



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, चेन्नै
National Institute of Fashion Technology, Chennai
(वस्त्रमन्त्रालय, भारतसरकार)
(Ministry of Textiles, Govt. Of India)
राजीवगांधीरोड, तारामणि, चेन्नई -600 113
Rajiv Gandhi Salai, Taramani, Chennai – 600 113.
खरीदअनुभाग **Purchase Section**

11/NIFT/CHE/ADMN/Repair & Maintenance Work Aluminum Windows & Doors/2026-27
17/07/2026

विषय / Sub: NIFT, Chennai – Inviting Sealed Quotations for Repair and Servicing of Aluminium Doors and Windows-reg

महोदय /महोदया Sir / Madam,

With reference to the subject cited above, we request you to submit your competitive quotation in a sealed envelope for the repair and servicing of Aluminium doors and windows, as per the terms and conditions mentioned below.

S. No	Description of Items
1	Aluminium Door Window Repair Works As per the Annexure-I

Location: The Director, National Institute of Fashion Technology – Main Campus, Rajiv Gandhi Salai, Taramani, Chennai – 600113.

नियम एवं शर्तें / Terms & Conditions

1. The sealed quotation should be superscribed as “Aluminium Door Window Repair Works”. The cover should be sealed only with glue or gum and should not be stapled or sealed using cello tape.
2. Since the work involves various types of repairs, bidders are advised to visit the site and understand the actual requirements before submitting their quotation.
3. The quotation in hard copy should reach NIFT, Chennai **on or before 27.07.2026 up to 3:00 pm** by courier, speed post, or by hand. Submission of softcopy quote by email will summarily be rejected.
4. The bidder should quote the rates in the enclosed Quotation Format after carefully reading the requirements. NIFT reserves the right to accept or reject any or all the tender without assigning any reason.
5. The contractor shall carry out repair, maintenance, replacement of damaged components, servicing, and allied works for Aluminium windows and doors as specified in the Schedule of Quantities (Annexure I)
6. The work shall include supply of materials, labour, tools, equipment, transportation, and all incidental items required for satisfactory completion of the work.

7. The bidder is advised to inspect the site before submitting the bid to understand the nature and extent of the work.
8. Necessary precautions shall be taken to protect Institute property during execution.
9. The work shall be completed within the time stipulated in each Work Order issued by the Institute.
10. The contractor shall comply with all applicable safety regulations and Adequate safety equipment and protective gear shall be provided to the workers.
11. The Institute shall not be responsible for any accident or injury to the contractor's personnel.
12. The contractor shall submit GST-compliant invoices along with supporting documents for payment.
13. The contractor shall rectify any defects noticed within six months from the date of completion of the work, at no additional cost to the Institute.
14. The successful supplier should be in a position to complete the work within 15 days from the date of issue of Purchase Order.
15. Payment Terms: 100% payment will be released on submission of Tax Invoice duly certified by the user department.
16. NIFT GST No.: 33AAATN2067J1ZN
17. TDS will be deducted as applicable.
18. For any queries, please contact Mr. D Vinodh Kumar: Mob: +91 90921 71719.

QUOTATION**(To be printed on the letter Head of the company)**

To,
The Director
NIFT, Chennai

Subject: Submission of Quotation for Repair and Servicing of Aluminium Doors and Windows

Sl. No.	Description of the Items	Dept	Room No	Qty / Sq. ft	Rate per/ Unit	Total Amount (in Rs.)
1	Service of Aluminium Door	Main Door	Annex Building	7 x 8 – 2 Nos		
	Service of Aluminium Door		Annex Building	10 x 3 – 1 No		
	Service of Aluminium Door		Annex Building	10 x 4 – 1 No		
	Service of Aluminium Door		Annex Building	8 x 4 – 1 No		
2	Aluminium Window Service	Ground Floor	A01	12 x 6 – 4 Nos		
	Aluminium Window Service		A03	7 x 5 – 1 No		
	Aluminium Window Service		A04	6 x 7 – 1 No		
3	Aluminium Window Service	First Floor	101	12 x 6 – 2 Nos		
	Aluminium Window Service		102	12 x 6 – 3 Nos		
	Aluminium Window Service		103	12 x 6 – 2 Nos		
	Aluminium Window Service			6 x 4 – 1 No		
	Aluminium Window Service		104	8 x 6 – 3 Nos		
	Aluminium Window Service			6 x 4 – 1 No		
	Aluminium Window Service		105	8 x 6 – 1 No		

4	Aluminium Window Service	Second Floor	201A	12 x 6 – 2 Nos		
	Aluminium Window Service		202A	12 x 6 – 3 Nos		
	Aluminium Window Service		203	6 x 4 – 1 No		
	Aluminium Window Service		204	8 x 6 – 3 Nos		
	Aluminium Window Service			6 x 4 – 1 No		
	Aluminium Window Service		203	12 x 6 – 1 No		
	Aluminium Window Service		Verandha	10 x 12 – 1 No		
5	Aluminium Window Service	Third Floor	301	12 x 6 – 2 Nos		
	Aluminium Window Service		302	12 x 6 – 3 Nos		
	Aluminium Window Service		303	12 x 6 – 2 Nos		
	Aluminium Window Service			6 x 4 – 1 No		
	Aluminium Window Service		304	8 x 6 – 3 Nos		
	Aluminium Window Service			6 x 4 – 1 No		
	Aluminium Window Service		Verandha	8 x 6 – 1 No		
		Sub Total				
		GST@.....%				
		Transport and other charges				
		Grand Total				

Rupees in words: _____

Important Note:

1. The above amount is inclusive of all applicable charges.
2. Since the work involves various types of repairs, bidders are advised to visit the site and understand the actual requirements before submitting their quotation.
2. I/We have carefully read and understood the requirements & nature of repair/service required and hence submitting this quotation.

Company Name and Address:

Mobile:

Email ID:

Place:

Date:

Signature and seal of the vendor: