



Re-Tender Document  
Coffee Shop

## NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute governed by the NIFT Act, 2006

(Ministry of Textiles, Govt. of India)

An ISO 9001: 2015 certified Institution,

Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

Phone: 91-44-22542657, 22542756, 22542767 and 68 Fax No. 91-44-22542769

E-mail: [nift.chennai@nift.ac.in](mailto:nift.chennai@nift.ac.in). Web: <http://www.nift.ac.in/chennai>

Rs. 590/-  
(in Cash /  
DD / PO)

NAME OF WORK: EXPRESSION OF INTEREST FOR  
COFFEE SHOP AT NIFT, CHENNAI PREMISES

**RE- TENDER / EOI DOCUMENT [SINGLE BID]**

1. Original : Single Bid EOI document to be submitted in a sealed cover addressed to The Purchase Officer, NIFT, Rajiv Gandhi Salai, Taramani, Chennai – 600 113.
2. Duplicate : To be retained by the Service Provider for reference.

Tender Issue : 05.08.2022

Last date & Time for Submission Of Sealed Service Provider : 26.08.2022 up to 2.00 p.m.

Tender Opening Date & Time : Will be informed separately.

EMD to be deposited along with Tender in separate cover : Rs.25,000/-

**Tender document will be available at our website, it should be downloaded at free of cost**

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I accept the tender conditions

(Full Signature of the Contractor with Seal)



## SCHEDULE

### Terms & Conditions:

1. To run the Coffee Shop for NIFT Premises (Main Building First Floor (Near Auditorium and NIFT Girls Hostel) - 100 sq. ft. approximately will be provided to the party for which the monthly base facility charges of Rs.30,000/- (exclusive of GST taxes) per month collected for utilizing the facilities provided by NIFT.
2. The monthly facility charges plus GST have to be remitted to NIFT on or before 5<sup>th</sup> of every calendar month as the statutory dues to be remitted on time to concerned authorities in the following months.
3. The contractor shall sell Hot/Cool Coffee or Tea, Cool drinks and snacks items, etc., on the MRP rate.
4. The Contractors shall not sell any items such as Tobacco, Liquor, Pan Parag or any other items, which are legally prohibited in the State.
5. The Contractor shall use Bio-degradable packing materials for selling the items.
6. The daily business hours for the Coffee Shop shall be between **08.30** a.m. and **18.00** p.m. for NIFT Main Building (Except Saturday and Sunday and National Holidays) and 19.00 pm to 23.00 pm on all working days and from 8.30 a.m to 18.00 pm on Saturdays and Sundays for Girls Hostel.
7. The Contractor shall prepare the interiors at their own cost and bring its own Furniture for the shop. The contractor shall not damage any structure while changing out the interiors. The proposed interiors shall be got approved by NIFT. We will provide power supply with minimum installed power of 15 Amps (3 phase).



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8. The Contractor shall maintain the general cleanliness in and around the Coffee shop.
9. The successful bidder have to pay the Performance Security Deposit of 10% of the annual facility charges at the time of occupying the premises which will be returned after deducting the dues if any, after completion of the tenure or termination of contract. The security deposit will not carry any interest.
10. The Contract shall be for one year from the date of the order which can be extending for another 2 years, subject to satisfactory performance with the same terms and conditions (with increase by 3% annually).. The contract is terminable by giving one month's notice on either side
11. If any relative of the tenderer is an employee of the NIFT the name, designation and relationship of such employee shall be intimated to the Director, NIFT in writing while submitting the tender.
12. NIFT will provide subsidy of 50% on rentals during holidays in the campus if the holiday exceed 15 days.
13. The contractor should attach Menu List and price list of Coffee, Tea, snacks and others in the tender document.
14. The contractor shall take prior approval of the Director before increasing the price. In case of change in the menu list prior approval of the Director is a must.
15. The Contractor should also be prepared to include additional items in menu at the request of competent authority.



**ANNEXURE I**

**ANNUAL MAINTENANCE CONTRACT FOR COFFEE SHOP AT  
NIFT CHENNAI PREMISES**

The Technical details for providing Annual Maintenance Contract for Coffee Shop at NIFT Chennai Premises (Main Campus and Girls Hostel Campus) shall be filled in by the tendering party, duly signed, stamped and sealed.

<b>S.No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name of Tenderer	
2.	Address of the Firm	
3.	Phone No.	
4.	Status whether firm is proprietary / partnership firm / company	
5.	Name (s) of the Director / Proprietor / Partners of the firm	
6.	Details of the EMD	
	Amount in Rupees	
	DD No. and Date	
	Issuing Bank	

**Registration under various states: (enclose certified copies)**



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S.No.	Registration	Registration No.
a..	Shops and Establishment Act	
b.	License under the contract Labour Act	
c.	Provident Fund Number (PF)	
d.	Employee State Insurance (ESI)	
e.	Professional Tax No.	
f.	GST Registration No.	
g.	Permanent Account (PAN) No.	

Give details of major similar contracts handled by the tendered during the last three in the following format

S.No.	Name of the Client, Address, Telephone No.	Contract Value	Duration of Contract	
			From	To
1.				
2.				
3.				

(Letters of satisfactory performance from the client (s) must be attached).



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**Financial turnover of the tenderer for the last 3 years (if the space provided insufficient, a separate sheet may be attached.)**

<b>Financial year</b>	<b>Amount</b>	<b>Remarks</b>
2019-2020		
2020-2021		
2021-2022		

**The following self attested documents needs to be enclosed.**

- i. Company Registration Certificate (Company Registration, Geographic Presence should be Chennai Only)
- ii. GST Registration Certificate
- iii. PAN Details.
- iv. Valid certificate obtained from Food Safety and Standards Authority of India (FSSAI).
- v. MSME Certificate (Relaxation for Prior Experience and Prior Turnover Criteria as per Department of Expenditure vide their OM No.F20/2/2014-PPD (Pt.) dated 2009.2016 and MSME OM F.No.1(2)(1)/2014-MA Part dated 10.03.216)
- vi. Annual Turnover should not be less than Rs.10 Lakhs for last three years duly certified by Auditor with UDIN Number.
- vii. Undertaking for not being blacklisted by any organization in last 5 years.
- viii. Past Experience in Government Educational Institute of NIFT's Stature is mandatory (Copy of work order is to be enclosed). The Canteen Committee will inspect any of your units presently functional.
- ix. Item wise Rate List to be enclosed. The reasonableness of the rate will be evaluated for the eligibility of participant.

**Place:**

**Seal & Signature of the Tenderer**

**Date:**

**Address:**

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(Full Signature of the Contractor with Seal)



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**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**

(Ministry of Textiles, Govt. of India)

Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

**For providing Annual Maintenance Contract for Coffee Shop at NIFT Premises**

**(Main Campus & Girls Hostel Campus)**

1. Name of the Tender :

2. Address of the Tender :

3. Phone No. :

4.

S.No.	Particulars	Amount ( inRs.)
1.	Facility Charges	
	GST, Taxes, If any	
	Total Amount	

Base Price Rs.30,000/- + GST Taxes

Note:

1. Highest (H1) Bidder at Sl.No.1 above and meeting all the evaluation criteria will be awarded the Contract.
2. EB Actual
3. Water for General Purposes (Rs.5000/-)
4. Bubbletop Water Can, if required – Actual as per Contractor rate per unit

**Place:**

**Date:**

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I accept the tender conditions

(Full Signature of the Contractor with Seal)