



Tender Document
Garbage Removal Services

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute governed by the NIFT Act, 2006
(Ministry of Textiles, Govt. of India)
An ISO 9001: 2015 certified Institution,
Rajiv Gandhi Salai, Taramani, Chennai – 600 113.
Phone: 91-44-22542657, 22542756, 22542767 and 68 Fax No. 91-44-22542769
E-mail: nift.chennai@nift.ac.in. Web: <http://www.nift.ac.in/chennai>

Rs. 590/-
(in Cash /
DD / PO)

NAME OF WORK: ANNUAL MAINTENANCE/SERVICE CONTRACT FOR Garbage Removal Services at NIFT, CHENNAI Premises (Main Campus & Girls Hostel Campus)

LIMITED TENDER DOCUMENT [SINGLE BID]

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1. Original : To be submitted in a sealed cover addressed to The Purchase Officer, NIFT, Rajiv Gandhi Salai, Taramani, Chennai – 600 113.
2. Duplicate : To be retained by the tenderer for reference.

Tender Issue : 04.08.2022

Last date & Time for Submission Of Sealed Tenders by Tenderers : 25.08.2022 up to 2.00 p.m.

Tender Opening Date & Time : Will be informed separately.

EMD to be deposited along with Tender in separate cover : Rs.15,000/-

Tender document will be available at our website, it should be downloaded at free of cost



SCHEDULE

Terms & Conditions:

1. Disposal of Garbage for both campuses should be carried out on daily Basis.
2. Extra trip should be provided if necessary
3. Bills should be submitted on or before 10th of every month for the services rendered during the previous month and payment shall be made within 15 days from the date of receipt subject to the condition that the bills are in order.
4. Payment will be made on monthly basis after submission of bill based on per day rate for the no. of days service was provided after obtaining satisfactory report from the concerned authority(ies).
5. GST & Income Tax (TDS) as applicable at prevailing rate will be deducted at source
6. While submitting the tender, the Contractor shall deposit an Earnest Money of Rs.15,000/- by Demand Draft drawn in favour of "NIFT, Chennai – 600 113 payable at Chennai" (on any Nationalized Banks), which will be refunded to the unsuccessful tenderers.
7. Tenders without EMD and incomplete tenders are liable to be rejected.
8. EMD will be liable to be forfeited if the Contractor selected for the work fails to sign the formal agreement or to start the work on the date



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stipulated in the work order.

9. The EMD remitted will not bear any interest for the period retained by NIFT.
10. Before signing the agreement, the contractor shall deposit 10% of the annual value of contract (adjusting the EMD) as security deposit, which would be released on expiry/termination of the contract after adjustment of dues, if any.
11. The contract is initially for a period of one year, which can be extended for further period of two years subject to satisfactory performance of the work at the same tendered rate. The Contractor shall execute an agreement on a non- judicial stamp paper worth Rs.100/- before taking up the contract, agreeing to abide by all the terms and conditions mentioned therein.
12. NIFT reserves the right to accept or reject any or all the tender without assigning any reason.
13. The service of the contract may be withdrawn by giving one month notice from either side.



ANNEXURE I

ANNUAL MAINTENANCE/ SERVICE CONTRACT FOR GARBAGE REMOVAL SERVICES AT NIFT CHENNAI (MAIN CAMPUS & GIRLS HOSTEL CAMPUS)

This Technical Details for providing Annual Maintenance/Service Contract for Garbage removal Services at NIFT Premises (Main Campus & Girls Hostel Campus) shall be filled in by the tendering party, duly signed, stamped and sealed.

S.No.	Particulars	Details
1.	Name of Tenderer	
2.	Address of the Firm	
3.	Phone No.	
4.	Status whether firm is proprietary / partnership firm / company	
5.	Name (s) of the Director / Proprietor / Partners of the firm	
6.	Details of the EMD	
	Amount in Rupees	
	DD No. and Date	
	Issuing Bank	



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Registration under various statutes: (enclose certified copies)

S.No.	Registration	Registration No.
a..	Shops and Establishment Act	
b.	License under the contract Labour Act	
c.	Provident Fund Number (PF)	
d.	Employee State Insurance (ESI)	
e.	Professional Tax No.	
f.	GST Registration No.	
g.	Permanent Account (PAN) No.	

Give details of major similar contracts handled by the tendered during the last three in the following format

S.No.	Name of the Client, Address, Telephone No.	Contract Value	Duration of Contract	
			From	To
1.				
2.				
3.				

(Letters of satisfactory performance from the client (s) must be attached).



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Financial turnover of the tenderer for the last 3 years (if the space provided insufficient, a separate sheet may be attached.)

Financial year	Amount	Remarks
2019-2020		
2020-2021		
2021 - 2022		

The following self attested documents needs to be enclosed.

- i. GST Registration Certificate.
- ii. Annual Turnover details should be enclosed for last three years duly certified by Auditor with UDIN Number.
- iii. IT Returns for the last three years.
- iv. PAN Details.
- v. Undertaking for not being blacklisted by any organization in last 5 years.
- vi. MSME Certificate, if any.
- vii. Past Experience in Government Educational Institute of NIFT's Stature is mandatory (Copy of work order is to be enclosed).
- viii. Company Registration Certificate (Company Registration, Geographic Presence should be Chennai Only)

Place:

Date:

Seal & Signature of the Tenderer

Address:



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NATIONAL INSTITUTE OF FASHION TECHNOLOGY
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Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

SCHEDULED RATES

S. No.	Description of the Item	Rate/per Day (in Rs.)
1	Service Charges for Disposal of Garbage at NIFT Premises (Main Campus & Girls Campus) on daily Basis	
2	Sub Total	
3	GST Taxes, If any	
4	Grand Total (Inclusive of GST taxes)	

Date :

(Full signature of the Contractor)

Place:

Seal: