



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, पटना /NATIONAL INSTITUTE OF FASHION TECHNOLOGY,PATNA  
(वस्त्र मंत्रालय भारत सरकार)/(MINISTRY OF TEXTILES GOVT OF INDIA)  
निफ्ट परिसर, मीठापुर फार्म्स, पटना - 800001, बिहार [दूरभाष : 0612-2340032, 2366833/4]  
NIFT CAMPUS,MITHAPUR FARMS,PATNA-800001,(BIHAR)

**अनुबंध के आधार पर भर्ती की सूचना  
(RECRUITMENT ON CONTRACT BASIS)**

विज्ञापन संख्या - 10001(01)/Rectt. of Group C/2021-22 / Advt No10001(01)/Rectt. of group C/2021-22

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान (निफ्ट), वस्त्र मंत्रालय, भारत सरकार द्वारा स्थापित पूरे भारत में 17 परिसरों के साथ फैशन शिक्षा का एक प्रमुख संस्थान है। निफ्ट पटना निम्नलिखित प्रशासनिक/तकनीकी पदों के लिए 03 साल के दीर्घकालीन अनुबंध के आधार पर भर्ती के लिए भारतीय नागरिकों से आवेदन आमंत्रित करता है। दीर्घ अवधी अनुबंध के उपरांत भविष्य में नियम के अनुरूप नियमितीकरण करने का प्रावधान है।

The National Institute of Fashion Technology (NIFT) established by Ministry of Textiles, Govt. of India; a premier Institute of Fashion education with 17 Campuses located pan India. The Institute is having excellent facilities for Fashion education & Research in Design, Management and Technology and is looking for personnel for Administrative / Technical positions at NIFT Patna Campus. NIFT Patna Campus invites applications for the following Group-C posts on Long Term Contract basis. Initially for a period of 03 years with a further provision for regularization as per the norms.

क्र सं/Sr. No.	पद का नाम/Name of the Post	7वें सी पी सी के तहत लेवल/Level as per 7 <sup>th</sup> CPC	रिक्तियों का विवरण/Details of Vacancies					कुल /Total
			अनारक्षित /UR	अनुसूचित जाती /SC	अनुसूचित जन जाती /ST	अन्य पिछड़ा वर्ग /OBC	आर्थिक रूप से कमजोर वर्ग /EWS	
1.	सहायक (प्रशासन)/Assistant (Admin)	4	2	-	-	1	-	03
2.	मशीन मेकैनिक्स/ Machine Mechanic One post as per the competency code "A" and one as per the competency code "C".	4	2	-	-	-	-	02
3.	सहायक (वित्त एवं लेखा)/ Assistant (Finance & Accounts)	4	1	-	-	-	-	01
4.	सहायक वार्डेन (छात्रा)/ Assistant Warden (Girls)	4	1	-	-	-	-	01
5.	आशुलिपिक ग्रेड III Stenographer Grade - III/	4	1	-	-	-	-	01
6.	नर्स/ Nurse	4	1	-	-	-	-	01
7.	कनिष्ठ सहायक/ Junior Assistant	2	6	1	-	3	1	11
8.	लैब सहायक/ Lab Assistant i) Two posts for Competency "A" (Dept of Fashion Technology & Fashion Design ii)Two posts for Competency"C1 & C2" i.e for Departments F&LA and FP	2	6	1	-	2	-	09

	iv) Two posts for Competency "E" Textile Design. v) One post for Competency "F" Fashion communication photography. vi) Two post for Competency "G" Fashion Management Studies (computer/IT Labs)							
9.	पुस्तकालय सहायक /Library Assistant/	2	1	-	-	-	-	01

# (Gross salary includes Basic Pay+ Allowances i.e. Dearness Allowance, Transport Allowance & HRA at prescribed rates)

\* **Note:** UR – Unreserved, SC – Schedule Caste, ST – Scheduled Tribe, OBC – Other Backward Class, EWS Economically Weaker Sections, PWD – Person with Disability (PWD reservation will be on horizontal basis)

निफ्ट के निर्णय के आधार पर रिक्तियों की संख्या बढ़ाई या घटाई जा सकती है। उपरोक्त पदों का विवरण जैसे पात्रता मानदंड, निर्धारित शुल्क और आवेदन जमा करने की प्रक्रिया हमारी वेबसाइट (<http://www.nift.ac.in/patna/>) पर उपलब्ध है। आवेदन पत्र निफ्ट की वेबसाइट से डाउनलोड किए जा सकते हैं। निर्धारित प्रोफार्मा में आवेदन सभी आवश्यक दस्तावेज एवं शुल्क (Demand Draft) के साथ 'निदेशक, राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, निफ्ट परिसर, मीठापुर फार्म्स, पटना - 800001 को संबोधित करते हुए निर्धारित अंतिम तिथि के पहले पहुंच जानी चाहिए। आवेदन प्राप्त करने की अंतिम तिथि सोमवार, **10.11.2021** है। अधिक विवरण के लिए, कृपया वेबसाइट [www.nift.ac.in/patna](http://www.nift.ac.in/patna) पर जाएं।

Number of vacancies may be increased or decreased at the discretion of NIFT. The details of the above posts such as eligibility criteria, prescribed fee and procedure for submission of application, selection criteria are available at our website (<http://www.nift.ac.in/patna>). Application forms can be downloaded from the NIFT website. Filled Applications in the prescribed proforma along with self attested documents and application fees (Demand draft) should be addressed to 'The Director, National Institute of Fashion Technology, NIFT Campus, Mithapur Farms, Patna – 800001 and this must be reached on or before the last date of receiving the application. The last date of receipt of the application is **Monday, 10.11.2021**. For details, please visit our website at [www.nift.ac.in/patna/career](http://www.nift.ac.in/patna/career).

### पात्रता मापदंड/Eligibility Criteria

क्र सं/Sr. No.	पद का नाम/Name of the Post	शैक्षिक योग्यता और अनुभव / Educational Qualifications & Experience	आयु सीमा/Age Limit	चयन प्रक्रिया Selection Process
1.	सहायक (प्रशासन)/Assistant (Admin) Level 4	i. Graduate from a recognized university/ institution. ii. At least 2 years experience in Administration. iii. Typing speed of at least 40 wpm in English / Hindi.	27 वर्ष*	written / skill test
2.	मशीन मैकेनिक /Machine Mechanic Level 4	<b>Competency "A"</b> i) Educational qualification: 10th or above ii) Full time three year diploma after 10th from recognised	27 वर्ष*	written / skill test

		<p>state,central Board of Technical education and Training in Mechanical engineering/Mechatronics Engineering/Instrumentation Technology.</p> <p>OR</p> <p>Full time two years Diploma after 10th from recognised ITI / NSTI / IDTR / IGTR in Machinist/Mechanic Machine Tools Maintenance /Technician Mechatronics /Textile Mechatronics(NSQF level 5).</p> <p>OR</p> <p>Full time two years Diploma after 12th from recognised ITI / NSTI / IDTR / IGTR in instrument Mechanic/Mechanic Industrial Electronics (NSQF level 5).</p> <p>OR</p> <p>Full time six months NCVT certificate in industrial Sewing Machine Technician (NSQF Level 3).</p> <p><b>Experience:</b> Post Qualification of three years of experience (for 03 years diploma after 10th), 04 years of experience(NSQF level 5 after 10th), 02 years of experience (for NSQF level 5 after 12th) and 06 years of experience (for NSQF level 3) in repair and maintenance of cutting/sewing/finishing machines in garment manufacturing organisation/training institute.</p> <p><b>Competency "C"</b></p> <p>i) 10th or above</p> <p>Full time two years Diploma after 10th from recognised ITI /NSTI / IDTR/ IGTR/ NCVT National Apprenticeship certificate (NAC) or National Trade certificate (NTC) in trade of fitter/ Turner/Machinist/Mechanic /Tool &amp; Die Maker (NSQF level 5).</p> <p>OR</p> <p>Full time three years Diploma after 10th in Mechanical Engineering branch from AICTE approved institute/ recognised Board/ University.</p> <p><b>Experience :</b> Post qualification 03 years of experience (for 03 years diploma after 10th) and 04 years of experience (for NSQF level 5) with knowledge of operating and repairing and maintenance of general workshop macheneries in the field of solid metal working,sheet metal workingwood working,plastic working machines i.e Lathe,Milling,Therforming,Injection moulding,metal casting,CNC machines,like 3D printing, Laser cutting and water jet cutting etc.</p>		
3.	सहायक (वित्त एवं लेखा) Assistant (Finance & Accounts)	i. Bachelor's Degree in Commerce from recognized University / Institution with two years' experience in Finance and Accounts matters.		written / skill test

	Level 4	Or Master's Degree in Commerce from recognized University / Institution with one-year experience in Finance and Accounts matters.  ii. Working Knowledge of Accounting Software	27 वर्ष*	
4.	सहायक वार्डन (छात्रा) Assistant Warden (Girls) Level 4	Qualification: Graduate from a recognized University/Institution  Experience: One year experience as Assistant Warden in an educational institution under Central Government/State Government/Autonomous Bodies	27 वर्ष*	<b>written test</b>
5.	आशुलिपिक ग्रेड III Stenographer Grade – III Level 4	i. Graduate from a recognized University/ Institute.  ii. Minimum speed of 80 wpm in shorthand and 40 wpm in typing  iii. Minimum 2 years' experience in Govt./ Semi Govt./ State Govt/UT/Autonomous Organization/PSU.  iv. Proficiency in Computer Operation	27 वर्ष*	<b>written / skill test</b>
6.	नर्स Nurse/ Level 4	i) B. Sc (Hons.) in Nursing from a recognized University or Institute/Regular course in B.Sc Nursing from a recognized university or Institute/Post basis B.Sc (Nursing) from a recognized university or Institute ii) Registered as Nurse or Nurse and midwifery (RN or RN and RM) with State Nursing Council. iii) Six months experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned above. OR i) Diploma in General Nursing and midwifery from a recognized board or council. ii) Registered as Nurse or Nurse and midwifery (RN or RN and RM) with State Nursing Council. iii) Two & Half years experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned above.	27 वर्ष*	written test
7.	कनिष्ठ सहायक/ Junior Assistant Level 2	i) Passed 10+2 examination from a Board or its equivalent recognized by the Government. ii) A typing speed of 30 w.p.m in English or 25 w.p.m. in Hindi iii) Computer proficiency, which includes: a) Competency in MS Word / applicable software for written / mail correspondence b) Competency in management of mail accounts c) Competency in retrieving information through search applications iv) Candidates who have done diploma in Computers shall be given preferential weightage.	27वर्ष *	<b>written / skill test</b>
8.	लैब सहायक/ Lab Assistant Level 2	i) Competency "A" Educational qualification 10th or above Professional qualification : Full time one year or two year Diploma/certificate after 10th (NSQF level 4 or 5) or from any Govt. recognised	27वर्ष *	<b>written / skill test</b>

		<p>institute/ITI in Apparel manufacturing Technology, sewing technology, Fashion Design and Technology.</p> <p>OR</p> <p>Full time one year certificate after 8th in cutting &amp; sewing or two year full time certificate after 8th in pattern making Engineering (NSQF level 3)</p> <p>OR</p> <p>One year certificate course after 12th from NIFT in clothing production technology(CPT). Garment production technology &amp; apparel Design (GPTAD), Fashion &amp; clothing (FCT), FIAI and other relevant program from NIFT or any Govt recognised institute.</p> <p><b>Experience:</b> Post qualification of three years of experience(for one year certificate after 12th ), 04 years of experience ( for NSQF level 5), 05 years of experience(for NSQF level 4) and 06 years of experience(for NSQF level 3) in the relevent /related field with skill of pattern making and garment construction techniques and ability to work on /operate machinery used in garment production.</p> <p>ii) <b>Competency C1</b></p> <p>Educational Qualification: 10th or above.</p> <p>Professional Qualification: Full time two year Diploma /certificate after 10th (NSQF level 4 or 05) from any Govt recognised institute /ITI/ in Additive Manufacturing Technician/ Turner / Fitter machinist.</p> <p>OR</p> <p>Full time one year certificate (NSQF level 3 or 4 ) from any Govt recognised institute /ITI in Leather Goods maker/Carpentry.</p> <p><b>Experience :</b> Post qualification of 04 years of experience(for NSQF level 5), and 05 years of experience ( for NSQF level 4), 06 years of experience(for NSQF level 3) in the relevent /related field with operational knowledge of general workshop machinery i.e lathe,milling, wood working machinery, therforming,injection moulding, metal casting, added advantage with experience in CNC machines.</p> <p>OR</p> <p>Skill of pattern making &amp; construction,</p>		
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		<p>components, costing, processes, materials, in leather goods industry.</p> <p>OR</p> <p>Skill of furniture making handicrafts, with full knowledge of production, finishes, equipment, tools and machinery.</p> <p>iii) <b>Competency C 2</b></p> <p>Educational Qualification: 10th or above. Professional Qualification: Full time one year or two year Diploma /certificate after 10th (NSQF level 4 or 05) from any Govt recognised institute /ITI/ in the trade Jewel Smith.</p> <p><b>Experience</b> : Post qualification of 04 years of experience (for NSQF level 5), and 05 years of experience ( for NSQF level 4) in the relevant/related field with hand on experience in jewellery &amp; silverware making, knowledge of handcrafted and cast gold &amp; studded jewellery making, master making &amp; related materials, processes and understanding of materials, processes, equipments, tools, &amp; machinery.</p> <p>iv) <b>Competency E:</b></p> <p>Educational Qualification: 10th or above. Professional Qualification: Full time three years Diploma after 10th from any Govt recognised institute /IIHT in handloom textile Technology.</p> <p>OR</p> <p>Full time two years Diploma after 10th ( NSQF level 5) from Govt recognised institute / ITI/ in weaving technician/ Textile wet processing Technician.</p> <p>OR</p> <p>Full time one year certificate after 10th ( NSQF level 3) from Govt recognised institute / ITI/ in weaving technician for silk &amp; woolen Fabrics.</p> <p><b>Experience:</b></p> <p>Post qualification 03 years of experience (for 03 years Diploma after 10th), 04 years of experience ( for 2 years diploma after 10th), and 06 years of experience ( for NSQF level 3) in weaving preparation, weaving on table top loom, dobby and jacquard with electronic harness, Computerised Automatic Sample Loom etc.</p>		
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		<p>AND /OR</p> <p>Dying and printing with knowledge and skill of dyeing of yarn and fabric using natural and synthetic dyes and different styles and types of printing of Textiles.</p> <p>AND /OR</p> <p>an accredited lab with knowledge and skill to conduct standard textile testing procedures of fiber, yarn, and fabrics.</p> <p>v) <b>Competency : F</b></p> <p>Educational qualification : 10th or above</p> <p>Professional qualification: Full time one year or two years Diploma/certificate after 10th( NSQF level 4 or 5) from any Govt recognised institute ITI in digital Photographer / Video cameramen / Information &amp; Communication Technology System.</p> <p><b>Experience:</b> Post Qualification 04 Years of experience (for NSQF level 5) and 05 years of experience(for NSQF level 4 ) in the relevent/related field with the skill of still &amp; video photography and knowledge of video switching, non linear editing, chroma keying, Broadcasting, Audio/video Routing, lighting techniques and operating MAC and Windows OS.</p> <p>vi) <b>Competency G:</b></p> <p>Educational Qualification: 10th or above.</p> <p>Professional Qualification: Full time one year or two year Diploma /certificate after 10th or 12th (NSQF level 4 or 05) from any Govt recognised institute /ITI/ in Information and communication Technology System Maintenance / Desktop Publishing operator /Multimedia Animation &amp; Special Effects / Data Entry Operator/ Database System Assistant.</p> <p><b>OR</b></p> <p>Full time three years Diploma after 10th from any Govr reconised institute/Polyrechnic in computer application or similar.</p> <p><b>OR</b></p> <p>NIELT "O" level course (NSQF level 5) of DOEACC Scheme after 12th education.</p> <p>Experience: Proficiency in MS office/video conferencing /browsing applications.</p>		
9.	पुस्तकालय सहायक/	i) Graduate from a recognized University / Institution with		<b>Written</b>

	Library Assistant Level 2	diploma in Library Science OR Bachelors' Degree in Library Science from recognized University/Institution.  ii) At least one year working experience in a well established Library.	27वर्ष *	test
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\*निफ्ट कर्मचारियों के लिए अधिकतम ऊपरी आयु-सीमा में पांच साल तक की छूट दी जा सकती है या सेवा की कुल अवधि (नियमित और/या लंबी अवधि के अनुबंध के आधार पर) जो भी कम हो उसे लागू किया जा सकता है ।

\* Maximum upper age-limit for NIFT employees may be relaxed up to five years or total length of service rendered (on regular and/or long term contract basis) whichever is less.

### महत्वपूर्ण निर्देश/IMPORTANT INSTRUCTIONS

Candidates should read the instructions and conditions carefully, before applying.

#### आवेदन शुल्क/Application Fee:

The applicant shall be required to pay application fee of Rs. 590/- (Application Fee Rs. 500/- (GST @ 18%=Rs. 90/-). Demand Draft for the requisite fee should be drawn in favour of NIFT, payable at Patna. Applications received without fees (other than the exempted categories) will be rejected.

#### कृपया ध्यान दें/Note: -

- i) Employees of NIFT are not exempted from payment of application fee
- ii) Candidates belonging to SC/ST, Female and PWD are exempted from paying the Application Fee.
- iii) Fee once paid will not be refunded under any circumstances.
- iv) The candidates applying for more than one post, shall be required to apply separately along with the required application fees for each post.
- v) Demand draft should have been drawn on or after the date of this publication of advertisement.
- vi) Candidates must write his / her name, address and post applied for, on back of the demand draft.

#### चयन प्रक्रिया/Selection Process: -

The Selection Process to the above posts will include written test and Skill / Competency test. The selection of the candidates shall be purely on merit list. The merit list will be drawn on the basis of Written-Test & Skill-Test (whichever applicable).

#### आवेदन कैसे करें/How to apply: -

- a) Application forms can be downloaded from our website (<http://www.nift.ac.in/patna/career>). Applications in the prescribed Performa should be addressed to The Director, National Institute of Fashion Technology, NIFT Campus, Mithapur Farms, Patna - 800001, Bihar and be superscripted as **“Application for the post of \_\_\_\_\_”** on the envelope. Self-attested copies of certificates and testimonials in proof of age/educational qualifications/caste/experience etc. should be attached with the applications form. The Demand draft drawn in favour of "NIFT" payable at "Patna" should also be attached with the application form. The demand draft should not be tagged or stapled but should be pinned or clipped at the top of the application form.



Filled applications should reach to the above address through registered /speed post only by **10/11/2021**.

- b) The candidates shall be required to mention their correct and active email address and Mobile number in their application form at prescribed place, as all the correspondence like issuance of call letters/ admit cards or any other information will be communicated through email only.
- c) Any updates with regard to this recruitment process shall be published on NIFT Patna's website (<http://www.nift.ac.in/patna/career>).
- d) While applying for the posts of Machine Mechanic/Lab Assistant Competency Code should be mentioned . The details of the competency code is mentioned in the eligibility criteria.
- e) Only female candidates are entitled to apply for the post of Asst warden (girls).
- f) Those candidates who are employed in Govt./Semi Govt./Autonomous Bodies etc. should send their applications **through Proper Channel**. However, they may send an advance copy of their Application to the address as mentioned above..
- g) The date and venue for the written /skill or competence test will be intimated to the provisionally shortlisted candidates only.
- h) Certificate in support of experience should be given by Appropriate Authority clearly mentioning the period and nature of work done in that particular organization / Institution.
- i) For availing the benefits of reservation of Other Backward Classes & EWS, the candidate would be required to produce the latest non-creamy layer certificate/ EWS (whichever is applicable) on the prescribed format applicable for appointment to the posts of Central Government.
- j) The selected candidate will be posted initially at Patna Campus as per the requirement of the Institute and can be posted to any NIFT Campus in public interest.
- k) The selection process shall have two tier tests. Tier-I will consist Skill or Competency Test for the post. Tier -II will consist of objective type/ written examination. It will comprise of Basic English & Hindi Language, General Awareness, aptitude, Logical Reasoning, Basic Arithmetic etc.

#### सामान्य शर्तें/General Conditions:

1. The Institute reserves the right to increase or decrease the no of posts as per the requirement, withdraw the advertised posts / modify under any category at any time without assigning any reason. Reject any or all the applications without assigning any reasons thereof. Not to fill any or all posts advertised. Rectify any discrepancies in the grade pay, pay band, etc if found at later stage.
2. Mere fulfilling of essential qualifications and experience requirement would not entail a candidate to be called for test. All candidates are advised to visit our website ( <http://www.nift.ac.in/patna/career>) for any update/ information with regard to the recruitment process. The decision of the Institute in this regard would be final and binding to all.
3. Incomplete/unsigned applications and applications received without fee/ photograph/ certified copies of required certificates such as educational qualifications, caste/community etc. and those received after the prescribed last date, will summarily be rejected without any communication to the candidate. No further correspondence will be entertained in this regard.
4. NIFT will not be responsible for any postal delay/loss in transit in submission of application within specified time.
5. Decision of the NIFT as institute shall be final in all the matters.
6. Wrong declarations/concealment of facts/submissions of false information or any other action contrary to

law shall lead to cancellation of the candidature at any stage.

7. The Selection shall be done against the vacancies considering the requirement of the Institute and strictly as per the merit by following Reservation Policy of Govt. of India.
8. The above posts are as per the central Govt pay scales and carry allowances like Dearness House rent and transport as per the Government of India norms.
9. Employment of institute shall be governed by the rules and regulations, service conditions as notified by the institute from time to time.
10. All the above posts are to be filled on contract basis, period of contract would be 03 years may be renewed further based on the performance of the candidate & institute's requirement.
11. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications/experience laid down for the post as per the advertisement.
12. The institute will constitute a screening cum shortlisting committee for screening all the applications received in response to an advertisement and may restrict candidates to a reasonable limit on the basis of qualifications and experience etc. No correspondances will be entertained from the the applicant either before or after the selection. The decision of the NIFT will be final.
13. Qualifications, Experiences, Age etc will be taken into consideration as on last date of submission of applications. No interim enquiries / correspondances / communications of any sort will be entertained on this matter.
14. Reservation and relaxatation for SC/ST/OBC(Non creamy)/PWD will be as per the Govt of India guidelines.
15. Candidates seeking benefits of reservations shall submit caste certificate in prescribed format issued by competent authority. In case of EWS category candidates seeking benefit must submit income proof issued by appropriate authority. The benefit of reservation under EWS can be availed upon production of an income and asset certificate issued by a competent authority. The income and asset certificate issued by any one of the following authorities in prescribed format shall only be accepted as proof of candidates claims belonging to EWS;
  - i) District Magistrate /Assistant District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub- Divisional Magistrate/Taluka Magistrate/Executive magistrate, Extra Assistant Commisioner.
  - ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
  - iii) Revenue officer not below the rank of Tehshildar and
  - iv) Sub - Divisional officer or the area where the candidate and /or his family normaly resides.
16. The institute shall verify the antecedents or documents submitted by the candidates at any time during the tenure of service. In case if it is detected that the documents submitted by the candidates are fake or the candidates has a clandestine antecedents/background for which he/she has been convicted by any court and has suppressed the said information, then his/her candidature/ will be canceled/services shall be

terminated forthwith and appropriate action will be taken.

17. Any form of canvassing will lead to disqualification of the candidate.

18. No TA/DA shall be payable to any candidate for attending written/ Skill/ Competency test.

19. In case of any dispute, the decision of the Director, NIFT Patna shall be final.

20. Persons with disabilities (PWD) fulfilling the eligibility conditions are encouraged to apply. Reservation for persons with disabilities (PWD) shall be observed as per the Govt. of India guidelines.

21. NIFT Administration reserves the right to cancel or postponed the recruitment at any point of time.

दिनांक : 10/10/2021

(निदेशक, निफ्ट पटना)