



## **NIFT PANCHKULA**

### **RULES AND REGULATIONS FOR HOSTEL**

All the students who are staying in the hostel are required to follow the following rules and regulations of the hostel:

1. Students should not shift room furniture to another place otherwise Rs 1000/- fine will be imposed.
2. Students are not allowed to use private electrical equipment; if they want to use other equipment, they have to take warden's permission.
3. Students should get permission from the hostel warden and Authorities to arrange programs.
4. Hostel accommodation will cancel if college admission is canceled by the student.
5. Without permission of the authorities the resident cannot stay outside. No student shall leave the hostel without prior permission of the authorities.
6. Parents/Guardians/Visitors can meet their ward in the hostel with the permission of the hostel warden before 6.00 pm. No Parent/Guardian/Visitor is allowed to stay in their room. In girls' hostel, Male visitors are not allowed to visit students in their living rooms.
7. Wardens and officers from the institute can visit any room at any time for checking. If any objectionable material is found with students strict action will be taken against them.
8. Students having any Chronic/Communicable disease are not allowed to stay in the hostel. Students feeling sick or feeling symptoms of sickness should report to the hostel warden for evacuation to the hospital. 24-hour Ambulance-Service is available on campus.
9. All the students are expected to be in the hostel before 8:00 pm (8.30 pm on Saturday and Sunday).
10. All the residents will remain present at the time of Roll Call (9:30 pm)
11. The residents should not carry weapons, poisonous things, or drugs and should not violate any law. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered.
12. Students should not write on walls, doors, and windows. If found he/she has to face consequences. All residents must keep the hostel neat and clean
13. Students are not allowed to make union or community based on caste, religion, or region.
14. Students are not allowed to stay in the hostel during college hours unless the stay is unavoidable due to illness or any other valid reason. Outside students are not allowed to stay at the hostel without the prior permission of wardens.

15. Students should register their names in the entry register while going outside.
16. Smoking, Gambling, consumption of alcohol, use of drugs, and even possession of such things are prohibited. Anyone found indulging in the use of such things will be asked to vacate the hostel.
17. Lights and fans are to be switched off when no one is in the room.
18. If any Student has to stay out of the hostel for the night must take 2 days prior permission from the authorities through their parents.
19. Students must follow the mess timings strictly. If students have any complaints regarding the hostel or mess they should immediately inform the warden.
20. Assets in Common Areas/Corridors: Theft/damages to hostel assets in common areas/corridors shall be recovered from all students.
21. Duplicate keys of rooms and Amirah will be made available on the application received from students by the Hostel In charge and after paying a fine of Rs. 2000/-
22. To ensure hygiene and the comfort of all residents, the presence of pets should be strictly prohibited within the hostel premises.
23. All visitors, including parents/guardians, should sign in a visitors logbook upon entering the hostel premises. This logbook will help maintain security and keep track of individuals present in the hostel.
24. Residents should be responsible for maintaining the cleanliness and proper usage of all hostel facilities, including bathrooms, common rooms, laundry rooms, and kitchen areas. Any damages caused by residents should be reported immediately to the hostel authorities.
25. A Hostel Committee comprising elected student representatives shall be established to address concerns, enhance communication, and organize hostel-related activities.
26. A formal grievance redressal mechanism shall be implemented, enabling residents to express concerns, lodge complaints, or provide suggestions anonymously. This mechanism aims to facilitate timely resolution of issues and promote a healthy living environment within the hostel.