



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, चेन्नई
National Institute of Fashion Technology, Chennai
(वस्त्र मन्त्रालय, भारत सरकार)
(Ministry of Textiles, Govt. of India)
राजीवगांधीरोड, तारामणि, चेन्नई-600 113
Rajiv Gandhi Salai, Taramani, Chennai – 600 113
प्रशासनअनुभाग/ Purchase Section
E-Mail id: purchase.chennai@nift.ac.in



NATIONAL INSTITUTE OF FASHION TECHNOLOGY, CHENNAI.

Tender Document for Providing and Fixing of Aluminum Partition & Wooden Work in Room
No : A02 (Ground Floor Annex Building) & A302 (3rd Floor Annex Building)

Receipt No & Date of Issue: _____

Tender form issued to _____

Time schedule for Tender process:

Date of Publication of Tender Notification	03.03.2025
Last Date for Sale of Tender Document	Up to 2.00 pm. on 14.03.2025
Last Date for receipt of duly Filled in Tenders	Up to 3.00 pm on 14.03.2025
Date and Time of the Opening Tenders	4.00 pm on 14.03.2025

Note: This tender document contains **10 pages** and bidders are requested to sign on all the pages and enclose according to the Technical Bid and Price Bid. The Technical bid and the Price bid should be sealed in a separate covers duly subscribed and both these sealed covers are to be put in an outer cover which should also be sealed and duly super scribed as **“Providing and Fixing of Aluminum Partition & Wooden work”**

NIFT Campus, Rajiv Gandhi Salai, Taramani, Chennai – 600 113

Email : purchase.chennai@nift.ac.in

Web Site : <http://www.nift.ac.in/chennai/tenders>

प्रस्तावना/परिचय / PREAMBLE / INTRODUCTION

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in the field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 centers. It provides a four years Undergraduate (UG) program in Design and Technology, two years Post Graduate (PG) program in Design, Fashion Management & Fashion Technology and a short duration education program to address the specialized needs of professionals and students in the field of Fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Daman, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Panchkula, Raebareli, Shillong and Srinagar.

NIFT, Chennai was established in the year 1995 and situated at NIFT, Campus, Rajiv Gandhi Salai, Taramani, Chennai – 600 113

निविदा सूचना / TENDER NOTICE:

NIFT, Chennai invites sealed Tenders under Two Bid systems for providing and Fixing of Aluminum Partition work to NIFT Chennai as per the quantity and specification mentioned in the Price Bid. The tender bids duly-filled in all respects enclosing necessary documents may be addressed to **The Director, National Institute of Fashion Technology, NIFT Campus, Rajiv Gandhi Salai, Taramani, Chennai – 600 113** and it will reach to us on or before 3.00 pm, 14.03.2025 or the tender may be dropped in the Tender Box placed at Admin Block of NIFT, Chennai Campus.

तकनीकी योग्यता मानदंड / Technical Qualifying Criteria:

1. The Firm should have all the necessary registrations of the Govt. under the Shops and Establishment Act, PAN Number, GST, etc. (enclose the documents) / CPWD, PWD, & PSU who have carried out the similar nature of work.
2. Firm should enclose IT Return for the latest year.
3. The vendor should enclose the copy of work orders / work completion certificate.
4. The Tenderer should provide warranty/guarantee for a period of minimum one year from the date of installation.

निविदा दस्तावेज की लागत / COST OF TENDER DOCUMENT

1. The cost of the tender document is **Rs.590/-** (Non - refundable). The tender document Can be obtained by paying the fees through Cash or Demand Draft/Banker's Cheque (DD drawn in favour of NIFT payable at Chennai).
2. **No tender document fee, if downloaded from the website : www.nift.ac.in/tenders/chennai**

बयाना राशि जमा (ईएमडी) / EARNEST MONEY DEPOSIT (EMD)

- I. Technical Bid should contain Earnest Money Deposit (EMD) of an amount of **Rs.15,000/-** in the form of Demand Draft / Bankers Cheque drawn on any Nationalized Bank in favour of NIFT and payable at Chennai. EMD will not bear any interest.
- II. If the EMD is not enclosed, the Tender offer will be summarily rejected.
- III. If seeking EMD exemption, the bidder has to attach the MSME certificate.
- IV. Cheque will not be accepted towards as EMD.
- V. The Earnest Money Deposit/Security Deposit will be forfeited if:
 - a) Tenderer withdraws his tender or backs out after acceptance.
 - b) Tenderer fails to remit the performance Security Deposit.
 - c) Tenderer violates any of the conditions prescribed in the Tender Document.
 - d) Tenderer revises any of the terms quoted, during validity period.

निविदा नियम एवं शर्तें / TENDER TERMS & CONDITIONS:

1. The rate offered must be filled in the proforma of the tender form. Any correction should be initiated by the tenderer in the price bid.
2. Tender Document fee is **Rs.590/-** per document. No tenderer shall submit more than one tender form.
3. Last date of receipt of sealed tender documents is **14.03.2025** up to 03.00 pm.
4. Tenderer shall enclose a demand draft/pay order of any Scheduled Bank for an amount of **Rs.15,000/-** in favour of NIFT, payable at Chennai as the non-interest-bearing Earnest Money Deposit. Tender document without EMD shall be rejected.
5. The EMD of unsuccessful bidders will be refunded within 15 working days of opening of price bid except lowest 2 bidders. Tenderers who satisfy the technical conditions stipulated in the tender document and who have enclosed all the documents / supplied materials required will alone be considered as qualified Tenderers after the technical evaluation. The tenders of such qualified Tenderers alone will be considered for "Opening the Price Bid in Envelope B". **For the items mentioned in the Price Bid, the lowest total price quoted for each item is the criterion for selection.** However, NIFT reserves the right of placing the orders to any of the Tenderers.
6. The successful tenderer will have to deposit 5% of the total bid amount as performance Security Deposit. Part of this amount will be adjusted against the EMD deposited by the tenderer along with the tender form. The balance amount will have to be deposited by the successful tenderer within 5 working days of the receipt of the Work Order by a Demand Draft (DD) / Bank Guarantee. DD in favour of NIFT, payable at Chennai, failing which the Purchase Order will be treated as cancelled and the EMD amount will be liable to be forfeited. No interest will be paid for Security Deposit
7. The rate quoted in the price bid must be inclusive of all taxes and these rates will be valid for 60 days from the date of opening of tender document.
8. No tenderer will be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates, the EMD amount deposited by him will be forfeited and he will be disqualified from participating in any future tender of the Institute.
9. Rates should be offered unconditionally and if rates are submitted with any condition the tender is liable to be rejected.
10. Tenders with incomplete information subjective and conditional offers as well as partial offers will be liable for rejection.
11. If the tenderer fails to complete the work within scheduled time, the Institute will have right to complete the job within scheduled time limit from any other alternate sources and the contract will be liable to be terminated and the Security Deposit will be liable to be forfeited. The Institute will have the right to impose penalty for the delay to complete the job and also to recover the excess amount, the Institute has been forced to pay to complete the job from the alternate sources from any dues payable to the supplier.

12. NIFT reserves the right to reject any or all tender documents without assigning any reason thereof.
13. The agency should enclose self-attested copies of GST registration, letter of allotment of PAN/PAN Card under the Income Tax Act failing which tender will be liable to be rejected. Tenderer will have to produce all these original documents at any time demanded by the Institute.
14. Payment of the supply will be released after verification and satisfactory completion of the work.
15. Tenderer must sign along with company seal on each and every page of the tender document as a token of the acceptance of the tender conditions.
16. If any malafide intention is observed by NIFT, the agency shall not be eligible for further tenders.
17. NIFT Chennai reserves the right to change the quantity/ upgrade the criteria/ drop any item or part thereof/ extension of delivery date at any time before placing the purchase order.
18. The successful bidder will have to **provide and Fixing of Aluminum Partition & Wooden Work and ordered within 15 days** from the date of issue of the work order, failing which the firm will have to bear the entire cost of the alternate arrangement or the fine as decided by the NIFT.
19. **Defective Liabe Period:** Defective Liabe Period is one year from the date of completion of the work. The defective work shall be replaced by the agency without any additional charge during the guarantee period of supplied items. The replacement will have to be carried out within 7 days of the intimation being received from the Institute.
20. The interested agency is free to inspect the place of installations on any working day from Monday to Friday during 10.00 am to 5.00 pm.
21. In the event of failure of the successful tenderer to **Provide and Fixing of Aluminum Partition & Wood Work** within the stipulated time, without prejudice to other remedies under the contract, a penalty equivalent to 0.5% (Half Percent) of the value of delayed goods will be levied per week up to a maximum of 5% of the contract value. If requested by the tenderer, it is the discretion of the Director, NIFT Chennai to grant extension of time with penalty/without penalty.
22. In case of any dispute raised by the supplier, a representation will be made only by the authorized representative of the supplier and the decision of the Director NIFT – Chennai will be binding on the supplier.
23. In case of any dispute the Jurisdiction of Court will be NIFT, Chennai.
24. The bidders/tenderers may question the bidding conditions, bidding process and/or rejection of its bid as per the Rule of the General Financial Rule 2017.

भाग - I तकनीकी बोली / PART – I TECHNICAL BID

Registration Details (whichever is applicable and attach copy):

Name of the Tenderer : _____

Name of the Company/Agency: _____

Address : _____

: _____

: _____

: _____

Pin Code No. : _____

Tel. No. : _____

Mobile No. : _____

Email. : _____

Year of Commencement: _____

Status of the Company : _____

(Pls. Tick mark as applicable) : Proprietor/Partnership/Company

Sl. No.	Registration Under	Valid		Copy Enclosed Yes / No
		From	to	
1	Firm/Company Registration			
2	PAN Card No.			
3	GST Registration			
4	IT Return – 22-23 and 23-24			
5	List of Clients			
6	Copy of Contractor Registration Certificate (CPWD/PWD/others)			
7	This tender document contains 10 pages and bidders are requested to sign on all the pages. The Technical bid and the Price bid should be sealed by the bidder in separate covers.			

ईएमडी का विवरण (निविदा दस्तावेज के साथ संलग्न किया जाना है):

Details of EMD (to be attached with the Tender Document):

EMD Amount	Rs.15,000/-
In favour of & payable at	NIFT payable at Chennai.
DD / Pay Order No. & Date	
Drawn on (name of the Bank)	

Last Date of issuing of Tender : up to 2.00 pm, 14.03.2025.

Last Date of Submission of Tender : on or before 03.00 pm 14.03.2025.

Opening of Tender : 4.00 pm on 14.03.2025.

Note:

Tenders not accompanied with above information & documents in support of the same may be summarily rejected.

Date:

Seal and Signature of the Tenderer

Place:

उपक्रम / UNDERTAKING

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Further, we agree to provide minimum one-year free service from the date of supply and installation.

Date:

Place:

Seal and Signature of the Tenderer

भाग - II मूल्य बोली / PART – II PRICE BID**विशिष्टता एवं आवश्यक मात्रा / Specification & Quantity Required**

**For Fixing of Aluminum Partition & Wooden Work in
Room No: A02 (Ground Floor Annex Building) & A302 (3rd Floor Annex Building)
At NIFT, Main Campus.**

S.No.	Description	Unit	Qty	Rate/ Unit	Amount
1	<p><u>Partition work at Room No : A02 (Annex Building)</u> Providing Aluminum Partition with hollow section 2 ½" x 1 ½" with black color powder coated including 5 mm plain glass (162 Sq.ft Approx.) in the middle portion of the partition and Double side pre-laminated Board with thickness not lesser than 10 mm on top and bottom side of the partition, double doors – 2 Nos., door closers, door locks, door stoppers, door handle, tower bolts etc., complete.</p> <p>Size : 37.5' x 11' – 1 No 17' x 12.5' - 1 No</p>	Sq.ft	625		
2	<p><u>Partition work at Room No : A302 (Annex Building)</u> Repairing of old wooden partition in Annex Building in Room No: A 302 by removing old plywood sheet and Supply and fixing of new 12 mm water proof plywood sheet, pasting of new wooden laminate sheet of size (15' x 11' -1 No) and making a new entrance opening by cutting out a part of the old partition complete.</p>	Sq.ft	165		
3	<p><u>Wooden Partition work at Room No : A302 (Annex Building)</u> Providing new Wooden Partition work in Room No: A302 with Wooden frame work 3" x 1 ½ " Second Quality Teak Wood including 12 mm waterproof plywood sheet with new laminate sheet complete.</p> <p>Partition Room Size – 8' x 5' with 11 feet height</p>	Sq.ft	143		
	Sub Total				
	GST				
	Transportation If any				
	Grand Total				

Date:

Place:

Seal and Signature of the Tender