



Re-Tender No. 5/NIFT/CHE/PUR/2024-25

**Re-Tender Document for Hospitality
Services for NIFT Convocation 2024**

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute governed by the NIFT Act, 2006

(Ministry of Textiles, Govt. of India)

An ISO 9001: 2015 certified Institution,

Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

Phone: 91-44-22542657, 22542756, 22542767 and 68

E-mail: purchase.chennai@nift.ac.in. Web: <http://www.nift.ac.in/Chennai>

Rs.590/-
(in Cash /
DD / PO)

कार्य का नाम: के लिए रुचि की अभिव्यक्ति
निफ्ट ग्रेजुएशन शो 2024 का आतिथ्य

**NAME OF WORK: EXPRESSION OF INTEREST FOR
HOSPITALITY SERVICES FOR NIFT CONVOCATION 2024**

सीमित निविदा / ईओआई दस्तावेज [एकल बोली]

LIMITED Re- TENDER / EOI DOCUMENT [SINGLE BID]

1. Original : Limited Re-Tender/ EOI document [Single Bid] to be submitted in a sealed cover addressed to The Director, NIFT, Rajiv Gandhi Salai, Taramani, Chennai – 600 113.
2. Duplicate : To be retained by the Service Provider for reference.

File No. AA 13/NIFT/CHE/CONV/2006

Tender Form issued to : 16.07.2024 at 17.00 p.m.

Last date & Time for Submission of Sealed Tender : 22.07.2024 up to 13.00 p.m.

Tender Opening Date & Time : 22.07.2024 up to 14.30 p.m.

EMD to be deposited along with Tender document : Rs.5,000/-

Tender document will be available at our website. It is free of cost, if downloaded.
(www.nift.ac.in/chennai/tenders)



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परिचय / Introduction

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in the field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 centers. It provides four years undergraduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and a short duration education program to address the specialized needs of professionals and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Daman, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Panchkula, Raibareli, Shillong and Srinagar.

NIFT, Chennai was established in the year 1995 and situated at NIFT, Campus, Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

नियम एवं शर्तें/ Terms & Conditions

NIFT, Chennai invites a Limited Tender for Hospitality Services for NIFT Convocation 2024. The Convocation 2024 will be conducted on 27.07.2024 at NIFT Auditorium, Chennai.

The terms and conditions for tender are as follows:-

1. The bidder shall deposit Rs.5,000/-(Rupees Five Thousand only) as Earnest Money Deposit (EMD) along with the tender form. Tenders received without EMD would be summarily rejected. The DD shall be drawn in favour of NIFT, payable at Chennai. The EMD of the unsuccessful bidders will be returned to the concerned bidders, within three weeks from the date of opening of the tender. The EMD of the successful bidders shall be returned/refunded after awarding the order.



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2. The name and address of the bidder shall be clearly filled in the space provided and no overwriting corrections, insertion shall be accepted in any part of the tender unless duly countersigned by the bidder. The tender shall be filled in and submitted in strict accordance with the instructions laid down herein otherwise the tender is liable to be rejected.
3. The filled-in tender document along with necessary enclosures is to be submitted in a sealed envelope super scribing “**Tender for Hospitality Services for NIFT Convocation 2024**” addressed to The Director, National Institute of Fashion Technology, Rajiv Gandhi Salai, Taramani, Chennai – 600 113 dropped in Tender Box in the Institute before 13.00 p.m. till 22.07.2024. The tenders will be opened on the same day at 14.30 p.m. in the presence of such of the bidders who may wish to be present, either by themselves or by their authorized representatives. **If not opening the tender document on same day, it will be communicated later to the bidders. The opening of bid will be decided by NIFT authorities is final.**
4. The bids shall be valid up to two months from the date of opening of the Tender. If bidder withdraws or wishes to modify the terms of the tender during the period, the Earnest Money Deposit shall be forfeited
5. It will be the sole discretion of NIFT either to accept or to reject any or whole the tenders submitted by the bidder, without assigning any reason whatsoever, and the decision of NIFT shall be final.
6. **Annexure II consists for details of Vegetarian and Non-Vegetarian menu has been enclosed.**
7. **JURISDICTION FOR LEGAL PROCEEDING Suit** or any legal proceedings in regard to this matter arising in any respect under this contract shall be instituted in any court in Chennai only.
8. **FORFEITURE OF EARNEST MONEY DEPOSIT** - If the Successful Tenderer (referred as “Tenderer”) fails to act according to the tender conditions or backs out after the tender has been accepted, the Earnest Money Deposit will be forfeited by NIFT Chennai.



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9. The successful tenderer should arrange the serving tables and other furniture & fixtures at his own cost, the food serving areas (Two to Three counters) will be identified from NIFT authorities on later.
10. The tenderer must quote the rate for all the varieties of menu (Veg. & Non-Veg.) for the respective table mentioned in the annexure. Partial quoting will be strictly rejected.
11. The successful vendor has to supply the foods & beverages on 27.07.2024 at 12.00 noon along with 3 nos. of readymade 2 taps steel wash basin (For Hand wash) at NIFT Main Campus, Chennai.
12. The successful bidder shall ensure to wear the uniforms, pairs of shoes, hygienic gloves and head caps to its employees at the time serving food on 27.07.2024
13. The successful bidder shall ensure to use ISI/Agmark/Food grade products and as per FSSAI norms.
14. The successful bidder shall ensure that raw materials used for cooking are of very good quality, safe for human consumption and eatable will be served in neat and clean utensils.
15. The successful bidder shall be responsible for all damages or losses of NIFT, Chennai property and will be liable to make good any such loss or damage excepting those due to reasonable use or wear and tear or such as caused by natural claims.
16. NIFT, Chennai is not liable for any unforeseeable occurrences during the events. The bidder is responsible for the same.
17. The filled in Tender form shall be dropped in a sealed envelope on or before 22.07.2024 at 13.00 p.m.
18. The tender forms will be opened at 14.30 p.m. on 22.07.2024 in the presence of the NIFT officials and Tenderer.
19. The rate should be quoted in Indian Rupees in the rate schedule enclosed along with this terms and conditions.
20. The tenderer should sign all the pages of the tender for token of acceptance of the tender.



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21. In case of any accident (or) damage due to negligence (or) unsafe work that require medical attention, the contractor is wholly responsible.
22. The bidder has to provide the sample food (as per menu) quantity – 3 to 5 Nos. to NIFT, Chennai to check the quality and taste of the food by the committee. The date will be intimated later by the NIFT authorities.
23. The award of contract will be considered based on the **Lowest value [L1]**.
24. **The quantity of food may increase/decrease, the confirmation of the quantity will be mentioned in the work order.**
25. **The geographical presence of the Vendor is Chennai only.**
26. **For supporting documents, previous Purchase/Work orders to be attached.**



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अनुलग्नक I / ANNEXURE - I

The details of tenderer shall be filled in by the tendering party, duly signed, stamped and sealed.

S.No.	Particulars	Details
1.	Name of Tenderer	
2.	Address of the Firm	
3.	Phone No. & Mobile No.	
4.	E-mail id:	
5.	Status whether firm is proprietary / partnership firm / company	
6.	Name (s) of the Director / Proprietor / Partners of the firm	
7.	Year of Commencement	
8.	GST No., if any	
9.	PAN No., if any	
10.	Details of the EMD	
	Amount in Rupees	Rs.5,000/-
	DD No. and Date	
	Issuing Bank	



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अनुबंध – II / Annexure – II

S. No.	Description	Approximate Qty. (Nos.)	Remarks
1.	<u>Welcome Drinks to be provided at NIFT Auditorium Foyer from 9.00 a.m. to 10.30 a.m.</u> Arabian Grapes Juice and Water Mellon Juice (400 Each)	800 Nos.	To All
2.	<u>NIFT Convocation 2024 – VVIP Lunch</u> Cashew Based Sweet Box/ Veg., Pulka, Panneer butter Masalla, Idiyappam, Veg. kuruma, Veg. Pulavo, Bisibelabath, Brinjal, Aloo Roast, Aviyal, Gobi 65, Rasa Vadai, Rice, Tomato Rasam, Curd bath, Pickle, Fruit Salad, Veg Soup, Potato chips, Gulab Jamun with Chocolate and Vanilla Ice Cream	20 Nos.	VIP/VVIP
3.	<u>NIFT Convocation 2024 – VEGETARIAN</u> Chapathi, Panneer butter Masalla, Kashmire Pulavo, Raitha, Bisibelabath, Gobi 65, Steam Rice, Rasam, Curd Rice, Pickle, Fruit Salad, Veg Soup, Potato chips, Gulab Jamun with Chocolate and Vanilla Ice Cream	200 Nos.	Staff, Students & Parents
4.	<u>Non – Vegetarian</u> Chapathi, Butter Chicken Masalla, Mutton Biryani, Onion Raita, Chicken 65, Baingan Masala, Steam Rice, Rasam, Curd Rice, Pickle, Fruit Salad, Veg Soup, Potato chips, Gulab Jamun with Chocolate and Vanilla Ice Cream	550 Nos.	Staff, Students & Parents
5.	<u>Packed Chicken Biryani (Non-Veg.)</u> with Onion Raita, Brinjal, Chicken 65 and Bread Halwa	200 Nos.	Police, Press, House Keeping & Security Services
6.	<u>Packed Vegetarian Biryani (Veg.)</u> with Onion Raita and Brinjal, Gobi 65 and Bread Halwa	25 Nos.	Police, Press, House Keeping & Security Services

Place:

Date:

(Name & Signature of the Tenderer with Seal)



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अनुबंध – III / Annexure – III

S. No.	Description	Approximate Qty. (Nos.)	Rate/Unit (In Rs.)	Amount (In Rs.)
1.	<u>Welcome Drinks to be provided at NIFT Auditorium from 9.00 to 10.30 a.m</u> Arabian Grapes Juice and Water Mellon Juice (400 Each)	800 Nos.		
2.	<u>NIFT Convocation 2024 – VVIP Lunch</u> Cashew Based Sweet Box/ Veg., Pulka, Panneer butter Masalla, Idiyappam, Veg. kuruma, Veg. Pulavo, Bisibelabath, Brinjal, Aloo Roast, Aviyal, Gobi 65, Rasa Vadai, Rice, Tomato Rasam, Curd bath, Pickle, Fruit Salad, Veg Soup, Potato chips, Gulab Jamun with Chocolate and Vanilla Ice Cream	20 Nos.		
3.	<u>NIFT Convocation 2024 – VEGETARIAN</u> Chapathi, Panneer butter Masalla, Kashmire Pulavo, Raitha, Bisibelabath, Gobi 65, Steam Rice, Rasam, Curd Rice, Pickle, Fruit Salad, Veg Soup, Potato chips, Gulab Jamun with Chocolate and Vanilla Ice Cream	200 Nos.		
4.	<u>Non – Vegetarian</u> Chapathi, Butter Chicken Masalla, Mutton Biryani, Onion Raita, Chicken 65, Baingan Masala, Steam Rice, Rasam, Curd Rice, Pickle, Fruit Salad, Veg Soup, Potato chips, Gulab Jamun with Chocolate and Vanilla Ice Cream	550 Nos.		
5.	<u>Packed Chicken Biryani (Non-Veg.)</u> with Onion Raita, Brinjal, Chicken 65 and Bread Halwa	200 Nos.		
6.	<u>Packed Vegetarian Biryani (Veg.)</u> Onion Raita and Brinjal, Gobi 65 and Bread Halwa	25 Nos.		
	GST Taxes, if any			
	Grand Total			

Place:

Date:

(Name & Signature of the Tenderer with Seal)