



NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(An Institute of Design, Management & Technology)

(A Statutory Institute Governed by the NIFT Act, 2006, Ministry of Textiles, Govt. Of India)

Academic Affairs Department – Rae Bareli Centre

(An ISO 9001:2008 Certified Institute)

9301(2)/AA/NIFT/RBL/Convocation – 2019

23rd April, 2019

Dear Graduating Student,

Sub: Convocation 2019 invitation

You will be pleased to know that the Annual Convocation of NIFT, Raebareli will be held on Thursday, May 30th 2019 as per the schedule and venue given along with. We would appreciate your presence on this occasion to receive your Degree in person. If you are unable to attend, please let us know and arrange to receive the Degree in absentia; the Degree in absentia will be issued from 1st July, 2019 onwards to you or to a person authorized by you in writing. Please, therefore, fill up the enclosed form (Form-A) and submit the same to the COE cell (coe.raebareli@nift.ac.in) latest by **20th May, 2019 5:30 pm**. The list of registered students for attending the Convocation shall be displayed on NIFT, Raebareli website on May 27th 2019. If by any chance, your name does not appear in attendee list despite submitting the registration form, you may get in touch with **Dr. Smriti Yadav, Campus Academic Coordinator & Officer In-charge-Registration** immediately or latest by May 28th 2019. No forms will be accepted after the stipulated date. Please note that admission to the Convocation will be subject to:

- Registration by due date.
- Clearing all your outstanding dues at NIFT Raebareli Centre, if any. In case you have not submitted the "No Dues Certificate" earlier, you should submit the completed "No Dues Certificate" latest by 20.05.2019, in person.
- Reporting time at venue (**Indira Gandhi Prathishthan, Kathauta Chauraha Road, Vibhuti Khand, Gomti Nagar, Lucknow**) is **01:30 pm** on **30.05.2019**, however, the Registration counter will remain open from **10:00 am to 02:00 pm**.
- The formal academic "**Angvastram**" which you need to wear for receiving the Degree will be available at the Registration Counter at Indira Gandhi Prathishthan, Lucknow on 30.05.2019. The issue of "**Angvastram**" will start from 10:00 am sharp on the day of Convocation i.e. 30.05.2019 at Registration Counter. Without the formal Convocation "**Angvastram**", Graduating Student will not be allowed to enter the Convocation Hall.
- Entry to Convocation Hall at Indira Gandhi Prathishthan, Lucknow shall be closed at 03:30 pm and no entry to Convocation Ceremony shall be allowed thereafter.

The Graduating Students may keeping in mind the formal nature of the function, NIFT Convocation has traditionally followed a dress code of **"off-white/broken white" Shirt-Trouser or Kurta-Pajama** for **Boys** and **Saree or Salwar Suit** for **Girls**. This applies to both **students & faculty**. The students with **informal wears (Jeans etc.)** are strictly not allowed to participate in Convocation Ceremony.

For any other information/clarification, please call **Dr. Smriti Yadav, Campus Academic Coordinator & Officer In-charge-Registration** at **8004489703 & 6393734054**.

Looking forward to seeing you at the Convocation and with best wishes for a bright future as a NIFT alumnus.

Yours faithfully,

Joint Director & COE (I/c)

for
Smriti
CAC

FORM A

(To be submitted by the student at COE Cell, NIFT-Raebareli by 20.05.2019)

To

Dr. Smriti Yadav,
Campus Academic Coordinator & Associate Professor,
Officer Incharge-Registration
National Institute of Fashion Technology,
NIFT Campus, Sec.-II,
Raebareli - 229010
Mob.: 8004489703 & 6393734054

Sub.: Application for receiving Degree in person/ in absentia in the Convocation 2019.

Dear Sir,

With reference to Convocation 2019 letter dated 23rd April 2019, it is to inform you that

I am eligible to receive my degree in the Convocation, 2019. I shall attend the Convocation 2019 as per the schedule given to receive my Degree in person alongwith my parents/guardians (two persons only).

Please tick ☒ on appropriate box:

Myself only ☐ Myself & One Parent/Guardian ☐ Myself & Two Parent/Guardian ☐

OR

I shall not be able to attend the Convocation, 2019 and therefore, request that I may be issued the Degree in absentia. ☐

Name of the Student:.....

NIFT Centre:

Discipline:

Address :

.....

.....Pincode:.....

Telephone No:..... Mobile No:.....

Email Address:

(Signature of Student)

Date:

Place:

Please note:

If you are not attending the Convocation and to receive the Degree certificate by registered post, a DD of Rs.750/- (In favour of 'NIFT' payable at 'Raebareli') will be sent to the **Joint Director, NIFT Raebareli** alongwith the request letter and complete postal address (in capital letters) in the format given below:

Dated:

Name of the Student:.....

NIFT Centre:

Discipline:

Address for mailing of Degree Certificate (in capital letters):

.....

.....Pin code:.....

Telephone No: Mobile No:.....

Email Address:

(Signature of Student)

Date:

Place:

**ATTENTION OF ALL UG & PG Programmes STUDENTS ELIGIBLE FOR AWARD OF
DEGREES AT CONVOCATION, 2019 ON MAY 30th 2019**

SCHEDULE FOR THE CONVOCATION

Date	Timings	Venue	Details
30.05.2019	10:00 am to 02:00 pm	Registration Counter at Indira Gandhi Prathishthan, Kathauta Chauraha Road, Vibhuti Khand, Gomti Nagar, Lucknow	- Issue of "Angvastram" to the students eligible to receive the Degree certificate.
30.05.2019	02:30 pm to 03:30 pm	Convocation Hall	All students to enter the venue and take their designated seats.
	03:30 pm -06:15 pm	Convocation Hall	Convocation Ceremony
	06:25 pm-07:30 pm	Outside Lobby in adjacent to the Convocation Hall	Refreshment

INSTRUCTIONS

1.	All the Graduating students who would like to receive their Degrees in person in the Convocation, it is compulsory to collect the "Angavastram" & Convocation kit and report to the venue on time. Any student failing to collect "Angavastram" & Convocation kit will not be allowed to enter the venue and receive his/ her degree in person. No relaxation will be allowed under any circumstances.
2.	Notwithstanding the above for reasons beyond control, if the date of Convocation needs to be changed, the announcement will be made on NIFT-Raebareli website.
3.	Brief cases/Handbags/Ladies Purses/Helmet/Eatables/Drinks etc. will not be allowed in the Convocation Hall due to security reasons. Please make arrangements to leave them outside the venue at your own risk.

Joint Director & COE (I/c)

for
Maita
CAC

Copy to:

1. The Director, NIFT – Raebareli - for kind information please
2. The CAC, NIFT – Raebareli
3. The Accounts Officer
4. All CCs – to inform all Graduating Students of their respective department & obtained the confirmation of students participation in Convocation – 2019.
5. All Graduating Batch – 2019 Students (UG & PG)