

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY, RARBARELI**  
**Hostel Rules and Regulations**

*Allotment of Rooms:*

Hostel accommodation is allotted purely at the discretion of the NIFT management and upon the condition that the student agrees to abide by all the rules and regulations of the hostel.

The management has authority to refuse hostel facility without assigning any reason or remove a resident from the hostel at any time on disciplinary grounds.

Students may also be required to vacate their rooms at short notice in case of disciplinary issues. Students may also be directed to shift to alternate accommodation at short notice due to administrative reasons.

Ragging in any form is banned inside and outside the campus. Serious action will be taken against the students violating the rule. Suspension or withdrawal from the hostel/ **Institute** is one of the actions taken as per the guidelines issued from time to time by Ministry of **Education**. Government of India.

*Rules and Regulations:*

- i. The hostel fee should be paid at the time of hostel registration/ admission at the **campus**.
- ii. The Hostel facility is available for all Boys & Girls.
- iii. Students must occupy rooms specifically allotted to them and swapping / change of rooms will not be allowed without the permission of **NIFT management / Warden**.
- iv. The hostel timings will be strictly adhered by all the girls hostlers. No girl student will be permitted to go out after 8.00 p.m. and students are required to return back to the hostel by 9.30 p.m. The main gate will be closed by 9.30 p.m.
- v. The hostel timings will be strictly adhered by all the boys' hostlers. No boy student will be permitted to go out after 9:30 p.m. and students are required to return back to the hostel by 9.30 p.m. The main gate will be closed by 9.30 p.m.

**1. The girls student coming late beyond 8.00 p.m. and boys students coming late after 9:30 pm will be dealt with fine as under:**

- i) If the student gets late while returning by college vehicle / any other reason beyond their control, a written request mentioning reason of late entry should be submitted to the hostel Warden by the student within 12 hours.
- ii) If the student gets late due to academic commitments (exam scheduled/assignment submission/late hour class), a written request mentioning reason of late entry duly signed by the concerned HOD / CC/ Faculty should be submitted by the student within 12 hours to the Hostel Warden.
- iii) A penalty would be imposed on those students who are not able to justify their reasons for late entry. Students reporting till half hour late beyond the permitted time would be imposed a fine of Rs. 100/- for each instance. The students who reports late by more than half hour beyond the permitted time would be imposed a fine of Rs. 200/- per instance. If the practice continues by a particular student, it would attract further disciplinary action including expulsion from the hostel.

6. Students are required to show their ID card at the main gate both, while going out and coming back.
7. Attendance will be done at 10.00 pm onwards; students are advised to remain present in their room.

## 8. Night –out for Girls hostellers

- i. When a Girl student of the hostel wishes to leave the hostel / station on vacation for holidays etc. the following steps need to be ensured:
- ii. Girls students who intend to visit home / local guardian's place during weekend's / holidays, are required to send SMS through registered mobile number of their Parents at least one day in advance on any working day (i.e. Monday to Friday).
- iii. No SMS will be entertained on Saturday/Sunday except emergencies.
- iv. SMS on mobile no. 8887192280 will be from 9:00 AM to 6:00 PM will only be entertained.
- v. For any other query/clarification, the communication may be made on 9415962100.
- vi. Students may obtain leave application format from NIFT Rae Bareilly website **and** have to obtain the permission of their respective Wardens on the basis of SMS sent by their parents for night out stay.

9. **Night –out for Boys hostellers:** No Boys hosteller will be permitted for night out without written consent of their parents and approval of Competent Authority. For any query/clarification, the communication may be made on 9454149455. .

10. All visitors including parents/ guardians will be entertained only at the reception counter.

11. Entry of **outsiders** is strictly prohibited inside hostel except NIFT official on duty with valid passes accompanied by a Lady guard **in respect of Girl's hostel and with a male guard in respect of Boy's hostel**. NIFT authorities **can** enter any room for verification at any time during the day or night if **situation** warrants.

12. The students who wish to vacate the hostel must meet the Warden for necessary formalities, required documentation **no dues certificate etc.**

13. Refund of Refundable Hostel Security Deposit: Hostel fee security deposits paid at the time of admission is refundable on vacating the hostel room in **the final year**. This is done on production of prescribed 'No Dues certificate **which could be downloaded from NIFT Raebareilly website**. The student should claim the refundable security deposit within six months from the date of vacating the hostel. The application for refund of deposit received after six months will not be considered and the Security Deposit will be forfeited.

14. All the instructions/notices displayed on notice boards, **NIFT Raebareilly website will** be deemed to have been read by all resident students and excuses for non-compliance of such instructions and notices will not be accepted. Residents are advised to look at the notice board/website every day to acquaint themselves with latest information/orders.

15. Defacing walls, door, corridors and cupboards by graffiti writing, painting or pasting poster, notes etc. with glue/tape/nails etc. is not permitted. Any violation, whatever the extent, will lead to severe disciplinary action.

16. Resident students must ensure switching off lights, fans, geysers and electronic gadgets when not in use. To ensure the safety of the students, they are not allowed to use electric items like kettles, irons, induction, cooker etc **in their hostel rooms**. A fine of Rs.250/- will be levied for possessing such items and these items are liable to be confiscated.

17. In case of any grievance, the students are advised to register it in the complaint book provided in the hostel or report it to the hostel warden in writing.

18. A Doctor will be available at the Campus during allotted times on **notified** working days. Resident students **can** visit any other doctor of their choice **if they so desire necessary at their own cost**.

**19. In case of any medical emergencies the NIFT authorities will take the student to the nearest District Hospital for treatment and inform the Guardian/ Parents.**

19. All hostel inmates must report any problems concerning their room-mate/neighbor(s) to the Warden. In case their room-mate is absent from the room or is sick/ admitted in the hospital or is causing in any kind of physical/mental trouble or is indulging in any bad practices, the same must be immediately brought to the notice of the Warden.

20. Anything which interferes with student's studies must be avoided at all times. 'Silence Hours' will be observed from 10.00 p.m. to 6.00 a.m. on all days. No noise of any sort will be permitted during the 'silence hours'. Serious action will be taken for the violation of this rule by any student.

21. Hostellers staying in old hostel are not allowed to go on Terrace after 8:00 p.m. Those violating this rule will liable to attract disciplinary action.

22. Substance abuse, consumption of alcohol, smoking or chewing of tobacco and other related products are strictly banned in the hostels and in the NIFT Campus. Those violating this rule will be **subject to** disciplinary action.

23. Partying in the rooms on birthdays, etc. in the hostel is not permitted, Playing outdoor games in the hostel corridors is not permitted.

24. Residents of the hostel are not permitted to convene meeting of any sort in the Hostel premises without prior permission of the warden.

#### SAFETY MEASURES:-

25. Fire hazards and safety: Candles and incense sticks, which may cause fire hazard, are not permitted in the hostel. Combustible materials such as gasoline, paint thinner and oil lamps are not permitted for use in the hostels. Burning/bursting of crackers,

carrying of crackers in the rooms and lighting of lamps/ candles are strictly banned in and around the hostel premises throughout the year. Residents must switch off all lights and fans, and electrical appliances including mosquito repelling machines, if any, before leaving their rooms.

26. In case of Fire : The inmates must raise an alarm and call the hostel warden. They should also alert the NIFT Security guards, and NIFT authorities.

27. The electrical points provided in each room are to be used for connecting table lamps, mobile and laptop charging. Use of any domestic electric appliance etc. is not permitted. Inmates must bring to the notice of the Warden any failures/breakdown in the electric supply and no one should attempt to repair the defects on their own. The electrician is available in the campus round the clock to attend any electrical defects. While leaving the room, the occupants must take care to see that the fan and lights are switched off to save the power.

28. The students are advised not to keep heavy cash/ valuables in the room. The resident is responsible for the safety of her/his items inside the rooms. Giving the room keys to any person in good faith is at their own risk. The management will not take any responsibility for any loss of such costly articles/money including ATM/Debit Cards.

29. Any student damaging the hostel property will be fined in actuals and strict disciplinary action will be taken. Students are not permitted to re-paint or do any alteration of any nature in the hostel.

30. The rooms and surroundings must be kept clean. The service of the cleaners must be availed to ensure that the rooms are swept and toilets cleaned while the residents are in the room.

31. In order to maintain hygienic condition inside the washroom, all sanitary wastes should be properly wrapped and disposed only in the bins provided and do not flush the wastes in the western commodes.

32. Water is an essential but scarce commodity. All residents are requested to use water judiciously and preserve it. Leakage etc. in the bathrooms should be reported immediately to the hostel warden.

33. Non-resident students / outsiders are not allowed to enter the hostel, if found they will be imposed a penalty of Rs. 500/-.

34. The Warden is available round-the-clock on telephone, and may be contacted in case of any emergency.

35. It was decided that Students (New / Old) will be allotted a room at the hostel only after payment of hostel fee, and on production of payment receipt received from the A/c department to the hostel warden. The students who join the hostel late will have to pay full hostel fee.

If the student is not a hosteller but want to avail hostel facility on temporary basis, then he/she will pay the hostel fee for that particular or subsequent semester as the case may be subject to availability of room at the hostel

36. All hostellers are required to vacate their rooms along with their belongings during the summer break. For hostel facility withdrawal, 2 (months) prior notice is required from students willing to opt out of the hostel along with a consent letter from their parents and approved by hostel committee failing which two months hostel fee will be payable.

37. No food allowed from outside after 9:25 p.m. The students need to refrain from cooking in the hostel rooms.

38. No students are allowed to move from one hostel to another hostel without prior permission.

39. Pets are not allowed inside the hostel rooms.

40. Ragging inside in all forms is prohibited in the campus including hostel.

Place: Rae Bareilly

**JOINT DIRECTOR**

Date:

