## National Institute of Fashion Technology Project- INDIAsize

Clarification of the online Pre-bid meeting held on 02.07.2020 to resolve queries related to Bid No. 1351(24)/NIFT/Pur-HO/INDIAsize /FSA/2020

Clarification of the Pre-bid									
Sl.No	Clause	Page	Description	Query	Clarification				
1.	1.7	12	"Receptionist will assign a unique bar code/ scan ID to the participant"	Is there a software that will be provided by NIFT to manage this and the registration etc, or does the FSA need to develop?	NIFT will provide barcode scanners& printers, tablets, 3D scanners along with the socio demographic questionnaire.  FSA will be required to ONLY provide the IRIS Scanner with customized support software.				
2.	2.2	13	Set 1 & Set 2	We suggest only Set 1 to enable a fair comparison of bids.	For bids to be considered, it is inevitable for FSA to bid for both sets in <b>Reference to Clause 6.7 Price Bid</b> of the tender document. Bidding for only one Set will lead to disqualification of the bidder. The Comparison will be doneas perrequirements of NIFT.				
3.	2.2	13 , 14, 29.	Set 2 (with Venue) on page 13 "Venue for placement of scanner"  2.2.2 The text "The details of the locations for setting-up the scanning booth shall be provided by NIFT." on page 14  2.2.4 "FSA has to provide venues for placement of scanner" On page 29.	these statements are contradictory in nature. Kindly clarify.	Ref 2.2. Clause Scope of Work of FSA 2.2.4 Venue for placement of scanner  If the work is awarded to FSA on the basis of Set One (without venue), NIFT will provide the details of venues to the successful bidder.  In case of awarding the work to FSA on the basis of Set Two (with venue), the successful bidder will be responsible for providing suitable venues to meet the objectives.				
4.	2.2.1.1	14	Construction of booth	The sizes may need to be re-worked in view of COVID-19.	Ref Clause 2.2.1.1 Construction of booth Clause 6.7 Price bid Taking account of the prevailing situation due to COVID- 19, FSA must Quote for three Large size booths which is				

					essential in the public places ensuring social distancing norms. The Small sized boothsare only to be setup at NIFT
5.	2.2.1.6	19	NOC's permissions & parking permits	Is it to assume that these be charged on actual expense basis as these are included in the Financial bid? Kindly clarify.	All expenses including Preparation, setting up, shifting, security,insurance, consumables, post COVID-19 precautions, booth management etc., are to be quoted as part of Booth Setting up Cost only.
6.	2.2.1.7	20	Insurance	We assume the cost of insurance of only the equipment supplied by FSA is to be borne by FSA, and not of the scanners or related paraphernalia provided by NIFT. Kindly clarify.	Ref Clauses2.2.1; 2.2.1.7; 2.2.3.1; 2.2.5.4 l, m; Annexure V.  Comprehensive insurance ofthe booth including materials provided by NIFT and FSA should be done. The list of materials provided by NIFT is in Annexure V.
7.	2.2.5.4 (a) & (b)	30	Other Consideration of FSA	As these items are not included in the price bid form, it is safely assumed that the costs against these shall be reimbursed by NIFT to the FSA against bills; kindly confirm.	All expenses including Preparation, setting up, shifting, security, insurance, consumables, post COVID-19 precautions, booth management etc., are to be quoted as part of Booth Setting up Cost only.
8.	2.2.5.4 (m)	31	FSA shall be responsible for all kind of safety of the 3D scanners once the scanners are installed in the booth till it is dismantled and loaded for the next installation. FSA to obtain necessary insurances related to scanner safety and take necessary measures in this regard.	We assume the cost of insurance of only the equipment supplied by FSA is to be borne by FSA, and not of the scanners or related paraphernalia provided by NIFT. Kindly clarify.	Ref Clauses2.2.1; 2.2.1.7; 2.2.3.1; 2.2.5.4 l, m; Annexure V  Comprehensive insurance of the booth including materials provided by NIFT and FSA should be done. The list of materials provided by NIFT is in Annexure V.
9.	2.2.5.4 (n)	31	Ambulance or paramedical personnel. The agency shall make	They need to stationed at the venue during the event duration or just be available on call?	Overall responsibility of handling the respondents with respect, care and safety is vested with the FSA.     Necessary arrangements for agile and timely

			necessary arrangements for these services during the full duration of the event and in all States.	What about costs – both fixed & variable as per instance? How does FSA bill variable costs to NIFT?	assistanceas and when required should be made by FSA.  2. Comprehensive insurance of the booth including materials provided by NIFT and FSA should be done. The list of materials provided by NIFT is in Annexure V.
10.	2.2.3.1	22, 24, 25, 26	Manpower recruitment  "person on this role is essentially required to be onsite at all times"	<ol> <li>Mandatory weekly off need to be provided.</li> <li>Emergencies can't be ruled out.</li> <li>Health issues can't be ignored.</li> <li>We suggest to have buffer staff for each role.</li> </ol>	Currently NIFT has trained the SoE, A/E and an RA to mutually extend backup operations to these roles as need arises.  FSA shall assign multitasking to the staff recruited to create operational backups since it is essential to complete the target sampling within the stipulated time frame without any delay.  Government of India guidelines shall be strictly adhered in terms of working hours. Work time of 40-42Hrs per week is envisaged, which has buffer time to handle exigencies already built in it.
11.	2.2.3.3	29	"FSA shall be required to send all supervisors, receptionists and regional coordinators for training 1 month prior to the start of data collection period"  Pls see Corrigendum section for correction	<ol> <li>When does the 'data collection period" start?</li> <li>In these times of uncertainty due to COVID-19, how does NIFT envisage protecting the interests of itself and of the FSA due to changes in dates brought about due to COVID-19 or any other reason beyond the control of NIFT &amp; FSA?</li> <li>We assume trainings shall be carried out per region in the city of data collection. Kindly clarify.</li> </ol>	<ol> <li>Data Collection to start in 2 months after awarding the work.</li> <li>This will be covered under force majeure, Ref Clause 5.24 of the tender document</li> <li>Initial training for supervisors, Receptionist and Sociodemographic data collector will be done in NIFT Delhi Campus. For new regions, onsite training should be provided.</li> </ol>
12.	2.2.5.4 (z)	32	"penalty will be levied on the FSA."	Please provide how the penalty will be calculated and the extent of the same.	Pls ref. Clause 5.21 Liquidated Damages Grace period of 2 weeks in the total period of Contract will be extended to the FSA. Beyond that, the successful bidder will be levied0.05% of the contract value per

					week up to 4 weeks and subsequently 0.1% per week up to next 4 weeks as liquidated damages.
13.	6.7 Set 2 (With Venue)	50	"Total to be quoted for hiring a venue to set up large size booth"	Cost for "a venue", or total cost for all 21 venues put together, or cost for all 21 venues separately?	Consolidated sum to be quoted for hiring a venue to set up large size booth.
14.		-		Are consortia allowed? If yes, then necessary guidelines may please be issued	No
15.	1.3	8	Technology used for Survey	Is it possible to undertake the survey remotely using some other technology	No
16.	2.2.14	19	Front/ Side Facade and Signage	Do you have logo of the campaign/ project or selected agency has to design the same. Similarly, we assume that creatives/ designs for promotions of the project like leaflet emailers or posters etc are to be designed by FSA only. Is that correct.	All creatives for the booth, standee, banners, Front/ Side Facade and Signage posters, etc. will be provided by NIFT. NIFT will provide the project to the FSA after award of tender.
17.				You have asked for presentation on design ideas branding and promotional plan. So this presentation is to be submitted along with the bid or this is to be presented in person later.	Presentation is not required to be submitted along with the bid.
18.			Promotion and mobilisation of crowd	This is very vague actually and depend on the budget. This can be done with a budget in crores also if we use the TV and other high cost media and this can be done in lakhs also if we use low cost media like leafleting and digital marketing. So can you give some idea. What all do you expect in marketing & promotions. Do you expect costly advertisements in TV or print media like times of India etc. Or you want it to be marketed through other low cost on ground and targeted campaigns?	The very purpose of FSA is to ensure the completion of target samplingframeworkwithin stipulated time.

	Or you are not concerned with mode or medium of promotions as long as we are able to get the targeted participants as per the sample size mention in RFP	
19.	Considering additional requirements incorporated in the RFP, can you extend the bid submission deadline?	2 weeks extension will be given.Revisedtimelines are placed below.
20.	Does a subject need to remove all his clothes to get into the scan suite?	Fitted undergarments are allowed to be worn under the scan suit
21.	Scan suites are expected to be reused or it's for one time use? If these are to be reused then it will be very difficult to convince participants to get into a scan suite which had been used by lot of other people, especially considering the COVID-19 situation. In that case we will have to think how to solve this problem.	Scan suitswill be given to the participants after the scanning process.  Ref Annexure 5 C Consumables
22.	We believe that FSA would have to transport kiosk, furniture and other equipment's except scanners from one city to other at its own expense. And FSA would have to transport all including scanners in intra city. Is it correct?	Ref Clause 2.2.1 Booth – Preparation, setting up, shifting and security of booth Clause 2.2.1. 9 Transfer  FSA shall be responsible for setting up of booth and shifting allessentials including furniture & fixture to new locations/region after completion of data collection in a particular location or region.
23.	Can we rope in some private companies/ brands who can sponsor the gifts/ discount vouchers to be distributed among participating public? They would require their logos on those gifts	As being a Govt. funded project, subletting of contract in any form is not permissible. However, bidder may hire the services of any individual/agency on need basis.
24.	It is clear that one scanner will be put inside NIFT campus and two will be at two other venues. We have some queries regarding this;	1. Ref: 1.6.3. Intra-city Movement of Scanner Scanner 1 - will be positioned in NIFT for the entire duration of data collection Scanner 2& 3 -will be moved to at least two different

	<ol> <li>Other two venues will be fixed for entire plan for that city or are to be moved to different locations? If to be moved then how frequently?</li> <li>Apart from the cities listed in RFP, Can we take these two scanners to other nearby cities also to tap more participants? Like along with Delhi can we put the scanners in Gurgaon or Noida also for some time?</li> <li>In our plan, can we suggest some more ideas which will enable us to cover more participants easily? Like experimenting with other nearby cities or nearby states or changing the venues very frequently. We have some ideas which may enable us to take it to a lot more places, including cities which are far from these cities like, along with Delhi, we can cover whole of Haryana/ Punjab or UP. This will help us easily get more participants. Our question is that, will you allow this kind of experimentation/ innovation?</li> </ol>	<ol> <li>Cities listed in the tender document to be strictly adhered. Exception may be given to places in vicinity to Delhi and NCR region viz., Gurugram, Noida, Faridabad and Ghaziabad can be considered.</li> <li>The scanner movement is limited as frequent dismantling and assembly impacts its performance and precision. All experimentationshave to be within the framework specified under clause 1.6.3. Intracity Movement of Scanner.</li> </ol>
25.	Can we physical visit the kiosk stationed in NIFT Delhi to check on the scanner before submission of the bid? That will help us in designing the whole setup	Yes with prior appointment.
26.	For booth size, in the price bid, should we take smallest and the biggest size (19.5ft x 19.5ft and 39ft x 39ft) and leave medium size (26ft x 26ft) or else take all three sizes	Ref Clause 2.2.1.1 Construction of booth Clause 6.7 Price bid Taking account of the prevailing situation due to COVID- 19, FSA must Quote for three Large size booths which is essential in the public places ensuring social distancing norms. The Small sized booths are only to be setup at NIFT.

27.	Digital signature has to be there only in the supporting documents mentioned in the eligibility criteria or in the PDF presentation of Booth design and crowd mobilisation ideas as well	Only in the supporting document(s)
28.	After how much time post work completion will the Performance bank guarantee be returned to the FSA	Within a month of submitting the work completion certificate and verification by the NIFT team.
29.	Pls share new Link for downloading the updated bid document and online registration	The new link for downloading the updated bid document will be uploaded on NIFT Website shortly. As regards online registration link it will be same as earlier i.e. https://nifttenders.eproc.in
30.	Process of online registration - Explain Point no. 9 (Registration of digital signature with profile)	FSA has to registered on the above mentioned link and submit the bid using Digital Signature Certificate (Class – III) of the authorized person of the Company issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.)
31.	Declaration under digital signature - Will this have to be done online?	Yes, authorized person will give declaration on the Company letter head and the same will be uploaded on e-portal using digital signature.
32.	Basic system requirements for online registration. Can we use the Mac operating system?	No, Mac is not supporting due to Java requirement. The basic requirement is Window 7 and above with Internet Explorer atleast 11.
33.	Technical and Price bid to be uploaded separately or together. Pls explain	Technical and Price Bid uploaded separately only in the e-portal.

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## National Institute of Fashion Technology Project- INDIAsize CorrigendumBid No. 1351(24)/NIFT/Pur-HO/INDIAsize /FSA/2020

Corrigendum

SI No	Clause	Page	Description	Corrigendum					
1.	2.2. Scope of Work of FSA	13	Booth – Preparation,	Corrigendum					
2.	2.2.1. Booth – Preparation, setting up, shifting and security of booth	13	setting up, shifting and security of booth	Booth – Preparation, setting up, shifting and security of booth to be read as  Booth – Preparation, setting up, shifting, security <b>and management</b> of the booth.					
3.	4.1. Payment Schedule	36							
4.	6.7. Price Bid	50							
5.	ANNEXURE IV - Price Bid	56							
6.	2.2.3.3	29		Corrigendum  "FSA shall be required to send all supervisors, receptionists and regional coordinators for training 1 month prior to the start of data collection period" To be read as "FSA shall be required to send supervisors, receptionists and regional coordinators for training of 15 days or as specified by NIFT prior to the start of data collection period"					
7.		57	Undertaking	ADDITION ON PAGE 58 under B. Equipment					
	ANNEXURE V		for Receiving Equipments	Tentative Items Quantity Per Unit Cost (in Rs.) Approx. Total (in Rs.)					
			_4a.p.1101165	4 Barcode printer and scanner 3 10,000 30,000					

National Institute of Fashion Technology
Project- INDIAsize
Additional Requirement due to COVID-19 Pandemic for Bid No. 1351(24)/NIFT/Pur-HO/INDIAsize /FSA/2020

SI No	Clause	Page	Description	New Additions		
1.	1.7	11	Scanning and Indicative time per Activity	ADDTION ON PAGE 11 Step 1 —CONSENT FORM FILLING AT RECEPTION On arrival at reception, the participant will be welcomed and undergo a thermal scan to ensure they do not have COVID-19 symptoms before being briefed about the project		
2.	2.2.1.3	18	Furniture and Fixture	ADDTION ON PAGE 18 &19  Sanitizer is to be added in the list of items at each of 8 work stationsi.e. Registration and information desk, Socio-demographic survey filling area, Workstation for Supervisor, Anthropologist Work area, Outside Changing rooms, Workstation for Scanning Operator, Thankyou Desk, Waiting Area  Pantry, Store and other allied structures- to store sanitization equipment and PPEs like gloves, masks, face shields, coveralls, etc."		
3.	2.2.1	13	shifting and	2.2.1.3 (A)- NEW REQUIREMENT UNDER PANDEMIC SITUATION FOR SAFTEY AND PROTECTION The FSA shall be required to provide the sanitizing equipment and PPEs in the booth area for the entire duration of the project. The equipment required per booth at all times would include  Supply for 1 week has to be maintained in the store at all given point of time  Eye(IRIS) scanner 1 per booth with customized software  Total 3 scanners in 3 INDIAsize booth for identity management through IRIS scanning, this is required to avoid duplication that is scanning of an already scanned person who comes with a different identity  The system is required to be configured in a manner where the IRIS scanner is deployed at all the 3 sites which are physically, although in the same region, are at a distance from each other. Thus 3 iris scanners are required to be connected through the internet with the common database server of NIFT from where the authentication of the person's identification will be done for the sole purpose of ensuring that a person who has already participated in the survey and given measurement is not allowed again. The process would require that as soon as a person approaches for body measurement,		

Sanitizer bottle 1lt	scanning of his/her iris is done using the iris scanner(this is a touchless process hence avoids COVID contamination chances). In near real time the scan is verified against the already stored iris scans data in the NIFT database which is built using this iris scanning process( there is no existing database). If no match is found then the person's scan is appended to the NIFT database and the person is allowed to go for body measurement. In case the scan is found to match with an existing scan in the NIFT database it will not be stored and the person is denied to proceed for body measurement due duplication. This validation of the duplication is required only over the scans collected in a region, as it is highly unlikely that a person will appear for rescanning in a different region. This process shall be continued for approximately 3-4 months at a city (with 3 different locations with scan of approximately total 6000 subjects in this duration from that city from all locations), and then the same devices shall move to the next data collection city, and the same process shall be followed at the new locations as well. The data will be required to be mapped only within a region / city. For maintaining the data and biometric privacy of the person the iris scan data thus collected during the survey will not be linked to the profile information provided by the person, so no integration required for that, as the iris scan is only used for avoiding duplication of data and not for any other purpose.
Samtizer bottle 11t	30 bottles per month in total for 3 booths for entire duration of project
Sanitizer spray can 300ml	4 cans per day for the entire duration per booth Total 12 cans per day for entire duration of project Alternatively, sanitizing machine with supplies per booth can also be used
	1 per person per day. 175 kits per month per booth for the entire duration of the project Total 525 kits per month for the entire duration for each booth.

				Face shield for 7 member per booth  Lab Coats	7 face shields per Total 21 face shiel	month per booth for the edge of the entire the entire enti	
				Disposable PPE Suits	per head before the 50 per booth Total 150	ne onset of the region.	
				Pen for signing of conse form cannot be reused	10,000 per booth Total 30,000 pens		
4.	2.2.1.8	20	Security and Safety		s in mind, the booth s		and all team members shall
5.	2.2.3.1	22	Manpower Recruitment	ADDTION ON PAGE 23, under Supervisor- Responsibility:  -Assessing the participants' size and giving the right size of the scan suit to participant  - Ensure regular and thorough sanitization of the booth and adhering to COVID-19 guidelines  - Ensure all security precaution required for pandemic is followed both by staff of booth and participants regarding social distancing, sanitizing of hands, use of mask etc.  SUPERVISOR WILL ALSO ACT AS NODAL OFFCIER FOR COVID-19  ADDTION ON PAGE 25, under Receptionist- Responsibility:  - Conducting a thermal scan of the participant to ensure they are not displaying COVID-19 symptoms before proceeding further  ADDTION ON PAGE 27, under MTS- Responsibility:  - Sanitize the booth regularly with adherence to COVID-19 guidelines			
6.	ANNEXURE V Undertaking for	58	,	ADDITION ON PAGE 58 under B. Equipment			
	Receiving Equipments				Quantity	Per Unit Cost (in Rs.)	Approx. Total (in Rs.)
				1 3D whole body so changing rooms	canner with 3 set	25,00,000	75,00,000
				2 Weighing Scale	3	5000	15,000

3	Anthropometric kit	3	300000	9,00,000
4	Barcode printer and scanner	3	10,000	30,000
5	Thermal Scanner	3	Add per unit cost- 6000	18, 000
	Total Cost (A+B)			87,33,000

For any enquiry on additional requirement please send your query to Purchase Officer by 16<sup>th</sup> July 2020. NIFT will be reply by 22<sup>nd</sup> July 2020.

## **Calendar with extended time lines**

		NOTICE III			
	Change in dates of Bid No. because of current scenario p	RELEASED AFTER PREBID			
SI. No.	Description	Proposed dates in Tender	NOTICE II DATES RELEASED ON 23.06.2020	Revised dates after considering two weeks extension requested in PREBID meeting on 02.07.2020	
1.	Date of Publication of Bid notification on official website/e-Portal	20.03.2020 at 1700 Hours (IST) Monday	20.03.2020 at 1700 Hours (IST) Monday	20.03.2020 at 1700 Hours (IST) Monday	
2.	Download of Bid Document Commence from	20.03.2020 at 1800 Hours (IST) Monday	20.03.2020 at 1800 Hours (IST) Monday	20.03.2020 at 1800 Hours (IST) Monday	
	evailing uncertainty caused by the pa ed vide notice released on 27.03.202			New Dates are as follows	
3.	Pre-Bid Meeting	31.03.2020 at 1100 Hours (IST) Tuesday	02.07.2020 at 1100 Hours (IST)Tuesday	02.07.2020 at 1100 Hours (IST)Tuesday	
4.	Amendment of bid document	09.04.2020 at 1100 Hours (IST)Thursday	08.07.2020 at 1100 Hours (IST) Wednesday	10.07.2020 at 1100 Hours (IST) Wednesday	
5.	Last Date of download of Bid Document	20.04.2020 at 1200 Hours (IST) Monday	21.07.2020 1200 Hours (IST)-Tuesday	04.08.2020 1200 Hours (IST)-Tuesday	
6.	Last Date for submission of duly filled in Bids	20.04.2020 at 1500 Hours (IST) Monday	21.07.2020 at 1500 Hours (IST) Tuesday	04.08.2020 at 1500 Hours (IST) Tuesday	
7.	Place of opening of Tender bids	Board Room, NIFT – Head Office, Hauz Khas, New Delhi – 110016	Board Room, NIFT – Head Office, Hauz Khas, New Delhi – 110016	Online or Board Room, NIFT – Head Office, Hauz Khas, New Delhi – 110016	

8.	Date and Time for opening of the	20.04.2020 at 1600	14.07.2020 at 1600 Hours (IST)	04.08.2020 at 1600 Hours (IST)
0.	Technical Bids	Hours (IST) Monday	Tuesday	Tuesday
9.	The bids which qualify will be notified through email and on NIFT website on or before	24.04.2020 2300 Hours (IST) Friday	30.07.2020 2300 Hours (IST) Thursday	13.08.2020 2300 Hours (IST) Thursday
10.	Presentation on the proposal by FSA	28.04.2020 at 1000 Hours (IST) Tuesday	06.08.2020 at 1000 Hours (IST) Thursday	20.08.2020 at 1000 Hours (IST) Thursday