apply to the arbitration proceeding under the clause.
30. The payment shall be released on monthly basis after satisfactory completion of the job and for the work actually done on submission of bills. The bills should be accompanied by same certificate as NIFT may prescribe from time to time. Income Tax (TDS) as applicable at prevailing rate will be deducted at source. The Liquidated damages will be deducted up to 10% of the value of such incomplete performance of contract.
31. The Contractor/his technical person ("B" License holder) should visit the sites (Main & New campus) monthly once.
32. Electrician should have the knowledge of operation and maintenance of transformer, DG Set, OLTC, HT breakers, etc.
33. Electrician/Electrical Asst. shall deploy from and to other campuses based on the work load.
34. The contractor has to submit the rates of all the list of Electrical materials (at competitive market price) with brand name, etc., which is attached at Annex - D herewith and it should be valid throughout AMC.

TECHNICAL BID

Enclose following documents/mentioned in the Technical Bid

1. P.T.F : Purchased and duly signed YES / NO
2. EMD paid : Mention Yes/No (DD or Banker's cheque)
3. Name of Bank :
Rs. _____
4. Name of Proprietor/partner/
Director with full residential
Address and telephone No. :
Fax No, Email No. etc.
5. Have you submitted all docu-
mentary evidence duly attested
6. Remarks, if any

7. Registration Details:

Sr. No.	Registration Under	Registration No.	Valid up to	Remarks
01	Firm/Company Registration (Delete whichever is not applicable)			
02	Shops & Establishment Act			
03	PF (Mandatory)			
04	ESI (Mandatory)			
05	GST No.			
06	PAN			
07	Others			

Self-attested certified copy as proof of the above must be attached to qualify, compulsorily. Original papers should be provided for verification purpose.

Signature of the tenderer with
Rubber stamp

Name : _____

Designation: _____

- Note : 1) Please read P.T.F (Price Tender Form) carefully and fill up the above information and furnish copy of the above positively.
- 2) Sealed Cover bearing TE/No. and Due date
 - 3) Annexure B and C should be attached to technical bid

Annexure-B

LIST OF PRESENT CLIENTS

(Tenders not accompanied by this information & documents in support of the same may be summarily rejected)

Sl.	Client's Name, Contact No. & Address	Client Phone & address of present canteen	Period of contract From To month		No. of persons availing Catering facility	Contract Value per month
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Note: Please tick mark at any above address for the evaluation process.

Date :

(Signature & Seal of the Tenderer)

LIST OF PAST CLIENTS DURING LAST THREE YEARS
(OTHER THAN PRESENT CLIENTS)

(Tenders not accompanied by this information shall be summarily rejected)

Sl.	Client's Name, Address & Contact No.	Name of contact Person & Phone No.	No. of persons availed Catering Services at a time	Period of contract FromTo pm	Contract Value if any	Reason for termination
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NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(Ministry of Textiles, Govt. of India)

Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

COMMERCIAL BID**Name of the Work : Providing facility management services viz. ‘Electrical and Technician’ at National Institute of Fashion Technology (Main & Girls Hostel Campuses), Chennai.**

Description of Work	Nature of Duty	No. of Persons	Rate per Person per Month (30 days) inclusive of weekly offs * *
Electrical Annual Maintenance Services for NIFT Campuses,	Electrical – One Person for each shift of 8 hour for 3 shifts Main Campus (College) – 01/shift New Campus (Girls Hostel – 01/shift	03 Nos. 03 Nos.	Rs. _____
	Electrician for general shift Main Campus - 1 New Campus (Girls Hostel) - 1	02 Nos.	Rs. _____
	Electrical Assistant (Main campus)	01 No.	Rs. _____
	Total Basic		Rs. _____
	- ESI _____% (Applicable only if the wages is upto Rs.7500/- p.m.)		Rs. _____
	-EPF _____ %		Rs. _____
	(*)-Goods & Services Tax _____%		Rs. _____
	-Contractor’s Service Charges per month _____% of Total Basic		Rs. _____
	Grand Total Per Month		Rs. _____

The minimum wages shall be applicable to all personnel in accordance with the Tamil Nadu Govt. Minimum Wages Act /Central Govt. wages act whichever is higher as applicable to Chennai

General Shift - 01 Electrician (‘B’ License holder) in both campus (Main and Girls Hostel) and Electrical Asst.(only in Main campus) shall be present during the entire working period of NIFT (9.00 am to 5.30 pm.) on all the 6 days with the exception on Sunday.

*** The Contractor shall provide suitable substitute for all staff on holidays/during off. The rate shall be quoted accordingly.

(*) Goods & Services Tax (GST) may be given as separate component comparative. It will not be paid, if not applicable for educational institution. Comparison of basic cost will be done for evaluation of commercial bid, if Service Tax not applicable.

The Electrician ‘B’ License Holder in each shift shall be present in all days (24 hours x 7 days) including all holidays and Sundays in both Main campus and Girls Hostel.

Annexure - D

Requirement of Electrical Materials:

S.No.	Item	Rate
1	NIFT Logo Accessories	
2	Tube Light – Choke	
3	Tube Light – Starter	
4	Tube Light – Holder	
5	Bulb Holder	
6	4” LED Light	
7	1” LED Light	
8	LED Round Light	
9	24 W LED Tube Light	
10	20W LED Tube Light	
11	Tube Light Fitting	
12	Tube Light 36 W	
13	Street Light – All LED Types	
14	Street Light Pole	
15	4 Pin PL Lamp	
16	Gate Lights – All LED Lamps	
17	Ceiling Fan – Capacitor	
18	“ - Bush coil winding	
19	“ - Rod Pipe	
20	“ - Clamp	
21	Switches - 15 Amps	
22	Switches - 5 Amps	
23	Regulator	
24	Couch Screw	
25	Wooden Screw	
26	Sockets - 15 Amps	
27	Socket - 5 Amps	
28	S.S. Box	
29	Dummy	
30	12 Model Plates and Box	
31	8 Model Plates and Box	
32	6 Model Plates and Box	
33	4 model plates and Box	
34	3 model plates and Box	
36	2 Model plates and Box	
37	1 Model plate and Box	
38	MCBS - 4 Pole	
39	MCBS - 3 Pole	
40	MCBS - 2 Pole	
41	MCBS - 1 Pole	
42	Isolator	
43	MCCB Switches Main	
44	DB Box	
45	Panels switches	
46	Capacitor Bank	
47	RCCB switches	

48	UG Cables - 240 sq.mm cables	
49	UG Cables - 95 sq.mm cables	
50	UG cables - 25 sq.mm cables	
51	UG cables - 16 sq.mm cables	
52	Telephone pair cables & BOX	
53	LED Round fitting - 12W	
54	LED Round fitting - 18W	
55	LED Round Fitting - 20W	
56	(Director's cabin) LED square fitting	
57	Focus Lamp - 240 W	
58	Focus Lamp - 200 W	
59	Ignator , chokes, capacitor	
60	Motors - 5HP	
61	Wires - 1.55 sq.	
62	Wires - 2.5 sq.	
63	Wires – 2.00 sq.	
64	Wires - 4.00 sq.	
65	Wires - 6.00 sq.	
66	Wires 10 sq.	
67	Wires 16 sq.	
68	Exhaust Fan for Rest rooms	
69	18 W PL Lamps (2pin)	
70	11W PL Lamps & Chokes (2pin)	
71	A/C Supply Box	
72	6A Switch	
73	16A Switch	
74	6A Socket	
75	16A Socket	
76	5 Amps 3 pin top	
77	15 Amps 3 pin top	
78	Fan Regulator	
79	6A MCB	
80	10A MCB	
81	2 Pole MCB 10A to 63A	
82	3 Pole MCB 25A to 63A	
83	4 Pole MCB 25A to 100A	
84	MCCB Panel Switch	
85	Panel board indicator	
86	Multi Extension Box	
87	Starter	
88	Insulation Tape	
89	Spanner Kit	
90	Tools Kit	
91	Hallen key set	
92	Aluminium & Copper Leg	
93	Transformer Oil change Annually	
94	Insulator with Pole	

I accept the above conditions (SI No. 1 to 94)

(Full Signature of the contractor with seal)