

Admission Procedure is as following:

- A.** Submit the CEP (continuing Education programme) Admission Form, along with the passport size photograph pasted in the specified area.

(Download application form from www.nift.ac.in/mumbai/ce.html, or collect it from NIFT Navi Mumbai campus Kharghar on any week day from 9.30 am to 5.30 pm)

- B.** Submit the photocopies of the **Qualification Certificate/s (must be self-attested):**

The eligibility criterion for Fashion Retail Management (FRM) is 10+2+3 education and for all other courses the eligibility criterion is 10+2 education.

The eligibility criteria for E-commerce for Fashion Business course is minimum 10+2 with basic computer knowledge.

- C. Demand Drafts** for Admission Form & Course Registration:

All Demand Drafts have to be drawn in favour of **NIFT**, payable at '**MUMBAI**'

CEP Admission Form Fee: Rs. 150.

CEP Course Registration Fee: Rs.1800/- for programme of more than six months duration (i.e. for one year programme) and Rs.1000/- for programme of six months or less duration.

The completed filled in registration form / printout of the filed in registration form, complete in all respects should be submitted by hand or by post under registered cover, superscribed "CE Registration Form-2018-19" along with a Demand Draft of **Rs.1,950/-** for one year programmes and **Rs.1,150/-** for programmes of six & three months duration, drawn in favour of NIFT, payable at MUMBAI.

Please fill the details of the Registration Fee DD in the Admission Form.

The name of the candidate, phone/mobile no., email-id, name of the programme are to be clearly mentioned at the back of Bank Draft.

- D. Four latest Passport-size Student photographs**, one each for Student Identity Card, Library card, Library Card Record & NIFT records.

Submit all **A, B, C & D** (as mentioned above) to the address below personally by hand or by courier at the below address.

To,
CE Programme Co-ordinator,
National Institute of Fashion Technology,
NIFT Campus, Plot. No. 15, Sector - 4, Kharghar,
Navi Mumbai, Pin - 410210, Maharashtra, India
Mobile: 09029534500
Phone: 022-27747000

E. Personal Interview:

On successful receiving the **A, B, C & D**

(As mentioned above) the interview panel/course co-coordinator at NIFT will conduct a personal interview with the candidate. The date of interview will be intimated to the candidate by the respective CE-programme coordinator, over phone/email.

A candidate is judged on the various parameters as listed below by a Panel, in the Personal Interview:

- 1) Career orientation
- 2) Aptness for the field
- 3) Overall personal achievements in academics and co-curricular activities.
- 4) Communication
- 5) General awareness and aptitude, creative and lateral thinking are likely to be useful.

During Interview the candidates should show their original certificates, to the course coordinator.

The candidates will be selected on provisional basis and final selection will be after the candidate verify their original certificates to the course coordinator, i.e. before the course starts.

F. Counseling: The details of Interview results will be available on the website or will be informed personally in an e-mail.

After the selection in the CE programme, the candidates need to pay the full course fee along with the Library fee.

G. Demand Drafts for Tuition Fee + Library Fee:

All Demand Drafts have to be drawn in favour of **NIFT**, payable at '**MUMBAI**'

Library Fee:

For CEP with 6 months or lesser duration: Rs.1500/- + Rs.3000/-
(Rs.3,000/- will be refundable as security deposit)

For CEP more than 6 month's duration: Rs.2500/- + Rs.3000/-
(Rs.3000 refundable as security deposit).

Tuition Fee:

For tuition fee of respective courses, please refer the CEP 2018-19 as given in our website www.nift.ac.in/mumbai/ce.html, or the CEP prospectus.

Bank Draft(s) of requisite fee in favour of **NIFT**, payable at '**MUMBAI**'. The name of the candidate, phone/mobile no., email-id, name of the programme are to be clearly mentioned at the back of Bank Draft(s).

Submit **G** (as mentioned above) to the NIFT Mumbai's address personally by hand or by courier.

In case you courier the Tuition/Library Fee DDs along with other documents to NIFT, Mumbai please mention "**CEP Admission 2018-19**" at the top of the envelope couriered.

These can be couriered to the NIFT Kharghar Campus.

- H. Original certificates of qualifying examination: 10th, 12th class/degree (marks Sheet and Certificate).

In case of admission in FRM course, the candidate will be required to bring (personally) the Original Certificate of 10+2+3 (Mark Sheet and Certificate) of the qualifying degree examination to Campus for verification.

Selection on provisional basis, In case the candidate has appeared in final semester/ final year (as applicable), then he/she will have to bring the Original Mark Sheet of all the previous semester/years. A photocopy of the original certificates will also be produced which will be retained by NIFT.

H shall be required for the final admission for qualifying the interview during admission. The Original Certificates will be returned to the candidate after verification.

Please do not courier the any Original Certificates to us.

In case of any query you may send your email or contact us on the following phone number:

9702407974 (Nageshwara Rao)
ce.mumbai@nift.ac.in

<http://www.nift.ac.in/mumbai/ce.html>