



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
(एक सांविधिक संस्थान निफ्ट 2006 अधिनियम के तहत प्रमाणित)
(वस्त्र मंत्रालय, भारत सरकार द्वारा स्थापित संस्थान)

निफ्ट कैंपस, दूरभाष नगर, आईटीआई परिसर, रायबरेली - 229010 (फोन: 0535-2702426)

9551(22)/Project Cell/NIFT-RB/KFS/PASS/2022

दिनांक: 08.03.2022

Notice Inviting E-Tender

National Institute of Fashion Technology (NIFT), Raebareli invites online tenders under 'Two Bid Systems' for **"Engaging of Consultant for Organizing Fashion Show" in Taj Mahotsav at Agra, Uttar Pradesh on 28.03.2022**. Online Bids are sought from reputed Consultant who has experience in showcasing collection at various Fashion show organized in India and abroad as per details of e-tender document. The e-tender notice and e-tender documents are available on CPP Portal i.e. <https://eprocure.gov.in/eprocure/app> and same is also available for viewing on the "Tenders" link of the NIFT website i.e. <https://nift.ac.in/raebareli>.

The Tenderers are requested to read the instructions in the e-Tender; Terms and conditions carefully before quoting the rates in Tender Schedule and comply with the same. Thereafter amendments/corrigendum made if any will be on the aforesaid website. Application to this tender will be accepted only through the online mode through <https://eprocure.gov.in/eprocure/app> (CPP Portal). No other mode of tender shall be considered as such tender shall not be accepted. The right to accept or reject any / or all the tenders/quotations from any or all parties without assigning any reason is reserved to NIFT.

Time Schedule for Tender Process:

Date & time of publication of tender notification on CPP Portal & NIFT official website	08.03.2022 from 06:00 PM
Download of tender document commence from	08.03.2022 from 06:00PM
Last date & time for submission of online bids on CPP Portal	14.03.2022 up to 3.00 PM
Date & time of the opening of Technical Bid	15.03.2022 up to 3.30 PM
Date & time of the opening of Financial Bid	will be notified to the technically qualified bidders only

For applying online, the Firm should get itself registered at <https://eprocure.gov.in/eprocure/app> (CPP Portal).

(Purchase Officer)
NIFT-Raebareli

Note: This tender document contains **13** pages (Total no. of pages including Annexures) and bidders are requested to submit the signed and scanned all the pages.

I ACCEPT ALL TERMS & CONDITIONS MENTIONED IN ABOVE TENDER DOCUMENTS

FULL SIGNATURE & STAMP OF THE TENDERER

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1. **INTRODUCTION**

National Institute of Fashion Technology (NIFT) is a statutory Body governed by the NIFT Act 2006 & set up by the Ministry of Textile, Govt. of India for the promotion and development of education and research in field of Fashion Technology. NIFT provides Fashion business education across the country through its network of 17 campuses. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhi Nagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Punchkula, Raebareli, Shillong and Srinagar.

NIFT, Rae Bareli campus was established in the year 2007 and imparting education to 4 (Four) undergraduate and 1 (One) post graduate programmes. NIFT Donations are exempted u/s 80 (G) of Income Tax Act. and registered with DSIR, NIFT is entitled for Custom/Central Excise duty Exemption.

2. **NOTICE INVITING E-TENDER**

In order to organise a Fashion show to promote Khadi apparels at the platform of Taj Mahotsav at Agra on 28.03.2022. National Institute of Fashion Technology (NIFT), Raebareli invites online e-Tender under **‘Two Bid Systems’** for **“Engaging of Consultant for Organizing Fashion Show”** in **Taj Mahotsav at Agra, Uttar Pradesh on 28.03.2022** as per details given in Technical Bid **(Annexure-I)**. The Tenderers are requested to read the instructions in the e-Tender; Terms and conditions carefully before quoting the rates in quotations/Tender schedule. Thereafter amendments/corrigendum made if any will be on the aforesaid website. Application to this tender will be accepted only through the online mode <https://eprocure.gov.in/eprocure/app> (CPPP Portal). No other mode of tender shall be considered and such tender shall not be accepted.

The details of the tender are given below:

- a. Description of Services: **Engaging of Consultant for Organizing Fashion Show in Taj Mahotsav at Agra, Uttar Pradesh on 28.03.2022.**
- b. Closing date & time for submission of online bids: 14th March, 2022 at 03:00 PM.
- c. Date & Time of opening of Bid:
 - i. Technical Bid: 15th March, 2022 at 03:30 PM (in presence of the tenderers or their authorized representatives who may wish to attend the same).
 - ii. Financial Bid: After evaluation of Technical Bid date & time will be informed to technically qualified bidders.
 - iii. Bid validity upto: 60 days from the date of opening of Financial Bid.

‘Two Bids System’ shall be followed for this tender. Bids received shall be evaluated as per the technical criteria prescribed in the tender document. NIFT will not entertain any modification subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidder advised to submit their bids complete in all respects as per requirement of tender document specifying their acceptance to all the clauses of Bid Evaluation Criteria, General terms and conditions and compliance to the Scope of Work requirements etc.

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The tender documents is not transferable to any other person. The tender document can be downloaded from the NIFT Raebareli's official website www.nift.ac.in/raebareli as well as from CPP Portal i.e. <https://eprocure.gov.in/eprocure/app> for reference.

In case of any clarification required relating to submission of this tender on CPP Portal, the same can be sought from the following officers of NIFT:

- a. Purchase Officer, National Institute of Fashion Technology, NIFT Campus, Doorbhash Nagar, Raebareli – 229010 and e-mail id: purchase.raebareli@nift.ac.in

It is highly recommended that the bidders should not wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems, system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context National Institute of Fashion Technology will not be responsible for any such eventualities.

3. PROCESS OF ONLINE SUBMISSION OF BIDS

The process of online submission of bids are available on CPP portal i.e. <https://eprocure.gov.in/eprocure/app>. The tender document can be downloaded from NIFT's website i.e. www.nift.ac.in and also from <https://eprocure.gov.in/eprocure/app>. Applications to this tender will be accepted only through the online mode at <https://eprocure.gov.in/eprocure/app>.

The online financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.

The interested bidders are advised to read carefully the entire tender document before submitting their tender. The tender documents not received online in prescribed format and/or are found incomplete in any respect will be summarily rejected.

Tenderers are required to sign each page of each part of this tender document for acceptance of terms and conditions and submit alongwith their bid.

This tender document being issued with no financial commitment and the NIFT reserve the right to change or vary any part thereof or foreclose the procurement/services case at any stage. NIFT also reserves the right to disqualify any vendor, should it be necessary, at any stage of ground of National Security.

You may contact the Purchase Officer, National Institute of Fashion Technology, NIFT Campus, Doorbhash Nagar, Raebareli – 229010, e-mail id: purchase.raebareli@nift.ac.in for grievance related to bidding condition, bidding process and/or rejection of bid. With regards to bidding condition, this shall be done in writing atleast 2-3 days in advance of the stipulated date of submission on bid.

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4. GENENRAL INSTRUCTIONS:

- i. Tender shall be submitted in prescribed tender form online only. The tender shall be liable for rejection if not submitted in the prescribed format.
- ii. The list of the services to be rendered should not be altered by the tenderer. No paper shall be detached from the document.
- iii. The name and address of the tenderer must be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender.
- iv. The tender is liable to be rejected if complete information is not given there-in or if the particulars of data (if any) asked for in the Tender document are not filled in.
- v. Tenders received after the specified date and time, due to whatever reason, shall not be considered for bidding.
- vi. The technical bids will be opened by the Committee authorized for this purpose in the presence of tenderers / authorized person(s) of the tenderers on 15th March, 2022 at 3:30 p.m. who wish to attend the same.
- vii. Financial Bid of the technically qualified tenderers will be opened later on and the date and time will be informed accordingly.

5. TECHNICAL ELIGIBILITY CRITERIA

- i. The Consultant should have participation and experience as a designer in various National/International level fashion event (attach proof of the event like Photographs/Participation Certificate/Newspaper Cutouts/Press Releases).
- ii. Atleast one event wherein consultant has been exposed to Khadi products / apparel.
- iii. The consultant should have technical expertise from the Fashion Back ground of products / apparels (Degree/Diploma in Fashion Design / Apparel).
- iv. Consultancy given for organising / managing Fashion events.

The selection of eligible bidder will be based as per following terms & Conditions:

Technical Bid: The financial bid will be opened only of those bidders who will qualify technical bid.

Financial Bid: Work order will be awarded to the L1 bidder/s who will quote lowest rate for overall work in **Indian Rupees (INR) including GST.**

In case L-1 is more than one, then the annual turnover of any one of last 03 years i.e. 2017-18, 2018-19 & 2019-20 of the bidders on higher side would be the selection criteria. Selection of successful bidder by NIFT authority in such situation will be one of the final in all respect and will be binding on all the bidders.

Bidders are advised to include GST component @18% in their overall cost.

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6. **DOCUMENTS REQUIRED**

Tender shall be accompanied by the relevant documents with Technical Bid (**Annexure-I**) duly certified by the firm: -

- (I) The annual financial turnover of the bidding firm for any one financial year during last three years ending 31.03.2020 should be at least Rs.15.00 Lacs (Rupees Fifteen Lacs only) for any one financial year i.e. 2017-18, 2018-19 & 2019-20.
- (II) **Relaxation in turnover & Experience:** As per the Govt. of India policy circular 1(2)/2016/MA dated 10th March 2016 relaxation shall be provided to Startups/MSME/MSE/NSIC in public procurement on prior experience & Turn over criteria subject to meeting quality and technical specifications.
- (III) Solvency Certificate amount equal to Rs.15.00 lacs issued by scheduled bank should be enclosed.
- (IV) Copy of Registration Certificate in support of GST and PAN No. (Submit original scanned copy online).
- (V) Declaration on the Company letter head that the bidder has not been debarred /Blacklisted from participating in tender anywhere in NIFT Head Office, New Delhi and its Campuses and any Government Department / Public sector undertaking and also declaration to accept all the terms and conditions of tender document as Annexure III. (Submit original scanned copy online).

7. **GENERAL TERMS & CONDITIONS:**

1. The rates shall include cost of labours, material, models, all travels, transportation etc. for the works complete in all respects.
2. The quoted rates shall include all taxes, License Fee, GST and other statutory compliance as applicable and no extra amount shall be payable on this account.
3. Rates shall be valid for 2 months from the date of opening of tender.
4. **Security deposit of 5% of total Work Order** will be deposited in the form of Bank Guarantee in the name of NIFT Raebareli payable at Raebareli within three (03) days after issue of Work Order. However, BG submitted for advance payment can be deemed to security deposit. The same shall be released after successful completion of the event.
5. If the Consultant fails to maintain the required progress of work or fails to complete the work by the stipulated / extended date of completion then the delay damages shall be levied @ 0.5% to 10% of the tendered value.
6. Any dispute arises out of this tender is subject to the jurisdiction of Rae Bareli Court only.
7. Payment will be made through NEFT only. The required information for making payment through NEFT duly vetted by your banker along with the invoice.
8. No escalation /Variation on the prices on any account will be considered for adjustment/payment.

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9. The Consultant should work with close coordination with the Project Coordinator or NIFT Official authorized by NIFT. The L-1 bidder must be obtained final approval from the NIFT authority before executing the work in all respects.
10. The bidder shall inspect the site of work and thoroughly familiar himself with the nature of work, site conditions and access to the site and location before submission of the tender.
11. Regular appraisal by the Consultant about the various activities to NIFT representative would be done on daily basis to ensure satisfactory quality & timely completion of work.
12. National Institute of Fashion Technology, Raebareli reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors (as shall be decided by NIFT) besides the commercial bid.
13. Conditional Bids/Vague offers like **"Duties as applicable"** shall not be considered.
14. NIFT, Raebareli reserves the right to cancel the bid if it considers that there is a cartel formation and that it is in overall interest of NIFT.
15. If the works is not executed after accepting the same, the firm shall be liable to be black listed as per Government norms.
16. The works should be according to the specifications provided in the tender document. If the works is not executed as per specifications, suitable deductions will be made or the order shall be rejected by NIFT, as the case may be, at the cost of firm's risk.
17. Condition beyond control of either parties like war, hostility, acts of public enemy, civil commotion, sabotage, serious loss or damage by fire, explosions, epidemic, strike, lockout or acts of God come under the legal concept of Force Majeure (FM), Delays in performance of contractual obligations under influence of FM conditions are condonable by the other party without any right of termination or damages, provided notice of the happening of any event is given by the affected party to the other within 7(Seven)days from the date of occurrence works under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. However, if such event continues for a period exceeding 120 days, either party may at its option terminate the contract by giving notice to the other party.
18. In case of any need is felt for amendment/modification in the tender document the Corrigendum shall be reflected in <https://eprocure.gov.in/eprocure/app> (CPP Portal).

8. CONCILIATION & ARBITRATION

- (i) If any dispute(s) or difference(s) of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by Director – NIFT Raebareli Centre.
- (ii) In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by the sole Arbitrator to be appointed by Director – NIFT Raebareli Centre.
- (iii) The Arbitration proceedings shall be in accordance with the provision of the Arbitration & Conciliation Act, 1996 & Laws of India as amended or enacted from time to time.

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- (iv) The venue of the Arbitration shall be based upon the NIFT Raebareli. The language of the arbitration proceedings shall be in English.
- (v) The Arbitrator will give the speaking & reasoned award.
- (vi) The cost incurred during arbitration, if any, shall be borne by the supplier.

9. APPLICABLE LAW & JURISDICTION

All matters connected with this shall be governed by the Indian Law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction of Indian Courts at Raebareli.

- (i) NIFT reserves the right to annul the bidding process at any period to award of contract including rejection of any or all bids after the same have been received, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidders on the ground of NIFT action.
- (ii) The agency should not sublet the work or any part of the work to any other agency without written consent of NIFT.
- (iii) Decision of the Director-NIFT Raebareli will be final and binding in case of work requirement and in all the matters relating to technical and commercial terms and specifications including right reserved to reject the tender.

10. VALIDITY

- i. Rates quoted should be valid for a period of 02 (Two) months from opening of Financial Bid.
- ii. The Tender should be submitted and signed by a duly authorized person, giving full name of the firm with its current business address.
- iii. The bidders should satisfy themselves before submission of the tender to NIFT that they meet the qualifying criteria and capability as laid down in the Tender document.

11. SCOPE OF WORKS:

- i. Proper coordination for venue arrangements with light, sound, ramp etc.
- ii. Choreographing of Khadi Fashion show.
- iii. Anchoring of the Show in Hindi having experience of anchoring such mega events. (preferably renowned face from Industry)
- iv. Engaging of atleast 15 male/female Models, out of 15, 2 Super Models and atleast two top Models and remaining may be agency Models.
- v. Travel arrangements of the Models and other resource persons, their fooding and lodging.

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- vi. Arrangement of contemporary Hair and Makeup stylist from the Fashion Industry for the Models.
- vii. Fillers in between the ramp show (award winners in traditional/classic dance forms/ finalists of Indian Idol or equivalent competitions).
- viii. 4 to 5 Designers showcasing only Khadi apparels
- ix. Sound and light technicians.
- x. Banners and Standees
- xi. Requirement of separate Green rooms for male & female models including lady security Guards for female Green room.
- xii. Appropriate media coverage of the show before and after the event (using digital, print media).
- xiii. Standard photography and videography of the event (two sets each may be furnished to NIFT Raebareli before final payment).
- xiv. Proper arrangement of Onsite Trial and fitting of Garments.
- xv. Arrangement of a specialist tailor & ironing men for any onsite alterations.
- xvi. Smooth conduction of entire event by the Consultant maintaining highest standard as per National/International norms.

12. TERMS OF PAYMENT

- i. The full & final payment shall be made after successful completion of event and acceptance on the basis of certification by the concerned department of NIFT. However, if requested by supplier, upto 50% advance shall be released after submission of Bank Guarantee for equivalent to the amount of advance payment in favour of National Institute of Fashion Technology, Raebareli. Bank Guarantee should be for a minimum period of 45 days.
- ii. The 25% Part Payment shall be released on the submission of event planning, list of Designers and their collections (No. of Western Collection and No. of Ethnic Collection of Khadi Garments), list of Models, details of travel plan etc.
- iv. The final payment along with Bank Guarantee (BG) will be released within 7 days of successful completion of event and submission of Taxable invoice against the price bid.

I ACCEPT ALL TERMS & CONDITIONS MENTIONED IN ABOVE TENDER DOCUMENTS

FULL SIGNATURE & STAMP OF THE TENDERER

Technical Bid for “Engaging of Consultant for Organizing Fashion Show” in Taj Mahotsav at Agra, Uttar Pradesh on 28.03.2022.

1. Name of the Agency :
2. Name of the authorized person :
(Who signs on the tender document)
3. Address of the Agency :
4. Phone No :
5. email- address :
6. Mobile No. :

Eligibility Criteria for Selection:-

S. No.	Documents to be submitted	Proof Required	Submitted (Yes/No)	Page No.
1.	The annual financial turnover of the bidding firm for any one financial year during last three years ending 31.03.2020 should be at least Rs.15.00 Lacs (Rupees Fifteen Lacs only) for any one financial year i.e. 2017-18, 2018-19 & 2019-20.	Submit original scanned copy online		
2.	Portfolio of Consultant alongwith relevant documents & proof (like Degree/Diploma in Design/Apparel) 1. Qualification in Design 2. Experience Certificate in Fashion Design The Consultant should have participation and experience as a Designer in various National/International level fashion event (attach proof of the event like photographs/participation certificate/Newspaper Cutouts/Press Releases). Fashion Event organized in India/ Abroad. (attach proof of the event like photographs/participation certificate/Newspaper Cutouts/Press Releases). No. of event wherein consultant has been exposed to Khadi products / apparel. (attach proof of the event like photographs/participation certificate/Newspaper Cutouts/Press Releases).	Submit original scanned copy online		

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S. No.	Documents to be submitted	Proof Required	Submitted (Yes/No)	Page No.
3.	Relaxation in turnover & Experience: As per the Govt. of India policy circular 1(2)/2016/MA dated 10th March 2016 relaxation shall be provided to Startups/MSME/MSE/NSIC in public procurement on prior experience & Turn over criteria subject to meeting quality and technical specifications. Those bidders exempted from EMD cost, submit the certificate issued by the concerned department like – “NSIC, MSME, Startup India etc.”	Submit original scanned copy of supply orders		
4.	Copy of Registration Certificate in support of GST and PAN No.	Submit original scanned copy online		
5.	Solvency Certificate amount equal to Rs.15.00 lacs issued by bank should be enclosed.	Submit original scanned copy online		
6.	Declaration on the Company letter head that the bidder has not been debarred from participating in tender anywhere in NIFT HO and its Campuses and any Government Department / Public sector undertaking and declaration to accept all the terms and conditions of tender document, as per Annexure - III .	Submit original scanned copy online		

Signature of Tenderer:-----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No.:-----

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FULL SIGNATURE & STAMP OF THE TENDERER

Details & Specification of Work for “Engaging of Consultant for Organizing Fashion Show” in Taj Mahotsav at Agra, Uttar Pradesh on 28.03.2022.

S. N.	Particular	Compliance (Yes/No)
1.	Proper coordination for venue arrangements with light, sound, ramp etc.	
2.	Choreographing of Khadi Fashion show.	
3.	Anchoring of the Show in Hindi having experience of anchoring such mega events. (preferably renowned face from Industry)	
4.	Engaging of atleast 15 male/female Models, out of 15, 2 Super Models and atleast two top Models and remaining may be agency Models.	
5.	Travel arrangements of the Models and other resource persons, their fooding and lodging.	
6.	Arrangement of contemporary Hair and Makeup stylist from the Fashion Industry for the Models.	
7.	Fillers in between the ramp show (award winners in traditional/classic dance forms/ finalists of Indian Idol or equivalent competitions).	
8.	4 to 5 Designers showcasing only Khadi apparels	
9.	Sound and light technicians.	
10.	Banners and Standees	
10.	Requirement of separate Green rooms for male & female models including lady security Guards for female Green room.	
11.	Appropriate media coverage of the show before and after the event (using digital, print media).	
12.	Standard photography and videography of the event (two sets each may be furnished to NIFT Raebareli before final payment).	
13.	Proper arrangement of Onsite Trial and fitting of Garments.	
14.	Arrangement of a specialist tailor & ironing men for any onsite alterations.	
15.	Smooth conduction of entire event by the Consultant maintaining highest standard as per National/International norms.	
16.	Proper coordination for venue arrangements with light, sound, ramp etc.	

The total amount should be indicated clearly both in Figures and in words in BOQ. If there is variation between the rates in Figures and Words the lower rate will be taken for evaluation. Work order will be awarded to the L1 bidder/s who will quote lowest rate for overall work in Indian Rupees (INR) including GST.

Signature of Tenderer:

Name of the Authorized Signatory:

Name of the Company/Firm:

Seal of the Company/Firm:

Address:

Contact No.:

I ACCEPT ALL TERMS & CONDITIONS MENTIONED IN ABOVE TENDER DOCUMENTS

FULL SIGNATURE & STAMP OF THE TENDERER

Annexure – III

Sub: Undertaking/Acceptance of Terms & Conditions of Tender.

Tender Bid No.-

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender' from the web site(s) / portal namely: - <https://eprocure.gov.in/eprocure/app> (CPPP Portal).
2. I / We hereby certify that I / We have read entire terms and conditions of the tender document from Page No. 01 to 17 (including all annexures) and I / We shall abide by the terms / conditions / clauses contained therein.
3. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s).
4. I / We do hereby declare that our Firm has not been blacklisted / debarred by NIFT Raebareli & its Campuses and any Government Department / Public Sector Undertaking.

I ACCEPT ALL TERMS & CONDITIONS MENTIONED IN ABOVE TENDER DOCUMENTS

FULL SIGNATURE & STAMP OF THE TENDERER