

National Institute of Fashion Technology
Scrap Unit, Delhi Campus

TENDER DOCUMENT

For

DISPOSAL OF SCRAP/UNSERVICEABLE ITEMS

The National Institute of Fashion Technology, Delhi Campus invites SEALED TENDERS from eligible bidders for the disposal of the obsolete/scrap/unserviceable items on an “As is Where is Basis” as per the details and terms & conditions given in the tender document. Interested Bidders may download the detailed Tender Document from <http://www.nift.ac.in>. and Email to delhi.scrapunit@nift.ac.in

TERMS AND CONDITION FOR SUBMISSION OF TENDER

1	Due Date for Submission of Tender	08/02/2026
2	Bid Security Deposit	Rs. 11100 /- (10% of Reserved value i.e 11100)
3	Opening of Tender	Tenders will be opened on 9/02/2026 at 2.00 PM
4	Date of Inspection of Scrap Items	Between 28/01/2026 to 8/02/ 2026 from 10 am to 4 pm. Please contact Scrap & Disposal Unit, Room No G-3, Delhi Campus, Hauz Khas, New Delhi. Ph.No.011 - 26542163

Name , Sign and Seal of Company/Individual

1. Venue of Opening the Tender: Scrap & Disposal Unit,
Room No G-3, Delhi Campus,
Hauz Khas, New Delhi.
Phone No.011 – 26542163

- The Bid Security (EMd) of Rs. 11,100/-only shall be paid to the NIFT Account through NEFT as per the bank details given below:

Account Name	NIFT GENERAL ACCOUNT
Account No.	340602050000029
IFSC Code.	UBIN0534064
Bank Address	Yusuf Sarai Branch New Delhi 110016

- Cheques shall not be acceptable under any circumstances as Bid Security . Any tender submitted with Bid Security in the form of cheque shall be **summarily rejected** and shall not be considered for evaluation.
- Tenders submitted without the prescribed Bid Security amount shall be rejected and will not be considered.
- The Bid Security of unsuccessful Bidders shall be released/ refunded after the declaration of the highest bidder by the Competent Authority.

2. SECURITY DEPOSIT:

- The successful bidder shall deposit a Security Deposit of Rs. 11,100/- to the NIFT account through NEFT within 24 hours of receipt of the work/order letter. The Security Deposit shall remain

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valid until the whole process of scrap disposal is completed and shall be adjusted against the final payment payable by the bidder.

- The Bid Security paid by the successful Bidder may be adjusted towards the Security Deposit.

TENDER SUBMISSION CONDITIONS;

- a. Tenders are invited under a Single Bid system i.e. Techno-Commercial Bid.
- b. Tenders shall be type-written or printed with indelible ink and submitted in a sealed cover
- c. The bidders shall submit one sealed envelope superscribed as **"Techno- Commercial Bid for removing scrap/unserviceable items from NIFT, Delhi Campus, New Delhi"**
- d. The bidder shall ensure that each page of the tender and all enclosures appended are signed and stamped by the authorized signatory as a token of having read, understood, and accepted all terms and conditions before submission of the bid..
- e. Full Payment, i.e. the residual amount after adjusting the Bid Security/Security Deposit, shall be obtained from the successful bidder before releasing the scrap materials.
- f. The bidders shall mandatorily furnish the prescribed bid security along with their bids

3. LEGAL:

- NIFT or any person authorized by NIFT, reserves the right to accept/reject any or all the tenders either in part or full, and/or divide the work among two or more parties, without assigning any

reasons whatsoever. In such cases, the bidders shall have no claim whatsoever against NIFT.

- NIFT shall not be responsible or liable for any injury, accident or death of any worker at site arising due to accident, malfunctioning of the equipment, negligence or any other cause during the execution of the work.
- No payment or compensation shall be admissible to the contractor for any loss or damage caused due to rain or other natural calamities, or force majeure events during the execution of the work, and no such claim on this account shall be entertained.
- The individual/firm/contractor shall be responsible for ensuring proper entry and exit of all workmen at the NIFT premises and shall ensure that all personnel are duly registered in the entry register maintained at the security gate.
- No manpower below the age of 18 years shall be engaged for execution of the work under any circumstances. Violation of this condition shall be treated as a serious breach of contract.
- It shall be the sole responsibility of the contractor to bear all expenses towards transportation, food, medical facilities, statutory compliances, insurance and any other requirements in respect of the persons deployed by him. NIFT shall not be responsible or liable for any loss, damage claim, financial liability or compensation payable to any person deployed by contractor/service providing agency during the course of execution of the work.

4. EVALUATION CRITERIA:

- a. The Techno- commercial Bids shall be opened by the Designated Evaluation Committee on the scheduled date and

time. Bidders or their authorized representatives may attend the bid opening, if they so desire.

- b. The total number of Bids received shall be announced to the bidders present at the time of bid opening.
- c. The Price quoted in the Techno- commercial Bids shall be announced to bidders present at the time of bid opening.
- d. The Evaluation committee shall evaluate the bids in accordance with the tender terms and conditions and shall submit its recommendations/report to the competent authority for approval and final decision.

FORM - 1

FINANCIAL BID

No.	Descriptions	
1	Name of Firm/Company/Agency	
2	Telephone No.	
3	Name, Designation and Address of the person to whom all references shall be made regarding this tender.	
4	Telephone No. Office: Residence:	
5	PAN Card No/Aadhar card	
6	Delhi GSTN No of the vender	
7	Bid Security Deposit	Rs. 11100/-
		NEFT detail
		Ref no -----
		Issuing Bank-----
		Branch-----
8	Bid Amount	In Rs. _____ In Words _____

Note: Documentary evidence is required to establish fulfillment of all conditions mentioned herein.

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Annexure A

Terms and Conditions and General Information

1. The items may be inspected at the NIFT premises during office working hours between 10:00 AM to 4:00 PM on working days.
2. All applicable taxes, duties, levies and statutory charges shall be payable by the buyer at the time of lifting the materials.
3. The sale shall strictly be on an 'As is where is basis'.
4. It shall be the responsibility of the bidder to inspect and assess the items properly before quoting. No claims, representations, or disputes shall be entertained after the opening of bids.
5. The price bid cover duly sealed shall be superscripted as "**Tender for Disposal of scrap items**" and addressed to the Deputy Director, Scrap Unit, NIFT, Hauz Khas, New Delhi.
6. Only bids received on or before the due date shall be considered. Late bids shall be rejected summarily.
7. The full amount of the scrap shall be deposited in NIFT Account through NEFT within 03 days of receipt of the Sale/Wok Order. The scrap material shall be removed within 07 days thereafter.
8. The sealed offer must be accompanied by a Bid Security (EMD) of Rs.11,100/-, (Rupees Eleven Thousand One Hundred only), refundable and payable through NEFT only. The Bid Security Deposit shall not carry any interest.

Withdrawal of bids after submission shall not be permitted under any circumstances.

9. The Bid Security of unsuccessful bidders shall be returned/refunded within a reasonable Period, upon request, after finalization of the tender.

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10. The Bid Security of the successful bidder shall be refunded after completion of the contract **OR** may be adjusted against the final payment, at the discretion of NIFT.
11. No enquiry or claim of bidder shall be entertained after the scrap materials have been lifted by the buyer.
12. All labour, tools and equipment required for loading and removal of materials shall be arranged by the buyer at their own cost. However, electric power and water may be provided free of charge at one nearest possible point, if required, subject to availability.
13. The personnel employed for the disposal work) shall strictly adhere to all Safety Rules, regulations and instructions in force at NIFT, NEW DELHI.

The disposal work shall be executed without causing any damage to buildings, roads, drains, utilities or other infrastructure. Any damage caused shall be **made good by the buyer at their own cost.**

14. All taxes and statutory levies applicable at the time of delivery of the items shall be borne entirely by the buyer.
15. The highest bidder (H-1) shall be issued a Sale/Work Order and shall make full payment through NEFT within 03 days from the date of receipt of the work order. Failure to do so shall result in **forfeiture of Bid Security and cancellation of the bid.**
16. The bidder shall not be permitted to segregate or sort the materials. The entire lot must be cleared within 07 days of receipt of work order.
17. Removal and transportation of materials shall be carried out only during working hours of NIFT. No materials shall be allowed to move out after 5:00 PM on weekdays. Similarly, no removal shall be permitted on Saturdays, Sundays and Holidays.

18. The material shall be collected in trucks licensed to carry such products. The quantity shall be assessed on the basis of weighing of trucks on Weigh Bridge.
19. The buyer shall arrange to remove the materials sold to him and clear the site within the stipulated period of 07 days after the receipt of work order
20. No material other than the sold items shall be removed from the premises. If the buyer or their representative is found removing unauthorized items, penalty as decided by the Director, NIFT Delhi Campus shall be imposed. Materials shall be released only after payment of penalty and issuance of a valid Gate Pass.

21. TERMINATION & FORFEITURE

A. TERMINATION OF CONTRACT

1. NIFT shall have the right to terminate the contract forthwith, in whole or in part, without any prior notice, by issuing a written termination order, in any of the following events:
 - a. Failure of the bidder to deposit the full sale consideration within the stipulated time period.
 - b. Failure to lift or remove the scrap materials within the prescribed time schedule.
 - c. Breach of any terms and conditions of the tender or Sale/Work Order.
 - d. Submission of false, incorrect, or misleading information at any stage of the tender process.
 - e. Engagement in unauthorized removal, pilferage, or damage to NIFT property.
 - f. Insolvency, liquidation, or winding up of the bidder.

2. Upon termination of the contract, the bidder shall have no right to claim any compensation, damages, or loss whatsoever from NIFT.

B. FORFEITURE OF BID SECURITY / SECURITY DEPOSIT

1. The Bid Security (EMD) and/or Security Deposit shall be liable to be forfeited, in full or in part, without prejudice to any other rights of NIFT, in the following circumstances:
 - a. Withdrawal or modification of the bid by the bidder after submission and before validity period expires.
 - b. Failure of the successful bidder to accept the Sale/Work Order.
 - c. Failure to make full payment within the stipulated time.
 - d. Failure to lift the scrap materials within the specified period.
 - e. Violation of safety, security, or statutory provisions.
 - f. Unauthorized removal of materials other than the sold items.
2. In case of forfeiture, the bidder shall not be entitled to any interest or compensation on the forfeited amount.
3. Forfeiture of Bid Security/Security Deposit shall not bar NIFT from taking any other action, including:
 - o Recovery of losses or damages
 - o Blacklisting/debarring the bidder
 - o Re-tendering the work at the risk and cost of the defaulting bidder

C. CONSEQUENCES OF TERMINATION

1. Upon termination, NIFT shall be at liberty to re-dispose of the scrap materials by re-tendering or through any other method deemed appropriate, at the risk and cost of the defaulting bidder.

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2. Any additional expenditure or loss incurred by NIFT due to such re-disposal shall be recoverable from the defaulting bidder, and may be adjusted against the Bid Security/Security Deposit.
21. Dispute, if any, arising out of the supply of Items shall be settled by mutual discussion, failing which it shall be referred to arbitration by a Sole Arbitrator appointed by the Director NIFT Delhi Campus, in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the Rules framed there under. The Arbitrator shall not grant interim awards. Interest, if any, shall not exceed 8% per annum (simple interest). The seat and venue of arbitration shall be New Delhi.
22. Jurisdiction: All legal proceedings, if any, shall be subject to the exclusive jurisdiction of the Courts at only.