



Tender No.23/NIFT/MUM/PO/2022-23

Repairing work at FP & TD Dept.



# राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, मुंबई

(निफ्ट अधिनियम, 2006 के तहत एक सांविधिक संस्थान)

निफ्ट कैम्पस, मुंबई में प्लॉट संख्या -15 के एफपी और टीडी विभाग में मरम्मत के कार्य हेतु ई-निविदा दस्तावेज़

निविदा संख्या :23 /NIFT/MUM/PO/2022-2023

निविदा प्रक्रिया के लिए निर्धारित की गयी समय सारणी:

|  |                                   |
|--|-----------------------------------|
| निविदा सूचना प्रकाशित करने की तिथि                 | 04.06.2022                        |
| निविदा दस्तावेज़ की बिक्री आरम्भ करने की तिथि      | 04.06.2022                        |
| निविदा दस्तावेज़ की बिक्री की अंतिम तिथि           | 21.06.2022 को 3.30 बजे अपरान्ह तक |
| विधिवत भरी हुई निविदाएँ प्राप्त करने की अंतिम तिथि | 21.06.2022 को 3:30 बजे अपरान्ह तक |
| तकनीकी संविदाएं खोलने की तिथि एवं समय              | 22.05.2022 को 3:30 बजे अपरान्ह तक |

**नोट:** इस ई -निविदा दस्तावेज़ में 22 पृष्ठ शामिल हैं । सभी निविदाकारों से अनुरोध है कि वे निविदा दस्तावेज़ के सभी पन्नों पर हस्ताक्षर करें तथा तकनीकी एवं वित्तीय संविदाओं को विधिवत भर कर एक कवर में अच्छी तरह मुहरबंद करके उस पर "निफ्ट कैम्पस, मुंबई में प्लॉट संख्या -15 के एफपी और टीडी विभाग में मरम्मत के कार्य हेतु ई-निविदा दस्तावेज़" अथवा "Repairing work at FP & TD department, at plot no. 15 and 20 at NIFT Campus, Kharghar Sector-4, Navi Mumbai" लिख कर ही जमा करें ।

निफ्ट कैम्पस, प्लॉट नं. - 15, सेक्टर - 4, खारघर, नवी मुंबई - 410210

दूरभाष: +

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वेबसाइट : [www.nift.ac.in/mumbai](http://www.nift.ac.in/mumbai)



INTRODUCTION:

National Institute of Fashion Technology (NIFT) is a premier educational Institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. NIFT, Mumbai centre was established in the year 1995 with undergraduate and post graduate programmes.

**Submission of Bids**

(a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the Website **CPP Portal (Central Public Procurement Portal)** <https://eprocure.gov.in> from 04.06.2022 to 21.06.2022 up to 3.30 P.M.

(b) Applications to this tender will be accepted only through the online mode through the website **CPP Portal (Central Public Procurement Portal)** <https://eprocure.gov.in>. No other mode of application will be considered & application will not be accepted.

(c) The Firm should ensure that it complies with the requirements as per works before applying for tender. Also, the interested Firms should submit a hard copy of the application submitted online with all relevant supporting documents by 21.06.2022 up to 3.30 P.M. Non-submission of hardcopy as directed will lead to rejection of the tender application.

(d) The sealed hard copy of the tender shall be submitted in one big envelope superscripting “Repairing work at FP & TD department, at plot no. 15 and 20 at NIFT kharghar sector-4, Navi Mumbai” containing two separately sealed small envelopes, one for "Technical Bid " and another for "Financial Bid " superscripting as such and addressed to The Director, National Institute Of Fashion Technology, NIFT Campus, Mumbai. The hard copies of sealed tenders documents must be dropped in the tender box kept at Reception Area NIFT Mumbai, on or before 21.06.2022 up to 3.30 P.M.

(e) The technical bid envelope must contain the technical bid in prescribed Performa as per Annexure - I along with a demand draft for Earnest Money Deposit (refundable but non-interest bearing) of Rs. 30,000/- (Rupees Thirty thousand only) favoring National Institute Of Fashion Technology and payable at Mumbai with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid. The financial bid shall include all the charges including all taxes etc to complete the work in all respect. NIFT will not accept any claim other than mentioned in financial bid.



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(f) The technical bid will be opened at NIFT, Mumbai, on 22.05.2022 up to 3.30 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.

(g) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.

(h) Any further clarifications can be sought from the NIFT office on Telephone No. 022-27747103, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Mumbai- 410210. (For specification)

| S. No. | Description                        | Date/Amount                             |
|--------|------------------------------------|---|
| 1      | Commencing date of tender          | 04.06.2022                              |
| 2      | Earnest money deposit (EMD) amount | Rs. 30,000/-                            |
| 3      | Last date of Submission            | 21.06.2022 at 03:30 PM                  |
| 4      | Date of Opening of Technical bid   | 22.06.2022 at 03:30 PM                  |
| 5      | Performance Guaranty Deposit       | 5% of the total amount of quoted amount |

Commencing date of Tender: 04.06.2022

Last date of Submission: 21.06.2022 up to 3.30 PM

Date of opening of Tender (Technical Bid): 22.06.2022 at 3.30 PM

### **TENDER NOTICE:**

NIFT invites Sealed Item rate Tenders under two bid systems (Super scribed technical bid and Price bid) for **“Repairing work at FP & TD department, at plot no. 15 and 20 at NIFT kharghar sector-4, Navi Mumbai”**, From the reputed Contractors and who have carried out the similar nature of works on percentage / item rate basis / as per the quantity and specification mentioned in financial bid as appeared on pages 18 to 21

The tender bids duly-filled in all respects and enclosing necessary documents shall be addressed to the **Director, National Institute of Fashion Technology, Plot No.15, Sector-4, Kharghar Navi Mumbai – 400705** so as to reach this office on or **before 03.30 PM, on 21<sup>st</sup> June, 2022** or the tender shall be dropped in the Tender Box placed at “Admin Block” of NIFT, Mumbai Centre as per the time schedule mentioned above.

#### **Technical Qualifying Criteria;**

1. Minimum turnover of Rs.10 lakhs each in last 2 financial year i.e. 2019-20 & 2020-21 proof of balance sheets to be attached.
2. Experience of similar nature of work, proof to be attached
3. Minimum completed work of Rs.8.00 lakhs in last one year or 2 work orders of 3.50 lakhs in last one year or 3 work orders of 2.00 lakhs or more.
4. Firm should enclose IT Return for the latest year.



### **COST OF TENDER DOCUMENT**

1. The Tender Document may be download from the NIFT website at free of cost for submission of hard copy.

### **Tenderer will be disqualified/black listed**

- i. The Tenderer/Agency/Fir will be disqualified if:
  - a) Tenderer withdraws his tender or backs out after acceptance.
  - b) Tenderer fails to remit the Security Deposit.
  - c) Tenderer violates any of the conditions prescribed in the Tender Document.
  - d) Tenderer revises any of the terms quoted, during validity period.

### **TENDER TERMS & CONDITIONS:**

1. The rate offered must be filled in the proforma of the tender form. Any correction should be initialed by the tenderer in the price bid attached with this document and it is compulsory to quote all the items mentioned in the price bid.
2. Last date of receipt of sealed tender documents is through online **21st June, 2022 up to 03.30 pm**. Also hard copy to be submitted within 21.06.2022 to the Office and draped at tender box.
3. The EMD of unsuccessful bidders will be refunded within 30 working days after opening of price bid except lowest bidders. Bidders who satisfy the technical conditions stipulated in the bid document and who have enclosed all the documents / supplied materials required will alone be considered as qualified Bidders after the technical evaluation. The bids of such qualified Bidders will be considered for "Opening the Price Bid in Envelope B". For the items mentioned in Price Bid, the lowest Total price quoted on overall basis for all items. GST will be paid extra as per norms. However NIFT reserves the right to reject any bid or all.
4. The successful tenderer will have to deposit **5% of the total bid amount as Performance Guaranty within 10 working days of the receipt of work order** by a Demand Draft in favour of NIFT, payable at Mumbai at any branch of Scheduled Bank failing which the Work Order will be treated as cancelled. Tenderer/firm/agency will be disqualified from participating in any future tender of the Institute. and the EMD amount will be liable to be forfeited. No interest will be paid for Performance Guaranty Deposit
5. The rate quoted in the price bid must be inclusive of all taxes (Excluding GST) and F.O.R. NIFT Office premises and these rates will be valid for 120 days from the date of opening of tender document.
6. No tenderer will be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates then EMD amount deposited by them will be forfeited and he will be disqualified from participating in any future tender of the Institute.
7. Rates should be offered unconditionally and if rates are submitted with any condition the tender liable to be rejected.



8. Tenders with incomplete information subjective and conditional offers as well as partial offers will be liable for rejection.
9. If the tenderer fails to complete the job within scheduled time, the Institute will have right to complete the job within scheduled time limit from any other alternate sources and the contract will be liable to be terminated and the EMD, Performance Guaranty and Security Deposit will be liable to be forfeited. The Institute will have the right to impose penalty for the delay to complete the job and also to recover the excess amount, the Institute has been forced to pay to complete the job from the alternate sources from any dues payable to the supplier.
10. NIFT reserves the right to reject any or all tender documents without assigning any reason thereof.
11. The agency should enclose self-attested copies of GST registration, letter of allotment of PAN/PAN Card under the Income Tax Act failing which tender will be liable to be rejected. Tenderer will have to produce all these original documents at any time demanded by the Institute.
12. Payment of the work will be released after verification and satisfactorily completion of works.
13. Tenderer must sign along with company seal on each and every page of the tender document as token of the acceptance of tender conditions.
14. If any malafide intention is observed by NIFT, the agency shall not be eligible for further tenders.
15. NIFT Mumbai reserves the right to change the quantity/ upgrade the criteria/ drop any item or part thereof/ extension of delivery date at any time before placing the work order.
16. The successful bidder will have to complete the work of **“Repairing work at FP & TD department, at plot no. 15 and 20 at NIFT kharghar sector-4, Navi Mumbai”** within time from the date of issue of the work order, failing which the firm will have to bear the entire cost of the alternate arrangement or the fine as decided by the NIFT.
17. Tenderer/Agency/Firm should full responsibility of his worker safety as working area is the high rise building up to height of building 3 floor or more.
18. The interested agency is free to inspect the place on any working day from Monday to Friday during 10.00 am to 5.00 pm. Person visiting the campus must be either vaccinated or must be obtain negative RT-PCR Report
19. In the event of failure of the successful tenderer for the work of **“Repairing work at FP & TD department, at plot no. 15 and 20 at NIFT kharghar sector-4, Navi Mumbai”** within the stipulated time, without prejudice to other remedies under the contract, a penalty equivalent to 0.5% (Half Percent) of the value of delayed works will be levied per week up to a maximum of 10% of the contract value. If requested by the tenderer, it is the discretion of the Director, NIFT Mumbai to grant extension of time with penalty/without penalty.
20. The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays may be including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding



contracts for other trades of the Project or in commencement or completion of such works or for any other reason whatsoever and the employer shall not be liable for any claim in respect thereof. The Employer does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

21. Cost of EMD Rs.30,000/- payable at NIFT Mumbai in form of Demand Draft in favour of NIFT.
22. Cost of Performance Guaranty: At the rate of 5% of total of Bid amount will be held as Performance Guarantee with NIFT will be released after completion of work along with bill on request letter.
23. Security Deposit: 5% of Security Deposit will be deducted from the Bill and same may be released after completion of Defect liability Period (As DLP is one year) on submission of request letter.
24. EMD will be released after completion of work along with bill on request letter.

**25. Forfeiture of EMD**

- a) If Tenderer withdraws the rate quoted by him
- b) If Tenderer has not accepted the "Acceptance of letter" within 10 days.
- c) If Tenderer has not deposited the Performance Guarantee amount at the rate of 5% of rate quoted by him after issue of "Acceptance of letter" within 10 days.
- d) If on any unavoidable circumstance or as per rule.
- e) If Tenderer modify or manipulate the prescribed Tender Form.

**26. Forfeiture of Performance Guarantee & EMD both**

- a) If Tenderer denied to accept the work order
- b) If Tenderer fail to execution of agreement on non-judicial stamp paper for value of Rs.100/-
- c) If Tenderer fail to start the work within stipulated time i.e. 10 days from the date of issue of work order.
- d) If Tenderer fail to complete the work within given time period.
- e) If Tenderer stop the work in between or fail to complete the entire work or part of work.
- f) If Tenderer not observing terms and condition of contract.

**27. Forfeiture of Performance Guarantee, EMD both and Security Deposit**

- a) If Tenderer fail to complete the entire work
- b) If Tenderer not observing terms and condition of contract.

**28. Risks:**

Contractor shall be solely responsible for safety of his workers, working at site by following all safety norms in the trade.

All risks of loss or damage to physical property and of injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor.

Excepted Risks are:

- a. War, hostilities (whether war be declared or not), invasion, act of foreign enemies.

(ii) Rebellion, revolution, insurrection, or military or usurped power, or civil war,



(iii) ionizing radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component therefore.

(iv) Pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.

- b. Loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.
  - c. Loss or damage to the extent that it is due to the design of the Works, other than any part of the design provided by the Contractor or for which the Contractor is responsible.
29. The successful tenderer is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. Schedule of instructions in respect of such additional items and their quantities.
30. The successful tenderer must bear in mind that all the work shall be carried out strictly in accordance with the Specifications made by the Engineer in charge / Employer and also in compliance of the requirements of the local public authorities and to the requirements of the local authorities and no deviations on any account will be permitted.
31. Before commencement of work the Contractor need to take measurement of the work, according to only material to be purchased and work to be executed. The quantities mentioned in the tender only are approximate. The NIFT is not responsible to pay the quantities more than tender quantities.
32. The Institute not responsible if Agency purchased all item as per tender quantities and not binding to pay accordingly.
33. The NIFT before starting the work, the execution area to be shown to the Contractor, after that contractor need to take measurement and quantities to be matched with tender quantities and work to be executed accordingly on permission of Engineer in charge.
34. After Completion of work again the joint measurement to be taken and work done quantities to be matched with tender quantities, if quantities not exceed the tender quantities the full quantities paid, if actually work done quantities are less than the tender quantities the payment paid less only.
35. The successful tenderer shall make his own arrangement to obtain all materials required for the work. The successful tenderer shall prepare a board of samples of materials proposed to be used on works to be carried out under this contract and obtain the approval of the Engineer in charge before placing order for supply thereof in bulk. No material shall be used without the prior approval of the Institute / Engineer in Charge. All those materials which are brought to site but are rejected by the Institute / Engineer in Charge, shall be removed from the site forthwith by the contractor peacefully /without any arguments.
36. Time allowed for completion of the work is **90 calendar days** which shall be strictly observed by the tenderer. The time shall be reckoned from the tenth (10<sup>th</sup>) day of written order to commence the work is issued.



**37. Contract Agreement:**

NIFT will notify the successful bidder that his tender has been accepted and it will send a work order to the bidder describing the works to be carried out and the same shall be returned duly acknowledged affirmatively by the bidder as a token of acceptance and a contract agreement will be signed between both parties on the agreement form. The contractor shall present the agreement on appropriate value of stamp paper for signature of NIFT Mumbai.

**38. Labour Laws:** (a) All the labour laws enacted by Ministry of Labour and Employment, Government of India which are implemented through the offices of the Regional Labour Commissioner (Central) such as, The Contract Labour (Regulation and Abolition) Act 1970; The Building and Other Construction Workers (Regulation of Employment and Condition of Services) Act 1995; Interstate Migrant Workmen (Regulation of employment of and condition of Service) Act 1979; The payment of Wages Act; The Minimum Wages Act; The Equal Remuneration Act; The Payment of Gratuity Act; The Payment of Bonus Act; The Industrial Disputes Act, 1947; Child Labour (Prohibition and Regulation) Act, 1986; The Maternity Benefit Act 1961 shall be strictly implemented by the contractor insofar as the same are applicable to this contract.

(b) The offices of the Regional Labour Commissioner (Central), Mumbai and Navi Mumbai will have the jurisdiction over the implementation of the labour laws under this contract.

39. In case of any dispute raised by the supplier, a representation will be made only by the authorized representative of the supplier and the decision of the Director NIFT – Mumbai will be binding on the supplier. Dispute settlement board shall be formed of following members comprising of Director, Contractor representative, Finance head, Legal Officer, NIFT Mumbai.

40. In case of any dispute the Jurisdiction of Court will be Mumbai.

41. During works, care should be taken and other items should not be damaged.

42. The tenderer requiring further information or clarification on the tender document may contact the Engineer in-Charge, NIFT, up to the closing date, during office hours only. The tenderer must fill and submit the tender copy without making any additions or alteration in the tender document. Incomplete tenders and those submitted not as per the instructions are liable to be rejected.

43. Tenderer must be sign along with company seal on each and every page of the tender document as token of the acceptance of tender conditions.

4. Tenders with incomplete information subjective and conditional offers as well as partial offers will be liable for rejection.

44. If any damage is caused by the contractor to NIFT building or any other damage noticed during the work or otherwise should be made good by the contractor, or the expenditure incurred in this connection will be deducted from the payment of works bills.

45. Having read and understood all the terms & conditions of tender documents, I agreed to accept the same, if at any stage non-compliance has been observed at my end, NIFT, Mumbai will be having absolute right to terminate the contract, impose penalties or initiate legal proceedings, for which I shall remain liable.





46. The rates for all items of work, being current ones, will not be eligible for price adjustment due to increase or decrease in prices of materials and labor rates as per escalation formula, if any, given in the tender. If any of the items of work is omitted from the accepted tender at the sole discretion of employer, the contractor shall not be entitled to any claim on this account.
47. NIFT is not accepted the escalation, tenderers are need to quote accordingly.
48. Workers/labours engaged to work should have full vaccinated or RT-PCR report should be produced during the inspection as per latest Covid-19 rules.
49. The bidders/tenderers may question the bidding conditions, bidding process and/or rejection of its bid as per the Rule of the general financial Rule 2017. / CPWD work Manual.

**Risk and Cost:**

If tenderer fail to complete the entire work or part of work if any, then such payment will be not released to the Tenderer, and balance work to be assigned to other Agency on his risk on cost and excess payment made to the new agency the same will be deducted from his work done payment, Performance Guaranty and security deposit. Further, Performance Guaranty and Security Deposit will be forfeited. After adjusting all any dues and loss to the NIFT and penalty for delayed work maximum up to 10% of work done, if nay balance amount will be left out same will be released on request letter.

**TIME PERIOD:**

The total job should be completed within the time period as mentioned in the work order. The all works to be completed within 90 days. The total time period as mentioned for the completion of the job is to be strictly maintained and is the essence of the order. If the contractor fails to take up the work within a reasonable time or refuses to accept the work order or leave the job incomplete, NIFT Mumbai reserves the right to forfeit the security deposit as applicable and no more works will be issued to the contractor in future & Contractor will be Blacklisted.

**Neat & Clean Site:**

After completion of the work contractor shall leave the premises in neat, clean and tidy conditions as directed by the Employer. If the contract is terminated prematurely for any reason what so ever, the contractor shall peacefully hand over everything back to the Employer and leave the premises in neat, clean and tidy conditions as directed by the Employer. The final dues of the contractors will be settled only after removal of all the debris from the site. In case of failure on the part of contractor to do so, the Employer will get it done at the risk, cost and consequences of the Contractor.

**TERMINATION OF CONTRACT**

1. If the tenderer fails to complete the ordered work within stipulated time frame, the Institute will have the right to take up the ordered work from any other alternative sources and the contract of such firm/agency will be liable to be terminated and the EMD, Performance Guaranty and Security Deposit will be forfeited. The Institute will have the right to impose penalty for the delay in completing the ordered work and also to recover the excess amount would be involved for executing the ordered work from alternative sources from any dues payable to the contractor.



2. NIFT reserves the right to reject any or all tender documents without assigning any reason thereof.
3. In the event of failure of the successful tenderer to complete the work within the stipulated time, without prejudice to other remedies under the contract, a penalty equivalent to 0.5% (Half Percent) of the value of delayed work will be levied per week up to a maximum of 10% of the contract value. If requested by the tenderer, it is the discretion of the Director, NIFT Mumbai to grant extension of time with penalty/without penalty.

**UNSATISFACTORY AND DEFECTIVE WORKS:**

1. Defective work is liable to be rejected at any stage. The contractor on no account can refuse to rectify the defects merely on reasons that the further work has been carried out. No extra payment shall be made for rectification.
2. The defective works if any carried out by the contractor shall have to be rectified as per the specifications without any additional payment towards such rectification. In case the rectification work is not taken up by the agency, the Performance Guarantee shall be liable to be forfeited and in all the matters, the decision of the Director, NIFT Mumbai will be final.

**OPTIONAL QUANTITY/ADDITIONAL WORK ORDER:**

NIFT Mumbai may extend the Work order/place additional work order at a later date at the quoted rates. Actual quantities for executing the work will be given during award of work order.

**SELECTION CRITERIA:**

**The work will be awarded to L1 vendor on overall basis. The determination of lowest bidder will NOT be on individual rates of financial bids. Rather it will be on overall basis of Grand Total of all items** excluding GST which will be paid extra as per norms.

The following documents / information shall be attached along with Technical Bid as follows:-

- a. Copy of Pan Card.
- b. Copy of last latest three year ITR
- c. EMD Exempted for all bidders as per terms & condition of e-NIT.
- d. Experience Certificates/ Works Orders as mentioned in Clause no.5.
- e. All NIT document shall be signed by contractor or partner or proprietor with rubber stamp of contractor/ agency and mobile no. attached with technical bid of e-tender.
- f. The technical bid should be filled online only.
- g. Financial bid should be filled online only
- h. The other terms and conditions shall be applicable as mentioned in NIT.
- i. GST registration certificate of the contractor/ agency / firm.
- j. The tender of any agency without above shall be rejected out rightly.
- k. Please write the name of work such as **"Repairing work at FP & TD department, at plot no. 15 and 20 at NIFT kharghar sector-4, Navi Mumbai"**, on e-Tender.

**MEASUREMENTS**

The measurements will be checked for physical verification by NIFT's authorized verification team, if any modification after repair work shall have to be incorporated without any changes as directed by the verification team.



MODE OF PAYMENT:

No advance payment will be made. 1st and final bill will be made within 45 days time if bill is in order and work should be in speedy progress. The payment will be made on satisfactory completion of work. No correspondence shall be entertained in this regard. Amount of EMD and Performance Guaranty will be released along with the bill on submission of request letter on completion of successful work.

FORM OF AGREEMENT

(On appropriate value stamp paper)

This agreement made the.....day of .....2022 between the National Institute of Fashion Technology, Plot No.15, Kharghar, Navi Mumbai, (hereinafter called "NIFT") of the one part, which expression shall include his successors and assigns and M/s.....(hereinafter called "The contractor") which expression shall include his heirs, executors, administrators and assigns of the other post.

Whereas NIFT is desirous that certain works should be executed by the contractor, viz..... National Institute of Fashion Technology Plot No.15, Kharghar, Navi Mumbai ("the works") and has accepted a bid of the contractor for the execution and completion of the works and the remedying of any defects therein.

Now this agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the conditions of contract herein after referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a. Tender No.....dated.....
  - b. Letter No./ Work order no. ....to M/s.....
  - c. NIFT work order letter No.....dated.....
3. In consideration of the payment to be made by the NIFT to the contractor as hereinafter mentioned, the contractor hereby covenants with NIFT to execute and complete the works and remedy any defects therein in conformity in all respect with the provisions of this agreement.



- The NIFT hereby covenants to pay the contractor in consideration of the execution and completion of the works and the remedying of defects therein the contract price or such other sum as may become payable at the times and in the manner prescribed by this agreement.

In witness whereof the parties hereto have this agreement to be executed the day and year first before written.

Signed, Sealed and Delivered by the Said \_\_\_\_\_

Binding signature for and on behalf of NIFT \_\_\_\_\_

Binding Signature of Contractor \_\_\_\_\_

In the presence of

Witness (1): .....

Witness (2): .....

**PREAMBLE TO SCHEDULE OF QUANTITIES**

The following preambles shall be read in conjunction with the Schedule of Quantities. The rates / prices quoted in the Schedule of Quantities shall include:

- Rates quoted shall include for all the safety precautions like temporary platforms / safety nets / jute or fishing net barricades etc. Rates quoted shall include for debris collections, erection of debris chutes, if necessary; taking away the debris outside the compound from time to time as directed by Engineer-in-Charge so as to keep the campus premises neat & clean, head load shifting etc. complete. In case the contractor does not keep the premises clean, the needful will be got done by the Employer at his cost, risk and consequences. The Running Account (R/A) Bills and Final Bill will be settled by the Employer after making all the recoveries/ deduction towards the expenses incurred by the Employer with regard to keeping the campus premises neat and clean.
- The rate quoted shall also include for provision of necessary POP protection for entire flooring and skirting, clearing of the POP on completion of work, cleaning of the floor etc. complete whenever necessary and directed.
- The rates quoted shall include for working at all levels including provision of skip and hoist for carriage of materials & laborers, erection of debris chute and removal of the same after completion of work, required lead and lift involved in movement of men, materials and removal of debris as stated above.
- The rates shall include completion of items in the Schedule, in all respects, as specified in this tender.



5. The rate shall include manually shifting of any material from work place to loading place and unloading to working place if any up to 1.00 Km or up to 2.0Km are as per work location nothing extra paid in this regard and before quoting of rates the agencies need to visit the site and satisfy themselves.
6. Samples of all the materials required for execution of any item of work shall be submitted by the Contractor well before commencement of that particular item of work. It will be the responsibility of the Contractor to get the samples approved from the Engineer in Charge before placing order for their bulk supplies. Approved samples shall be retained at site for inspection and for comparison with the materials supplied in bulk, as and when required.
7. The minute details of all the tasks / activities / jobs which are required to be performed / carried out for satisfactory completion of the various items of works described in the Schedule of Quantities may not be explicitly mentioned but are required to be provided and executed by the contractor and the cost of the said such items is deemed to be included in the respective items. No extra on this account shall be admitted.
8. The dismantling work shall be carried out very carefully. Cutting machines shall be used. No payment will be paid for extra thickness of plaster even if required / done to finish the plaster in line, level and to match with the surroundings.
9. The portion of building wherein dismantling is being taken up shall be covered with gunny kantan / and the like and area shall be protected with barricade and necessary boards to be displayed without any extra cost to the bank. This shall be as per local byelaws / IS stipulation if any.
10. The rates quoted in the items shall include for work at all heights and locations, unless otherwise mentioned.
11. The Contractor shall provide proper access for the inspection of works during their execution.
12. The Contractor shall provide their labourers with safety equipment like safety helmets, shoes, goggles, mask, and safety belt while carrying out the work at site. The Contractor shall also provide & erect the safety nets and barricade around the building. These shall be as per the standard practice followed in the industry.
13. The Contractor shall use hoist to transfer the construction materials from storage area at site to the required work location & also to bring down the debris generated during the works. The contractor shall not make use of staircase / lifts of Institute for such purpose, in any case.
14. The Contractor shall keep the site and approach area neat & clean and hindrance-free during the currency of contract.
15. Consumption of chemical shall be as per Manufacturers' specifications.
16. Wherever IS code numbers are referred, the provisions in the latest version of IS at the time of opening of the tender shall be applicable, irrespective of the year of IS indicated in this tender.
17. Wherever there is a discrepancy in the details given in the tender and the details in the relevant/ specified IS, the details in the latest version of IS codes shall prevail.



18. Sanitary & plumbing work shall be carried out through licensed plumber and necessary certificate if required from statutory agencies shall be obtained by the contractor through their licensed plumber without any extra cost to the Employer.
19. After satisfactory completion, the waterproofing works shall be guaranteed by the Contractor for a period of 01 (one) years from the date of virtual completion.
20. First aid appliances including adequate supply of sterilized dressings and cotton wool shall be kept in a readily accessible place.
21. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
22. Suitable and strong double scaffolds should be provided for workmen for all works that cannot safely be done from ground.
23. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent rungs shall not be more than 30cm. When the ladder is used, an extra mazdoor shall be engaged for holding the ladder.
24. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meters.
25. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
26. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
27. (i) No paint containing lead or lead products shall be used except in the form of paste or ready-made paint.
28. (ii) Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
29. Overalls shall be supplied by the contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
30. Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect conditions.
31. The ropes used in hoisting or lowering materials or as means of suspension shall be of durable quality and adequate strength and free from defects.
32. All dismantled stuff shall be carted away outside the building premises and disposed as per regulations of local Authorities / NMMC.
33. For all internal works, the rate shall include the cost of scaffolding, if any.



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34. For all patch work repairs (whether of plaster or concrete), after marking out of repairs area, only mechanical cutters/chisels shall be used to remove loose plaster/concrete. All such costs shall be deemed to have been included in the rates.
35. Before using, all repair materials brought at site shall be tested whenever required for properties specified in manufacturer's catalogue. Manufacturer's certificate will not be accepted. All cost of such testing shall be deemed to have been included in the rates.
36. For all internal works, the rate shall include the cost of scaffolding, if any.
37. Work to be execute at Institute which is live, the Students are in the classes. The Agency need to, safety of Students in the class room and around the classroom should be ensured. His worker need to work without loudly speaking.
38. The contractor may note that majority of the works shall be carried out during office hours & without affecting the day to day functioning of office. **Hence, the works may need to be carried out by the contractor beyond office hours and on holidays including Sundays for which no additional claim over the quoted rates shall be entertained.**
39. DLP (Defect liability period) for the work of Water proofing / Repair and maintenance works 01 (One) Year. The SD of 5% retained shall be returned after successful completion of Defect liability period subject to satisfactory performance & services of contractor during DLP.
40. The Agency need to take required Insurance of his workers/Labours



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**PART – I TECHNICAL BID**

Registration Details (whichever is applicable and attach copy):

Name of the Tenderer: \_\_\_\_\_

Name of the Company/Agency: \_\_\_\_\_

Address : \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

Pin Code No. : \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Email. : \_\_\_\_\_

Status of the Company : \_\_\_\_\_

(Pls. Tick mark as applicable) : Proprietor/Partnership/Company

| Sl. No. | Registration Under  | Validity |    | Copy Enclosed Yes / No. |
|---------|---|----------|----|-------------------------|
|         |   | From     | To |                         |
| 1.      | Firm/Company Registration   |          |    |                         |
| 2.      | PAN Card No.  |          |    |                         |
| 3.      | GST Registration  |          |    |                         |
| 4.      | IT Return   |          |    |                         |
| 5.      | Minimum Turnover of RS.10.00 lakhs in last 2 financial year 2019-20 & 2020-21 |          |    |                         |
| 6.      | Experience of similar nature of work, proof to be attached                    |          |    |                         |
| 7.      | Minimum completed work of   |          |    |                         |





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|  |  |  |  |
|--|--|--|--|
| Rs.8.00 lakhs in last one year or 2 work orders of 3.50 lakhs in last one year or 3 work orders of 2.00 lakhs or more.   |  |  |  |
| This tender document contains <b>22 pages</b> and bidders are requested to sign on all the pages. Technical bid & Price bid should be sealed by the bidder in separate covers. |  |  |  |

**Details of EMD (to be attached with the Tender Document):**

|                             |                                  |
|-----------------------------|----------------------------------|
| EMD Amount                  | Rs.30,000.00                     |
| In Favour of & payable at   | NIFT Mumbai & payable at Mumbai. |
| DD / Pay Order No. & Date   |                                  |
| Drawn on (name of the Bank) |                                  |

**Last Date of issuing of Tender : up to 03.30 PM, 21st June 2022.**

**Last Date of Submission of Tender : on or before 03.30 pm 21<sup>st</sup> June 2022.**

**Opening of Tender : 03.30 pm on 22<sup>nd</sup> June 2022.**

**Note:** Tenders not accompanied with above information & documents in support of the same may be summarily rejected.

**Date:** **Signature with full name & Seal of the Tenderer**

**Place:**



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**National Institute of Fashion Technology, Mumbai**

**PART – II FINANCIAL BID**

**Name of the work:** “Repairing work at FP & TD department, at plot no. 15 and 20 at NIFT kharghar sector-4, Navi Mumbai”.

| Sr. No. | Description of Work   | Qty.   | Unit    | Rate (Rs.) | Amount (Rs.) |
|---------|---|--------|---------|------------|--------------|
| 1       | Repair to plaster of thickness 12mm to 20 mm in patches after cutting the patch in proper shape, raking out joints and plastering the wall surface with white cement based polymer modified self curing mortar, including stacking the rubbish for disposal, all complete as per the direction of Engineer-In-Charge.   | 206.00 | Sq. mt. |            |              |
| 2       | Extra for providing and mixing water proofing material in cement concrete/ plaster per bag of work in doses by weight of cement as per manufacturer's specification or as per direction of Engineer-In-Charge.  | 20.00  | Ltr.    |            |              |
| 3.      | Providing and applying crack filler for internal walls up to 3 to 10 mm wide: Open the crack and widen it to form a 'V' shaped groove with help of a cutting machine / chisel, Clean the area thoroughly so that it is free from dust and loose particles, Apply a Asian Paints Deco Prime water based Primer and for exterior cracks, use Asian Paints Exterior Primer (as per regular dilution of 100% with water). of SmartCare Crack Filler over crack edges and allow it to dry for 1-2 hrs, Apply first coat of undiluted SmartCare crack seal / Textured Crack Filler of M/s. Asian paints on the crack using spatula or putty knife Spread SmartCare Textured Crack Filler upto at least 3 cm on either side of the crack for better adhesion, Apply in consecutive perpendicular layers to avoid leaving air pockets, Allow it to dry for a minimum 6 hours Apply the second undiluted coat in the same manner, apply additional coat till the level of interior surface and apply two or more interior matching color paint etc., (If crack width is more the crack to be filled with polymer modified mortar) complete including cost of labour materials, tools, scaffolding etc., complete as per direction of Engineer in charge. | 50.00  | Rmt     |            |              |



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|     |  |        |         |  |  |
|-----|--|--------|---------|--|--|
| 4   | Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete (AcademicBuilding-2, plot No.15, ground floor south side staircase area from ground floor to 2nd floor, boys hostel & Dormetery 1st & 2nd floor)  | 945.00 | Sq. mt. |  |  |
| 5.  | Providing and applying white cement based putty of average thickness 2 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.  | 206.00 | Sq. mt. |  |  |
| 6.  | Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.  | 739.00 | Sq. mt. |  |  |
| 7.  | Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface.  | 945.00 | Sq. mt. |  |  |
| 8.  | Wall painting with premium acrylic emulsion paint of interior grade, having VOC (Volatile Organic Compound) content less than 50 grams/ litre of approved brand and manufacture, including applying additional coats wherever required to achieve even shade and colour.   | 945.00 | Sq. mt. |  |  |
| 9.  | Providing and applying fibre reinforced elastomeric liquid water proofing membrane with resilient acrylic polymers having Sun Reflectivity Index (SRI) of 105 on top of concrete roof in three coats @10.76 litre/ 10 sqm. One coat of self-priming of elastomeric waterproofing liquid (dilution with water in the ratio of 3:1) and two coats of undiluted elastomeric waterproofing liquid (dry film thickness of complete application/system not less than 500 microns). The operation shall be carried out after scrapping and properly cleaning the surface to remove loose particles with wire brushes, complete in all respect as per the direction of Engineer-in-Charge. | 15.00  | Sq. mt. |  |  |
| 10. | Finishing walls with Premium Acrylic Smooth exterior paint with Silicone additives of required shade: New work (Two or more coats applied @ 1.43 ltr/10 sqm over and including priming coat of exterior primer   | 112.85 | Sq. mt. |  |  |



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|     |   |         |         |  |  |
|-----|---|---------|---------|--|--|
|     | applied @ 2.20 kg/10 sqm)   |         |         |  |  |
| 11. | Providing and fixing of approved White Pvc ceiling panel sheet to the exiting false ceiling frame including required additional aluminum false ceiling frame work including cost of labour and cost of all materials and required additional accessories etc., complete as per direction of Engineer in Charge. | 87.00   | Sq. mt. |  |  |
| 12. | Painting with synthetic enamel paint; in Two or more coats of approved brand and manufacture to give an even shade.   | 53.95   | Sq. mt. |  |  |
| 13. | Painting wood work with Deluxe Multi Surface Paint of required shade in two or more coat applied @ 0.90 ltr/10 sqm over an under coat of primer applied @0.75 ltr. /10 sqm after application of wooden putty wherever required of approved brand and manufacture  | 100.00  | Sq. mt. |  |  |
| 14. | Painting with aluminium paint in two or more coats of approved brand and manufacture to give an even shade.   | 158.70  | Sq. mt. |  |  |
| 15. | Providing gola 75x75 mm in cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 stone aggregate 10 mm and down gauge), including finishing with cement mortar 1:3 (1 cement : 3 fine sand) as per standard design including mixing of water proof material :In 75x75 mm deep chase                               | 11.50   | Rmt     |  |  |
| 16. | Providing ridges or hips of width 60 cm overall width plain G.S. sheet fixed with polymer coated J or L hooks, bolts and nuts 8 mm dia G.I. limpet and bitumen washers complete. 0.63 mm thick with zinc coating not less than 275 gm/m <sup>2</sup>  | 4.00    | Rmt     |  |  |
| 17. | Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position structural steel etc. in required shape & size of gratings, frames, guard bar, ladder, railings, brackets, gates and similar works.  | 1077.00 | Kgs     |  |  |



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|  |   |       |         |  |  |
|--|---|-------|---------|--|--|
| 18.  | Finishing with Epoxy paint (two or more coats) on steel work at all locations prepared and applied as per manufacturer's specifications including appropriate priming coat, preparation of surface, etc. complete.  | 45.00 | Sq. mt. |  |  |
| 19.  | Disposal of moorum/building rubbish/malba/ similar unserviceable, dismantled or waste material by mechanical transport including loading, transporting, unloading to approved municipal dumping ground for lead upto 10 km for all lifts, complete as per directions of Engineer-in-charge. | 15.00 | Cu. mt. |  |  |
|  | <b>कुल / Total</b>  |       |         |  |  |
| Total amount of all above items in words without GST Rs. _____ |   |       |         |  |  |



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## **PRICE SCHEDULE**

Note: These rates will be valid for 120 days from the date of opening of tender document. GST will be paid extra as per norms.

I/We hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

**Date:** (Signature with full name & Seal of the Tenderer)

**Place:**

## **UNDERTAKING**

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

**Date:** Signature with full name & Seal of the Tenderer

**Place:**