National Institute of Fashion Technology, Chennai

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, चेन्नै

An Institute of Design, Management & Technology A statutory Institute, governed by the NIFT Act, 2006, Ministry of Textiles, Government of India

डिजाइन, प्रबंधन और प्रौद्योगिकी केलिए वस्त्र मंत्रालय, भारत सरकार के अधीन निफ्ट अधिनियम, 2006 द्वारा शासित एक सांविधिक संस्थान

ONLINE HOSTEL REGISTRATION
(August 2022 – May 2023)
for Students of UG & PG SEM - I

यू जी & पी जी सेमेस्टर - I के छात्रों के लिए ऑनलाइन छात्रावास पंजीकरण (अगस्त 2022 - मई 2023)

Instructions for booking hostel rooms online

NIFT Chennai provides hostel facility for both Boys and Girls [New admission for academic year 2022-2023] separately. Hostel photographs are uploaded in NIFT-Chennai website [www.nift.ac.in/chennai]

Please read all the instructions and the check list carefully before booking a room

1. Hostel Room booking has to be done **ONLINE** only.

2. Hostel room booking is strictly on a "First come first serve" basis.

3. Link for the Registration form will be made available shortly in the website and it will be open till availability of rooms.

4. Students have to book the room online **by 27.07.2022** and also submit the printed registration form while reporting in person at NIFT Chennai Campus

5. AC and Non-AC rooms are available on Twin sharing basis only.

6. Special rooms will be reserved for Physically Challenged students. Such students opting for hostel are requested to register in person on 01.08.2022 with original DD/ NEFT details. However, they may send a request by mail immediately after their academic admission is confirmed, so that the room can be reserved.

Contact details

- For Boys' Hostel: boyshostel.chennai@nift.ac.in

- For Girls' Hostel: girlshostel.chennai@nift.ac.in

7. It may be noted that all rooms are similar in size with good ventilation, lighting and WIFI facility. Candidates can select their choice of floor and room as displayed in the availability status. Click on the selected room and fill the required details to book the room.

8. Requests for swapping of rooms will be entertained only after 1 ½ months of commencement of classes. Swapping should happen only with due approval of Hostel In-charge. Such request should be submitted to the hostel warden.

9. Hostel facility is available for candidates from OUTSIDE Chennai ONLY. However, Chennai students will be given preference based on vacant rooms available after 1 ½ months of commencement of classes. Students residing in Chennai need not register online and should only send a request mail to the Hostel warden at girlshostel.chennai@nift.ac.in / boyshostel.chennai@nift.ac.in.

10. Candidates are requested to Book Room only once. If more than one registration is made then all the bookings get canceled automatically.

11. For BOOKING room, candidate needs to mention the following details (**A Checklist of details is presented in Annexure-II for reference)**

I. Unique ID No. For eg. BD/22/0001 or BFT/22/0001 or MFM/22/0001 and not the CMR/ Entrance Exam Roll no. Scanned image of Admission receipt to be uploaded. [kindly refer to admission receipt received during admission counseling]
II. Name of the student
III. Email Id
IV. Mobile Number
V. Student Aadhar Number
VI. Parents Mobile Number
VII. Parent Email id
VIII. Parent Aadhar Number
IX. Local Guardian Mobile Number
X. Local Guardian Email id
XI. Local Guardian Aadhar Number
XII. DD amount / NEFT amount
XIII. DD number, DD date, Name of the Bank
XIV. NEFT account holder's name, Name of the bank & Date of transfer

12. All the fields in the booking form are mandatory to be filled in. Booking will be confirmed and allotment be made only after all necessary details are furnished in the given format.

13. Hostel Fee payment to be made **before online booking**, viz:

a. **CASH/CHEQUE payment is NOT accepted**

b**.** Hostel fee DD/NEFT details should be furnished compulsorily at the time of ONLINE room booking.

➢ **Demand Draft (DD)**

DD may be drawn in favor **of NIFT, Hostel payable at Chennai**. In case the payment is through Demand Draft, a **scanned image of the DD has to be uploaded while Booking the hostel room.**

➢ **Details for NEFT Transaction**

Name of the Bank: ICICI Bank

Name of the Account: NIFT, Chennai Hostel A/c

Bank Account Number: 603301112839

IFSC Code: ICIC0006033

Branch Name: Besant Nagar Branch

In case the payment is through NEFT Transfer, the following details* should be furnished in the HOSTEL ADMISSION FORM.

i   **Name of the Account Holder:** (Please Note: Name of the Account Holder may be different from the name of the candidate. Utmost care must be taken to enter the correct "Name of the Account Holder"

ii **Name of the Bank:**

iii **Amount transferred:**

iv **Transaction/Reference id:**

v   **Date/ Time of transfer:**
    *(Screenshot of the successful transaction to be uploaded)

14. Hostel Room booking can be **SUBMITTED ONLINE** only if **full payment is made.** For **detail on Hostel Fees** refer to NIFT Chennai website [www.nift.ac.in/chennai]

15. Final allocation of hostel room and handing over of room key will be on the date of arrival at the NIFT campus and is subject to clearing of NEFT transfer for FULL PAYMENT. **NIFT Chennai reserves the right to allot/cancel booking of reservation made.**

16. At the time of reporting to the campus to join the hostel, candidates must submit ORIGINAL DD/NEFT details along with printed copy of the HOSTEL ADMISSION FORM. The Checklist of documents to be submitted during hostel registration at the campus in Annexure- III.

17. **The admission form is to be duly signed by the candidate, parents and Local Guardian (if applicable) with photographs.** For the Hostel Admission form refer to the NIFT Chennai website [www.nift.ac.in/chennai]

18. **Parents and students are requested to go through the Hostel Rules and Regulations thoroughly. They need to sign the undertaking given in the rule book and the scanned image to be uploaded**. For the student undertaking/parent declaration forms refer to the NIFT Chennai website [www.nift.ac.in/chennai]

19. **The signed hard copies of the Undertaking form should be submitted during the Hostel Registration in person**.

20. The hostel registration at the campus is scheduled on 01.08.2022* & 02.8.2022* at the venue given below:

   ➢ Girls Hostel Registration: Girls Hostel Campus**, NIFT Chennai

   ➢ Boys Hostel Registration: Room no.18**, NIFT Chennai Campus

(*Pls. refer to the important dates with time schedule given in Annexure -1 & **the Address of the hostel venue with location map details given in Annexure- IV.)

21. Students can occupy the room only after the verification of relevant records and the key is issued to them. Parents are strictly not allowed to visit/stay in the hostel rooms. Whereas, those students who want to stay with their parents after admission to the hostel should to get prior permission from the hostel in-charge as per the rules (Please note: There is no accommodation facility available for the parents accompanying the students at NIFT Chennai campus hostels.)

22. Receipt for Hostel Fee payment will be issued in the campus at the time of admission to hostel.

23. NIFT Chennai reserves the right to revise the hostel fee from time to time. The same will be notified to the resident students for compliance.

24. For Further Clarification, you may contact

   ➢ For Boys' Hostel: boyshostel.chennai@nift.ac.in

   ➢ For Girls' Hostel: girlshostel.chennai@nift.ac.in

Please Note: All communication regarding hostel affairs will be entertained through the given email ids only. No other means of communication warrants any action to be initiated.

Annexure I

IMPORTANT DATES

S.No	Date & Time	Details
1	01.08.2022 9.30 am – 1 pm & 2 – 6 pm	Verification of documents and admission to Hostel (Submission of Registration form & Hostel Fees) Occupying room immediately after registration is over
	02.08.2022 9.30 am – 1 pm only	
2	03.08.2022 to 05.08.2022 (9 am – 6 pm)	Orientation Programme at the NIFT Chennai Campus (It is Mandatory for all students and their Parents/Guardians to attend)

Annexure II

DETAILS REQUIRED AT THE TIME OF ONLINE ROOM BOOKING

1. **NIFT Unique Id Number:**

   (Check your Admission receipt –

    Note: This is not your Aadhar Number)

2. **Name of the student:**

3. **Student Email ID:**

4. **Student Mobile Number:**

5. **Student Aadhaar Card No:**

6. **Parent's/Guardian's Name**

7. **Parent's Email ID:**

8. **Parent's Mobile Number:**

9. **Parent's Aadhaar card No:**

10. **Name of the Local Guardian:**

11. **Local Guardian Mobile Number:**

12. **Local Guardian Email iD:**

13. **Local Guardian Aadhar Card No:**

14. **Upload Image Copy of Admission Slip**

15. **DEMAND DRAFT Details**

    i.   DD Amount (Rs.)

    ii. Demand Draft Numbers (You have the option of taking more than 1 DD)

    iii. Demand Draft Date

    iv. Name of the Bank

    v.   Upload Image Copy of Demand Drafts

16. **NEFT Details**

    i.   Amount Transferred (Rs.)

    ii. Date of Transfer

    iii. Name of the Bank

    iv. Name of the Account Holder

    v.   Screenshot of the successful transaction

Annexure III

DOCUMENTS REQUIRED TO BE SUBMITTED AT THE TIME OF HOSTEL REGISTRATION AT NIFT CHENNAI

1. **Original & printed copy of the NIFT Admission Receipt.**

2. **Original and printed copy of the DD/NEFT details of College fee.**

3. **Original and printed copy of the DD/NEFT details of hostel fee.**

4. **Printed Hostel Admission form (Signed by the student, Parent, Local Guardian with Photograph).**

5. **Printed copy of the Resident Student Undertaking form from the Hostel Rules & regulations 2022 Booklet.(submitted Online)**

6. **Parent Declaration form-Hostel from the Hostel Rules & regulations 2022 Booklet.(submitted online)**

Annexure IV
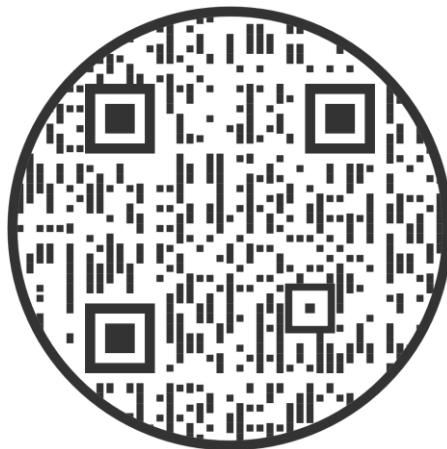
ADDRESS AND LOCATION MAP OF NIFT CHENNAI HOSTELS

GIRLS HOSTEL

Address

MGR FILM CITY (NEAR RAMUNJAM IT PARK) KANAGAM, THARAMANI, CHENNAI, 600113, TAMIL NADU.

Location Map Link:

https://goo.gl/maps/a1puqUzS5SmvZtRp7

QR Code:

<u>BOYS HOSTEL</u>

<u>Address</u>

NIFT CAMPUS, RAJIV GANDHI SALAI, THARAMANI, CHENNAI-600 113 TAMILNADU

<u>Location Map Link:</u>

<u>https://goo.gl/maps/xiidsXVJgub46JBs9</u>

<u>QR Code</u>: