

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
दिल्ली परिसर

National Institute of Fashion Technology
New Delhi

डॉबी लूम की खरीद के लिए टेंडर डॉक्युमेंट

Tender document for purchase of Dobby Loom

Time schedule for tender process:

Date of publication of tender notification on official website	01.01.2025
Uploading of tender document commences from	01.01.2025 (3pm)
Last date for receipt of duly filled in tenders	22.01.2025 (3pm)
Date and Time of the opening Technical Bids	22.01.2025 (3:30pm)

Note: This tender document contains 16 pages (total no. of pages including Annexures) and tenderers are requested to sign and stamp of organization on all the pages.

National Institute of Fashion Technology

Hauz Khas, New Delhi – 110016

1. About NIFT:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology.

NIFT provides fashion business education across the country through its network of 19 campuses. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion.

2. Notice Inviting GeM Bid:

This tender bid is invited from eligible reputed firms / agencies who are authorised dealer / distributor / partner for supply of various lab equipments, National Institute of Fashion Technology, Delhi Campus – 110016. This Tender bid is two bid system, Technical Bid and Financial Bid. The bidder should submit the bid on GeM portal only, manual bids or in other form will not be accepted. The process of bid submission is available on GeM Portal. The bidder must ensure all the terms and conditions for the eligibility of this tender bid.

3. Selection Criteria of the Bidders:

This GeM bid is two bid systems, Technical Bid and Financial Bid. Only qualified bidder would be processed for the next process. The bidding processes are described as follows:

a.) **Technical Bid:** In this process, the technical documents which submitted by the bidder will be checked and ensured that all the technical documents are submitted as per tender conditions. The bidder should submit their technical documents in the technical bid as prescribed Performa as attached **Annexure –II**. The bidder should ensure that all the required documents have submitted successfully. Only bidder, who submits all the required technical documents, will qualify this technical documentation process, and proceed further for financial bid opening process.

b.) **Financial Bid :** The financial bid will be submitted as Annexure - III. The L1 bidder will be eligible to get the purchase order. The financial bid will be opened for those only who will qualify in the technical evaluation process of the technical bid.

4. Technical Documentations / Eligibility Condition Criteria:

The bidder must ensure all the eligibility conditions and required technical documents before participating in the bid. All the required documents must be duly signed by the authorized person of the firm. The bidder must submit all these following documents in the technical bid as mentioned below:

- (i) **Technical Specifications:** The technical specifications of all the required products are as attached in **Annexure – I**. The proposed products by the bidder must be completely matched with the attached technical specifications.

- (ii) **Turnover:** The bidder should have the minimum average annual turnover of **Rs 40 Lakhs** per year for last three financial years i.e. 2021-22, 2022-23 and 2023-24. The proof of average annual turnover in the form of Audited Balance Sheet / CA Letter / Profit and Loss Statement etc. must be submitted with the technical bid. The proof of average annual turnover must be duly authorized by Chartered Accountant (CA).
- (iii) The Bidder should have submitted at least three Supply Orders/ Purchase Orders of similar machines/equipment for at least three years in any Government/ Semi Government/ Autonomous Organizations/ Public Sector Utilities / Govt. Universities / Govt. educational Institutions during the last three financial.
- (iv) Company / Firm Registration Certificate / GST certificate.
- (v) Copy of the Company's PAN no.
- (vi) MSME / NSIC Registration Certificate (If any) :If the bidder claims the MSME / NSIC exemption, then he must be submitted the valid MSME / NSIC registration certificate.
- (vii) STARTUP Certificate (If Any) :If the bidder claims the STARTUP exemption, then he must be submitted the valid Startup Certificate.
- (viii) Copy of the Certificate of Non-Debarment / Blacklisting anywhere in Central Govt. / State Govt. / PSU / Institutions etc. as attached in **Annexure – IV**.
- (ix) Undertaking certificate regarding Litigation or Arbitration will be submitted by the bidder as per **Annexure– V**.
- (x) Bid Security (Earnest Money Deposit): The tenderer are required to submit Earnest Money Deposit (EMD) of Rs.60,000/-(Rs. Sixty Thousand only) in the form of Demand Draft favouring NIFT, New Delhi alongwith their offer. Offers received without earnest money or with earnest money less than the amount specified above shall be summarily rejected.

The Earnest Money deposited shall be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender. If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the EMD shall also be liable to be forfeited by the Purchaser i.e. NIFT and NIFT shall be entitled to initiate appropriate legal actions against the tenderer for the losses suffered by it as a result of the same. Bid Security Declaration Certificate will be submitted by the bidder as per **Annexure – VI**

- (xi) Bid Acceptance letter will be submitted by the bidder in technical bid as per **Annexure – VII**.
- (xii) Performance Bank Guarantee will be submitted by successful bidder and the PBG format is attached as **Annexure – VIII**.
- (xiii) The bidder shall bear all costs associated with the preparation and submission of its bid, and NIFT will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the bid process.

- (A) The bidder will provide the Technical Support whenever required during the warranty period.
- (B) The bidder will be responsible for the Service and Maintenance for all the items.
- (C) The Warranty should be minimum 1 year on the product.

5. Product Delivery:

All the products as per the purchase order should be delivered within the 30 days after receiving the purchase order by the supplier. If the supplier fails to deliver the products as per purchase order then he will be liable to pay the liquidity damage charges as penalty which shall applicable as per LD rule.

6. General Terms & Conditions:

- a. The bidder should ensure all the terms and conditions carefully before submitting the bid.

- b. Only Technical bid qualified bidders will be eligible for the financial bid opening process.
- c. The L1 bidder will be eligible to get the purchase order.

- d. In case more than 1 bidder quote L1 price (L1 is more than one), then the overall average turnover of last 03 years i.e. 2021-22, 2022-23 and 2023-24 of the bidders would be the selection criteria. The bidder whose annual average turnover will higher be considered as the successful bidder and the purchase order will be issue him. This process will be final in all respect in such condition and It will be binding on all the bidders.
- e. The prices of financial bid must be valid for **6 months** from the last date of the tender bid submission.
- f. The bidder must enclose adequate documents to prove their authorization claims and if not, NIFT reserve the right to accept or reject the bid of those agencies. The decision of the NIFT will be final and shall be binding on bidders.
- g. Late Tenders will not be considered at all.
- h. National Institute of Fashion Technology reserves the right to accept or reject any or all the offers either fully or partially without assigning any reasons and is not bound to accept the lowest bid.
- i. NIFT reserves the right to cancel the bid at any stage without assigning any reason.
- j. NIFT reserves the right to increase / decrease the quantity of the items at any stage as per the requirement.
- k. NIFT will in no way be responsible for any default about any statutory obligation and the supplier will indemnify NIFT in case of any damage or liability, which may arise on account of action of the supplier.
- l. The delivered items / products will be checked and verified by the technical team of, NIFT, New Delhi.
- m. The supply of all the products must be according to the specifications provided in the tender document and Purchase Order. If the products not found as per tender specifications or purchase order, the order shall be rejected by NIFT without any clarifications.
- n. The full and final payment shall be made after successful delivery of all required items / products in good and working condition at NIFT, New Delhi office.
- o. The bidder should not assign any third-party vendor for whole requirement or any part of the item without written consent of, NIFT, New Delhi.
- p. Conditional Bids/Vague offers like “Duties as applicable” shall not be considered.
- q. No overwriting, correction, insertion shall be permitted in any part of the tender document.
- r. **Relaxation in turnover & Experience:** As per the Govt. of India orders, the relaxation shall be provided to MSME, NSIC and Startups registered firms in public procurement on prior experience & Prior Turn over criteria subject to meeting quality and technical specifications. The relevant and valid registration certificate / document must be submitted by the bidder. If bidder does not submit the relevant documents, then he will be eligible for the relaxation in the turnover and experience
- s. The clause of Force Majeure will be applicable as per rules/guidelines issued from GOI.
- t. The Force Majeure clause in the contract frees both parties from contractual liability or obligation when prevented by such events from fulfilling their obligations under the contract. The Force Majeure clause does not excuse a party’s non-performance entirely, but only suspends it for the duration of the Force Majeure. The contractor/firm has to give notice of Force Majeure as soon as it occurs and it cannot be claimed ex-post facto.
 - i. The agency should not sublet the work or any part of the work to any other agency without written consent of NIFT.
 - ii. Decision of the Competent Authority will be final and binding in case of requirement and in all the matters relating to technical and commercial terms and specifications including right reserved to reject the tender.

7. Security:

The successful bidder shall have to deposit a Performance Security Deposit (Refundable) of the 5 % of the total amount of work order within two (2) weeks of the receipt of the LOI/Purchase Order(Rs 1,00,000/-). The performance security deposit will be furnished in the form of Demand Draft / Fixed Deposit / Bank Guarantee

(BG Format enclosed as **Annexure - VIII**) . The Performance Security will be returned without any interest to the bidder after successful completion of entire contract period. The DD / FD / BG should be from Commercial Bank and the date of the same will be after the publication of this tender.

8. Liquidity Damages:

If the successful bidder / suppliers does not supply the products as per Purchase order, liquidated damages at the rate of @0.5% (half percent) per week of the total value of purchase order / work order for delayed supply shall be charged for the delayed period, deductible from the payments due to supplier, subject to a maximum of 10% (ten percent) of the total amount. If penalty amount exceeds beyond 10% of the total order value, NIFT reserves the right for termination of the contract, forfeiture of Performance Bank Guarantee without assigning any reason to the firm. The following incidents / lacks will be considered for liquidity damages:

1. The supplier fails to deliver any or all the products or related accessories within the time specified in the contract or leaves the job incomplete or refuses to complete the work or takes more time than the schedule fixed.
2. If the material will deliver with wrong specifications / broken / faulty / damage (internal or external), so bidder / supplier will be responsible for these. The bidder will have to change or replace the device(s) with good one in appropriate time as given in purchase order otherwise the liquidity damages will be charged as per condition.

9. Applicable Law & Jurisdiction:

All matters connected with this shall be governed by the Indian Law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction of Indian Court at Delhi.

10. Conciliation / Arbitration:

- (i) If any dispute(s) or difference(s) of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by Competent Authority including the officers of the other party.
- (ii) In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by the sole Arbitrator to be appointed by Competent Authority with the mutual consent of the other party.
- (iii) The Arbitration proceedings shall be conducted in accordance with the provision of the Arbitration & Conciliation Act, 1996 as amended or enacted from time to time and in force when the reference is made.
- (iv) The venue of the Arbitration shall be based upon the NIFT New Delhi. The language of the arbitration proceedings shall be in English.
- (v) The Arbitrator will give the speaking & reasoned award.
- (vi) The cost incurred during arbitration, if any, shall be borne by the parties equally.

The bid should be submitted and signed by a duly authorized person, giving full name of the firm with its current business address.

The bidders should satisfy themselves before submission of the tender to NIFT that they meet the qualifying criteria and capability as laid down in the Tender document.

All papers of the Tender Document will be signed and Stamped by the bidder.

Encl. As above.

Signature of Tenderer :-----

Name of the Authorized Signatory:-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Technical Specifications

Dobby Loom

Main Machine

- Nominal Working Width: 500 mm
- Electronic Cloth Take-Up
- Electronic Warp Let-Off
- Electronic Controlled Shafts: 20 (2 for leno, 18 for pattern) or 24 (2 for leno, 22 for pattern)
- Electronic Controlled Weft Color Selectors: 6 color options
- Beat-up: Driven by Servo Motor
- Weft Insertion: Single Rapier Driven by Servo Motor
- Warp Stop Motion (with droppers)

Controller

- PC Based Controller
- Software
- Microsoft Operating System
- Machine Driver Software

Accessories

- Heald Frames: 24 pcs
- Healds: 3000 pcs
- Blades (Weft Cutter): 20 pcs (two boxes)
- Basic Hand Tools: 1 set
- Operation Manual: 1 set

Other Items

- Separate Drawing-in Station (Basic type): 1 pc
- Heald Frame: 1 pc
- Healds: 4000 pcs
- Additional 2 Weft Selectors (to be expanded to 8 selectors): 1 pc
- Spare Parts: 1 set
- Full Temple: 1 pc
- Additional Beam: 3 pcs
- Warp Stop Motion (with droppers): 1 pc
- Spare Gripper Set: 1 set
- Second Beam Assembly: 1 pc

Technical Bid Performa

(This format must be submitted on company's Letter Head and duly signed by authorized signatory)

(A) Particulars of the Bidders:

S. No.	Information Sought	Details to be Furnished
1.	Name of the Company / Firm	
2.	Address of the Company / Firm	
3.	Contact no. of the Company / Firm	
4.	E-mail ID of the Company / Firm	
5.	Concerned / Authorized Person of the Company	
6.	Contact no. of the concerned person	
7.	Mail Id of concerned person	
8.	Incorporation status of the firm (public limited / private limited / proprietorship etc.)	
9.	Year of Establishment	
10.	Date of Company registration	
11.	GST Registration No.	
12.	PAN No.	
13.	Details of MSME / Udyog Aadhar / NSIC Registration, if any.	
14.	MSME / Udyog / NSIC Registration No.	
15.	Date of Regtn. in MSME / Udyog Aadhar / NSIC	
16.	Is Company registered with Startup / DPIIT	
17.	Date of Registration with Startup / DPIIT	
18.	Registration no. of Startup / DPIIT	

(B) Documents required:

S. No.	Document to be submitted	Proof Required
1.	The proof of Annual turnover for last three years i.e. 2021-22, 2022-23 and 2023-24 The proof of Annual Turnover i.e Audited Balance Sheet / CA Letter / Profit and Loss Statement etc. must be submitted with the technical bid. The proof of Annual Turnover must be duly authorized by CA.	To be submitted
2.	The Bidder should have submitted at least three Supply Orders/ Purchase Orders of similar machines/equipment for at least three years in any Government/ Semi Government/ Autonomous Organizations/ Public Sector Utilities / Govt. Universities / Govt .educational Institutions during the last three financial.	To be submitted
3.	Company / Firm Registration Certificate / GST certificate	To be submitted
4.	Copy of the Company's PAN no.	To be submitted
5.	Copy of the Certificate of Non-Debarment / Blacklist anywhere in Central Govt. / State Govt. / PSU / Institutions etc.	To be submitted
6.	Undertaking Certificate regarding Litigation or Arbitration	To be submitted
7.	Earnest Money Deposit	To be submitted
8.	Bid Acceptance Letter	To be submitted
9.	The bidder shall be the single point of contact for NIFT and shall be solely responsible for providing services, support, warranties etc. A self undertaking should be attached in this respect.	To be submitted
10.	MSME / NSIC Registration Certificate (If Any)	To be submitted
11.	Startup Registration Certificate (If any)	To be submitted

Signature of Tenderer :-----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Financial Bid

(This format must be submitted on company's Letter Head and duly signed by authorized signatory)

S. No.	Description	Qty.	Price	GST	Amount
1	Dobby Loom	1			
	Total				

The Total Bid Amount: _____

(A) Terms and Conditions:

- ✓ The Total Bid Amount will consider as the final price of the bid.
- ✓ The GST and all other taxes / charges should be inclusive in "Total Bid Amount". No any other charges will be payable.
- ✓ It is mandatory to submit the price for all the above mentioned products. If any bidder does not submit the price for all the products, then he will be disqualified.
- ✓ The purchase order will be awarded to the agency / firm who will quote overall lowest (L1) rate.
- ✓ The lowest sum of prices given will be consider the L1 (lowest one) price.
- ✓ The prices of financial bid must be valid for **6 months** from the date of the tender.
- ✓ The financial bid must be submitted with same format on company's letter head and duly signed by authorized signatory.
- ✓ The Support and Maintenance charges will also be inclusive in the quoted price.

(B) Payment Terms:

- ✓ The payment will be made after the submission of invoice and physical verification report verified by the concerned authority.
- ✓ No advance payment will be made.

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

(This format must be submitted on company's Letter Head and duly signed by authorized signatory)

To,
National Institute of Fashion Technology,
Hauz Khas, New Delhi – 110016

Dear Sir,

We hereby confirm and declare that we, M/s _____, is not blacklisted/ De-registered/ debarred by any Central / State Government department/ Public Sector Undertaking/ University / Institution / Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

For _____

Authorized Signatory

Date:

Place :

UNDERTAKING REGARDING LITIGATION / ARBITRATION

(This format must be submitted on company's Letter Head and duly signed by authorized signatory)

To,
National Institute of Fashion Technology,
Hauz Khas, New Delhi – 110016

Dear Sir,

We hereby confirm and declare that we, M/s _____, does not have any litigation / Arbitration History with any Central / State Government department/ Public Sector Undertaking/ University / Institution / Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

For _____

Authorized Signatory

Date:

Place :

BID SECURITY DECLARATION CERTIFICATE

(This format must be submitted on company's Letter Head and duly signed by authorized signatory)

To,
National Institute of Fashion Technology,
Hauz Khas, New Delhi – 110016

Ref. GeM Bid No. : _____
Dated : _____

Dear Sir,

I / We, the undersigned declare that:

I / We know that the bid should be supported by a Bid Security Declaration in accordance with your conditions.

I / We accept that I / We may be disqualified from bidding for any contract with you for a period of three years from the date of notification if I am / we are in a breach of any obligation under the bid conditions, because I / we

1. Have withdrawn / modified / amended, impairs or derogates from the tender my / our bid during the period of bid validity specified in the form of bid; or
2. Having been notified of the acceptance of our bid by the purchaser during the period of bid validity
 - (i) Fail or reuse to execute the contract, if required, or
 - (ii) Fail or reuse to furnish the Performance Security, in accordance with the instructions to bidders.

I / We understand this Bid Securing Declaration shall cease to be valid if I am / we are not the successful bidder, upon the earlier of (i) the receipt of your notification of the name of the successful bidder; or (ii) sixty days after the expiration of the validity of my / our bid.

Signature

Name

Designation

Date : _____

Place : _____

(Note : In case of joint venture, the Bid Security Declaration must be in the name of all partners to the joint venture that submits the bid)

Bid Acceptance Letter

(This format must be submitted on company's Letter Head and duly signed by authorized signatory)

Date : _____

GeM Bid No. : _____

To,
National Institute of Fashion Technology,
Hauz Khas, New Delhi – 110016

Subject : Acceptance of terms and condition of tender.

Name of GeM Bid : _____

Dear Sir,

I/We have downloaded / obtained the GeM bid document (s) from GeM bid No. _____
_____ on GeM portal for supply of lab items as per annexure in Technical bid.

I/We hereby certify that I/we have read the entire terms and conditions of the tender documents form page no. _____ to _____ (including all documents and annexure) which form part of the contract / agreement and I/we shall abide hereby by the terms and conditions / clauses contained therein.

The corrigendum(s) issued from time to time by your department / institute too has also been taken into consideration, while submitting this acceptance letter.

I/We hereby unconditionally accept the tender conditions of above mentioned tender documents(s) / corrigendum(s) in its totality / entirely.

In case any provisions of this tender are found violated, then your department / institute shall with our prejudice to any other right or remedy be at liberty to reject this tender / bid including the forfeiture of the full earnest money deposit absolutely.

Yours faithfully

(signature & designation of the Bidder /
authorized signatory with official seal)

Name : _____

Designation : _____

Office Seal : _____

Place : _____

PERFORMANCE BANK GUARANTEE FORMAT

1. In consideration of National Institute of Fashion Technology, having its Head Office at NIFT Campus, Near Gulmohar Park, Huaz Khas, New Delhi – 110016 (hereinafter referred to as NIFT which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to-----with its Registered / Head Office at -----(hereinafter referred to as the 'Contractor' which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), a contract by issue of NIFT's Letter of Intent No.----- dated-----and the same having been unequivocally accepted by the contractor resulting in a 'Contract' bearing No.-----dated-----valid at Rs.------(Rupees-----only) for -----and the Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to Rs.------(Rupees----- value of the contract to NIFT, we -----having its Head Office at present shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), do hereby guarantee and undertake to pay NIFT, on demand any and all money payable by the Contractor to the extent of Rs.------(Rupees-----only) as aforesaid at any time upto without any demand reservation contest, recourse for protest Bank shall be conclusive and binding notwithstanding any difference between NIFT and Contractor or any dispute pending before any Court, Tribunal or any other authority.
2. We, the -----Bank undertake not to revoke with guarantee during its currency without previous consent of NIFT and further agree that the guarantee herein contained shall continue to be enforceable till NIFT discharges this guarantee or -----which is earlier.
3. NIFT shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance of the contract by the Contractor. NIFT shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor, and to exercise the same at any time in any manner and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between NIFT and the Contractor or any other course or remedy or security available to NIFT. The Bank shall not be released of its obligations under this guarantee by any exercise by NIFT of its liberty with reference to the matter aforesaid or any of them or by reason of any other acts of omission or commission on the part of NIFT or any other indulgence shown by NIFT or by any other matters or thing whatsoever which under law would, but for this provision have the effect of relieving the Bank.
4. The Bank also agrees that NIFT and its option shall be entitled to enforce this guarantee against the Bank as a principal debtor, in the first instance without processing against the Contractor and notwithstanding any security or other guarantee that NIFT may have in relation to the Contractor's liabilities.
5. This guarantee shall not be affected by any changes in the constitution of Contractor nor shall it be affected by any charges in the constitution of NIFT or by any amalgamation or absorption thereof or therewith but will ensure for and be available to and enforceable by absorbing or amalgamated company or concern.

6. Notwithstanding anything contained hereinabove, our liability under this guarantee is restricted to Rs.-----
----- (Rupees-----only) subject to the clause as stated immediately hereafter.
This guarantee shall remain in force till.....
7. This guarantee shall continue and hold good until it is released by NIFT on the application of the Contractor after expiry of the relative guarantee period of the said Contract and after the contractor has discharged all their obligations under the said Contract and produced a certificate from NIFT's representative certifying the due completion of the work under the said contract and submitted 'No demand Certificate' provided always that unless extended this guarantee shall remain in force till----- ----- . Should it be necessary to extend this guarantee beyond the said date on account of extension being granted by NIFT to the Contractor in respect of completion of works under the said contract or otherwise, we undertake to extend forthwith the period of the guarantee on NIFT's request till such time as may be required by NIFT.
8. We-----Bank shall be discharged of our liability under the guarantee unless a claim is made by NIFT within 3(three) months from the date of expiry of this Bank Guarantee.

For <BANK's name>
Authorized signatory
Name:
Designation:

<Bidder's Name & Stamp>
Authorized signatory
Name:
Designation: