

## **Notice inviting Tender for Leasing of Cafeteria inside the NIFT Kangra Campus at Kangra Himachal Pradesh - 176001**

**Issued by:**

***Joint Director I/c,***

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**

**NIFT CAMPUS, CHHEB, KANGRA, HIMACHAL PRADESH - 176001, INDIA**

**Web: [www.nift.ac.in/kangra/tenders](http://www.nift.ac.in/kangra/tenders), Tel: 01892-260874, Fax: 01892-260872**

**Notice inviting Tender**

Page 1 of 7



The Tender is hereby invited on behalf of the Joint Director, National Institute of Fashion Technology, Kangra (H.P.) from the interested bidders for leasing/licensing of Cafeteria inside the NIFT Campus at Kangra Campus. Interested bidders can download the documents from the website [www.nift.ac.in/kangra/tenders](http://www.nift.ac.in/kangra/tenders) and submit their offers in the format duly filled and signed with required enclosures and documents. The Tender is to be submitted in a sealed envelope superscripted "Tender for leasing of Cafeteria at NIFT, Kangra Campus" addressed to the Joint Director, NIFT Campus, Chheb, Kangra, Himachal Pradesh – 176001, India

**INSTRUCTION TO BIDDERS /TERMS & CONDITIONS:** Interested bidder should note the following:

This Tender would not be binding on NIFT in any manner whatsoever until whole of tender formalities are completed. .

The bidders will have to make a presentation before a duly constituted committee, showcasing their experience in running cafeterias, range of foods/products/items sold and existing facilities at other educational institutions, residential campus, etc. during the pre bid meeting schedules are per the tender document.

**NIFT prefers to open a Cafeteria with all facilities including food, coffee, soft drinks, etc. from reputed national and international brands and stake holders/ authorized agencies/franchises** drawn from Cafe-Coffee Day, Barista, Indian Coffee House, Nestle, Coffee Board, Tea Board.

NIFT reserves the right to cancel the Tender as a whole or in part without assigning any reason whatsoever.

The Bidders are encouraged to conduct their own independent survey, assessment, analysis and check the reliability, accuracy, feasibility and completeness before submission of their Bid/ proposal.

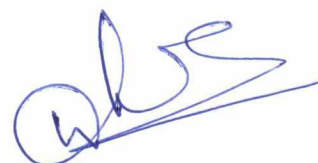
NIFT reserves the right to update, amend and supplement the information given in this document at its sole discretion before the last date and time of submission of the interest/proposal. The corrigendum will be uploaded on the website of the Institute.

Bidders should submit their response as per formats provided in submission, not conforming to the instructions or prescribed formats will be rejected.

Bidders should equip himself /herself with all the permits, License etc. required for the operation of the Cafeteria.

Bidder should adhere to all the safety guidelines and norms in running the cafeteria.  
Bidder should/will be responsible for cleaning and regular upkeep of the premises.

**The lease term will be initially for 1 (one) years and same may be extended on satisfactory performance up to three years. On expiry of lease term, the bidder shall vacate the premises immediately. However, the existing operator may Bid fresh if not prohibited otherwise due to unsatisfactory performance.**



The rates quoted can be revised per year with the mutual consent of NIFT Authority and Bidder up to maximum 10%

No liquor items will be provided/ served in the Cafeteria.

The selected bidder will have to sign an Agreement with the NIFT before operation of the Cafeteria.

The Bidder should submit the bid with supporting documents about their experience, qualification, Annual turnover etc.

Director, NIFT reserves the right to cancel the tender without citing any reason. Mere fulfillment of Tender criteria does not entail the parties to be called for setting up the cafeteria.

In support of the credential submitted by the parties, NIFT reserves the right to solicit information from the organizations, issuing such credential certificates.

The licensee/lessee will have to pay monthly rent + GST at applicable rate.

The licensee/lessee will have to pay electricity charges on actual basis. The meter will be installed by the NIFT Kangra.

That the licensee shall not part with the possession, wholly or in part, of the said space to any other person except its own authorized Franchisee, which can only be changed by a written letter

The Licensee/Lease shall use the **Space allocated for Cafeteria** space solely for providing food & beverages to the consumer and the space shall not be used for any other purpose whatsoever moreover NIFT reserve the right to license for extension counter / vending machine.

That the licensee/its Franchisee and / or its employees shall employ only those persons at the space whose character has been verified and it shall also ensure that personnel employed by it are free from any infections / contagious disease. No personnel facing any criminal case or convicted by any criminal court shall be deployed at the space.

The licensor will not be responsible for any loss and / or damage caused to the licensee / it's Franchisee due to fire, burglary or natural calamities.

On the expiry / termination of the license the licensee shall hand-over vacant physical possession of the said space to the licensor. This license shall not, in any case, be or deemed to be irrevocable and shall at all times be and remain revocable by the licensor.

That the licensor shall have the right at all reasonable times to enter upon and inspect the licensed space to check whether the terms and conditions of this license deed are being complied with by the licensee / its Franchisee.

That the termination of this license on its expiry or for any other reason whatsoever shall not give rise to any liability on the part of the licensor to pay any compensation to the licensee for the loss of any profit or business.





That the grant of this license shall not give the licensee / its Franchisee or the employees of its Franchisee any hope or expectation for any continuous business or employment respectively.

That the Franchisee will be responsible for the recruitment and hiring of its employees and the service conditions of its (Franchisee's) employees shall be governed by the Rules of the Franchisee and they shall always work under the direct administrative and supervisory control of the Franchisee. The Franchisee is an independent entity and the Franchisee's employees deployed at the space shall not be deemed for any purpose to be the employee, agent, servant or representative of the licensor. The licensee /its Franchisee and/or its employees shall not raise any claim monetary or otherwise upon the licensor if the present license is terminated due to any reason whatsoever.

That the Franchisee agrees to defend and indemnify the licensor against any and all suits, actions penalties and liabilities that may arise from failure on the part of the Franchisee to properly administer wages and other benefits / facilities to its employees working in the space in terms of all applicable law.

**H1 will be decided based on the monthly rent.**

Technical Bid and Financial Bid should be placed in separate cover.

The key dates and information are as below:

Date of publication of Tender notification	27/02/2020
Sale of Tender document commences from	27/02/2020
Last date for sale of Tender document	26/03/2020 AT 11:00 AM
Last date for receipt of duly filled in Tenders	26/03/2020 AT 15:00 PM
Date and time of the opening of Tenders	26/03/2020 At 15:30 PM
Address for submission	Joint Director I/c National Institute of Fashion Technology NIFT Campus, Chheb, Kangra, Himachal Pradesh – 176001
Website	<a href="http://www.nift.ac.in/Kangra">www.nift.ac.in/Kangra</a>



**SCOPE OF WORK:**

The different facilities and services intended by the authority and to be provided by the bidder are mentioned below.

Preparation of List of Food Items/Recipe/Menu and approval from the NIFT Kangra before introducing it.

Deployment of adequate manpower, materials, consumables etc. to run the Cafeteria smoothly.

Procure necessary permits, licenses from the Govt. required for running a Cafeteria/ Restaurant etc.

Arrangement of adequate furniture, equipments, crockery's, consumables etc. required for smooth functioning of the Cafeteria.

The bidder will ensure the safety and proper custody of the property/structure/equipments of NIFT and will pay any loss or damage caused by him/her to NIFT.

**Menu/Recipe will have an equal mix of food brands (local, national & International) but no Liquor item will be included.** Bidder will also establish the facilities for serving different variety of Vegetarian, Non-vegetarian foods, Coffee Shop, confectionary, snacks etc.

Design the interior /exterior of the Cafeteria with minimum facilities without out any structural change to the built up area.

Sub Leasing of the Cafeteria after award of work/Agreement will not be permitted.

The Bidder/Contractor will be required to consult NIFT Kangra authorities before advertising anything related to the Cafeteria in the print media.

**REQUIRED EXPERIENCE :**

The bidder should have been operating in the Hospitality sector for a minimum of 3 years (Hospitality would include experience in the service industry that includes lodging, dining/ Restaurant, event management, theme parks, hotel management and catering).

The bidder should have past experience of catering and maintaining a cafeteria.

The bidder should have been operating and managing a project of similar size and scale for the last 3 years.

The bidder should have an average annual turnover of Rs.20.00 lakhs each in past three financial years.

The bidder should have demonstrable marketing abilities.

Prior experience in the Govt. Sector/ educational institutions of national and international repute in hospitality shall be preferred.



**TECHNICAL BID****INFORMATION ABOUT THE BIDDER:**

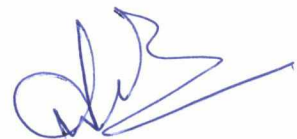
While submitting the Tender for the Cafeteria (in a plain form according to the following format), the Bidder must submit the following details along with all required documents showing their experience, financial solvency, etc. without which the bid will not be considered.

S.No	Description	Details
01	Name of the Bidder / Company/Organisation	
02	Office Address with contact number	
03	Key contact person name	
04	Type of organisation / Entity (with supporting document)	
05	Registration details of the organisation/ entity (with supporting document)	
06	Brief Description about the organisation/entity/organisation type of business	
07	GST Number	
08	PAN number	
09	Name of the Franchisee & Latest Authorization Letter enclosed with the bid.	

**5. FINANCIAL INFORMATION:**

Please provide with details of Annual Turn Over for the last three years (2016-17, 2017-18, 2018-19), along with necessary supporting documents such as Form 16, Copy of Balance Sheet / ITR, as per the following format, duly signed by the authorized signatory, along with the EoI.

Year	Annual Turnover
2016-17	
2017-18	
2018-19	




PRICE BID

I \_\_\_\_\_ undertakes to provide rent of Rs. \_\_\_\_\_ + GST at applicable rate to the National Institute of Fashion Technology per Month.

(Signature and Seal of the Bidder)

