

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान  
(एनआईएफटी अधिनियम 2006 द्वारा शासित और वस्त्र  
मंत्रालय, भारत सरकार द्वारा स्थापित एक वैधानिक संस्था)

निफ्ट कैंपस, हौज़ खास, नई दिल्ली में पैसेंजर लिफ्ट  
की व्यापक एएमसी के कार्य के लिए निविदा दस्तावेज़

**निविदा प्रक्रिया के लिए समय सारिणी:**

आधिकारिक वेबसाइट पर निविदा अधिसूचना के प्रकाशन की तिथि	09.09.2022
निविदा दस्तावेज़ अपलोड करने की शुरुआत	09.09.2022
विधिवत भरे हुए निविदाओं की प्राप्ति के लिए अंतिम तिथि	30.09.2022 upto 3:00 PM
तकनीकी बोलियों के खुलने की तिथि और समय	30.09.2022 at 3.30 PM
वित्तीय बोलियों के खुलने की तिथि और समय	तकनीकी रूप से योग्य निविदाकारों को बाद में अधिसूचित किया जाएगा

नोट इस निविदा दस्तावेज़ में :17 पृष्ठ शामिल है और निविदाकारों से (पृष्ठों का कुल संख्या)  
अनुरोध है कि वे सभी पृष्ठों पर साइन करें।

**NATIONAL INSTITUTE OF FASHION  
TECHNOLOGY**

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles,  
Govt. of India)

**TENDER DOCUMENT FOR  
COMPREHENSIVE AMC OF  
PASSANGER LIFTS  
AT NIFT CAMPUS, HAUZ KHAS  
NEW DELHI**

**Time schedule for tender process:**

Date of publication of tender notification on official website	09.09.2022
Uploading of tender document commences from	09.09.2022
Last date for receipt of duly filled in tenders	30.09.2022 upto 3:00 PM
Date and Time of the opening Technical Bids	30.09.2022 at 3.30 PM
Date and Time of the opening Financial Bids	Will be notified to the technically qualified tenderers

*Note: This tender document contains 17 pages (total no. of pages including Annexures) and tenderers are requested to sign on all the pages.*

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### परिचय

नेशनल इंस्टीट्यूट ऑफ फैशन टेक्नोलॉजी की स्थापना (एनआईएफटी) 1986 में भारत सरकार के वस्त्र मंत्रालय ने की थी, जिसे 2006 में संसद अधिनियम एनआईएफटी अधिनियम (2006) के तहत सांविधिक अधिनियम के तहत वैधानिक दर्जा दिया गया था, जिसमें फैशन प्रौद्योगिकी के क्षेत्र में शिक्षा और अनुसंधान का प्रचार और विकास किया जाता है। एनआईएफटी 16 केंद्रों के अपने नेटवर्क के माध्यम से पूरे देश में फैशन व्यवसाय शिक्षा प्रदान करता है। यह डिजाइन और प्रौद्योगिकी में चार साल के तहत स्नातक कार्यक्रम (यूजी), डिजाइन में दो साल के स्नातकोत्तर कार्यक्रम (पीजी), अथवा फैशन के क्षेत्र में पेशेवर और छात्रों की विशेष आवश्यकताओं को पूरा करने के लिए फैशन प्रबंधन और फैशन प्रौद्योगिकी और लघु अवधि शिक्षा कार्यक्रम प्रदान करता है। एनआईएफटी का बेंगलुरु, भोपाल, भुवनेश्वर, चेन्नई, गांधीनगर, हैदराबाद, जोधपुर, कंगड़ा, कन्नूर, कोलकाता, मुंबई, नई दिल्ली, पटना, रायबरेली, शिलांग और श्रीनगर में स्थित कैंपस के साथ नई दिल्ली में अपना प्रधान कार्यालय है।

एनआईएफटी दिल्ली कैंपस गुलममोहर पार्क के पास हाउस खास में स्थित है। निकटतम मेट्रो स्टेशन ग्रीन पार्क मेट्रो स्टेशन है। रोहित बाल, रितु बेरी, मनीष अरोड़ा जैसे कई प्रतिष्ठित पूर्व छात्र एनआईएफटी दिल्ली से स्नातक की डिग्री प्राप्त की है।

यह विभिन्न प्रकार के नियमित और सीई कार्यक्रमों की पेशकश करता है। इसमें पुराने और सबसे प्रचुर संसाधन केंद्र हैं जिनमें प्रिंट और गैर प्रिंट सामग्री का समृद्ध-संग्रह है।

### INTRODUCTION:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

NIFT Delhi Campus situated in the Hauz Khas near Gulmohar Park. The nearest Metro station is Green Park Metro Station.

NIFT Delhi has produced a number of eminent alumni over the years like Rohit Bal, Ritu Beri, Manish Arora....

It offers a variety of Regular as well as CE programs. It has the oldest and richest Resource Centre having a rich collections of print and non-print materials.

## **NOTICE INVITING TENDER**

Sealed tenders are invited on behalf of the National Institute of Fashion Technology for the work of comprehensive Annual Maintenance of passenger lifts in the NIFT Campus **for a period of one year (extendable to further 2 years subject to the satisfactory performance)**, as per the requirements and details enclosed from.

- vendors registered with CPWD, MES or other Govt. departments, in the relevant category of work with similar work experience or
- who have carried out similar works with Govt. departments/PSU's/MNC or
- from the reputed lift manufacturers or their authorized dealers

The terms and conditions of the contract which will govern the contract made are those contained in the General terms and conditions applicable to the contracts are detailed in the tender/Quotation form and its schedules. Please submit your rates in the tenders/Quotation form if you are in a position to complete the work in accordance with the requirements stated in the attached schedules at NIFT Campus, New Delhi.

**The tenders shall be super scribed with “Comprehensive AMC of passenger lifts”** at NIFT Campus, Hauz Khas, New Delhi.

NIFT shall have the authority to cancel the tender process if NIFT does not find a suitable tender. NIFT shall have the right to call for fresh tender in such circumstances, wherein tenderers who have bid in the previous tender, shall have the right to participate in the fresh process. The tenderers shall have no right to challenge the authority and decision of NIFT to cancel the tender process for the reasons deemed fit by NIFT.

The site can be inspected any time during working hours on any working days. No extra money shall be payable by NIFT for non awareness of the site conditions and constraints.

### **Submission of Bids:**

- (a) The interested agencies should submit their tender and the bids along with all the relevant certificates, documents, etc. in support of their bids from 09.09.2022 to 30.09.22 upto 03.00 P.M. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nift.ac.in/>.
- (b) The agency should ensure that it complies with the requirements as per works before applying for tender. Also, the interested agencies should submit a hard copy of the application with all relevant supporting documents by 30.09.2022 up to 03.00 P.M.
- (c) The sealed hard copy of the tender shall be submitted in one big envelope superscripting “**Comprehensive AMC of passenger lifts**” containing two separately sealed small envelopes, one for "Technical Bid " and another for "Financial Bid " superscripting as such and addressed to Estate Engineer (Building), NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi – 110016. The sealed tender must be dropped in the tender box at 1st Floor, H Block, NIFT, New Delhi – 16, Delhi Campus only, on or 30.09.2022 by 03.00 P.M.
- (d) The technical bid envelope must contain the technical bid in prescribed Performa with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid. The financial bid shall include all the

charges including all taxes etc to complete the work in all respect. NIFT will not accept any claim other than mentioned in financial bid.

- (e) The technical bid will be opened at NIFT, Delhi, 1st Floor, Room No. 106 in the office of DD F&A, Delhi on 30.09.2022 at 03.30 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- (f) The interested agencies are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.
- (g) Any further clarifications can be sought from the office of Estate Engineer (Building) on Telephone No. 011- 26542165, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi - 110016.

### **3. INSTRUCTIONS TO TENDERERS:**

The tenderers are requested to follow the below mentioned instructions:

1. Offers on original tender document will only be considered. Offers submitted by fax or in any manner other than specified above shall not be considered. The bids shall exactly be according to the prescribed formats. Modifications/Rewording of formats shall not be acceptable.
2. All documentations are required to be in Hindi/English.
3. Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender.
4. Failure to comply with these conditions will result in forfeiting of the tender. Please cross out any mistakes and rewrite the same and counter sign.
5. Incomplete tenders, amendments and additions to tender after opening and tenders submitted after due date shall liable to be ignored.
6. Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the demonstration /presentation etc. shall be borne by the bidder.
7. No tenderer shall be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates, he shall be disqualified from participating in any future tender of the Institute.
8. Rates should be offered unconditionally and if rates are submitted with any condition the tender shall be rejected.
9. Detail of required Experience Certificates /Work orders:

Experience of having successfully competed similar work during last 7 (Seven) years ending July, 2022. Work of similar nature means installation/ operation & maintenance Works of traction lifts.

#### **TERMS & CONDITIONS:**

1. No paper shall be detached from the tender.
2. If any date mentioned above happens to be a holiday, then the next working day will be the relevant date.

3. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender shall be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender shall be liable to be rejected by the NIFT unilaterally without assigning any reason or giving explanation to this effect.
4. The tender is liable to be ignored if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
5. if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender or fails to furnish the performance guarantee as required in the contract within the stipulated period, NIFT shall be entitled to initiate appropriate legal proceedings against the tenderer for the losses suffered by it as a result of the same.
6. **CONCILIATION/ARBITRATION:**
  - a. If any dispute (s) or difference (s) of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by Campus Director, NIFT – Delhi Centre.
  - b. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the sole Arbitrator to be appointed by Campus Director, NIFT – Delhi Centre.
  - c. The arbitration proceeding shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time.
  - d. The venue of the arbitration shall be New Delhi, India & the language of arbitration shall be English. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.
  - e. The arbitrator shall have powers to award only such remedy as is contemplated by this Agreement, including as appropriate, injunctive relief.
  - f. The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendent-lite interest during arbitration proceedings.
7. Tender shall be accompanied by the relevant documents including the following:-
  - (i) Certificate in support of experience for having undertaken this kind of business along with a list of organizations where the Contractor is currently providing/has provided AMC of Passenger Lifts covered in the tender.
8. The quoted rates shall be inclusive of all taxes. as applicable and no extra shall be payable on this account.No extra shall be payable by NIFT in case of revision of tax by Govt .
9. The contract once awarded can be terminated by either party after giving one month notice to the other party. Nevertheless, N.I.F.T. may terminate the contract of the contractor without any notice in case the contractor commits a breach of any of the terms of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the Contractor.
10. The NIFT shall in no way be responsible for any default with regard to any statutory obligation and the Contractor will indemnify NIFT in case of any damage or liability, which may arise on account of action of contractor.
11. The Contractor will work in close co-operation with Building Deptt. of H.O. and D.C. NIFT for the repair & Maintenance services as per tender.
12. Payment shall be made quarterly on submission of bills & on satisfactory completion of the job and T.D.S as applicable will be deducted.

13. All statutory obligations under various laws from time to time shall be borne by contractor.
14. The contractor shall at all times indemnify and keep indemnified the owner and its officers, servants and agents from and against all third party claims whatsoever (including time not limited to property loss and damage, personal accident, injury or death of/or property or person of any sub-contract and or the servants or agents of the contractor any sub-contractor(s) and or the owner and the contractor shall at his own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act/Fatal Accident Act, Personal Injuries, Insurance Act and/or their Industrial Legislation from time to time in force.
15. As per NIFT policy, payments and receipts to Government and Semi Government Agencies would be rounded off to the nearer higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the near higher rupee and paise less than 50 will be ignored.
16. In case L-1 is more than one, then the Experience and Turnover of the Tenderer will be the criteria for selection of L-1 and the decision of NIFT will be final.
17. The schedule of requirement is as per **Annexure - II** & the evaluation of bid will be on the basis of total bid value.
18. The works including labour, cartage, loading unloading, technical services for attending to complaints of break down/ problems in the running of said LIFTS within 2 hours of complaint and periodic servicing for ensuring proper maintenance of the LIFTS at premises of NIFT as directed.
19. The penalty amount per complaint will be as follow :
  - i) Minor faults not rectified within 2 hour @ Rs50/- per hour.
  - ii) Major faults not rectified within 48 hours @ 500/- per day. (Except replacement of Rope, winding gear, sheave, speed governor, brake shoe, Motor work). Time period for rectification of these works shall be 7 days)
  - iii) If OEM or above specification component is not used as maintenance spare, the cost of the equipment will be paid by the vendor if the equipment becomes unserviceable.
  - iv) Any delay beyond 10 days in rectifying the major fault, the penalty will be enhanced to Rs 1000/- per day.
  - v) Beyond 15 days if the equipment is get repaired in the open market and the actual cost of the repairs to shall be recovered from the contractor. In extreme cases, the action of forfeiture of pending bill/blacklisting of the firm can be resorted at the discretion of the competent authority.
20. Comprehensive AMC of Passenger LIFTS includes replace / repair of fixed/ moving contacts, control relays, timers , adder blocks, transformers connector, bridge rectifiers, MCBs , reed switches, contactors (PCB), magnets, solenoid coils, retiring cam coil, micro switches, limit switches, photo cell sensor, lead, door, door motor, stop switches, fan switches, safety rollers, pullies, bells, chains, rubber stoppers , all types of springs pick up assembly, motor, speed governor rope, fuses, limit switches, safety clamps, lubricator, resistance, resistors, capacitors, de-locking devices infra red sensor, single phase preventer, power indicators, direction indicators, landing/car door ropes. Main ropes, valves, emergency alarm, fans, etc are also included.
21. The lift shall be regularly and systematically examined, adjusted and lubricated and condition warrant, the component rendered defective due to normal wear and tear will either be repaired or replaced at the company's option without any extra charges.
22. Obtaining and renewal of LIFT licensee shall be responsibility of the contractor and license fee will be borne by the NIFT.



23. All material spares including replacement/repair of main motor, safety gear, over speed governors, valve block assembly. Drive, controller, door drive, as a result of normal wear & tear, handling charges are included under AMC, complete in all respects, for ensuring the maintaining of the smooth hygienic and safe running, maintenance of the LIFTS complete.
24. Contractor has to do quarterly service of the unit by trained personnel including the following:-
  - a) Rectification of defects observed during inspection.
  - b) Checking of electrical parts including motors & rectification.
  - c) Checking & adjustment of controls and lubricating of moving parts.
25. The rates of AMC shall be inclusive of all taxes, duties octroi, works contract tax, cartage loading, GST and any other statutory taxes complete in all respects, valid for a period of one year from the date of award of contract.
26. The safety of the operation of the lifts shall be responsibility of the AMC contractor.
27. LIFTS may be inspected during working hours on any day if required by the bidders.
28. The Contractor will maintain all records of the complaints in a Register.
29. Prices may be quoted on per unit basis for the items as per **Annexure-‘II’**.
30. In the event of any breach of the terms of the contract, the contractor shall have to hear to bear as penalty specified in the present terms. However, upon a material breach of the contract terms which is not remedied by the contractor within 7 days, NIFT shall be entitled to terminate the present contract without any notice and the contractor shall be required to make good any damage incurred by NIFT.
31. The material requires replacement shall be of same quality/manufacturer and specifications. The dismantled material shall be the property of contractor.
32. The contractor will be liable to handover the lifts in running condition with all the equipment serviceable at the end of contract or termination of contract.
33. During the process of overhauling or routine maintenance if any modification/improvement of system is required to be undertaken that has to be cleared by the Engineer In charge in writing.
34. The agreement will be valid for Comprehensive AMC of Passenger LIFTS incorporated in the contract document. This should be strictly adhered to. The AMC contract shall remain valid for a period of one year and it may be renewed on mutually acceptable up to three years on the same terms and conditions. The contract once awarded can be terminated by either party after giving one month notice to the other party.
35. The service provider shall at his own risk and cost ensure that his employees deployed to carry out the work of NIFT are insured against all attendant risks that may be associated with the job.
36. Due to unprecedented rain if water enters lift pits/ machine rooms etc. the draining out of water and keeping the plant room clean and dry is the responsibility of the contractor.
37. **Labour:**
  - a.) The Contractor shall employ its labour in sufficient numbers (as per boq) to maintain the required rate of progress and of quality to ensure workmanship of the degree specified in the Contract and to the satisfaction of the Engineer-in-Charge. The Contractor shall not employ in connection with the Works any person who has not completed eighteen years of age.
  - b.) All the workers or employees deployed by the contractors shall be considered the employees of contractor and corporation shall not have any liability what so ever in

- nature in regard to such workers/employees.
38. Department shall in no way be involved in any dispute of whatever kind, between the contractor and the staff engaged by him.
  39. Any damage resulting to the system on account of the negligence or mal-operation shall be made good by the contractor. Nothing extra will be paid for such work.
  40. The contractor shall arrange to render efficient service as outlined in this specification. However, in case the contractor fails to maintain the service to the satisfaction of the Engineer-in-charge of the department and any expenditure incurred therein for alternative arrangements by the Engineer-in-charge shall be recovered from the contractor.
  41. The contractor or his representative should not remove, disturb, and dislocate the existing equipment and its parts from its positions until and unless it is authorized by the Engineer-in-Charge. The entire installation should be intact at any time of inspection as was handed over to him at the time of initial taking over of its maintenance and operation. Care shall also be taken not to damage installation by improper handling.
  42. Water and power shall be made available free of cost for bonafide use.
  43. No additional payment will be made for transportation of equipment from the NIFT to parties work shop or delivery of the materials to the NIFT at any point of time.
  44. The works of urgent nature should be attended immediately whether it is office hours or holidays for which no additional charges will be payable. If the party fails to maintain or to carry out the repairs of any defect to the satisfaction of the office, then the NIFT, in order to keep the lifts running will undertake the works of getting it done through outside agency and cost incurred thereby will be deducted from the firm's bills.
  45. All such items should be original and no additional charges will be payable for these materials at any point of time.
  46. The party must ensure availability of the spares in their stock to handle any break-down without delay.
  47. The party shall make good all the losses occurred during servicing, overhauling, repairing and maintenance of lifts.
  48. The successful bidder shall deposit 3% of quoted price within 10 days of awarding contract as security deposit with NIFT in shape of demand draft (in favour of NIFT, New Delhi), fixed deposit receipt or bank guarantee. No interest shall accrue on this deposit which will be returned after expiring the AMC period and after adjusting dues, if any. All compensation or other sums of money payable by the contractor under the terms of this Contract or any other Contract or any other account whatsoever may be deducted from the security deposit.
  49. **Refund of Security deposit:** Security deposit refundable without interest to the Contractor shall be refunded to the Contractor on the Engineer-In-Charge certifying in writing that the AMC period of 12 months has been completed satisfactorily.
  50. Security Deposit will be forfeited in the event of the contract offered in full or in part not being fulfilled by the Tenderer/Contractor. In the event of any breach of the terms of the contract, the contractor shall have to bear as penalty specified in the present terms. However, upon a material breach of the contract terms which is not remedied by the contractor within 10 days, NIFT shall be entitled to terminate the

present contract without any notice and the contractor shall be required to make good any damage incurred by NIFT.

51. The interested bidder should inspect the lifts before submitting their bids. The entire system can be inspected on any working day between 11:00 hours and 17:00 hours with the engineer in charge or authorized representative of NIFT. The tenderers must thoroughly inspect the systems and furnish their quotes in —**as is where is** condition without stipulating any preconditions.

**52. EXCLUSIONS :**

- a. Damage due to faulty electrical system, fire , water seepage, flooding earthquake, natural disaster and war.
- b. Replacement of following components are outside the scope of this contract:  
Elevator car enclosure, Bulbs/ fluorescent tubes), incoming Electrical wiring up to main switches in the m/c room, Main switches in the m/c room, Dry cells, batteries, ARD , mirror, hand rail. faulty electrical system, fire , water seepage flooding etc. In such an event all repairs and replacements as may be necessitated would be carried out

Commencing date of Tender : 09.09.2022  
Last date of submission : 30.09.2022 upto 3.00 PM  
Date of opening of Tender (Technical Bid) : 30.09.2022 at 3.30 PM

**Estate Engineer (Bldg)  
Delhi Centre**

**Format I**

**तकनीकी बोली**  
**TECHNICAL BID**  
**बोलीदाता की अंडर टेकिंग**  
**UNDERTAKING FROM THE BIDDER**

सेवा मे,

निदेशक

राष्ट्रीय फैशन टेक्नोलॉजी संस्थान

नई दिल्ली

प्रिय महोदय,

We hereby unconditionally accept all terms and condition mentioned in ‘Tender enquiry for “**Comprehensive AMC of passenger lift**” at NIFT Campus, New Delhi’.

सादर,

(अधिकृत हस्ताक्षरकर्ता)

(कंपनी की मोहर)

**ANNEXURE**

**Bid Securing Declaration Form**

Date: \_\_\_\_\_

Tender No.

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

**PROFORMA FOR PERFORMANCE BANK GUARANTEE  
(on stamp paper of appropriate value from any Nationalized Bank)**

**To,**

**M/s National Institute of Fashion Technology,  
Hauz Khas,  
New Delhi.**

Dear Sir,

In consideration of National Institute of Fashion Technology (hereinafter called as the Employer which expression shall include his successor and assigns having awarded to ..... (here in after referred to as the said Contractor or Contractor' when expression shall wherever the subject of context so permits include its successors and assigns) a contract No. .... In terms inter alias, of the NIFT's Letter No. .... dated. .... and the General Conditions of Contract and upon the condition of the contractor's furnishing security for the performance of the contractor's obligations and discharge of the contractor's liability under in connection with the said contract up to a sum of Rs..... (Rupees..... Only) amounting to 3% (Three) percent of the total contract value.

1. We. .... (here in after called "The Bank which expression shall include its successors and assigns) hereby jointly and severally undertake to guarantee the payment to The Employer in rupees forthwith on demand in writing and without protest of demur or any and all moneys anywise payable by the contractor to The Employer under in respect of or in connection with the side contract inclusive of all The Employer's losses and damages and costs, (inclusive between attorney and client) charges and expenses and other moneys anywise payable in respect of the above to this guarantee up to an aggregate limit of Rs. .... (Rupees.....only).

2. We ..... Bank further agree that The Employer shall be sole judge of and as to whether the said contractor has committed any breach or breaches of any of the terms and conditions of the said contract and the extent of loss, damage, cost, charges and expenses caused to or suffered by or that may be caused to or suffered by The Employer on account and the decisions of The Employer that the said Contractor has committed such breach or breaches and as to the amount or amounts of loss, damage, costs, charges and expenses caused to or suffered by The Employer from time to time shall be final and binding on us.

3. The Employer shall be at liberty without reference to the bank and without affecting the full liability of the bank hereunder to take any other security in respect of the Contractor's obligations and liabilities hereunder or to vary the contract or the work to be done there under vis-à-vis the Contractor or to grant time or indulgence to the Contractor or to reduce or to increase or otherwise vary the prices of the total contract value or to release or to forbear from enforcement of all or any of the security and/ or any other security (ies) now or hereafter held by the Employer and no such dealing (s) reduction (s) increase (s) or other indulgence (s) or arrangements with the Contractor or release or forbearance whatsoever shall absolve the Bank of the fail liability to The Employer hereunder or prejudice the rights of The Employer against the bank.

4. This guarantee shall not be determined or affected by the liquidation or winding up, dissolution, or change of constitution or insolvency of the Contractor but shall in all respect and for all purposes be binding and operative until payment of all monies payable to The Employer in terms thereof.

5. The bank hereby waives all rights at any time inconsistent with the terms of this guarantee and the obligations of the bank in terms hereof shall not be anywise affected or suspended by reason of any dispute or dispute having been raised by the Contractor stopping or preventing or purporting to stop or prevent any payment by the bank to The Employer in terms hereof.

6. The amount stated in any notice of demand addressed by the Employer to the bank as liable to be paid to the Employer by the Contractor or as suffered or incurred by The Employer on account of any losses or damages of cost, costs, charges and / or expenses shall be conclusive evidence of the amount so liable to be paid to The Employer as the case may be and shall be payable by the bank to The Employer in terms hereof.

7. This guarantee shall be a continuing guarantee and shall remain valid and irrevocable for all claims of the Employer and liabilities of the contractor arising up to and until midnight of.....

8. This guarantee shall be addition to any other guarantee or security whatsoever that The Employer may now or at any time anywise may have in relation to the contractor's obligations/ or liabilities under and/ or in connection with the said contract, and The Employer shall have full authority to have recourse to or enforce this security in preference to any other guarantee or security which The Employer may have or obtained and no forbearance on the part of The Employer in enforcing or requiring enforcement of any other security shall have the effect or releasing the Bank from its full liability hereunder.

9. It shall not be necessary for the Employer to proceed against the said Contractor before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the bank notwithstanding that any security which the Employer may have obtained or obtain from the contractor shall at the time when proceedings are taken against the said bank hereunder be outstanding or unrealized.

10. We the said Bank undertake not to revoke this guarantee during its currency except with the consent of the Employer in writing and agree that any change in the constitution of the said contractor or the said Bank shall not discharge our liability hereunder.

11. We. ....the said Bank further hold that we shall pay forthwith the amount stated in the notice of demand notwithstanding any dispute/ difference pending between the parties before the arbitrator and/ or that any dispute is being referred to arbitration.

12. Notwithstanding anything contained herein above, our liability under this guarantee shall be restricted to Rs..... (Rupees.....) and this guarantee shall remain in force till .....and unless a claim is made on us within 3 months from that date, that is before ..... all the claims under this guarantee shall be forfeited and we shall be relieved of and discharged from our liabilities thereunder.

**Dated.....day of.....2022.**

**For and on behalf of Bank**

**Issued under seal**

**TECHNICAL BID****(To be kept in separate sealed envelope super scribed as “Technical Bid”)**

1. Name of the Agency/Firm :
2. Name of the authorized person  
(Who signs on the tender document) :
3. Address of the Agency/ Firm :
4. Phone No. :
5. Mobile No. :
6. Fax No. :
7. Email :

**Document to be submitted:**

S. No	Particulars	Attached at pg. no	Remark
1	Whether „Technical“ & „Price“ bids submitted separately and the respective envelopes super scribed properly.		Yes / No
2	GST No.		Copy of certificate to be attached
3	PAN Number		Copy of certificate to be attached
4	Have you ever been debarred by any Govt. organization/PSU/ Educational Institute		Yes / No
5	Certificate/ Work order regarding carried out similar works with Govt. departments/PSU's/MNC		Copy of certificate to be attached
6	Whether agreed to abide by all the terms & conditions of this tender		Yes / No
7	Copy of Bid Securing Declaration Form is attached.		Yes/No

*All above enclosures must be enclosed (wherever applicable)*



Format II

**वित्तीय बोली**  
**FINANCIAL BID**

(अलग मुहरबंद लिफाफे में रखा जाना चाहिए जिस पर "वित्तीय बोली" लिखा हो)

(To be kept in separate sealed envelope super scribed as "Financial Bid")

**Sub : BOQ for the comprehensive AMC of passenger lifts installed at NIFT Campus, New Delhi**

S.No	Description (1)	Qty (2)	Unit (3)	Rate/Unit (4)	Amount (5=4X2)
1	Comprehensive Annual Maintenance Contract of 8 passenger lifts (Thyssenkrupp – Make) G+ 3	1	Nos		
	Total Amount				
	GST @				
	<b>NET Total Amount</b>				

**Net Total (in Rupees & in words):**

.....  
.....

I/We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Signature \_\_\_\_\_

Name & Address of the Agency \_\_\_\_\_

Date:

Telephone No.

Place:

Mobile No.

\_\_\_\_\_