

## **IMPORTANT INSTRUCTIONS**

Candidates should read the instructions and conditions carefully, before applying.

### **For posts to be filled up on Long-term Contract basis:**

A Demand Draft for the requisite fee as indicated below should be drawn in favour of **NIFT**, payable at **Raebareli**.

S. No.	Name of the Post	Fee for General Category / OBC/ EWS Candidates (Rs.)	Fee for SC/ST/PHP candidates (Rs.)
1.	Machine Mechanic	500	250
2.	Stenographer Gr.-III	500	250
3.	Assistant Warden - Girls	500	250
4.	Assistant (Finance & Accounts)	500	250
5.	Nurse (Female)	500	250
6.	Junior Assistant	500	250
7.	Lab Assistant	500	250

Employees of NIFT are not exempted from payment of application fee.

### **Note: -**

- i) Fee once paid will not be refunded under any circumstances.
- ii) The candidates applying for more than one post, shall be required to pay applicable fee for each post additionally.
- iii) Demand draft should have been drawn on or after the date of this publication of advertisement.
- iv) Candidates must write his / her name, address and post applied for, on back of the demand draft.

### **Selection Process: -**

The Selection Process to the above posts will include written test and Skill / Competency test. However, the Skill Test will be only of qualifying in nature.

### **How to apply: -**

- a) Application forms can be downloaded from our website (<http://www.nift.ac.in/raebareli/>). Applications in the prescribed proforma should be addressed to The Director, National Institute of Fashion Technology, NIFT Campus, Doorbhash Nagar, Raebareli-229010 and be superscripted as "**Application for the post of \_\_\_\_\_**" on the envelope. Self-attested copies of certificates and testimonials in proof of age/educational qualifications/caste/experience etc. should be attached with the applications form. The Demand draft drawn in favour of "NIFT" payable at "Raebareli" should also be attached with the application form. The demand draft should not be tagged or stapled but should be pinned or clipped at the top of the application form.
- b) The candidates shall be required to mention their correct and active email address and Mobile number in their application form at prescribed place, as all the correspondence

like issuance of call letters/ admit cards or any other information will be communicated through email only.

- c) Any updates with regard to this recruitment process shall be published on NIFT Raebareli's website (<http://www.nift.ac.in/raebareli/>).
- d) While applying for the posts of Machine Mechanic- Competency C and D / Lab Assistant – Competency A, E, F and G candidates should mention their competency (Fashion Design/Fashion & Lifestyle Accessories/ Fashion Communication/Fashion Management Studies-Computer/IT Labs/Textile Design) as per the details/ instructions given on website.
- e) Those candidates who are employed in Govt./Semi Govt./Autonomous Bodies etc. should send their applications **through Proper Channel**. However, they may send an advance copy of the Application.
- f) The date and venue for the written /skill or competence test will be intimated to the provisionally shortlisted candidates only.
- g) Certificate in support of experience should be given by Appropriate Authority clearly mentioning the period and nature of work done in that particular organization / Institution.
- h) For availing the benefits of Other Backward Classes & EWS, the candidate would be required to produce the latest non-creamy layer certificate/ EWS (whichever is applicable) on the prescribed format applicable for appointment to the posts of Central Government.
- i) The selected candidate will be posted initially at Raebareli campus or Varanasi Extension Centre as per the requirement of the Institute and can be posted to any NIFT Campus in public interest.
- j) The selection process shall have two tier tests. Tier-I will consist Skill or Competency Test for the post. Tier -II will consist of objective type written examination. It will comprise of Basic English & Hindi Language, General Awareness, Logical Reasoning, Basic Arithmetic.

**General Conditions:**

1. Institute reserves the right to increase or decrease the no. of posts, as per the requirement, without prior notice.
2. Mere fulfilling of essential qualifications and experience requirement would not entail a candidate to be called for test. All candidates are advised to be in touch with our website (<http://www.nift.ac.in/raebareli/>) for any update/ information with regard to the recruitment process. The decision of the Institute in this regard would be final and binding on all.
3. NIFT reserves the right to cancel the whole process of Recruitment at any stage without assigning any reason.
4. Incomplete/unsigned applications and applications received without fee/ photograph/ certified copies of required certificates such as educational qualifications, caste/community etc. and those received after the prescribed last date, will summarily be rejected without any communication to the candidate. No further correspondence will be entertained in this regard.

5. NIFT will not be responsible for any postal delay/loss in transit in submission of application within specified time.
6. Age limit shall be considered as on **27.10.2021**.
7. Wrong declarations/concealment of facts/submissions of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
8. The Selection shall be done against the vacancies considering the requirement of the Institute and strictly as per the merit by following Reservation Policy of Govt. of India.
9. No TA/DA shall be payable to any candidate for attending written/ Skill/ Competency test.
10. In case of any dispute, the decision of the Director, NIFT Raebareli shall be final.

**(Director, NIFT Raebareli)**

## **Eligibility requirements for posts on Contract basis**

### **Assistant Warden (Female)**

<b>S. No.</b>	<b>CATEGORY</b>	<b>DETAILS</b>
1	<b>Name of the Post</b>	Assistant Warden (Female)
2	<b>Classification of the post</b>	Group C
3	<b>Level in the Pay Matrix</b>	Level-4
4	<b>Age limit for Direct recruits on contract</b>	<b>27 years</b> Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.
5	<b>Educational and other qualifications required for Direct Recruits on contract</b>	<b>Qualification:</b> Graduate from a recognized University/Institution <b>Experience:</b> One-year experience as Assistant Warden in an Educational Institution under Central Government/ State Government/ Autonomous Bodies

Age relaxation for eligible candidate shall be considered as per Govt. Rules (For SC/ST Candidates: 05 Years and for OBC candidates: 03 Years).

**Eligibility requirements for posts on Contract basis**

**Stenographer (Grade - III)**

<b>S. No.</b>	<b>CATEGORY</b>	<b>DETAILS</b>
1	<b>Name of the Post</b>	Stenographer (Grade - III)
2	<b>Classification of the post</b>	Group C
3	<b>Level in the Pay Matrix</b>	Level-4
4	<b>Age limit for Direct Recruits on contract</b>	<b>27 years</b> Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.
5	<b>Educational and other qualifications required for Direct Recruits on contract</b>	i. Graduate from a recognized University/ Institute. ii. Minimum speed of 80 wpm in shorthand and 40 wpm in typing iii. Minimum 2 years' experience in Govt./ Semi - Govt. / State Govt/ UT/ Autonomous Organization/PSU. iv. Proficiency in Computer Operation

Age relaxation for eligible candidate shall be considered as per Govt. Rules (For SC/ST Candidates: 05 Years and for OBC candidates: 03 Years).

**Eligibility requirements for posts on Contract basis**

**Assistant (Finance & Accounts)**

<b>S. No.</b>	<b>CATEGORY</b>	<b>DETAILS</b>
1	<b>Name of the Post</b>	Assistant (Finance & Accounts)
2	<b>Classification of the post</b>	Group C
3	<b>Level in the Pay Matrix</b>	Level-4
4	<b>Age limit for Direct Recruits on contract</b>	<b>27 years</b> Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.
5	<b>Educational Qualifications and experience for Direct Recruits on contract</b>	i. Bachelor's Degree in Commerce from recognized University/ Institution with two years' experience in Finance and Accounts matters. <b>Or</b> Master's Degree in Commerce from recognized University / Institution with one year experience in Finance and Accounts matters. ii. Working Knowledge of Accounting Software

Age relaxation for eligible candidate shall be considered as per Govt. Rules (For SC/ST Candidates: 05 Years and for OBC candidates: 03 Years).

**Eligibility requirements for posts on Contract basis**  
**Nurse (Female)**

S. No.	CATEGORY	DETAILS
1	<b>Name of the Post</b>	Nurse (Female)
2	<b>Classification of the post</b>	Group C
3	<b>Level in the Pay Matrix</b>	Level-4
4	<b>Age limit for Direct Recruits on contract</b>	<b>27 years</b> Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.
5	<b>Educational and other Qualifications required for Direct Recruits on contract</b>	<p>i. B.Sc(Hons.) in Nursing from a recognized University or Institute / Regular course in B.Sc. Nursing from a recognized University or Institute / Post Basic B.Sc. (Nursing) from recognized University or Institute.</p> <p>ii. Registered as Nurse or Nurse and midwifery (RN or RN and RM) with State Nursing Council.</p> <p>iii. Six months experience in minimum fifty bedded hospital after acquiring the educational qualification mention above.</p> <p><b>OR</b></p> <p>i. Diploma in General Nursing and midwifery from a recognized Board or Council.</p> <p>ii. Registered as Nurse or Nurse and midwifery (RN or RN and RM) with State Nursing Council.</p> <p>iii. Two and half years' experience in minimum fifty bedded hospital after acquiring the educational qualification mention above.</p>

Age relaxation for eligible candidate shall be considered as per Govt. Rules (For SC/ST Candidates: 05 Years and for OBC candidates: 03 Years).

**Eligibility requirements for posts on Contract basis**  
**Machine Mechanic**

S. No.	CATEGORY	DETAILS
1	Name of the Post	Machine Mechanic
2	Classification of the post	Group C
3	Level in the Pay Matrix	Level-4
4	Age limit for Direct Recruits on contract	<b>27 years</b> Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.

Age relaxation for eligible candidate shall be considered as per Govt. Rules (For SC/ST Candidates: 05 Years and for OBC candidates: 03 Years).

**Candidates should indicate their relevant competency Code, as per list given below, in their application form**

Competency Code	Educational qualification, Professional Qualification and Experience for Direct Recruitment
<b>Competency - C</b>  <b>(Fashion &amp; Lifestyle Accessories/ Foundation Programme)</b>	<p><b>Educational qualification:</b> 10<sup>th</sup> or above</p> <p><b>Professional Qualification:</b> Full time two years Diploma after 10<sup>th</sup> from Recognized ITI/NSTI/IDTR/IGTR/NCVT National Apprenticeship Certificate (NAC) or National Trade Certificate (NTC) in trade of Fitter/Turner/Machinist/ Mechanic/Tools &amp; Die Maker (NSQF level 5).</p> <p><b>OR</b></p> <p>Full time 3 years Diploma after 10<sup>th</sup> in Mechanical Engineering branch from AICTE approved Institute/Recognized Board University.</p> <p><b>Work Experience:</b> Post-qualification 3 years of experience (for 3 years Diploma after 10<sup>th</sup>) and 4 years of experience (for NSQF level 5) with knowledge of operating and repairing and maintenance of general workshop machineries in the field of Solid Metal working, Sheet Metal working, Wood working, Plastic working machines i.e. Lathe Milling Thermoforming, Injection moulding, Metal casting, CNC machines like 3D printing, Laser Cutting and water jet cutting etc.</p>



<b>Competency - D</b>	<b>Educational qualification:</b> 10 <sup>th</sup> or above
<b>Leather Design</b>	<p><b>Professional Qualification:</b> Full time three years Diploma after 10<sup>th</sup> from Recognized State/Central Board of Technical Education and Training in Mechanical Engineering/Mechatronics Engineering/Instrumentation Technology.</p> <p><b><u>OR</u></b></p> <p>Full time two years Diploma from Recognized ITI/NSTI/IDTR/IGTR after 10<sup>th</sup> in Machinist/ Mechanic Machine Tools Maintenance/Technician Mechatronics/Textile Mechatronics (NSQF level 5)</p> <p><b><u>OR</u></b></p> <p>Full time two years Diploma after 12<sup>th</sup> from Recognized ITI/NSTI/IDTR/IGTR in Instrument Mechanic/ Mechanic Industrial Electronics (NSQF level 5).</p> <p><b><u>OR</u></b></p> <p>Full time Six months NCVT certificate in Industrial Sewing Machine Technician (NSQF level 3).</p> <p><b>Work Experience:</b> Post-qualification 3 years of experience (for 3 years Diploma after 10<sup>th</sup>) and 4 years of experience (for NSQF level 5) and 6 years of experience (for NSQF level 3) in repair and maintenance of Cutting/ sewing/ finishing machines in repair and maintenance of cutting/Skiving/Splitting/Sewing/Finishing machines in Leather goods manufacturing organization/ Training Institute.</p>

**Eligibility requirements for posts on Contract basis**

**Junior Assistant**

<b>S. No.</b>	<b>CATEGORY</b>	<b>DETAILS</b>
1	<b>Name of the Post</b>	Junior Assistant
2	<b>Classification of the post</b>	Group C
3	<b>Level in the Pay Matrix</b>	Level-2
4	<b>Age limit for direct recruits on contract</b>	<b>27 years</b> Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.
5	<b>Educational and other qualifications required for direct recruits on contract</b>	i. Passed 10+2 examination from a Board or its equivalent recognized by the Government. ii. A typing speed of 30 wpm in English or 25 wpm in Hindi iii. Computer proficiency, which includes: a) Competency in MS Word/ applicable software for written/ mail correspondence b) Competency in management of mail accounts c) Competency in retrieving information through search applications iv. Candidates who have done diploma in Computers shall be given preferential weightage.

Age relaxation for eligible candidate shall be considered as per Govt. Rules (For SC/ST Candidates: 05 Years and for OBC candidates: 03 Years).

## Eligibility requirements for posts on Contract basis

### Lab Assistant

S. No.	CATEGORY	DETAILS
1	Name of the Post	Lab Assistant
2	Classification of the post	Group C
3	Level in the Pay Matrix	Level-2
4	Age limit for Direct recruits on contract	<b>27 years</b> Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.

Age relaxation for eligible candidate shall be considered as per Govt. Rules (For SC/ST Candidates: 05 Years and for OBC candidates: 03 Years).

**Candidates should indicate their relevant competency Code, as per list given below, in their application form**

Competency Code	Educational qualification, experience for direct recruitment
<b>Competency - A</b>  <b>Department of Fashion Technology, Fashion Design &amp; Knitwear Design</b>	<b>Educational qualification:</b> 10 <sup>th</sup> or above  <b>Professional Qualification:</b> Full time one year or two years Diploma/Certificate after 10 <sup>th</sup> (NSQF Level 4 or 5) or from any Govt. Recognized Institute/ITI in Apparel Manufacturing Technology, Sewing Technology, Fashion Design and Technology. <b><u>OR</u></b> Full time one-year Certificate after 8 <sup>th</sup> in Cutting and Sewing or two-year full-time Certificate after 8 <sup>th</sup> in Pattern Making Engineering (NSQF Level 3) <b><u>OR</u></b> One-year certificate course after 12 <sup>th</sup> from NIFT in Clothing Production Technology (CPT), Garment Production Technology & Apparel Design (GPTAD), Fashion & Cutting Technology (FCT), FIAI and other relevant program from NIFT or any Govt. recognized institute. <b>Work Experience:</b> Post-qualification 3 years of experience (for one-year certificate after 12 <sup>th</sup> ), 4 years of experience (for NSQF level 5), 5 years of experience (for NSQF level 4) and 6 years of experience (for NSQF level 3) in the relevant/related field with skill of pattern making and garment construction techniques and ability to work on/operate machinery used in garment production.

<p><b>Competency – E</b></p> <p><b>Textile Design (Weaving/ Testing)</b></p>	<p><b>Educational qualification:</b> 10<sup>th</sup> or above</p> <p><b>Professional Qualification:</b> Full-time three-year Diploma after 10<sup>th</sup> from Govt. Recognized institute/IIHT in Handloom &amp; Textile Technology.</p> <p><b>OR</b></p> <p>Full-time two-year Diploma after 10<sup>th</sup> (NSQF level 5) from Govt. recognized institute/ITI in Weaving Technician/ Textile wet Processing Technician.</p> <p><b>OR</b></p> <p>Full time one-year certificate after 10<sup>th</sup> (NSQF level 3) from any Govt. recognized institute/ITI in Weaving Technician for skill &amp; Woolen Fabrics.</p> <p><b>Work Experience:</b> Post-qualification 3 years of experience (for 3-year diploma after 10<sup>th</sup>), 4 years of experience (for 2-year diploma after 10<sup>th</sup>) and 6 years of experience (for NSQF level 3) in Weaving preparation, weaving on table top loom, doobby and jacquard with electronic harness, Computerized Automatic Sample Loom etc.</p> <p><b>AND/OR</b></p> <p>Dyeing and printing with knowledge and skill of dyeing of yarn and fabric using natural and synthetic dyes and different styles and types Printing of Textiles.</p> <p><b>AND/OR</b></p> <p>An accredited lab with knowledge and skill to conduct standard textile testing procedure of fabric, yarn and fabric.</p>
<p><b>Competency - F</b></p> <p><b>Fashion Communication (Photography)</b></p>	<p><b>Educational qualification:</b> 10<sup>th</sup> or above</p> <p><b>Professional Qualification:</b> Full time one year or two years Diploma/certificate after 10<sup>th</sup> (NSQF Level 4 or 5) from any Govt. Recognized institute / ITI in Digital Photographer /Photographer/Video Cameraman/ Information &amp; Communication Technology System.</p> <p><b>Work Experience:</b> Post-qualification 4 years of experience (for NSQF level 5) and 5 years of experience (for NSQF level 4) in the relevant/related field with skill of still &amp; video photography and knowledge of video switching, non-linear editing, chroma keying, Broadcasting, Audio/Video Routing, lighting techniques and operating MAC and Windows OS.</p>
<p><b>Competency - G</b></p> <p><b>Fashion Management Studies (Computer/IT Lab)</b></p>	<p><b>Educational qualification:</b> 10<sup>th</sup> or above</p> <p><b>Professional Qualification:</b> Full time one year or two-year Diploma/certificate after 10<sup>th</sup> or 12<sup>th</sup> (NSQF Level 4 or 5) from any Govt. Recognized institute/ITI in Information &amp; Communication Technology System Maintenance/Desktop Publishing Operator/ Multimedia Animation &amp; Special Effects/Data Entry Operator/ Database System Assistant.</p> <p><b>OR</b></p> <p>Full-time three-year Diploma after 10<sup>th</sup> from any Govt. Recognized institute/Polytechnic in Computer Application or similar.</p> <p><b>OR</b></p> <p>NIELIT 'O' level course (NSQF level 5) of DOEACC Scheme after 12<sup>th</sup> education.</p> <p><b>Work Experience:</b> Post-qualification 4 years of experience (for NSQF level 5 and DOEACC level 'O') and 5 years of experience (for NSQF level 4) and 3 years of experience (for three years diploma after 10<sup>th</sup>) in a reputed organization/educational institute for I.T. Lab Management (including Software Installation, Networking and basic problem solving) and should essentially have the proficiency in MS Office/ Video conferencing/ browsing applications.</p>