

e-NIT

राष्ट्रीय फैशन प्रोद्योगिकी संस्थान

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(सांविधिक संस्थान निफ्ट अधिनियम 2006 द्वारा शासित और वस्त्र मंत्रालय भारत सरकार के द्वारा स्थापित)

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles,  
Govt. of India)

**TENDER DOCUMENT FOR  
COMPREHENSIVE AMC OF  
PASSANGER LIFTS  
AT NIFT CAMPUS, HAUZ KHAS  
NEW DELHI**

Date & Time of Publication of Tender notification on official website / e-Portal /CPP Portal	28.11.2025
Download of Tender Document Commence from	28.11.2025
Last date & Time of submission of E-Tender Document	22.12.2055 at 03:00 PM
Date and Time of the opening Technical Bids	23.12.025 at 03:30 PM
Date and Time of the opening Financial Bids	Will be notified to the technically qualified Bidders

नोट: इस दस्तावेज में 21 पृष्ठ शामिल हैं और निविदाकारों से (पृष्ठों की कुल संख्या) अनुरोध है कि वे सभी पृष्ठों पर साईन करें।

**Note: This tender document contains 21 pages (total no. of pages including Annexures) and tenderers are requested to sign on all the pages.**

**सूचकांक**

क्रम संख्या	विवरण	पृष्ठ संख्या
1.	परिचय	3
2.	निविदा आमंत्रित करने की सूचना, निविदाकारों के लिए निर्देश, सामान्य नियम और शर्तें, योग्यता / चयन मानदंड	4-16
3.	तकनीकी बोली का प्रदर्शन	17-19
4.	कार्य का दायरा एवं वित्तीय बोली का प्रदर्शन	20

**INDEX**

S.No	Particulars	पृष्ठ संख्या
1.	Introduction	3
2.	Notice Inviting Tender, Instructions to Tenderers, General Terms & Conditions, Eligibility/ Selection Criteria	4-16
3.	Performa of Technical Bid	17-19
4.	Scope of Work & Performa of Financial Bid	20

### परिचय:

नेशनल इंस्टीट्यूट ऑफ फैशन प्रौद्योगिकी (निफ्ट) की स्थापना 1986 में भारत सरकार के कपड़ा मंत्रालय ने की थी, जिसे 2006 में संसद अधिनियम (एनआईएफटी अधिनियम 2006) के तहत सांविधिक अधिनियम के तहत वैधानिक दर्जा दिया गया था, जिसमें शिक्षा और अनुसंधान के प्रचार और विकास के लिए फैशन प्रौद्योगिकी का क्षेत्र। निफ्ट 19 केंद्रों के अपने नेटवर्क के माध्यम से पूरे देश में फैशन व्यवसाय शिक्षा प्रदान करता है। यह डिजाइन और प्रौद्योगिकी में स्नातक (यूजी) कार्यक्रम के तहत चार साल, डिजाइन, फैशन प्रबंधन और फैशन प्रौद्योगिकी में दो साल के स्नातकोत्तर (पीजी) कार्यक्रम और फैशन के क्षेत्र में पेशेवर और छात्रों की विशेष आवश्यकताओं को पूरा करने के लिए लघु अवधि शिक्षा कार्यक्रम प्रदान करता है। एनआईएफटी का बेंगलुरु, भोपाल, भुवनेश्वर, चेन्नई, गांधीनगर, हैदराबाद, जोधपुर, काँगड़ा, कन्नूर, कोलकाता, मुंबई, नई दिल्ली, पटना, रायबरेली, शिलांग, पंचकुला, दमन, बनारस और श्रीनगर में स्थित कैंपस के साथ नई दिल्ली में अपना प्रधान कार्यालय है।

निफ्ट दिल्ली कैंपस गुलममोहर पार्क के पास हाउज खास में स्थित है। निकटतम मेट्रो स्टेशन ग्रीन पार्क मेट्रो स्टेशन है।

निफ्ट दिल्ली ने रोहित बाल, रितु बेरी, मनीष अरोड़ा जैसे वर्षों में कई प्रतिष्ठित पूर्व छात्रों का उत्पादन किया है ....

यह विभिन्न प्रकार के नियमित और सीई कार्यक्रमों की पेशकश करता है। इसमें पुराने और सबसे अमीर संसाधन केंद्र हैं जिनमें प्रिंट और गैर-प्रिंट सामग्री का समृद्ध संग्रह है। हिन्दी अनुवाद में यदि कोई गलती पाई जाती है, तो अंग्रेजी अनुवाद ही अंतिम निर्णय माना जाएगा ।

### INTRODUCTION:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 19 Campuses. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its Head Office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Banaras, Chennai, Daman, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raebareli, Shillong, Srinagar and Panchkula.

NIFT Delhi Campus situated in the Hauz Khas near Gulmohar Park. The nearest Metro station is Green Park Metro Station.

NIFT Delhi has produced a number of eminent alumni over the years like Rohit Bal, Ritu Beri, Manish Arora....

It offers a variety of Regular as well as CE programs. It has the oldest and richest Resource Centre having a rich collections of print and non-print materials.

## नोटिस आमंत्रित निविदा

### लिफाफा संख्या 1

“निफ्ट केंद्र, नई दिल्ली में यात्री लिफ्टों की व्यापक एएमसी के कार्य के लिए” मुहरबंद निविदाएं आमंत्रित की जाती हैं। सीपीडब्ल्यूडी के पंजीकृत ठेकेदार, एमईएस या पीएसयू सरकार / प्राइवेट / एमएनसी के साथ काम करने वाले नेशनल इंस्टीट्यूट ऑफ फैशन टेक्नोलॉजी की तरफ से निफ्ट कैंपस, हौज खास, नई दिल्ली में कार्य, / प्रतिष्ठित एजेंसियां, और जिन्होंने इसी तरह के काम किए हैं। निविदाएं " निफ्ट केंद्र, नई दिल्ली, हौज खास, नई दिल्ली, में लिफ्टों की व्यापक एएमसी के काम के लिए प्रति कार्य संपर्क दर के अनुसार करने के लिए के लिये"। बयाना राशि (EMD) राशि देनी होगी |

निफ्ट को निविदा प्रक्रिया को रद्द करने का अधिकार होगा यदि निफ्ट को उपयुक्त निविदा नहीं मिलती है। निफ्ट को ऐसे परिस्थितियों में ताजा निविदा के लिए कॉल करने का अधिकार होगा, जिसमें पिछले निविदा में बोली लगाने वाले निविदाकारों को ताजा प्रक्रिया में भाग लेने का अधिकार होगा। निविदाकारों को एनआईएफटी द्वारा उचित समझा जाने वाले कारणों के लिए निविदा प्रक्रिया को रद्द करने के लिए एनआईएफटी के अधिकार और निर्णय को चुनौती देने का कोई अधिकार नहीं होगा। एनआईटी वेबसाइट से एनआईटी डाउनलोड किया जा सकता है: - [www.nift.ac.in](http://www.nift.ac.in)

साइट का निरीक्षण किया जा सकता है 9:30 एएम। 5:00 पीएम तक किसी भी कामकाजी दिनों में कामकाजी घंटों के दौरान। साइट की स्थितियों और बाधाओं के बारे में जागरूकता के लिए कोई अतिरिक्त राशि देय नहीं होगी।

निफ्ट को किसी भी निविदा के बिना किसी भी निविदा को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित है।

Earnest Money Deposit: Rs.45000/- in form of DD in favour of NIFT payable at Delhi

निविदा की तारीख	: 28.11.2025
निविदा के सबमिशन की अंतिम तिथि	: 22.12.2025 up to 3.00 pm
तकनीकी बोली खोलने की तारीख	: 23.12.2025 at 3.30 pm

**सम्पदा अभियंता (दिल्ली)**

## **NOTICE INVITING TENDER**

Sealed tenders are invited on behalf of the National Institute of Fashion Technology for the work of comprehensive Annual Maintenance of passenger lifts in the NIFT Campus **for a period of one year (extendable to further 2 years subject to the satisfactory performance)**, as per the requirements and details enclosed from.

- vendors registered with CPWD, MES or other Govt. departments, in the relevant category of work with similar work experience or
- who have carried out similar works with Govt. departments/PSU's/MNC or
- from the reputed lift manufacturers or their authorized dealers

The terms and conditions of the contract which will govern the contract made are those contained in the General terms and conditions applicable to the contracts are detailed in the tender form and its schedules. Please submit your rates in the tenders form if you are in a position to complete the work in accordance with the requirements stated in the attached schedules at NIFT Campus, New Delhi.

**The tenders shall be super scribed with “Comprehensive AMC of passenger lifts”** at NIFT Campus, Hauz Khas, New Delhi.

NIFT shall have the authority to cancel the tender process if NIFT does not find a suitable tender. NIFT shall have the right to call for fresh tender in such circumstances, wherein tenderers who have bid in the previous tender, shall have the right to participate in the fresh process. The tenderers shall have no right to challenge the authority and decision of NIFT to cancel the tender process for the reasons deemed fit by NIFT.

The site can be inspected any time during working hours on any working days. No extra money shall be payable by NIFT for non awareness of the site conditions and constraints.

### **Submission of Bids:**

- (a) The interested agencies should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their bids from 28.11.2025 to 22.12.2025 up to 03.00 P.M. Tender documents is also available for viewing on the “tenders” <https://eprocure.gov.in/eprocure/app>.
- (b) Applications to this tender will be accepted only through the online mode through the website <https://eprocure.gov.in/eprocure/app> . No other mode of application will be considered & application will not be accepted.
- (c) The basic requirements registration and applying for tender online are as under:
  - Operating System should be atleast windows 7.
  - Java version: Available at <https://eprocure.gov.in/eprocure/app> -download-JRE 8 download(never update Java)
  - Use Internet Explorer atleast 8.
  - All java add-ons must be enable in the system.
  - Always use Class II Digital Signature Certificates (DSC) having Signing.
- (d) In case of any further clarification required relating to this tender , the same may be sought from the following officers of NIFT:-

- (Query related to scope of work & tender document):- Estate Engineer (Building), NATIONAL INSTITUTE OF FASHION TECHNOLOGY New Delhi ,Hauz Khas , Near Gulmohar park , New Delhi -110016, phone no:011- 26542165
  - (Query related to online process): For online submission of the tender on e-portal, contact no. 0120-4001002, 0120-4001005, 0120-6277787, email ID- support-eproc@nic.in
- (e) The agency should ensure that it complies with the requirements as per works before applying for tender.
- (f) The technical bid envelope must contain the technical bid in prescribed Performa as per Annexure - II along with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid. The financial bid shall include all the charges including all taxes etc to complete the work in all respect. NIFT will not accept any claim other than mentioned in financial bid.
- (g) The technical bid will be opened at NIFT, Delhi, 1st Floor, Room No. 106 in the office of Deputy Director, F&A, Delhi on 23.12.2025. at 03.30 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- (h) The interested agencies are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.
- (i) Any further clarifications can be sought from the office of Estate Engineer (Building) on Telephone No. 011-26542173, 26542165, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi - 110016.

### **3. INSTRUCTIONS TO TENDERERS:**

The tenderers are requested to follow the below mentioned instructions:

1. Offers on original tender document will only be considered. Offers submitted by fax or in any manner other than specified above shall not be considered. The bids shall exactly be according to the prescribed formats. Modifications/Rewording of formats shall not be acceptable.
2. All documentations are required to be in Hindi/English.
3. Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender.
4. Failure to comply with these conditions will result in forfeiting of the tender. Please cross out any mistakes and rewrite the same and counter sign.
5. Incomplete tenders, amendments and additions to tender after opening and tenders submitted after due date shall liable to be ignored.
6. Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the demonstration /presentation etc. shall be borne by the bidder.

7. No tenderer shall be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates, he shall be disqualified from participating in any future tender of the Institute.
8. Rates should be offered unconditionally and if rates are submitted with any condition the tender shall be rejected.
9. Detail of required Experience Certificates /Work orders:

Experience of having successfully completed similar work during last 7 (Seven) years ending October, 2025. Work of similar nature means installation/ operation & maintenance Works of Kone Make lifts.

**TERMS & CONDITIONS:**

1. No paper shall be detached from the tender.
2. If any date mentioned above happens to be a holiday, then the next working day will be the relevant date.
3. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender shall be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender shall be liable to be rejected by the NIFT unilaterally without assigning any reason or giving explanation to this effect.
4. The tender is liable to be ignored if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
5. If the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender or If the successful tenderer fails to furnish the performance guarantee as required in the contract within the stipulated period, NIFT shall be entitled to initiate appropriate legal proceedings against the tenderer for the losses suffered by it as a result of the same.
6. **CONCILIATION/ARBITRATION:**
  - a. If any dispute (s) or difference (s) of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by Campus Director, NIFT – Delhi Centre.
  - b. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the sole Arbitrator to be appointed by Campus Director, NIFT – Delhi Centre.
  - c. The arbitration proceeding shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time.
  - d. The venue of the arbitration shall be New Delhi, India & the language of arbitration shall be English. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.
  - e. The arbitrator shall have powers to award only such remedy as is contemplated by this Agreement, including as appropriate, injunctive relief.

- f. The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendent-lite interest during arbitration proceedings.
7. Tender shall be accompanied by the relevant documents including the following:-
    - (i) Certificate in support of experience for having undertaken this kind of business along with a list of organizations where the Contractor is currently providing/has provided AMC of Passenger Lifts covered in the tender.
  8. The quoted rates shall be inclusive of all taxes. as applicable and no extra shall be payable on this account. No extra shall be payable by NIFT in case of revision of tax by Govt .
  9. The contract once awarded can be terminated by either party after giving one month notice to the other party. Nevertheless, N.I.F.T. may terminate the contract of the contractor without any notice in case the contractor commits a breach of any of the terms of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the Contractor.
  10. The NIFT shall in no way be responsible for any default with regard to any statutory obligation and the Contractor will indemnify NIFT in case of any damage or liability, which may arise on account of action of contractor.
  11. The Contractor will work in close co-operation with Building Deptt. of H.O. and D.C. NIFT for the repair & Maintenance services as per tender.
  12. Payment shall be made quarterly on submission of bills & on satisfactory completion of the job and T.D.S as applicable will be deducted.
  13. All statutory obligations under various laws from time to time shall be borne by contractor for which no extra payment shall be made at any time during the contractual period.
  14. The contractor shall at all times indemnify and keep indemnified the owner and its officers, servants and agents from and against all third party claims whatsoever (including time not limited to property loss and damage, personal accident, injury or death of/or property or person of any sub-contract and or the servants or agents of the contractor any sub-contractor(s) and or the owner and the contractor shall at his own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act/Fatal Accident Act, Personal Injuries, Insurance Act and/or their Industrial Legislation from time to time in force.
  15. As per NIFT policy, payments and receipts to Government and Semi Government Agencies would be rounded off to the nearer higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the near higher rupee and paise less than 50 will be ignored.
  - 15.1 In case L-1 is more than one, then the Turnover and past performance of the Tenderer will be the criteria and the decision of NIFT will be final.
  16. The award of work shall be on the overall L1 basis of total bid value.
  17. The works including labour, cartage, loading unloading, technical services for attending to complaints of break down/ problems in the running of said LIFTS within 2 hours of complaint and periodic servicing for ensuring proper maintenance of the LIFTS at premises of NIFT as directed.
  18. The penalty amount per complaint will be as follow :
    - i) Minor faults not rectified within 2 hour @ Rs50/- per hour.
    - ii) Major faults not rectified within 48 hours @ 500/- per day. (Except replacement of Rope, Motor work. Time period for rectification of these works shall be 7 days)
    - iii) If OEM or above specification component is not used as maintenance spare, the cost of the equipment will be paid by the vendor if the equipment becomes unserviceable.

- iv) Any delay beyond 10 days in rectifying the major fault, the penalty will be enhanced to Rs 1000/- per day.
  - v) Beyond 15 days if the equipment is get repaired in the open market and the actual cost of the repairs to shall be recovered from the contractor. In extreme cases, the action of forfeiture of security money/ pending bill/blacklisting of the firm can be resorted at the discretion of the competent authority.
19. Absence of LIFT Operator cum Technician will have a penalty to contractor @ Rs 800/- per day.
  20. Comprehensive AMC of Passenger LIFTS includes replace / repair of fixed/ moving contacts, control relays, timers , adder blocks, transformers connector, bridge rectifiers, MCBs , reed switches, contactors (PCB), magnets, solenoid coils, retiring cam coil, micro switches, limit switches, photo cell sensor, lead, door, door motor, stop switches, fan switches, safety rollers, pullies, bells, chains, rubber stoppers , all types of springs pick up assembly, motor, speed governor rope, fuses, limit switches, safety clamps, lubricator, resistance, resistors, capacitors, de-locking devices infra red sensor, single phase preventer, power indicators, direction indicators, landing/car door ropes. Main ropes, valves, emergency alarm, fans, Lights etc are also included.
  21. The lift shall be regularly and systematically examined, adjusted and lubricated and condition warrant, the component rendered defective due to normal wear and tear will either be repaired or replaced at the company's option without any extra charges.
  22. Obtaining and renewal of LIFT licensee shall be responsibility of the contractor and license fee will be borne by the contractor.
  23. Contractor may deploy full time trained & qualified Lift Operator cum Technician during working hours (8 AM to 8 PM) Six days (Mon to Saturday) in a week and in Sundays or holidays as directed. No extra shall be paid for holidays.
  24. All material spares including replacement/repair of main motor, safety gear, over speed governors, valve block assembly. Drive, controller, door drive, as a result of normal wear & tear , handling charges are included under AMC , complete in all respects, for ensuring the maintaining of the smooth hygienic and safe running, maintenance of the LIFTS complete.
  25. Contractor has to do quarterly service of the unit by trained personnel including the following:-
    - a) Rectification of defects observed during inspection.
    - b) Checking of electrical parts including motors & rectification.
    - c) Checking & adjustment of controls and lubricating of moving parts.
  26. The rates of AMC shall be inclusive of all taxes, duties octroi, works contract tax, cartage loading, GST and any other statutory taxes complete in all respects, valid for a period of one year from the date of award of contract.
  27. The safety of the operation of the lifts shall be responsibility of the AMC contractor.
  28. LIFTS may be inspected during working hours on any day if required by the bidders.
  29. The Contractor will maintain all records of the complaints in a Register.
  30. Bid security of the unsuccessful bidders will returned to them.
  31. In the event of any breach of the terms of the contract, the contractor shall have to hear to bear as penalty specified in the present terms. However, upon a material breach of the contract terms which is not remedied by the contractor within 7 days, NIFT shall be entitled to terminate the present contract without any notice and the contractor shall be required to make good any damage incurred by NIFT.
  32. The staff deployed by contractor shall be versed with the job requirement and shall not be changed without information to Estate Engineer.

33. The material requires replacement shall be of same quality/manufacturer and specifications. The dismantled material shall be the property of contractor.
34. The contractor will be liable to handover the lifts in running condition with all the equipment serviceable at the end of contract or termination of contract.
35. During the process of overhauling or routine maintenance if any modification/improvement of system is required to be undertaken that has to be cleared by the Engineer In charge in writing.
36. The agreement will be valid for Comprehensive AMC of Passenger LIFTS incorporated in the contract document. This should be strictly adhered to. The AMC contract shall remain valid for a period of one year and it may be renewed on mutually acceptable up to three years on the same terms and conditions. The contract once awarded can be terminated by either party after giving one month notice to the other party.
37. Supervision of personnel provided by the Contractor shall be his responsibility. The Contractor shall ensure the quality of job performed by his personnel and in case of any complaint; the Contractor shall have to replace the concerned personnel
38. The service provider shall at his own risk and cost ensure that his employees deployed to carry out the work of NIFT are insured against all attendant risks that may be associated with the job.
39. Due to unprecedented rain if water enters lift pits/ machine rooms etc. the draining out of water and keeping the plant room clean and dry is the responsibility of the contractor.
40. The Contractor shall employ only adult trained, efficient and responsible staff with good health and sound mind for operation and maintenance of the lifts.
41. **Labour:**
  - a.) The Contractor shall employ its labour in sufficient numbers (as per boq) to maintain the required rate of progress and of quality to ensure workmanship of the degree specified in the Contract and to the satisfaction of the Engineer-in-Charge. The Contractor shall not employ in connection with the Works any person who has not completed eighteen years of age.
  - b.) All the workers or employees deployed by the contractors shall be considered the employees of contractor and corporation shall not have any liability what so ever in nature in regard to such workers/employees.
42. **Maintenance of Records:**

The Contractor has to maintain the following records:

  - a) Attendance Register of the Staff
  - b) Daily/weekly/monthly preventive and overhaul maintenance register cum log book
  - c) Inspection Register

All the above mentioned Registers shall be checked by the Engineer-in-Charge/ or by authorized representative of NIFT.
43. Department shall in no way be involved in any dispute of whatever kind, between the contractor and the staff engaged by him.
44. Any damage resulting to the system on account of the negligence or mall- operation shall be made good by the contractor. Nothing extra will be paid for such work.

45. The contractor shall arrange to render efficient service as outlined in this specification. However, in case the contractor fails to maintain the service to the satisfaction of the Engineer- in – charge of the department and any expenditure incurred therein for alternative arrangements by the Engineer-in-charge shall be recovered from the contractor.
46. The contractor or his representative should not remove, disturb, and dislocate the existing equipment and its parts from its positions until and unless it is authorized by the Engineer – in – Charge. The entire installation should be intact at any time of inspection as was handed over to him at the time of initial taking over of its maintenance and operation. Care shall also be taken not to damage installation by improper handling.
47. Water and power shall be made available free of cost for bonafide use.
48. The agency shall quote minimum wages in the National Capital Territory of Delhi Act for skilled, un skilled and semi skilled. In the event of revision of minimum wages fixed by Delhi Govt. are more than rates quoted by the tenderer, the rates will be revised accordingly. The ‘Onus’ for producing the copy of notification shall be of the Agency.
49. No additional payment will be made for transportation of equipment from the NIFT to parties work shop or delivery of the materials to the NIFT at any point of time.
50. The works of urgent nature should be attended immediately whether it is office hours or holidays for which no additional charges will be payable. If the party fails to maintain or to carry out the repairs of any defect to the satisfaction of the office, then the NIFT, in order to keep the lifts running will undertake the works of getting it done through outside agency and cost incurred thereby will be deducted from the firm’s bills.
51. All such items should be original and no additional charges will be payable for these materials at any point of time.
52. The party must ensure availability of the spares in their stock to handle any break-down without delay.
53. The party shall make good all the losses occurred during servicing, overhauling, repairing and maintenance of lifts.
54. The successful bidder shall deposit 10% of the contract value in the form of Bank Guarantee (from any Commercial Bank) valid for 90 days beyond expiry of the Defect Liability Period in the format as per Annexure – A or in the form of Demand Draft/FDR/BG/Banker Cheque/On line Payment/Pay Order in favour of NIFT New Delhi. No interest shall accrue on this deposit which will be returned after expiring the AMC period and after adjusting dues, if any. All compensation or other sums of money payable by the contractor under the terms of this Contract or any other Contract or any other account whatsoever may be deducted from the security deposit.
55. **Refund of Security deposit:** Security deposit refundable without interest to the Contractor shall be refunded to the Contractor on the Engineer-In-Charge certifying in writing that the AMC period of 12 months has been completed satisfactorily.
56. Security Deposit will be forfeited in the event of the contract offered in full or in part not being fulfilled by the Tenderer/Contractor. Bid security of the unsuccessful bidders will return to them (without interest). In the event of any breach of the terms of the contract, the contractor shall have to bear as penalty specified in the

present terms. However, upon a material breach of the contract terms which is not remedied by the contractor within 10 days, NIFT shall be entitled to terminate the present contract without any notice and the contractor shall be required to make good any damage incurred by NIFT.

57. The interested bidder should inspect the lifts before submitting their bids. The entire system can be inspected on any working day between 11:00 hours and 17:00 hours with the engineer in charge or authorized representative of NIFT. The tenderers must thoroughly inspect the systems and furnish their quotes in —**as is where is** condition without stipulating any preconditions.

**58. EXCLUSIONS :**

- a. Damage due to faulty electrical system, external fire , water seepage, flooding earthquake, natural disaster and war.
- b. Replacement of following components are outside the scope of this contract:  
Elevator car enclosure, incoming Electrical wiring up to main switches in the m/c room, Main switches in the m/c room, Dry cells, batteries, ARD , mirror, hand rail,. In such an event all repairs and replacements as may be necessitated would be carried out by agency. However, the material shall be provided by the NIFT Delhi Centre.

Commencing date of Tender : 28.11.2025  
Last date of submission : 22.12.2025 upto 3.00 PM  
Date of opening of Tender (Technical Bid) : 23.12.2025 at 3.30 PM

**Estate Engineer (Bldg)  
Delhi Centre**

**ANNEXURE- A**

**Bank Guarantee Format for Furnishing Security Deposit**  
**(on stamp paper of appropriate value from any Nationalized Bank)**

In consideration of National Institute of Fashion Technology, having its Head Office at NIFT Campus, Near Gulmohar Park, Hauz Khas, New Delhi – 110016

(hereinafter referred to as NIFT which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to-----with its Registered / Head Office at -----(hereinafter referred to as the 'Contractor' which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), a contract by issue of NIFT's Letter of Intent No.-----dated-----and the same having been unequivocally accepted by the contractor resulting in a 'Contract' bearing No.-----dated-----valued at Rs.------(Rupees-----only) for -----and the Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to Rs.------(Rupees-----value of the contract to NIFT, we -----Bank, having its Head Office at (herein after referred to as the bank which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), do hereby guarantee and undertake to pay NIFT, on demand any and all money payable by the Contractor to the extent of Rs.------(Rupees-----only) as aforesaid at any time upto without any demur reservation contest, recourse or protest without reference to the Contractor against any loss or damage, cost, charges and externs and condition contained in the contract. Any such demand made by NIFT on the Bank shall be conclusive and binding notwithstanding any difference between NIFT and Contractor or any dispute pending before any Court, Tribunal or any other authority.

We, the -----Bank undertake not to revoke with guarantee during its currency without previous consent of NIFT and further agree that the guarantee herein contained shall continue to be enforceable till NIFT discharges this guarantee or -----which is earlier.

NIFT shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance of the contract by the Contractor. NIFT shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor, and to exercise the same at any time in any manner and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between NIFT and the Contractor or any other course or remedy or security available to NIFT. The Bank shall not be released of its obligations under this guarantee by any exercise by NIFT of its liberty with reference to the matter aforesaid or any of them or by reason of any other acts of omission or commission on the part of NIFT or any other indulgence shown by NIFT or by any other matters or thing whatsoever which under law would, but for this provision have the effect of relieving the Bank.

The Bank also agrees that NIFT at its option shall be entitled to enforce this guarantee

against the Bank as a principal debtor, in the first instance without processing against the Contractor and notwithstanding any security or other guarantee that NIFT may have in relation to the Contractor's liabilities.

This guarantee shall not be affected by any changes in the constitution of Contractor nor shall it be affected by any charges in the constitution of NIFT or by any amalgamation or absorption thereof or therewith but will ensure for and be available to and enforceable by absorbing or amalgamated company or concern.

Notwithstanding anything contained hereinabove, our liability under this guarantee is restricted to Rs.----- (Rupees-----only) subject to the clause as stated immediately hereafter. This guarantee shall remain in force till.

This guarantee shall continue and hold good until it is released by NIFT on the application of the Contractor after expiry of the relative guarantee period of the said Contract and after the contractor has discharged all their obligations under the said Contract and produced a certificate from NIFT's representative certifying the due completion of the work under the said contract and submitted 'No-demand Certificate' provided always that unless extended this guarantee shall remain in force till----- should it be necessary to extend this guarantee beyond the said date on account of extension being granted by NIFT to the Contractor in respect of completion of works under the said contract or otherwise, we undertake to extend forthwith the period of the guarantee on NIFT's request till such time as may be required by NIFT.

We-----Bank shall be discharge of our liability under the guarantee unless a claim is made by NIFT within 3(three) months from the date of expiry of this Bank Guarantee.

**Dated.....day of.....2025.**

**For and on behalf of Bank**

**Issued under seal**

**ANNEXURE-B**

**FORM OF AGREEMENT  
(On a non-judicial stamp paper of Rs.100)**

**AGREEMENT**

This agreement made the.....day of .....2025 between the National Institute of Fashion Technology, Hauz Khas, New Delhi, (hereinafter called "NIFT") of the one part, which expression shall include his successors and assigns and M/s.....(hereinafter called "The contractor") which expression shall include his heirs, executors, administrators and assigns of the other post.

Whereas NIFT is desirous that certain works should be executed by the contractor, viz..... National Institute of Fashion Technology, Hauz Khas, New Delhi ("the works") and has accepted a bid of the contractor for the execution and completion of the works and the remedying of any defects therein.

Now this agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the conditions of contract herein after referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a. Tender No.....dated.....
  - b. Letter No.....to M/s.....
  - c. NIFT work order letter No.....dated.....
3. In consideration of the payment to be made by the NIFT to the contractor as hereinafter mentioned, the contractor hereby covenants with NIFT to execute and complete the works and remedy any defects therein in conformity in all respect with the provisions of this agreement.
4. The NIFT hereby covenants to pay the contractor in consideration of the execution and completion of the works and the remedying of defects therein the contract price or such other sum as may become payable at the times and in the manner prescribed by this agreement.

In witness whereof the parties hereto have this agreement to be executed the day and year first before written.

Signed, Sealed and Delivered by the Said \_\_\_\_\_

Binding signature for and on behalf of NIFT \_\_\_\_\_

Binding Signature of Contractor \_\_\_\_\_

In the presence of

Witness (1): .....

Witness (2): .....

**TECHNICAL BID**

**UNDERTAKING FROM THE BIDDER**

**To**

Director  
National Institute of Fashion Technology  
NEW DELHI

Dear Sir/ Madam,

We hereby unconditionally accept all terms and condition mentioned in ‘Tender enquiry for “**Comprehensive AMC of passenger lifts**” at NIFT Campus, New Delhi’.

We hereby also confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years. “If any information supplied by the company is found to be incorrect at any point of time later, NIFT shall have the right to terminate the contract”

Regards,

(Authorized Signatory)

(Company Seal)

**TECHNICAL BID**

(To be kept in envelop no -1 super scribed as “Technical bid” with name of work)

1. Name of the Vendor : .....
2. Name of the authorized person  
:.....  
(who signs on the tender document)
3. Address of the Vendor : .....
4. Phone No. : .....
5. Mobile No. : .....
6. Fax ( if available ) : .....
7. E mail ID :- : .....
8. A cancelled cheque of A/c of agency : .....

Document to be submitted

S.No.	PATICULARS	Attached at pg. no.	Remark / detail
1	EMD of Rs.45000/-		Details:
2	Whether agreed to abide by all the terms & conditions of this tender		Yes/No ,
3	PAN number		Yes/No , Submit the scanned copy of signed document.
4	Copy of work order/ experience certificate with amount of work done during last 7 years ending October, 2025 as per following details:  A (1) One similar completed work costing not less than 80% of total tender estimated cost.  Or  A(2) Two similar completed works costing not less than 60% of total tender estimated cost for each work.  Or  A(3) Three similar competed works costing not less than 40% of tender estimated cost for each work.		Yes/No Submit the scanned copy of signed document.
5	Copy of latest three years ITR (FY. 2021-22, 22-23, 23-24)		Yes/No Submit the scanned copy of signed document.
6	Have you ever been debarred/ blacklisted by any Govt. organizations/PSU/ Educational Institute		Yes/No , Submit the scanned copy of signed document.
7	GST registration certificate		Yes/No , Submit the scanned copy of signed document.
8	Vendor should enclose a client list along with client's name, address and phone no. supplied by them during last 7 years ending October, 2025		Yes/No , Submit the scanned copy of signed document.
9	Compliance to the technical specification duly signed (as per tender document)		Yes/No , Submit the scanned copy of signed document.

10	The technical bid online with the signature of Contractor or Partner or Proprietor or Authorized person with Authorization Letter.		Yes/ No
11	The financial bid should be submit online with follow two bid system.		Yes/ No
12	All document related to e-NIT (Technical & Financial Bid) should be submit online on CPP Portal as per term & condition of e-NIT		Yes/No , Submit the scanned copy of signed document.

***All above enclosures must be enclosed (wherever applicable)***

**Format II****FINANCIAL BID****(To be kept in separate sealed envelope super scribed as "Financial Bid")****Sub : BOQ for the comprehensive AMC of passenger lifts installed at NIFT Campus, New Delhi**

<b>S.No</b>	<b>Description (1)</b>	<b>Qty (2)</b>	<b>Unit (3)</b>	<b>Rate/Unit (4)</b>	<b>Amount (5=4X2)</b>
1	Comprehensive Annual Maintenance Contract of 10 passenger lifts (Kone – Make) 2B +G+ 8	1	Nos		
2	Comprehensive Annual Maintenance Contract of 6 passenger lifts (Kone – Make) G+ 6	1	Nos		
3	Comprehensive Annual Maintenance Contract of 10 passenger lifts (Kone – Make) 2B +G+ 6	2	Nos		
4	Comprehensive Annual Maintenance Contract of 10 passenger lifts (Kone – Make) G+4	2	No		
4	Lift Operator 02 nos daily (Monthly-02) and for total year 24 nos operator required	24	Nos		
5	Total Amount				
6	GST @				
7	<b>NET Total Amount</b>				

**Net Total (in Rupees & in words):**

.....  
.....

I/We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Signature \_\_\_\_\_

Name & Address of the Agency \_\_\_\_\_

Date:

Telephone No.

Place:

Mobile No. \_\_\_\_\_

