

**Tender No:- 11705/NIFT SHL/Pur/Procurement of I.T Equipments/2017/Part-II (PART-X) 15/05/2020**



**NATIONAL INSTITUTE OF FASHION TECHNOLOGY, SHILLONG**

**Ministry of Textiles, Government of India**

**NOTICE INVITING E-TENDER (TWO BID) FOR FIREWALL LICENSE RENEWAL  
(FORTINET) AT GIRLS HOSTEL & PERMANENT CAMPUS UMSAWLI, MEGHALAYA**

**Tender Value:-4, 25,000/-**

**Tender No:- 11705/NIFT SHL/Pur/Procurement of I.T Equipments/2017/Part-II (PART-X) 15/05/2020**

Date of publication of tender notification	28.5.2020
Sale of tender document commences from	28.5.2020
Pre-bid meeting	10 .6. 2020(3:00 PM)
Last date for sale of tender document	18.6.2020 (12:00 PM)
Last date for receipt of duly filled in tenders	18 .6.2020 (02:00 PM)
Date and time of the opening of Technical bid of tenders	18 .6.2020 (3:00 PM)
Date and time of the opening of Financial bid of tenders	<u>To be informed to technically qualified bidders separately</u>

**Pre-BID Meeting” with the intending bidders shall be held on 10 .6.2020 at 3:00 PM at NIFT, Campus Shillong .**

Note: This tender document contains 14 pages and bidders are requested to sign on all the pages. The tender should be submitted in two separate sealed envelopes superscribed with (i) “Tender for Supply Providing of Firewall License Renewal (Fortinet) - Technical Bid”. The covers duly sealed (i.e. Technical Bid) should thereafter be kept in cover & sealed. This cover should also be super scribed with “Tender for Providing of Firewall License Renewal (Fortinet)

**Tender No. 11705/NIFT SHL/Pur/Procurement of I.T Equipments/2017/Part-II (PART-X) 15/05/2020**

and addressed to:

Purchase Officer,  
National Institute of Fashion Technology,  
Ministry of Textiles, Govt. of India  
NIFT, Permanent Campus , Umsawli -  
793012, Meghalaya

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## **E-TENDER DOCUMENTS FOR**

### **Firewall License Renewal (Fortinet)**

#### **National Institute of Fashion Technology Shillong Campus**

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### **INTRODUCTION:**

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

National Institute of Fashion Technology (NIFT) was set up in 1986 under the aegis of Ministry of Textiles, Government of India. It has emerged as the premier Institute of Design, Management & Technology. NIFT **Shillong** was established in 2008.

NIFT, Shillong invites **E-tendering for Providing OF Firewall Renewal License(Portinet) Transportation at NIFT Campus Shillong,Meghalaya**

#### **1. Submission of Bids**

(a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> from 28-5-2020 to 18.6.2020 up to 2.00 P.M. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in>

(b) Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted. However, the firm should submit application/document as described in clause No. (d)

(c) For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying

- Registration Charges of **Rs. 2000+360/-**(Inclusive GST) =2360/-(Two Thousand Three Hundred and Sixty Only - non-refundable).
- Bid Processing Fee charges **of Rs. 341+61 (inclusive of GST) Total = 402** (Four Thousand One Hundred Fifty Four Only) through online payments only.

(d) The Firm should ensure that it complies with the requirements as per works before applying for tender. Also, the interested Firms should submit a hard copy of the application submitted online with all relevant supporting documents by 18.6.2020 up to 2.00 P.M. Non-submission of hardcopy as directed will lead to rejection of the tender application.

**(e)** The sealed hard copy of the tender shall be submitted in one big envelope superscripting “Tender for Providing of Firewall Renewal License (Fortinet)” containing sealed small envelopes,

**Tender No:- 11705/NIFT SHL/Pur/Procurement of I.T Equipments/2017/Part-II (PART-X) 15/05/2020**

for "Technical Bid " " superscripting as such and addressed to The Director, National Institute Of Fashion Technology, NIFT Permanent Campus Umsawli, Mawpat -793012 The hard copies of sealed tenders documents must be dropped in the tender box kept at NIFT Shillong on or before 18.06.2020 up to 2.00 PM .

(f) The technical bid envelope must contain the technical bid in prescribed Performa as per Annexure - I Towards Earnest Money Deposit (refundable but non-interest bearing) of Rs. 21,250/- (Rupees Twenty One Thousand Two Hundred and Fifty Only) favoring National Institute Of Fashion Technology and payable at Shillong with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid. The financial bid shall include all the charges including all taxes etc to complete the work in all respect. NIFT will not accept any claim other than mentioned in financial bid.

(g) The technical bid will be opened at NIFT, Shillong on 18.06.2020 at 3.00 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.

(h) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.

(i) Any further clarifications can be sought from the NIFT office on **Mobile No-8732894081, 8787625261, 7085852710** NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Shillong.

**And For online procedure: For More enquiries / For Helpdesk officers: - :-  
Mr.Sandeep Bhandari,**

**E-mail:- [sandeep.bhandari@clindia.com](mailto:sandeep.bhandari@clindia.com)**

**Phone No.:- 0124-4302033 & 36 +918826814007**

**Ritu Pali:- 9074761407**

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**(j) Amendment to tender:**

At any time prior to the last date of submission of bids, NIFT may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidders, modify the tender document by issuing corrigendum/addendum. Corrigendum/addendum to this tender shall be published in the site [www.nift.ac.in/shillong](http://www.nift.ac.in/shillong) & <https://nifttenders.eproc.in> Prospective bidders are advised to regularly visit the website: <https://nifttenders.eproc.in> & [www.nift.ac.in/shillong](http://www.nift.ac.in/shillong) to keep track of corrigendum, if any.

### **Instructions for filling of E-Tender**

National Institute of Fashion Technology, Shillong invites E-Tender for “Firewall License Renewal (Fortinet)” from Distributors/ Authorized Dealers. The details in this regard are given below.

1. Procedure to submit the tender: All eligible/interested tenderer are required to be enrolled on Portal <https://nifttenders.eproc.in/> before downloading tender documents and participate in e-tendering. The vendors should submit online tender in two bid system i.e. Technical Bid and Commercial/ Financial Bid. (BOQ)
2. Technical Bid: The technical bid shall contain the following documents. The Bidder must Scan the documents and upload all these documents online with first page in technical bid compulsorily. All the documents must be valid and self-attested by bidder. Non-submission of following requested documents may lead to rejection of offers.

<b>Sr.No.</b>	<b>Name of Document</b>
I	Information of the bidder as per Annexure –A. (The same should be submitted on letter head of bidder)
II	Registration certificate of Incorporation of the company issued under the company act or by any other competent authority in case of proprietary /partnership firm etc.
III	Copy of GST Registration certificate
IV	Copy of PAN card
V	Copies of Income tax return filed for last three financial years (2016-17, 2017-18, 2018-19)
VI	Copies of SSI / NSIC / MSME registration certificate in case of exemption is claimed from payment of Tender Fee & Earnest Money Deposit.
VII	List of clients mentioning the name, address, Landline. No. / Mobile No. of the clients copies of agreement if any.
VIII	Authorization letter, in case of bidder is authorized Dealer/Distributors.
IX	An affidavit that the bidder has never been black listed by any government department / government under taking /any other agency as per <b>Annexure-B</b>
X	Bidder's Declaration on letter head <b>as per Annexure-C.</b>
XI	Chart of Technical Specifications of Firewall License Renewal (Fortinet) (Tenure: Three Years) <b>Annexure-D.</b>
XII	Receipts of payment and Earnest Money Deposit paid through Internet Banking
XIII	Audited balance sheet & profit & Loss account of the company/firm for last three financial years (2016-17, 2017-18, 2018-19,) or a certification from a chartered accountant for the Turnover of last three years.
XIV	Nos of years of work experience and contract awarded in govt offices/Departments/ Institutions for the same

XIV	Full set of tender documents with seal and signature of bidder or his authorized representative on each page of the tender.
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1. Financial Bid:-The tendering authority will first open the Technical Bid documents of all bidders and after scrutinizing these documents will shortlist the Bidders who are eligible for Financial Bidding process. Otherwise the tender may be disqualified. Financial bid should be submitted online by Vendor in Appendix-A in the form of BOQ excel sheet given over <https://nifttenders.eproc.in>, the supplier shall fill up the column of rate per unit offered by him.
3. Bidder should have valid Digital Signature Certificate (DSC) obtained from any Certifying Authorities.
4. The specifications/details of the “Firewall License Renewal (Fortinet)” are provided in the tender documents.
5. The Technical and Financial bid shall be submitted online as per the schedule.
6. Bidder may be invited for discussions in Institute, if needed/required.
7. The Bidders are strictly advised to follow the dates and times allocated to each stage. As indicated in the time schedule. All the online activities are time tracked and the Electronic Tendering System enforces time-locks that ensure that no activity or transaction can take place outside the Start and End Dates and Time of the Stage as defined in the tender schedule. At the sole discretion of the Tender Authority, the time schedule of the Tender stages may be extended.
8. Rate to be quoted should be mentioned at appropriate place in provided in Schedule (BOQ) by the bidder, more over the rate should not be quoted anywhere else in the tender booklet as well as in the blank pages.
9. The institute reserves the right to decide whether to open or not open the commercial Bid of the supplier and no objection of any supplier shall be entertained on any ground whatsoever it may be regarding this.
10. No Bid shall be accepted without payment by online earnest money deposit and tender fee.
11. The rate should be inclusive of GST.
12. The rate should be offered for only the item as mentioned in the Schedule.
13. The rates quoted for the items other than specifications specified in the tender form shall not be considered for comparison of rate.
14. The institute is not bound to accept lowest tenders and reserve the right to accept/cancel any or all tenders without assigning any reasons thereof.

Technical Terms Conditions :-

1. Vendor should configure the said firewall licenses on the existing firewall available with the institute as per the institute requirements.
2. The vendor should provide technical support for making changes to the policies defined in the firewall etc. as and when required by the institute.

## **General Terms and Conditions:**

- 1) The online tender is called for 'Firewall License Renewal (Fortinet)
- 2) **Earnest Money Deposit** - Vendors are required to pay **Rs 21,450/-** (Twenty One Thousand four hundred and fifty only ) as EMD respectively through DD to NIFT, Shillong.
- 3) **Security Deposit:** The successful bidder to whom the work order is given shall be required to deposit an amount equivalent to 7% of total value of work order (inclusive of all GST etc.) as security deposit within 7 days from the date of work order. The security deposit will not carry any interest which shall be refunded after supply and successful installation of the system. If the bidder fails to keep the security deposit, then the second lowest quoted bidder will be issued the similar work order or the Institute with holds the total authority for the necessary action to be taken. The Security deposit will be forfeited if the supplier fails to execute the work order.
- 4) **Cancellation of Work Order:-** Institute reserves the right to cancel the work order in case bidder fails to provide the said service, within the stipulated time, The Institute reserves the right to go for next lowest bidder or other appropriate action will be taken.

If due to the above mentioned reason work order is canceled, earnest money and security deposit shall be forfeited and also the tender may be allotted to the next lowest tender or the institute reserves the right to take any other appropriate decision including legal action against the bidder to whom work order was given.
- 5) **The Bid E.M.D. will be forfeited :**
  - a) If the bidder withdraws his bid during the period of bid validity specified in the bid.
  - b) In case of successful bidder, if the bidder
    - i) Fails to sign the contract/ agreement in accordance with the terms of the tender documents.
    - ii) Fails to furnish required performance security in accordance with the terms of tender document within the time frame specified by the client.
    - iii) Fails or refuses to honor his own quoted price for the product offer.
- 6) The successful bidder is required to submit the acceptance of work order with terms & conditions mentioned therein and also in the tender document on stamp paper of Rs.200/- with his own cost. The same should be registered with notary.
- 7) Conditional tender shall not be accepted.
- 8) **F.O.R :** - The rate quoted by the bidder should be inclusive of GST, installation and freight, Insurance, configuration etc.
- 9) **Payment** :- Payment will be made after successful installation and demonstration and upon receipt of technical report from the technical committee.
- 10) **Performance Bank Guarantee:** The Successful bidder will have to submit the performance Bank guarantee along with invoice equivalent to 5% of total value of invoice towards performance bank guarantee for the period of five years and six years. The Bank Guarantee will be forfeited if the supplier fails/refuse to provide the satisfactory services during the period of agreement.

- 11) Delivery Period:** - The FIREWALL LICENSE RENEWAL (FORTINET) must be provided and configured within 15 days from the date of receipt of work order. If the successful bidder fails to deliver license within the period prescribed for delivery, the Institute will entitle to recover penalty as liquidated damages @ 0.5% of total value of invoice each week or parts thereof during which the delay of such stores delays subject to maximum in limit of 5%.
- 12)** Only online tender submitted through the portal for e-procurement will be consider. (<https://nifttenders.eproc.in/>)
- 13)** Tender offer must be valid for a period of minimum 90 days from the date of opening of commercial/financial bid. Any offer failing short of the validity period is liable for rejection.
- 14)** Bidder shall quote for “Firewall License Renewal (Fortinet)” as per technical specifications provided in the tender documents.
- 15)** The tenderers are requested to read the tender document carefully and ensure to comply with all the instructions herein. Non-compliance of the instructions contained in this document may disqualify the tenderer from the tendering exercise.
- 16) Jurisdiction:** The courts at Shillong alone will have the jurisdiction to try any Matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Shillong court shall have Jurisdiction in the matter.
- 17)** The Institute reserves the right to accept or reject any or all the tenders from any or all the parties without assigning reason thereof.
- 18)** Offer should be complete in all respect. Incomplete offers would not be entertained.
- 19)** The Institute reserves the right to delete/increase/decrease items from the schedule of requirement specified in the tender.
- 20)** The Institute reserve the right to cancel the tender without assigning reason thereof.



**DETAIL TECHNICAL SPECIFICATIONS OF FIREWALL LICENSE  
RENEWAL (FORTINET)**

<b>Sr. No.</b>	<b>Item</b>
1	Model: Fortigate 101E  UTM, IPS, Hardware Coverage, Firmware & General Updates, Enhanced Support , Telephone Support , Advanced Malware Protection, Next Generation Firewall, FortiGuard Web Filtering, FortiGuard AntiSpam <b>for 3 Years</b>  Serial No:- FG101ETK18007757

**Annexure –A**

**Information of the Bidder**

Sr. No.	Particulars	Submitted/Not Submitted
1	Name of the Company/ Organization	
2	Registered office Address, Telephone no., Mobile no. and E-mail ID	
3	Correspondence / Contact Address. Details of contact person name, designation, address, mobile no & e-mail ID.	
4	Type of the Organization /(Proprietary / Partnership/ Pvt. Ltd./PSU/Govt./Public Ltd) certified copy in respect of registration must be enclosed	
5	Year of establishment and Experience in business (In number of years)	
6	Annual Turnover 2016-2017 2017-2018 2018-2019	
7	GST Registration No.	
8	PAN Card No.	
9	Details of Bank – Name of Bank Account Name of Bank Type of Account Account Number IFSC Code MICR No.	
10	Capacity in which the bidder has signed the bid	

**Annexure – B**

**DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.**

**(To be executed & attested by Public Notary/Executive Magistrate on Rs. 100/- non judicial Stamp paper by the bidder)**

I/We \_\_\_\_\_ Manufacture / Partner(s)/ Authorized Distributor /agent of M/S. \_\_\_\_\_ hereby declare that the firm/company namely M/s. \_\_\_\_\_ has not been blacklisted or debarred in the past by Union / State Government or by any other organization from taking part in tenders in India.

Or

I / We \_\_\_\_\_ Manufacture / Partner(s)/ Authorized Distributor/agent of M/s. \_\_\_\_\_ hereby declare that the Firm/ company namely M/s. \_\_\_\_\_ was blacklisted or debarred by Union / State Government or any Organization from taking part in tenders for a period of \_\_\_\_\_ years w.e.f. \_\_\_\_\_ to \_\_\_\_\_. The period is over on \_\_\_\_\_ and now the firm/company is entitled to take part in tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected/cancelled by Institute and EMD / SD shall be forfeited. In addition to the above Institute will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Name\_\_\_\_\_

Address\_\_\_\_\_

Attested:

(Public Notary / Executive Magistrate)

**Bidder Declaration**

**E-TENDER DOCUMENT FOR**

**Firewall License Renewal (Fortinet)**

Ref.No:- 11705/NIFT SHL/Pur/Procurement of I.T Equipments/2017/Part-II (PART-X)  
15/05/2020

I/we hereby certify that I/we have gone through all the information and terms and conditions stipulated in the tender document and hereby confirm to abide by the same. I also hereby certify that the rates quoted in financial/ commercial bid (BOQ) are not more than the rate charged to any other Institution/ Department / Organization.

Signature : .....

Name of signatory : .....

Seal of the bidder

## **Chart of Technical Specification**

E-TENDER DOCUMENT FOR

### **Firewall License Renewal (Fortinet)**

<b>Sr. No.</b>	<b>Item</b>	<b>Specification/Make offered by the bidder</b>
1	<b>Model: Fortigate 101E</b>  UTM, IPS, Hardware Coverage, Firmware & General Updates, Enhanced Support , Telephone Support , Advanced Malware Protection, Next Generation Firewall, FortiGuard Web Filtering, FortiGuard AntiSpam <b>for 3 Years</b>  <b>Serial No:- FG101ETK18007757</b>	

#### Technical Terms Conditions :-

1. Vendor should configure the said firewall licenses on the existing firewall available with the institute as per the institute requirements.
2. The vendor should provide technical support for making changes to the policies defined in the firewall etc. as and when required by the institute.

Signature : .....

Name of signatory : .....

Seal of the bidder

**Financial Bid**

**E-TENDER DOCUMENT FOR**

**Firewall License Renewal (Fortinet)**

<b>Sr. No.</b>	<b>Item</b>	<b>Quantity</b>	<b>Price quoted</b>
1	Model: Fortigate 101E  UTM, IPS, Hardware Coverage, Firmware & General Updates, Enhanced Support , Telephone Support , Advanced Malware Protection, Next Generation Firewall, FortiGuard Web Filtering, FortiGuard AntiSpam for 3 Years  Serial No:- FG101ETK18007757	1	

**Technical Terms Conditions :-**

1. If there are Equivalent or More than one L1 party the contract would be awarded to the party which is having more experience in government organisation/contracted awarded .
2. The rate quoted by the bidder should be inclusive of GST, installation and freight, Insurance, configuration etc.

Signature : .....

Name of signatory : .....

Seal of the bidder