

**National Institute Of Fashion Technology, Shillong campus
Umsawli, Mawpat, Shillong 793014
Under the Ministry Of Textile
Govt of India**

Dated :- 05/2/2020

Notice

To,

Subject: Disposal of old newspapers magazines /waste papers,Scraps etc.

Gentleman,

I am directed to say that NIFT, Shillong intends to enter into contract for the disposal of old newspapers and waste papers. Accordingly, you are requested to file your quotation within 7 days from the date of publication i.e. on or before 1.00 PM of 12th February 2020 in sealed cover super scribed “ Tender for used **newspapers/magazines** etc” addressed to the . The items to be disposed off are:-

- a) Journals and Magazines (used)
- b) Old Newspapers and waste papers of documentation work
- c) **Karton Boxes**

2. The terms and conditions of the contract will be as under:

- i) The contractor will be bound to remove old newspapers/waste paper, Magazine,Karton Boxes etc as and when required.
- ii The cost of waste material, at the accepted rates will have to be deposited in advance (on the spot) before physically removing the same.
- iii) Arrangements for immediate removal after weighing, within the office hours will be made by the contractor.
- iv) The period of contract will be valid for two year from the day it is entered into or till a fresh contract is signed, whichever is earlier.
- v) The Purchase Officer, NIFT Shillong campus reserves the right to reject any or all the quotations including the highest bidder either in part or in full without assigning any reason thereof.
- vi) NIFT, Shillong, campus reserves the right to award the contract to two parties separately for newspapers/magazines and waste papers, if required.

3. The quotation should be accompanied with an earnest money of Rs 1000/- (Rupees one thousand only) in the form of Demand Draft from any Schedule Bank in the name of NIFT, payable at Shillong failing which the quotation is liable to be rejected. The earnest money will be refunded to the tenderer after the quotations are opened, except whose tender is accepted. The earnest money will be refunded only after the contractor (who won the contract), deposited the security amount of Rs 5000/- (Rupees five thousand only). The tenderer is bound to sign the contract failing which his earnest money is to be forfeited.
4. The security amount of Rs 5000/- (Rupees five thousand only) is to be deposited in the form of DD from any Schedule Bank in the name of NIFT, payable at Shillong within one week of issue of letter awarding the contract.
5. Received quotations will be opened on 10th February 2020 in the Room of Purchase officer at 3.00 pm in the presence of members of tender committee and the tenderers who would like to be present.
6. NIFT, Shillong reserves the right to forfeit the security of Rs 5000/- (Rupees five thousand only) in full or in part in case the contractor fails to follow the agreed terms and conditions during the contract period.
7. Tenderer are to inspect the items from 10:00 Am to 4:30Pm during working days before quoting the price and for any queries may contact purchase Officer at Ph No:- 7085852710 during office hour only.
8. **Price bid would be base from the Highest Bidder (H1) from among the participating vendors.**

Yours faithfully,

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(S. Pathaw)
Purchase Officer,
NIFT, Shillong