



## राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, शिलांग

### NATIONAL INSTITUTE OF FASHION TECHNOLOGY, SHILLONG

(A Statutory body governed by The NIFT Act 2006 Setup by the Ministry of Textiles, Govt. of India)

#### (INVITING E-TENDER (TWO BID) FOR PROVIDING MESS SERVICES AT NIFT CAMPUS, SHILLONG)

**(Tender No): 11757/Pur/NIFT SHL/Tender for Food Service/2018 (PART-II)/NS-04**

अल्प सूचना निविदा प्रक्रिया के लिए समय सारिणी:

**Time schedule for Short Notice tender process:**

निविदा अधिसूचना के प्रकाशन की तिथि /Date of publication of tender notification	18.07.2022
ऑनलाइन निविदा जमा करने की प्रारंभिक तिथि /Opening date for Online Submission of Tender	18.07.2022
ऑनलाइन निविदा जमा करने की अंतिम तिथि/Closing date for Online Submission of Tender	22.08.2022 at 3:00 PM
निविदा दस्तावेज प्राप्त करने की अंतिम तिथि/Last date for receipt of tender document	22.08.2022 at 3:00 PM
के उद्घाटन की तिथि और समय निविदाओं की तकनीकी बोली /Date and time of the opening of Technical bid of tenders	23.08.2022 at 4:00 PM
निविदाओं की वित्तीय बोली खोलने की तिथि एवं समय /Date and time of the opening of Financial bid	<b>To be informed to technically qualified Bidders separately</b>

**Note: 1 Tender condition may be read properly & accordingly filled the tender and enclosure may be submitted.**

**Note: 2** This tender document contains 20 pages and bidders are requested to sign on all the pages. The e-tender should be submitted in two separate section/e-envelopes system. The Tender Technical Bid documents with supporting documents, EMD should be kept in one sealed duly super scribed with "Tender for providing Mess services TenderNo.11757/Pur/NIFT SHL/Tender for Food Service/2018 (PART-II)/NS-04 and addressed to:

**The Purchase Officer,  
National Institute of Fashion Technology, NIFT Permanent Campus, Umsawli, Mawpat,  
Shillong-793012.**

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**NIFT Permanent Campus, Umsawli, Mawpat, Shillong-793012  
Ph.No.:0364-2308808/2308850 WebID:[www.nift.ac.in/Shillong](http://www.nift.ac.in/Shillong)**



ऑनलाइन बोलियां जमा करने की प्रक्रिया:-

**Process of Online Submission of Bids:-**

- (a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids—all duly signed – on the <https://eprocure.gov.in/eprocure/app> (Central Public Procurement Portal). Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nift.ac.in/shillong/tenders>.
- (b) Applications to this tender will be accepted only through the online mode. No other mode of application will be considered & application will not be accepted. After submission in online mode, its physical copy duly in sealed form to be dropped in the tender box kept at the designated place in NIFT, Shillong Campus.
- (d) The Firm should ensure that it complies with the requirements as per work before applying for tender. Also, the interested Firms should submit a hard copy of the EMD in the office. The technical bid will be opened at NIFT, Shillong in the office of the Purchase Officer as per above schedule in the presence of the bidders/their authorized representatives who wish to be present. The Financial bid will be opened on subsequent date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- (e) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete and/or not all pages duly signed in any respect shall be summarily rejected.

संस्थान के बारे में

**ABOUT THE INSTITUTE**

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 centers. It provides four years undergraduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education Program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong, Srinagar and Panchkula. National Institute of Fashion Technology NIFT, Shillong was established in 2008.

**Note: Tender conditions may be read properly and accordingly filled tender and enclosures may be submitted.**

**I. Scope of Work:**

NIFT Shillong is running its hostel for girls' a) at Nongthymmai, Mayurbhanj b) additional hostel for Girls at NIFT, Permanent Campus Umsawli c) Hostel for Boys at NIFT, Permanent campus Umsawli, Shillong. E-Tender is invited from established caterers for providing on campus Foods & Mess Service to the resident students, day scholars, staff, etc. of the Institute. The Institute has a total strength of approx. 500 which includes Students, Faculty & Staff. The number of boarders will be at an average of 350.

The Mess Service may also provide tea/coffee/cold drinks, snacks, high tea, lunch/dinner etc. in various official meetings, programmes, seminars and functions organized by the Institute from time to time. In addition, persons visiting NIFT Campus in connection with various academic activities of the Institute may also avail these services. In case of Mess services, NIFT will release the amount to the contractor on production of bill/Invoice on monthly basis, as decided by NIFT, authorities and prescribed certificate of quality of food and services duly signed by the Mess/Canteen committee. The Mess



contractor is to provide breakfast, lunch, evening tea with snacks as suggested in the annexure and dinner to the resident students of NIFT, Shillong on the rates fixed and approved. The Mess would be open for all days of the year.

**The Mess timings will be as under:**

- ☑ Breakfast: 07:30 am to 08:45 am
- ☑ Lunch: 12:00 noon to 02:00 pm
- ☑ Evening Tea & Snacks: 04:00 pm – 6:30 pm
- ☑ Dinner: 7:30 pm to 10:00 p.m.

**II. Facilities/Space Provided by NIFT**

NIFT, Shillong has exclusive space for mess services along with dining facilities. The premises can be inspected during any working day from 10.00A M. to 5.00PM. under prior intimation to Administration Department. Charges of Electricity on actual usage basis will be borne by the contractor. However, water shall be provided by the Institute as part of maintenance charges to be paid by the vendor.

However, raw materials, food articles, cooking fuel / gas cylinder, cleaning/washing materials/tools / crockery and man power shall have to be arranged by the contractor at his/their own cost. NIFT at its discretions may provide accommodation for the manpower engaged by the contractor.

The contractor will occupy the space earmarked for mess and kitchen and shall not occupy the adjacent area and as an open space. The Contractor shall not use the mess premises for any other activity except for the purpose for which it has been provided for.

The Area/Space provided by NIFT, Shillong is as under:

Sl. No.	Particulars	Area	
1	Mess Area	Girls Hostel Nongthymmai	1600 sq feet
		Boys Hostel Permanent Campus	1680 sq feet
		Girls Hostel Permanent Campus	1680 sq feet

**III. Payment Terms:**

1. Payment shall be released based upon the tax invoice issued by the service provider with supporting documents and after verification by the designated NIFT officials within 7 days after the close of the month. The payment in respect of official meetings/ conference/ hospitality GST enabled tax invoice of the Institute submitted in duplicate by the Contractor shall be released on receipt basis. Any supply of food items without proper authorization by the designated authority of NIFT will not be paid for.
2. The payment in respect of official meetings/ conference/ hospitality bills of the Institute submitted in duplicate by the Contractor shall be released on receipt OF THE BILL. Any supply of food items without proper authorization by the designated authority of NIFT will not be paid for.

**IV. Equipment:**

1. The Tenderer shall bring their own tools, cookers, hot boxes, steam boxes, trolleys, Dining Set, Crockery Set, equipment, utensils, plates, jugs, etc., in sufficient quantity as needed to maintain the mess services. The Tenderer shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.
2. The contractor should have sufficient equipment & crockery and other items normally required to cater to at least 600 persons at a given time. He should have sufficient



- utensils, crockery and other infrastructure to provide the service and also for Buffet Lunch/High Tea/Dinner as and when required.
3. Gas Cylinder (Commercial) will be arranged by the contractor for continuing the mess services throughout contract, no separate payment will be made by NIFT for the same.
  4. NIFT shall not provide any consumable or non-consumable items including raw materials at the mess for the purpose of catering. The Contractor shall maintain the equipment's provided by the NIFT in good working condition (as per list of inventory enclosed) and would be responsible for damages caused. He will carry out the repairs without any delay to avoid interruption in services and cost of repairs shall be born fully by the contractor. On termination of agreement, Tenderer will hand over all such equipment / articles in good working condition back to NIFT.
  5. Also, vendors shall use recyclable/reusable plates & cups and to avoid usage of plastic.

**V. Storage Serving:**

1. The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and the stale food would not be recycled. Stale food shall be removed from Mess premises as soon as possible. Un-refrigerated cooked food, not consumed within three hours in summer months and six hours in winter months, shall deemed to be stale and unfit for consumption.
2. The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard.
3. All utensils shall be sterilized each morning before serving any item.
4. The utensils shall have to be maintained sparkling clean at all time.
5. The contractor shall ensure that only hot food is served to the students/employees. Complaint, if any, in this regard shall be viewed seriously.
6. The contractor will ensure that the cooked and uncooked food is stored properly and no stale food is served. In case of any food poisoning, the contractor will be held solely responsible and will be penalized besides legal action.
7. The Tenderer shall ensure that either he himself remains present during breakfast/lunch/dinner services to the students or one of his responsible supervisors remains present, to oversee the arrangements.
8. The Tenderer shall make adequate arrangements to serve tea/coffee/cold drinks, etc. to Faculty & Staff as and when required at their work-place. The Tenderer shall also make arrangements to serve snacks/tea/coffee/cold drinks etc.in the official meetings and conferences on payment basis.

**VI. Manpower:**

1. The contractor shall ensure that sufficient manpower is deployed at the time of preparation and serving of each meal including cleaning, washing and overall upkeep of Mess assets and premises. The contractor shall also ensure proper room services for the NIFT officials.
2. The contractor will have to provide a list of workers who will be working at NIFT Campus and provide complete details about them. The contractor will also provide police verification and medical report of all his/her workers working within NIFT Campus.
3. The contractor will have to submit an affidavit at the time of signing the agreement indicating that all employees of the contractor are being paid the wage as per Minimum Wages Act of the Central Government and should be covered under EPF/ESIC (registration copy to be enclosed).
4. The contractor will ensure that neat and clean clothes and aprons are used by his/her employees handling food at all times. Every employee so appointed by the contractor shall wear the prescribed uniform. The said uniform shall be provided by the contractor at his own cost. The mess workers will wear the Identity Card issued by NIFT, Shillong Centre during the working hours.
5. The contractor shall not normally be allowed to keep his/her employees inside NIFT Canteen between 10:00 P.M. to 5:00 A.M. on any day. Essential staff may stay inside the canteen subject to the approval of Competent Authority.
6. The contractor shall inform to the administration department of NIFT, Shillong any changes of mess workers, if required, made by him along with their police verification and medical report.
7. The mess workers shall be issued Identity Cards bearing photographs. The contractor shall



- provide sufficient sets of Uniforms and pair of shoes to his employees and shall ensure that they wear them all times and maintain them properly.
8. The contractor shall not deploy minor/child labour for the mess work.
  9. NIFT reserves the right to instruct the contractor to remove any person deployed by the contractor without assigning any reason or notice.
  10. The contractor will also submit a medical certificate on half yearly basis that all his/her employees handling food are not having any contagious diseases.
  11. No legal right shall vest in the contractor's workers to claim employment or otherwise absorption in NIFT, nor the contractor's workers shall have any right whatsoever to claim the benefit and/or emoluments that may be permissible or paid to the employees of NIFT. The workers will remain the employees of the contractor and this should be the sole responsibility of the contract or to make it clear to his/her workers before deputing them to work at NIFT.
  12. During summer/Winter breaks, caterer will depute at least 5staff (02cooks and waiters) to cater the officers and staff members of NIFT.

## **VII. Quality & hygiene**

1. It shall be compulsory for the Catering Tenderer to take the following hygiene and cleaning measures : (a)Cleaning the kitchen area Thrice a day, (b)soaking the vessels in hot water at the end of the day, (c) Crockery to be washed with hot water using detergents, (d) thorough cleaning of refrigerators, and water coolers, once a week, (e) Periodic spraying of insecticides, (f) Maintaining food quality (g) maintain latest standards of health & hygiene (h)Cleaning the dining tables with detergent and water at the end of the day, (i)Thorough cleaning of wash basins with detergent at the end of the day. (j)Cleaning of septic tank attached with outlet of kitchen area of canteen will be the responsibility of canteen contractor. Accurate clearing and cleaning of septic Tank must be ensured. If Tank gets soiled before scheduled date, it may be cleaned immediately. NIFT will not make any payments for these cleaning and hygiene measures. To maintain dustbin with cover in the kitchen and serving area and ensure that it is cleaned after every meal in case of failure, the contractor will be held liable for legal actions as per the provisions of Meghalaya Food Safety Rules and other various Act, applicable in this respect.
2. The contractor will ensure high standard of cleanliness, hygiene and sanitation in the Kitchen and Mess. The contractor will make the arrangements for keeping all eatables in covered show case, free from flies and insects. Adequate number of dustbins will be provided by the contractor to ensure proper disposal of garbage. There should not be any littering of unused food or any other articles within the mess. The contractor will also ensure that no used utensils viz Cups, plates are lying in the NIFT campus and these should be removed immediately and frequently.
3. Contractor shall ensure daily removal of mess garbage, after every meal from the mess premises. However, before the garbage is taken out for disposal, the Security Supervisor would need to check it physically in order to ensure that the material being disposed does not contain any useful items.
4. The contractor will ensure that the cooks have proper shave and clipped nails while cooking food and should wear apron and head gear.
5. The contractor shall procure or provide all food and other items which will be sold in the mess should be of hygienic quality and to the satisfaction of the Canteen/Mess Committee constituted by the Institute. The Mess Committee shall have the right to change any brand of material supplied/used for cooking, If they feel that the material/Brand is substandard and not suitable for consumption.
6. The oil that remains from deep frying at the end of the day shall have to be disposed off and shall not be recycled for the purpose of cooking again.
7. As regards quality of materials and preparation, the tenderer shall ensure that: (a) Food ingredients, additives and materials must be of hygienic quality available in the market, (b) Vegetables, bread, chicken etc and other such perishable items should be purchased fresh from the market on daily basis, (c) the Tenderer shall take meticulous care to provide clean and quality food in all preparations, (d) the menu decided by the Mess Committee should be invariably followed. The committee members shall have free access to inspect the kitchen, service counters and dining hall at any time on any working day, and (e) waste and garbage disposal must be done Thrice a day on regular basis.



**VIII. Sales:**

1. In case contractor takes advance from the student it will be the responsibility of the contractor to adjust/reimburse in case the student does not avail mess facility during holiday or during his/her leave period. No responsibility will be taken by the NIFT for credit sales to students, staff, employees and others, losses or pilferage.

**IX. Food & Beverages:**

1. The catering services should capture innovative variety and balanced nutrition both for vegetarians and non-vegetarians. Quality vegetarian food should be strictly maintain and separate utensils for veg and non veg to be used. Requirement of Catering services include: (a) Breakfast, Lunch and afternoon snacks with tea/coffee for all students including hostellers and day-scholars, (b) Dinner for hostellers, (c) After-noon snacks with tea/coffee for students of part time programmes attending evening or weekend classes, (d) Breakfast / Lunch etc. to officer/faculty/staff who require such services.
2. The Contractor shall also provide various kinds of beverages, snacks and eateries in the mess at such price/quotes as proved by the Canteen/Mess Committee from time to time and shall in no case more than MRP. In case of failure, all these items would be served on behalf of contractor's account by making alternative arrangements.
3. The contractor will be required to display the rate list of all the food articles, soft drinks, tea, coffee and juice etc. sold in the mess and Menu in the mess.
  - a. The contractor should also follow the instruction of raw material as listed in Annexure „A-III“.
  - b. Contractor may have to serve foods/refreshments from time to time as per requirement of the Institute during various events/programmes as per the terms and requirement of NIFT management on the rate agreed upon mutual consent. Contractor should have no objection in case NIFT management decides to hire another agency for providing catering services during any special occasion, events/ programs .

**X. Special Requirement:**

1. Mess facility will be made available from and at NIFT Canteen only. However, on medical reason the vendor has to provide Breakfast/Lunch/Dinner to the student in the hostels too if warden inform for the same.
2. Whenever there is any occupancy in the NIFT's guest house, one person from the caterer will attend the guest.
3. Vendor shall not have any objection if NIFT Management who is committed to provide other facilities such as Milk Parlour & Found kiosks etc. to the students in the Mess area / Campus.

**XI. Committee:**

1. The NIFT authorities would constitute a Canteen/Mess Committee consisting of Officer, faculty, staff and students. The Contractor will have to follow instructions of the Committee related to Menu, meal frequency, food quality, cleanliness, health & hygiene service & Mess timings to suit student's community requirements.
2. The Tenderer will maintain daily served menu list in proper register and may be certified by canteen/mess committee member authorized for the purpose.
3. The raw material used for cooking may be checked by mess Committee at any time and if substandard/unauthorized material is found and after issued three adverse notices, it will be treated as breach of contract and the Director NIFT, Shillong can be reviewed the contract. Contractor shall have to abide by the decision of Director, NIFT, Shillong.
4. The Canteen/Mess Committee member (s) may inspect the preparation of food etc. on time to time.

**XII. Dispute:**

1. Dispute if any, arising out of the contract shall be settled by mutual discussion or



arbitration by sole arbitrator to be appointed by Director, NIFT at Shillong as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts or amounts payable to either party. No dispute arising of the execution, implementation or termination of the present contract, as also any other dispute with respect to the present contract be entertained by any court and shall be subject matter of Arbitration under the Indian Arbitration and Conciliation Act, 1996 and rules framed there under.

2. All legal disputes shall be subject to jurisdiction of Shillong, Meghalaya court only.

### **XIII. Breach**

1. If at any time during the period of contract, it comes to the notice of the NIFT that the Agency has mislead the NIFT by way of giving incorrect/false information, which has been material in the award of Contract to him/her, the contract shall be liable for termination besides other legal action which may be initiated against the Agency or the owner /partners/directors or any person responsible for the affairs of the Agency under law.
2. The contractor shall make good all damage/loss which may be caused by any act or default to the contractor, his agents or servants or workers to any property of the Institute. NIFT reserves the option to make good the damage or loss by charging the contractor with the expenses.
3. In case of the breach of the terms of the agreement, security deposit of the contractor is liable to be forfeited.
4. Without prejudice to right under any other clause of the contract, NIFT may in the event of any breach of the conditions on the part of the contractor cancel the contract and charge the contractor with any loss arising from such cancellation.
5. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the contractor.
6. In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the Institute by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the Institute. As a result of the acts of the Contractor, if the Institute is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the Institute or the Institute reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with the Institute.
7. The Tenderer shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.
8. The Tenderer shall not keep the mess closed without prior permission from the NIFT authority. Any such incident shall be treated as breach of contract and suitable action including penalty shall be taken for the same by NIFT, as it may deem fit.
9. The Institute reserves the right to impose a penalty (to be decided by the NIFT authorities) on the Contractor for any serious lapse in maintaining the quality and the services wilfully or otherwise by the Contractor or his staff or for any adulteration.
10. If the Institute is not satisfied with the quality of eatables served, services provided or behavior of the contractor or his/her employees, the Contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the NIFT will be at liberty to take appropriate necessary steps as deemed fit. A minimum of 3 or more complaints will lead to termination of contract.

### **XIV. Technical and Qualifying Criteria:**

1. As per Technical Bid Annexure- A-I & A-II, and as per following details.
2. Demand Draft of Rs.3,50,000/- (Rupees Three Lakhs Fifty Thousand Only) to be deposited as Earnest Money Deposit in favour of "National Institute of Fashion Technology, Shillong" along with tender.



2. Registration under GST (Certificate to be enclosed)
  3. Registration under shop & Establishment Act, Labour Office act have a valid License.
  4. Contractor should have valid FSSAI certificate for running Mess/Canteen firms, should have covered under EPF / ESIC (registration copy to be enclosed).
  5. The agency/tenderer should have at least Two years of relevant experience/Contract in executing/regarding such service, (continuous supply at least minimum 60 days in a year). Providing Canteen/Mess in Higher Educational Institutions of National level or state level or reputed educational institute/govt Sectors in the any 2 years of last 5 (Five) preceding years ending 31st March of the last financial year.(i). Attach copy of the Work order and (ii)Attach copy of satisfactory performance service certificate issued by the client.
    - (i) Attach copy of work order, (ii)Attach copy of satisfactory performance service certificate issued by the client.
  6. The average minimum annual turnover of the tenderer for past 02 (Two) years [FY 2019-20, 2020-2021, 2021-22, (any two)] should not be less than Rs.30 Lakh in each year which should be substantiated by Audit (PL) report by CA. ITR of the same to be submitted.
- II. Undertaking for not ever been blacklisted by the Govt./Non-Govt. Agency as per format provided in the tender document.
  - III. The Contractor should have valid PAN number either in the name of proprietor or firm. (Copy should be enclosed with the technical bid).
  - IV. The Technical Bid without complete information and supporting documents shall not be considered for evaluation and liable to be rejected.
  - V. Contractor shall have to pay minimum base Maintenance Charges as a) Hostel for Boys at NIFT, Permanent Campus Rs.10000/- b) Girls Hostel at NIFT, Permanent Campus Umsawli Rs. 10000/- c) additional hostel for Girls Nongthymmai, Mayurbhanj Rs.10000/-. **Grand total Rs 30,000/- (Rupees Thirty Thousand only) + GST Through Demand Draft in favour of NIFT, Shillong within 7 days of every month. And Contractor agrees on the same and acceptance has been given along with the technical bid.**
  - VI. The Contractor has to fill the Technical Bid form Annexure A-II and provide supporting document mentioned above.
  - VII. All columns must be filled compulsorily.
  - VIII. MSME organizations, Udyog card holders will be given exemption as per the rule.
  - IX. KHADC Trading License: -The requirement for the KHADC Trade license was based from the United Khasi-Jaintia Hill District (Trading by Non-tribal) regulation Act 1954(Under 6<sup>th</sup> Schedule) under the sub-para Control of Trading by Non-tribal: (1) No person other than a tribal resident in the district shall carry on wholesale or retail trade or business within the Khasi Hills Autonomous District except under a license issued in that behalf by an officer of the District Council duly authorized by the Executive Committee under provisions of this Regulation and the Rules made there under. So as per the above rule all the Non-tribal firm must possess the KHADC Trading License before applying for the tender. Non-submission of the same will bid of the such bidder summarily rejected.

#### **XV. TERMS OF FINANCIAL BIDS:**

1. From among the bidders shortlisted after the evaluation of the technical bid, the Lowest-1 will be decided at the time of finalization of tender on the basis of rates given in the Financial Bid.
2. In case of more than one L- 1 vendors, decision for allocation of contract will be done by Competent Authority keeping in view based on experience, credibility and other criteria deemed fit. Weightage for past experience shall be given based on 10 marks per year having served in the recognized institute having students more than 500. 5 marks per year if students of the recognized institute is 300 upto 500. The marking evaluation would apply only if more than one L-1 based on financial bid comes.
3. There should not be any calculation & totaling mistake in the Financial Bid. If any mistake is found Competent Authority will have full discretion to accept or reject the Bid. If accepted by CA, then the totaling will be done by nominated committee.
4. 5% Annual Increment to be considered over price of food after completion of 1<sup>st</sup> Year and 5% after completion of 2<sup>nd</sup> year (Example, if 1<sup>st</sup> year contract amount is Rs.100, then 2<sup>nd</sup> year contract amount will be Rs.105 and in 3<sup>rd</sup> Year contract amount will be Rs.110.25).

#### **XVI. GENERAL TERMS & CONDITION: -**

1. Contractor shall accept Terms & Condition mentioned in this tender.
2. The contract shall remain valid for a period of One year from the date of its commencement. The contract can be further extended on the same Terms & Condition on yearly basis (for 1+1 years up to 3 years). The rights of which is reserved by NIFT. The extensions shall be based on the satisfactory performance of the contract. The contract once awarded can be terminated by either party after giving one-month notice. Nevertheless, NIFT may terminate the contract of the Firm without any notice in case the Firm commits a breach of any of the



terms of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the Firm.

3. Contractor shall have to pay minimum base Maintenance Charges as: a) Hostel for Boys at NIFT, Permanent Campus Rs.10000/- b) Girls Hostel at NIFT, Permanent Campus Umsawli Rs. 10000/- c) additional hostel for Girls Nongthymmai, Mayurbhanj Rs.10000/- **Grand** total Rs 30,000/-(Rupees Thirty Thousand only) + Applicable GST Through Demand Draft in favour of NIFT, Shillong within 7 days of every month. Actual consumption of the electricity will be paid on monthly meter reading basis separately by the Contractor.
4. The Contractor will be required to pay to the Institute electricity charges on actual basis, for which sub-meters shall be installed. Out of the total bills received by the Institute for electricity consumption, the amount in respect of the units consumed by the Contractor shall be paid by him to the Institute as per average rate of unit consumed by the campus.
5. The rates quoted in this bid shall be for the items to be supplied at NIFT Mess, Contractor shall not be allowed to reduce the items required from the mess without prior written permission from NIFT. Failure to supply any item at the indicated costs shall be considered a breach of contract and invite action.
6. Packaged goods should not be sold more than MRP. In case any bidder is quoting higher amount, the fixed rates shall prevail.
7. Items to be sold in mess must be as per approved list.
8. National Institute of Fashion Technology reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reasons or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s) and is not bound to accept the lowest evaluated bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT to that effect shall be final & binding.
9. Tender shall be submitted in official tender form only, if submitted in any other form at the same shall be summarily rejected. No Tenderer shall be issued more than one tender form.
10. The schedules issued with the form of tender listing the menus etc. For mess services to be rendered, must not be altered by the Tenderer. Any modifications/alterations of the rate schedules considered necessary by the Tenderer should be in the separate letter accompanying the tender.
11. The name and address of the Tenderer with rubber stamp shall be clearly written in the space provided and no overwriting, corrections, insertion shall be permitted in any part of the tender unless duly countersigned by the Tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down here in otherwise the tender is liable to be ignored.
12. The tender is liable to be rejected if complete information is not given therein or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
13. Individual signing the tender or other documents connected with the tender must specify whether he signs as:
  - i. A sole proprietor of the concern or constituted attorney of such sole proprietor.
  - ii. A partner of the firm if it is a partnership firm, in such case he must have authority to execute contracts on behalf of the firm by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firms.
  - iii. Director or Principal Officer duly authorized by the Board of Directors of the company.
14. In case of the partnership deed or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of Attorney should be furnished. The attested copy of the certificate or registration of firm should be attached along with the tender. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of above the person signing the tender should be authorized by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.
15. A demand draft of prescribed as required to be deposited as an Earnest Money Deposit in favour of "National Institute of Fashion Technology, Shillong" along with tender. The Earnest Money deposit of the successful Tenderer shall be forfeited if the Tenderer:
  - i. Withdraws tender offer before finalization of the same.
  - ii. Fails to accept the contract, if his/their tender is accepted by NIFT Shillong
  - iii. Fails to deposit the Security deposit within stipulated time limit.
  - iv. Fails to execute the agreement in the prescribed form within 15(Fifteen)days of the receipt of the letter awarding the contract.



- v. Fails to commence the mess Services within 15 (Fifteen) days of the receipt of the letter awarding the contractor the date specified by NIFT.
16. The successful Tenderer has to furnish Security Deposit @ 5% of the value of the contract only in the form of demand draft) as refundable in favour of the "National Institute of Fashion Technology, Shillong". No interest shall be payable on this deposit. The same will be returned after the successful completion/tenure of contract and after adjusting dues if any, of the contractor. Amount of performance security shall be decided by the NIFT management at the time of award of the contract within the above range.
17. The EMD of successful Tenderer can be converted as a part of security deposit upon request and the EMD of unsuccessful Tenderer will be refunded without interest on or before the 30<sup>th</sup> day after the award of the contract.
18. Late tenders will not be considered. NIFT reserves the right to accept or reject any or all the offers either fully or partly without assigning any reason.
19. Telegraphic/fax or conditional tender will not be considered.
20. If at any time during the period of contract, it comes to the notice of the NIFT that the Agency has misled the NIFT by way of giving in correct/false information, which has been material in the award of Contract to him/her, the contract shall be liable for termination besides other legal action which may be initiated against the Agency or the owner/partners/directors or any person responsible for the affairs of the Agency under law. The decision of the NIFT management in this regard as to whether the bidder has misled the NIFT will be final and without judicial recourse.
21. The financial bid/s of the technically qualified bidders will only be opened.
22. Contractor may have to serve foods/refreshments from time to time as per requirement of the Institute during various NIFT events/programmes as per agreed rates and items, bills for the same to be raised separately.
23. Contractor shall abide by all laws of the land including labour laws (ESI, PF, Bonus, Income Tax, GST or any other extra taxes levied by the Govt.) companies Act, Tax deduction liabilities, welfare measures of its employees and all other statutory obligations of this region and also those Laws which are not essentially enumerated and defined herein. Any such claims at a later stage shall be the exclusive responsibility of the Contractor and it shall not involve the campus in any way whatsoever.
24. The Canteen shall remain open from 7:30 A.M. to 10:00 P.M. from Monday to Sunday (including Local/National Holiday) on all working days. However, depending on the exigencies, the contractor may be required to keep the mess open or close as per requirement of NIFT.
25. The contractor should take all safety measures (including fire) while running mess. He will keep a First-Aid box for the persons deployed to work in mess.
26. NIFT will deduct Income Tax at source under section 194-C of the Income tax Act, 1961 from the bills of the contractor. If the bidder is exempted from payment of Income Tax, valid exemption certificate is to be enclosed from concerned authorities.
27. The contractor shall not engage the services of any sub-contractor or transfer the contract to any other person. If, it is found at any time that the contractor is unable to provide the mess services and has subcontracted to any other party, the NIFT has right to terminate the contract and to forfeit all security deposits.
28. Firms submitting tender would be considered to have read & accepted all Terms & Condition. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tender. The bidder experienceff
29. The bidder should indicate the names of the firm/firms along with location where they are currently having business with them and which can be seen by the NIFT Officials. A satisfactory report issued by such organization/s must be enclosed with the bid. The contractor shall submit duly signed undertaking enclosed with the tender document.
30. NIFT shall provide a list of normal holidays and students vacations in each semester to the Tenderer for assessing and providing catering services to the hostellers residing during holidays and vacations. Payments of Mess charges will be made accordingly.
31. It shall be compulsory for the Catering Tenderer to take the following hygiene and cleaning measures a) Cleaning the kitchen area Thrice a day, (b) soaking the vessels in hot water at the end of the day, (c) Crockery to be washed with hot water using detergents, (d) thorough cleaning of refrigerators, and water coolers, once a week, (e) Periodic spraying of insecticides, (f) Maintaining food quality (g) maintain latest standards of health & hygiene (h) Cleaning the dining tables with detergent and water at the end of the day, (i) Thorough cleaning of wash basins with detergent at the end of the day. (j) Cleaning of septic tank attached with outlet of kitchen area of canteen will be the responsibility of canteen contractor. Accurate clearing and cleaning of septic Tank must be ensured. If Tank gets soiled before scheduled date, it may be



cleaned immediately. NIFT will not make any payments for these cleaning and hygiene measures. To maintain dustbin with cover in the kitchen and serving area and ensure that it is cleaned after every meal in case of failure, the contractor will be held liable for legal actions as per the provisions of Meghalaya Food Safety Rules and other various Act, applicable in this respect.

32. Tenderer shall not sell any cigarette, bidi, pan, alcohol etc. in the Mess and in the NIFT premises, if anyone is found indulging in these activities; the person shall be asked to leave the campus immediately and the Tenderer shall be liable to lose the contract for breach of this condition.
33. The Tenderer shall be required to sign an agreement with NIFT, in non-judicial stamp paper at their own cost.
34. The tender is valid for 90 days from the date of opening of the tender. Commencement of work to be started on Notification date of commencement of Hostel from NIFT authorities OR within tender validity period whichever is earlier.

#### **XVII. PENALTY**

The caterer will be fined in case of violation of the following rules on the recommendation of Mess/Canteen Committee:

- a) Non-availability of complaint register on the counter/discouraging students from registering complaints would lead to a fine of Rs.5,000/-per occasion on the caterer.
- b) A minimum of 3 or more complaints of insects and/or foreign object cooked along with food found in any food item would invite a fine of Rs. 10,000/- per occasion on the caterer.
- c) 3 or more complaints of un clean utensils in a day would lead to a fine of Rs.10,000/- per occasion on the caterer.
- d) The raw materials used for cooking can be checked by the Canteen/Mess Committee at any time and if substandard/unauthorized materials are found, the contractor will be penalized at the discretion of NIFT and contractor will have to abide by it. The penalty will include Rs.5,000/-.

#### **XVIII. Force Majeure clause:**

Notwithstanding the provisions of the bid, the bidder shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform the obligations under the contract, is the result of an event of Force Majeure Govt India norms issued time to time will be followed in this regard.

For purposes of this clause, "Force Majeure" means an event beyond the control of the bidder and not involving the bidder's fault of negligence and not foreseeable. Such events may include, but are not restricted to, acts of the NIFT either in its sovereign or contractual capacity, wars, or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the bidder shall promptly notify the client in writing of such conditions and the cause thereof. Unless otherwise directed by the client in writing, the bidder shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The NIFT may terminate this contract, by giving a written notice of minimum 30 days to the bidder, if, as a result of Force Majeure, the bidder is unable to perform a material portion of the contract for a period of more than 60 days.

Signature of contractor (Full signature of the  
(Tenderer with seal of the Agency)





## C.

S.No.	Particulars	Mention 'Yes' or 'No'	Page No.
1.	<b>KHADC Trading License:-</b> The requirement for the KHADC Trade license was based from the United Khasi-Jaintia Hill District (Trading by Non-tribal) regulation Act 1954( Under 6 <sup>th</sup> Schedule) under the sub-para <b>Control of Trading By Non-Tribal: -(1) No person other than a tribal resident in the district shall carry on wholesale or retail trade or business within the Khasi Hills Autonomous District except under a license issued in that behalf by an officer of the District Council duly authorized by the Executive Committee under provisions of this Regulation and the Rules. Valid KHADC License to be produced at the time of submission of Tender.</b> (Exemption if any proof of the same to be provided)		
2.	Whether "Technical "& Financial" bids submitted online separately and physical copy EMD submitted in the office address.		
3.	Registration under GST & PAN Card (Copy to be enclosed)		
4.	Whether registered with FSSAI Copy of the valid FSSAI Certificate to be enclosed. <b>The contractor without relevant category of FSSAI certificates shall be summarily rejected.</b>		
5.	Registration with shop & Establishment & Labour office Act have valid License. (Copy to Be enclosed)		
6.	The agency/tenderer should have <u>at least Two years</u> of relevant experience/Contract in executing/regarding such service, (continuous supply at least minimum 60 days in a year). Providing Canteen/Mess in Higher Educational Institutions of National level or state level or reputed educational institute/govt Sectors in the any 2 years of last 5 (Five) preceding years ending 31 <sup>st</sup> March 2022 of the last financial year.(i). Attach copy of the Work order and (ii)Attach copy of satisfactory performance service certificate issued by the client.		
7.	The average minimum annual turnover of the tenderer for past 02 (Two) years [FY 2019-20, 2020-2021, 2021-22, (any two)] should not be less than <b>Rs.30 Lakh in each year</b> which should be substantiated by Audit (PL) report by CA. ITR of the same to be submitted.		
8.	Whether the firm/ Company has ever been black listed by any Govt./Non-Govt. agen (Undertaking to be enclosed <b>Annexure 'A-V'</b> )		
9.	Whether agreed & able to arrange for Crockery, utensil, Cutlery Dining Sets, etc required for running the mess smoothly within 15 days on accepting the Work order.)		
10.	Whether agreed to abide by all the Terms & Condition of this tender.		
11.	Please specify as to whether Tenderer is sole proprietor/Pvt. Ltd./Partnership firm.		
12.	Whether agrees to pay minimum wages of the Central Government to all employees engaged and should be covered under EPF/ESIC (registration Copy to be enclosed).		
13.	Copy of Terms & Condition and every page of the tender duly signed with seal of the firm, in token of acceptance of Terms & Condition.		
14.	Whether the contractor agrees to pay the maintenance charges as per the tender terms		
15.	Service Provider should have functional office within the state of Meghalaya, documentary proof to be submitted with the bid.		

**Signature of the Tenderer & Date with Rubber Stamp**



**UNDERTAKING**

I, **Shri**  
.....R/o.....  
.....here by solemnly agree to abide by the Terms & Condition and the rates enumerated above. Any break of the Clause/Clauses will render my contract null and void. I have understood completely about this tender document and the Terms & Condition therein. I have also understood that I have to maintain the high standard, quality and hygiene of all the eatables as mentioned in the rate list of items with the tender.

Dated:  
Place:

Signature of the Contractor Name of the Contractor

(Full signature of the Tenderer with seal of the Agency)



**Annexure 'A-IV'**

To,  
**The Director**  
**National Institute of Fashion Technology**  
NIFT Campus, Umsawli, Mawpat Shillong.

Ref. your tender No.

Sir/Madam,

1. I/We the undersigned (hereinafter known as "the contractor") hereby apply for grant of contract for running the Mess at NIFT, Shillong at Umsawli, Mawpat.
2. I/We have gone through all the Terms & Condition and also the schedule of items as enlisted by you in your notice inviting tender for the subject under reference.
3. I/We, hereby confirm that we have understood all the Terms & Condition and confirm my/our commitment to abide by them. In case of any discrepancy/dispute or wrong/incorrect nomenclature in the schedule, the decision of NIFT shall be final.
4. I/We also confirm my/our commitment to provide the material as enlisted in the schedule of items with your „Notice Inviting Tender“ under reference.
5. All utensils shall be sterilized each morning before serving any item.
6. I am/we are enclosing here with a DD bearing No..... Date..... Bank ..... Branch.....for Rs. 3,50,000/- (Rupees Thre Lakh Fifty Thousand only) drawn in favour of "National Institute of Fashion Technology" payable at "Shillong "as EMD. I/We understand that the amount will be forfeited, if the applicant who is awarded the contract refuses to accept the contract.
7. I/ We understand that I/ We shall have to deposit a performance security deposit as decided by the NIFT @ 5 % of the contract value as refundable security deposit in favour of NIFT, Shillong before signing the "Agreement" in case I am/We are awarded the contract. This deposit will not bear any interest and shall be refunded on termination/ End of the contract after adjusting dues, if any.
8. In case the contract is awarded to me/us, I/We shall sign an agreement within 15 days of the receipt of the letter awarding the contract / OR within 15 days date of commencement of Hostel (on a non-judicial stamp paper of prescribed value).

**Signature of the Tenderer & Date with Rubber Stamp**



**Annexure 'A-V'**

**UNDERTAKING**

I/ We ..... S/o..... R/o  
..... (local address Permanent address)  
solemnly state that I/ We have not so far been black listed by any of the institutions/offices in which  
I/We have worked/run mess.

Date this day of

Signature of contractor (Full signature of the  
Tenderer with seal of the Agency)

Date:

Place:



**Permissible Brands of Consumables**

**Selected Mess Contractor is to maintain healthy  
brands of Consumables,  
marked with FSSAI, ISI etc**

**NOTE:- IF contractor desires to use any other brand, he has to obtain prior written approval  
from the Competent Authority of NIFT,Shillong.**

Signature of contractor (Full signature of the  
Tenderer with seal of the Agency)



**Name of Work: To run the NIFT Student's Mess, Shillong.**

(1) Name of Firm/Proprietor:.....

Contractor shall have to pay minimum base Maintenance Charges as a) Hostel for Boys at NIFT, Permanent Campus Rs.10000/- b) Girls Hostel at NIFT, Permanent Campus Umsawli Rs. 10000/- c) additional hostel for Girls Nongthymmai, Mayurbhanj Rs.10000/-. **Grand total Rs 30,000/- (Rupees Thirty Thousand only) + GST Through Demand Draft in favour of NIFT, Shillong\_7 days of every month. Actual consumption of the electricity will be paid on monthly meter reading basis separately by the Contractor.**

(2) The tentative menu indicating the variety of items to be served will be as under however, the menu may be changed as desired by the canteen/Mess committee or NIFT Administration and the same shall be conveyed.

Day	Break Fast (07:30AM-08:45 AM) To be served at counter	Lunch (12:00noon-02:00PM)	Evening Snacks (04:00PM-06:00PM)	Dinner (7:30PM-9:30PM)
Mon	<ul style="list-style-type: none"> <li>Bread-Butter/Jam, Eggs, Corn Flakes with Milk</li> <li>Fruits/sprouts</li> <li>Paratha/Stuffed Paratha</li> <li>tea/coffee</li> </ul>	<ul style="list-style-type: none"> <li>Seasonal Vegetable with gravy,</li> <li>Dal/Rajma/Chholley/Kadi</li> <li>Dry Vegetable/Bhaji</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita-</li> <li>Salad, Papad/Pickle.</li> </ul>	<p>Samosha + Tea/Coffee</p>	<ul style="list-style-type: none"> <li>Vegetable with gravy.</li> <li>Dry Vegetable/Bhaji</li> <li>Dal.</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita.</li> <li>Salad, Papad/Pickle.</li> <li>Sweets</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> </ul>
Tue	<ul style="list-style-type: none"> <li>Bread-Butter/Jam, Eggs, Corn Flakes with Milk,</li> <li>Fruits/sprouts</li> <li>Sabji, Poori</li> <li>tea/coffee</li> </ul>	<ul style="list-style-type: none"> <li>Seasonal Vegetable with gravy,</li> <li>Dal/Rajma/Chholley/ Kadi</li> <li>Dry Vegetable/Bhaji</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita-</li> <li>Salad, Papad/Pickle.</li> </ul>	<p>Bread Pokera + Tea/Coffee</p>	<ul style="list-style-type: none"> <li>Vegetable with gravy,</li> <li>Dry Vegetable/Bhaji</li> <li>Dal.</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita-</li> <li>Salad, Papad/Pickle.</li> <li>Sweets</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> </ul>
Wed	<ul style="list-style-type: none"> <li>Bread- with Butter /Jam, Eggs, Corn Flakes with Milk,</li> <li>Fruits/sprouts</li> <li>Idli, Sambhar</li> <li>tea/coffee</li> </ul>	<ul style="list-style-type: none"> <li>Seasonal Vegetable with gravy,</li> <li>Dal/Rajma/Chholley/Kadi</li> <li>Dry Vegetable/Bhaji</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita-</li> <li>Salad, Papad/Pickle.</li> </ul>	<p>Pasta/Sandwich+ Tea/Coffee</p>	<ul style="list-style-type: none"> <li>Non-veg/ Paneer/Vegetable with gravy</li> <li>Dry Vegetable/Bhaji</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita.</li> <li>Salad, Papad/Pickle.</li> <li>Sweets</li> <li>Rice/Fried Rice/Pulao</li> <li>Chapati/Paratha/Nan</li> </ul>
Thu	<ul style="list-style-type: none"> <li>Bread- with Butter /Jam, Eggs, Corn Flakes with Milk,</li> <li>Fruits/sprouts</li> <li>Aloo /Cobhi Paratha</li> <li>tea/coffee</li> </ul>	<ul style="list-style-type: none"> <li>Seasonal Vegetable with gravy,</li> <li>Dal/Rajma/Chholley/Kadi</li> <li>Dry Vegetable/Bhaji</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita-</li> <li>Salad, Papad/Pickle.</li> </ul>	<p>Chowmin/Samosa + Tea/Coffee</p>	<ul style="list-style-type: none"> <li>Vegetable with gravy</li> <li>Dry Vegetible/Bhaji</li> <li>Dal.</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita</li> <li>Salad, Papad/Pickle.</li> <li>Sweets</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> </ul>
Fri	<ul style="list-style-type: none"> <li>Bread- with Butter /Jam, Eggs, Corn Flakes with Milk,</li> <li>Fruits/sprouts</li> <li>Vada Sambhar</li> <li>tea/coffee</li> </ul>	<ul style="list-style-type: none"> <li>Seasonal Vegetable with gravy,</li> <li>Dal/Rajma/Chholley/Kadi</li> <li>Dry Vegetable/Bhaji</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita-</li> <li>Salad, Papad/Pickle.</li> </ul>	<p>Tikki Chat + Tea/Coffee</p>	<ul style="list-style-type: none"> <li>Non Veg/Paneer/Vegetable with gravy.</li> <li>Dry Vegetible/Bhaji.</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita.</li> <li>Salad, Papad/Pickle.</li> <li>Sweets</li> <li>Chapati/Paratha/Nan</li> <li>Fried Rice/Pulao/Mixed Rice</li> </ul>



<b>Sat</b>	<ul style="list-style-type: none"> <li>Bread-Butter /Jam, Eggs, Corn Flakes with Milk, Fruits/sprouts</li> <li>Chholey Bhaturay</li> <li>tea/coffee</li> </ul>	<ul style="list-style-type: none"> <li>Khichdi</li> <li>Chokha, Chatni</li> <li>Dahi / Bundi raita / Vegetables raita-</li> <li>Salad, Papad, Pickle.</li> </ul>	Veg. Pokora + Tea/Coffee	<ul style="list-style-type: none"> <li>Fried Rice/Pulao/Mixed Rice.</li> <li>Manchurian with Gravy</li> <li>Salad, Papad/Pickle.</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita.</li> <li>Sweets</li> <li>Chapati/Paratha/Nan</li> </ul>
<b>Sun</b>	<ul style="list-style-type: none"> <li>Bread- with Butter /Jam, Eggs, Corn Flakes with Milk, Fruits/sprouts</li> <li>Masala Dosa</li> <li>tea/coffee</li> </ul>	<ul style="list-style-type: none"> <li>Seasonal Vegetable with gravy,</li> <li>Dal/Rajma/Chholley/Kadi</li> <li>Dry Vegetable/Bhaji</li> <li>Rice</li> <li>Chapati/Paratha/Nan</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita-</li> <li>Salad, Papad/Pickle.</li> </ul>	Veg Roll+ Tea/Coffee	<ul style="list-style-type: none"> <li>Non-Veg/Paneer/Vegetable with gravy,</li> <li>Dry Vegetable/Bhaji</li> <li>Dahi / Butter milk / Bundi raita / Vegetables raita-</li> <li>Salad, Papad/Pickle.</li> <li>Sweets</li> <li>Chapati/Paratha/Nan</li> <li>Fried Rice/Pulao/Mixed Rice</li> </ul>

**Please Note.**

- Two varieties in breakfast have to be maintained on daily basis.
- Variety has to be maintained in Lunch & Dinner.
- Dal will comprise of Malka, Arhar, Urad, Channa, Rajma, Black gram, chholley or mixture of more than one Dal/Pulses.
- The Dal & Vegetables served in lunch shall not be same repeated in the dinner. Similary, the dal and vegetables shall not be served on two consecutive days.
- Breakfast, luch and Dinner has to be served to the students/staffs in unlimited quantity.

S.No.	Item to be served in meal	Quantity
1	Roti (Tawa roti/ Butter roti/Nan/ Tandoori roti)	Unlimited
2	Sabji (Seasonal/Beans/Palak/Pears/Vegetable kofta/Matter paneer)	
3	Sabji dry/Bhaji	
4	Daal (Rajma/Kadi/Mix Dal/Arhar/Chana Dal)	
5	Rice (Plain rice/fried rice/mixed rice/Pullao)	
6	Dahi/Butter Milk/Bundi Raita/Vegetable Raita	100ml.
7	Milk	200ml.

I have understood about the meal and evening refreshment. I have also understood the items listed in the menu for Break Fast, Lunch, Evening Snacks & Tea and Dinner and would be able to provide meal as per the quantity and quality mentioned in the tender.

Signature of contractor (Full signature of the Tenderer with seal of the Agency)



**FINANCIAL BID**

**TO BE APPLIED/QUOTE ONLINE ONLY**

The Bidders before filling the financial bid may note that the vendor will be selected on the basis of following:

1. That the vendor is agreeable to provide the desired items as given in Annexure “B-I”.
2. That the vendor at no point of time will increase the rates (except in case of MRP items on their revision) during the contract period.
3. That the vendor is ready to bear electricity charges on consumption basis.
4. The vendor is agreeable to accept the bare minimum maintenance charges fixed by the NIFT for Mess premises.

I/ We have read and agreed to accept all the Terms & Condition of the tender documents as well as terms of technical bids and hereby quote the following rates for per student per month for hostellers as per items in annexure B” I” including GST as applicable.

**The rates to be quoted by the bidder as per items in annexure B”I”:-**

A):- Breakfast + Tea/Coffee (In Rs.).....
B):- Lunch (In Rs.).....
C):- Evening Snacks (In Rs.).....
D):- Dinner (In Rs.).....
Total In Figure (In Rs.).....
<u>In Words (In Rs.).....</u>

L1 will be selected based on only Total Rates per day/ student for (A+B+C+D)

\*As per Annexure ‘B-I’.

\*Note: Per month charges may be calculated on the no. days of the month and inclusive of GST/All Taxes.

**Note: Rates must be mentioned in the prescribe format & Page.**

If there is any variation between rates quoted in Numbers & Words, the highest value among the two will be considered.

The vendor will be selected on qualification of Technical Criteria and on acceptance of all the terms of Tender in general and all the terms of financial bid in particulars the L1 rates and incase the rates are tie then Competent Authority can take a decision on the basis of credentials and experience.

**Declaration by the Bidder:** This is to certify that I/We before signing this tender have read and fully understood all the Terms & Condition contained herein and undertake myself/ourselves to abide by them.

निविदाकार के हस्ताक्षरदिनांक और रबर स्टाम्प के साथ

**Signature of the Tenderer &Date with Rubber Stamp**