



National Institute of Fashion Technology – Mumbai
Plot No.15, Sector 4, Kharghar, Navi Mumbai — 410210

NIFT Mumbai is a premier Institute of Design, Management & Technology is looking at engaging 02 Resource Centre Trainee who are seeking opportunity to gain work experience by serving at the Resource Centre of NIFT Mumbai as a venue for training.

The engagement will be purely on temporary basis for a period of one year. The trainee will be paid a monthly stipend and will not be eligible for any other allowance. Selection will be done on the basis of personal interview. Intimation for interview will be sent by e-mail.

Monthly Stipend:

1. Bachelor of library and Information Science (B.L.I.Sc.) student: 20,000 per month.
2. Master of Library and Information Science (M.L.I.Sc.) Student: 25,000 per month.

Job Responsibilities:

The selected candidate will be required to work six days per week with duties assigned across different shifts including both day & evening shifts. He / She shall work in the following sections of RC:

- A. Acquisition
- B. Reference and service support
- C. Circulation
- D. Technical
- E. Managing and handling IT-based services
- F. Reprographic/Material wing
- G. Management and display of the collection

Eligibility:

- Qualification: Postgraduate / Graduate degree in Library & Information Science or equivalent from recognized University/Institute in India.
- Desirable: Working knowledge of any library software (E-granthalaya, Koha, Libsys, etc.) and institutional repository software (DSpace, Eprints, etc.).
- Age: Below 30 years

Interested candidates may send their application along with copies of relevant documents on:
establishment.mumbai@nift.ac.in latest by November 13, 2026, 05:00 PM.