

रश्मि चौधरी, भार.का.से.  
सचिव  
RASHMI CHOWDHARY, I.R.P.S.  
Secretary



केन्द्रीय सूचना आयोग  
कमरा नं.-501, पांचवा तल, बाबा गंगनाथ मार्ग  
मुनिरका, नई दिल्ली-110067  
CENTRAL INFORMATION COMMISSION  
Room No. 501, 5th Floor,  
Baba Gangnath Marg, Munirka  
New Delhi-110067

D.O. No.: Legal-17/1/2024



12<sup>th</sup> January, 2024

Dear Sir/Ma'am,

*Director/Adm*  
*19/1*  
*JSC Act 1*  
*18/1*

Reference is invited to Hon'ble Supreme Court Order dated 17<sup>th</sup> August, 2023 regarding WP (Civil) No. 990 of 2021 titled Kishan Chand Jain versus Union of India & Ors. (Copy enclosed).

2. As per para 26 of the above mentioned order, Supreme Court has issued direction that Central Information Commission shall continuously monitor the implementation of the mandate of Section 4 of the RTI Act by the Public Authorities as also prescribed by the DoPT in its guidelines and Memorandums issued from time to time.

3. It is, therefore, requested to take necessary action for implementation of the mandate of Section 4 of the RTI Act, 2005 by your Ministry/Department as well as all the Public Authorities under your administrative control.

With regards,

Yours sincerely,

*Rashmi*  
(Rashmi Chowdhary)

*US/Adm*  
*By forward Coordn*  
*as RTI matter*

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*23/1*  
*So (Coordn)*

Ms. Rachna Shah,  
Secretary,  
M/o Textiles,  
Room No.130, Udyog Bhawan,  
New Delhi-110011

साचव (वस्त्र)  
Secretary (Textiles)  
Diary No. 517137  
Date 19/01/24

सयुक्त साचव (रा० सं०)  
Joint Secretary (R.S.)  
डा. सं/Diary No. 517137  
दिनांक/Date 19/01/24



2023INSC741

REPORTABLE

IN THE SUPREME COURT OF INDIA  
CIVIL ORIGINAL JURISDICTION

WRIT PETITION (CIVIL) No. 990 of 2021

KISHAN CHAND JAIN

....PETITIONER(S)

VERSUS

UNION OF INDIA & ORS.

...RESPONDENT(S)

J U D G M E N T

PAMIDIGHANTAM SRI NARASIMHA, J.

1. This Writ Petition under Article 32 of the Constitution of India filed by way of a public interest litigation seeking multiple reliefs, running into three pages, the gist of which is only for a direction to implement the mandate of Section 4 of the Right to Information Act, 2005.<sup>1</sup> As the prayer is only for implementing the various obligations enlisted under Section 4, it is necessary to reproduce the Section for ready reference:

***“4. Obligations of public authorities-***

*(1) Every public authority shall—*

*(a) maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerised are, within a reasonable time and subject to availability of resources, computerised and connected through a*

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Digitally signed by  
Deepak Singh  
Date: 2023.09.18  
17:18:29 IST  
Reason:

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<sup>1</sup> Hereinafter referred to as 'Act'

*network all over the country on different systems so that access to such records is facilitated;*

*(b) publish within one hundred and twenty days from the enactment of this Act,—*

*(i) the particulars of its organisation, functions and duties;*

*(ii) the powers and duties of its officers and employees;*

*(iii) the procedure followed in the decision making process, including channels of supervision and accountability;*

*(iv) the norms set by it for the discharge of its functions;*

*(v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;*

*(vi) a statement of the categories of documents that are held by it or under its control;*

*(vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof*

*(viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;*

*(ix) a directory of its officers and employees;*

*(x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;*

*(xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;*

*(xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;*

*(xiii) particulars of recipients of concessions, permits or authorisations granted by it;*

*(xiv) details in respect of the information, available to or held by it, reduced in an electronic form;*

*(xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;*

*(xvi) the names, designations and other particulars of the Public Information Officers;*

*(xvii) such other information as may be prescribed; and thereafter update these publications every year;*

*(c) publish all relevant facts while formulating important policies or announcing the decisions which affect public;*