



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, शिलांग
NATIONAL INSTITUTE OF FASHION TECHNOLOGY, SHILLONG

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles Govt. of India)

TENDER DOCUMENT
FOR
MESS SERVICES

Tender Value:- 1,029,6000/-

Tender File No: NIFT/SHL/PO/2018-19/E05- CAMPUS CANTEEN SERVICE

Date of publication of tender notification on official website	02/07/2020
Sale of tender document commence from	02/07/2020
Last date for Sale of tender document	23/7/2020
Last date for receipt of duly filled in tenders	23/7/2020
Date and Time of the opening Technical Bids	24/7/2020 by 3:PM
Date and Time of the opening Financial Bids	will be notified to the technically qualified tenderers

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1. INTRODUCTION:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

One paragraph for the introduction of concerned NIFT Campus.

NIFT, Campus is situated in name of the city and address. At present approx 270 numbers of students are getting education in this Institute and about 40 Officers / Faculty and employees are working in this Institute.

2. NOTICE INVITING ON-LINE TENDER

Process of Online Submission of Bids:-

- (a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids — all duly signed — on the <https://nifttenders.eproc.in> from 02.06.2020 to 23.7.2020 up to 3.00 P.M. Tender documents is also available for viewing on the "tenders" link of the NIFT website i.e. <https://nifttenders.eproc.in>
- (b) Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted.
- (c) For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying
- Annual Registration Charges of Rs. 2000/- + 360/- (Inclusive of GST)=2360/- (Two Thousand Three Hundred and sixty Only - non-refundable).
 - Bid Processing Fee charges of Rs. 5000+900/- (GST 18%) Total 5900/- (Five thousand nine hundred only) (non-refundable) through online payments only.
- (d) The Firm should ensure that it complies with the requirements as per works before applying for tender. Also, the interested Firms should submit a hard copy of the application, submitted online with all relevant supporting documents by 23/7/2020 up to 1.30 P.M. Non-submission of hardcopy as directed will lead to rejection of the tender application.

(e) The technical bid envelope must contain the technical bid in prescribed Performa as per along with Earnest Money Deposit (refundable but non-interest bearing) of **Rs.2,50,000 /-** (Rupees Two lakh fifty thousand only) favoring National Institute Of Fashion Technology and payable at Shillong with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid.

(f) The technical bid will be opened at NIFT, Shillong on 24.07.2020 at 03.00 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.

(g) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.

Note: Tender conditions may be read properly and accordingly filled tender and enclosures may be submitted

Amendment to tender:

At any time prior to the last date of submission of bids, NIFT may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidders, modify the tender document by issuing corrigendum/addendum. Corrigendum/addendum to this tender shall be published in the site www.nift.ac.in/Shillong/tenders & <https://nifttenders.eproc.in> Prospective bidders are advised to regularly visit the website: www.nift.ac.in/shillong/tenders & <https://nifttenders.eproc.in> to keep track of corrigendum. For any queries of the tender you may email us at purchase.shillong@nift.ac.in or call 7085852710 and 8787625261

For online procedure: For More enquiries / Complaints/For Helpdesk officers: - :-

Mr.Sandeep Bhandari,

E-mail:- sandeep.bhandari@c1india.com and niftsupport@c1india.com

Phone No.:- 0124-4302033 & 36 +918826814007

3. SCOPE OF WORK FOR MESS CONTRACTOR

1. The tenderer should be an established caterer and shall be responsible for providing on campus Food & Beverages to the students and staff of the institute.
2. The Contractor will also serve tea/coffee/cold drinks, snacks, high tea, lunch/dinner etc. in various official meetings, programmes, seminars and functions organized by the Institute from time to time. In addition, people visiting NIFT campus in connection with various academic activities of the Institute may also avail these services.
3. In case of Mess services, NIFT will release the amount to the contractor on production of bill and prescribed certificate of quality of food and services duly signed by the Mess committee.
4. The semesters and Mess timings will be as under:
 - a. 1/3/5/7 semesters: Mid-July to end December.
 - b. 2/4/6/8- semester: January to end-May.
 - c. Timings:

Breakfast: 08.00 am to 9.00 am

Lunch: 12:00 pm to 1.30 pm

Snacks: 4.00 pm to 4.30 pm

Dinner: 08.00 pm to 9.30 pm

d. Summer break: **June to mid July.**

5. Facilities Provided by NIFT

NIFT Shillong has exclusive space to provide Mess services along with kitchen and dining facilities. The premises can be inspected during any working day from 10.00 AM. to 5.00 PM under prior intimation to Purchase Department. Charges of Electricity on actual usage basis will be borne by the contractor. However, water shall be provided by the Institute as part of maintenance charges paid by the vendor.

However, raw materials, food articles, cooking fuel / gas cylinder, cleaning/washing materials/tools / crockery and man power shall have to be arranged by the contractor at his/their own cost. NIFT shall not provide accommodation for manpower engaged by the contractor.

The Area/Space provided by NIFT Shillong is as under:

S. No.	Particulars	Area (in Sq. Feet)
1	Mess Area	May be inspected before finalization of tender

NIFT Shillong will provide the kitchen Utensils/Equipment in the boys & Girls Mess Hostel as under:-

S No	Description	Qty
1	Three burner Indian range u/s-	2
2	Spice table u/s	4
3	Single burner stock pot range	4
4	Dish rag 05 shelves	2
5	Soil dish landing table with garbage chute,three side pipe bracing (RHS HOLE)	2
6	Exhaust air Deduction approx 42 ft	2
7	SS bar pot rack 05 shelves	2
8	Dish rack 05 shelves	2
9	SS.Dining table with folding chairs Six seater	10
10	Deep fridge 2 door 600 ltr branded	2
11	Two Sink unit ,48"x24"x34"+6"	2
12	LPG pipeline full finish	2 Jobs
13	Salamander	2

14	Deep fridge 2 doors 600 ltr Branded	2
15	Bainmarie with –u/s-	2
16	Vertical Fridge	4
17	Pulviriser machine	2
18	Toaster 4 bread	4
19	Single sink unit	2

The commercial gas connections and it's refilling will be borne by the contractor at his own cost.

4. **GENERAL TERMS AND CONDITIONS**

1. Please read the Terms & Conditions carefully before filling up the document. Incomplete Tender Documents will be rejected.
2. Before submitting the tender, details of documents to be attached may be verified from the Check List given in Technical Bid of the Tender Document.
3. All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Tender.
4. NIFT reserves the right to obtain feedback from the previous/present clients of the Tenderer and also depute its team(s) to inspect the site(s) at present contract(s) for on-the-spot first-hand information regarding the quality of food and services provided by the Tenderer. Decision of NIFT with regard to award of the contract will depend upon the feedback received by it from the previous/ and present clients and also from its team(s) deputed for the purpose. The decision of the Institute in this regard will be final and binding on all bidders.
5. **Tenders received without the prescribed Earnest Money Deposit (EMD) of Rs. Rs.2,50,000/- (Rupees Two lakh fifty thousand only) in Demand Draft to NIFT payable at Shillong shall be rejected.**
6. **Bidders who have MSME and NSIC Exemption Certificate are not required to deposit the amount towards Earnest Money Deposit and for such claims certificate have to be submitted.**
7. No paper shall be detached from the Tender Document.
8. The name and address of the bidder shall be clearly written in the space provided for the purpose and no over-writing, correction; insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted strictly in accordance with the instructions contained herein; otherwise the Tender is liable to be rejected.
9. The Financial bids submitted by all bidders should be valid for at least for a minimum period of three months from the date of opening of Technical Bids.

10. Person signing the bid or other documents connected with tender must clearly write his/her name and also specify the capacity in which signing.
11. Before submitting the filled-in Tender Document to the Institute, the bidders may seek clarification(s), if any, from Purchase Officer via email purchase.shillong@nift.ac.in OR in person by visiting the Institute during working hours by taking prior appointment.
12. Contractor should have turnover of Rs. 50 Lakhs each year in the last three years or 150 Lakhs in aggregate for the last 3 years (Please attach duly attested by audited balance sheet FY 2016-17, 2017– 18, 2018-19 along with technical bid). Copy of ITR last three years (FY 2015 – 16 onwards) is also required. In case of exempted vendors the exemption certificate to be attached
13. The successful bidder will have to enter into an agreement with the Institute.
14. Canvassing in any form will make the tender liable to rejection upfront.
15. The catering services should capture innovative variety and balanced nutrition both for vegetarians and non-vegetarians. Requirement of Catering services include: (a) Breakfast, Lunch and afternoon snacks with tea/coffee for all students including hostellers and day-scholars, b) Packed dinner for the day –scholars c) Dinner for hostellers, (d) After-noon snacks with tea/coffee for students of part time programmes attending evening or weekend classes, (e) Breakfast / Lunch etc. to officer/faculty/staff who require such services. The contractor shall ensure that only hot and fresh food is served to the students/ employees. Complaint, if any, in this regard shall be dealt with severely.
16. The other items rate shall be based on the prevailing market rates and as decided jointly by the Contractor and the Mess Committee after approval of NIFT Authority.
17. The Catering tenderer shall also provide various kinds of beverages, snacks and eateries in the canteen at such price/quotes as approved by the Canteen Committee from time to time. All packed items are to be sold for not more than the MRP. In case of failure, all these items would be served on account of the tenderer and at his risk by making alternative arrangements, which may please be noted. It should have sufficient utensils, crockery and other infrastructure to provide the service and also for Buffet Lunch/High Tea, as and when required.
18. The tenderer shall install emergency lighting / gas cylinders, and fuel supply etc.
19. NIFT reserves the right to call upon the tenderer to remove any person employed / working in the NIFT canteen, if found unsuitable for services on account of hygiene or health or conduct or any other administrative reasons. NIFT reserves the rights to disallow the person not having the identity card.
20. In case of interpretation, modification and any alteration with respect to terms & conditions the canteen committee, canteen tenderer and Director will jointly look into such aspect and the decision of the Director will be final and binding to caterer.
21. If wastage of any resource is found, appropriate penalty will be imposed by NIFT Authorities.
22. The Tenderer's crew shall not be allowed to use any other service area situated outside the canteen complex.
23. Washing clothes, vehicles etc. are not allowed in the NIFT campus.
24. NIFT shall provide a list of normal holidays and students vacations in each semester to the tenderer for assessing and providing catering services to the hostellers residing during holidays and vacations.

25. The tenderer will maintain daily served menu list certified by Mess committee member authorized for the purpose in proper register & display the same on board.
25. The responsibility for dispose off garbage is solely on tenderer.
26. Any person of the Committee constituted by NIFT can do a surprise check during the office time to check the quality of food and hygiene.
27. The contractor will do regular pest & flies control at his own cost.
28. Buffet services shall be provided in the Hostels Mess& canteen with unlimited food supply for the students.
29. The bidder will be required to submit anti-profiteering format under GST laws after finalization of tender.
30. All payments made to contractor will be subject to applicable Tax Deduction at Source.
31. Contractor have to maintain the students feedback register to be signed by the mess committee members in which the bill would be release to the vendors base from the approval of the mess committee members
32. Contractor should have the digital payment system i.e, Pay tm, swapping machine, etc.
33. Undertaking for not ever been blacklisted by the Govt. /Non Govt. Agency as per format provided in the tender document.
34. The Contractor should have valid PAN number either in the name of proprietor or firm. (Copy to be enclosed) should be enclosed along with technical bid).
35. The Contractor will be required to pay to the Institute electricity charges on actual basis, for which sub-meters shall be installed for Mess in the permanent campus and for girls hostel in lawjynriew Nongthymmai.. Out of the total bills received by the Institute for electricity consumption, the amount in respect of the units consumed by the Contractor shall be paid by him to the Institute as per average rate of unit consumed by the campus.
36. Mess committee of NIFT,Shillong, has the right in changing of the menu. And will hold the meeting regularly with the contractor in the rate of the items within the menu.

37. MAINTENANCE AND ELECTRICITY CHARGES

The minimum maintenance charges to be paid by the contractor to NIFT should be not be less than 7000/- + 18% GST as applicable per month for Each Mess there are 3 Mess, 2 in the permanent campus and 1 in the NIFT Girls Hostel at Nonthymmai, the addition to the payment of electricity charges as per actual consumption according to the sub meter reading. Contractor shall have to pay the quoted maintenance charges through Demand Draft in favour of "NIFT Shillong" on or before 07th day of the every month (in advance rent) failing which a penalty of Rs. 100/- per day will be imposed for non-payment of Bills.

38. **Trading license:-** Non-Tribal bidders/agency, etc,are required to enclosed a copy of trading license issue by the Khasi Hills Autonomous District Council along with the technical bid. Those who do not poses valid trading license at the time of tender submission ,if awarded the contract, are to produce the license within one month for the date of written order issued by NIFT Shillong Campus.
39. **Food license:-** Bidder/Agency.etc are required to enclosed food license issued by the state food safety and standard Authority along with technical bid . those who do not poses valid food license at the time of tender submission ,if awarded the contract, are to produce the license within one month for the date of written order issued by NIFT Shillong Campus.
40. In case of above a copy of the partnership deed or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of Attorney should be furnished. The attested copy of the certificate or registration of firm should be attached along with the tender. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the

firm. In case of 15 (C) above the person signing the tender should be authorized by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.

41. The successful Tenderer has to furnish **Security Deposit** which will be **5% of the tender value** and it is refundable in favour of the "National Institute of Fashion Technology, Shillong ". No interest shall be payable on this deposit. The same will be returned after the successful completion of contract and after adjusting dues if any, of the contractor. **Security deposit for equipments shall be Rs. 1, 75,000/- (Rs. One lakh seventy five thousand only) to be deposited in addition to the above Security Deposit after awarding the contract.**
42. The contractor shall not be allowed to keep his/her employees inside NIFT Mess between 10:30 P.M. to 5:00 A.M. on any day. Essential staff will be provided separate accommodation based on availability.
43. The Mess shall remain open from 6:30 A.M. to 10:00 P.M. from Monday to Sunday (including Local/National Holiday) on all working days. However, depending on the exigencies, the contractor may be required to keep the Canteen open or close as per requirement of NIFT.
44. Dispute if any, arising out of the contract shall be settled by mutual discussion or arbitration by sole arbitrator to be appointed by Director, NIFT at Shillong as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts or amounts payable to either party. No dispute arising of the execution, implementation or termination of the present contract, as also any other dispute with respect to the present contract be entertained by any court and shall be subject matter of Arbitration under the Indian Arbitration and Conciliation Act, 1996 and rules framed there under.
45. Refilling of gas cylinders including the maintenance of burners shall be the responsibility of the Contractor. On termination of the contract, the Contractor shall return to NIFT's items along with the canteen Furniture / Fixtures / Equipment etc. provided by NIFT to Contractor.
46. In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the Institute by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the Institute. As a result of the acts of the Contractor, if the Institute is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the Institute or the Institute reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with the Institute.
47. The Mess workers shall be issued Identity Cards bearing photographs. The contractor shall provide sufficient sets of Uniforms and pair of shoes to his employees and shall ensure that they wear them all times and maintain them properly.
48. **The Tenderer should visit the campus and the Mess premise to see the infrastructure before bidding. The Tenderer will be provided the space and infrastructure like tables, chairs, light fittings, fans, water coolers and water supply.**
 - a. The Tenderer will maintain daily served menu list in proper register and may be certified daily by Mess committee member authorized for the purpose by the NIFT Authority.
 - b. In case of student's sickness, hospitalization, etc., the Tenderer shall supply the food in Tiffin at student's hostel as per the recommendations of the authorities without any extra charges.
 - c. NIFT shall not provide any consumable or non-consumable items including raw materials at the Mess for the purpose of Mess. And the Contractor shall maintain the equipment's provided by the NIFT in good working condition (as per list of inventory enclosed) and would be responsible for damages caused. He will carry out the repairs without any delay to avoid interruption in services and cost of

repairs shall be born fully by the contractor. All repairing to be carried out after taking prior permission from NIFT. On termination of agreement, Tenderer will hand over all such equipment / articles in good working condition back to NIFT.

49. NIFT shall provide a list of normal holidays and students vacations in each semester to the Tenderer for assessing and providing Mess services to the hostellers residing during holidays and vacations. Payments of Mess charges will be made accordingly.
50. Tenderer shall not sell any cigarette, bidi, pan masala, gutta, alcohol etc. in the Mess and in the NIFT premises, if anyone is found indulging in these activities; the person shall be asked to leave the campus immediately and the Tenderer shall be liable to lose the contract for breach of this condition.
51. The Tenderer shall make adequate arrangements to serve tea/coffee/cold drinks, etc. to faculty & staff twice a day (in the morning and afternoon) at their work-place without any additional charge. The Tenderer shall also make arrangements to serve snacks/ tea/coffee/cold drinks etc. in the official meetings and conferences.
52. The Tenderer shall ensure that either he himself or remains present during breakfast/lunch/dinner services to the students or one of his responsible supervisors remains present.
53. The Tenderer shall bring their own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs, etc., in sufficient quantity as needed to maintain the Mess services, in addition to what is provided by NIFT.
54. The Tenderer shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.
55. The Tenderer shall be required to enter in to an agreement for the due performance of the contract with NIFT. It should be stamped with adhesive stamps as required and should be signed before a First Class Magistrate or a Justice of Peace or a Notary Public without fail.
56. During summer/Winter breaks, caterer will depute at least 5 staff (02 cooks and waiters) to cater the officers and staff members of NIFT.
- 57. Vendors who have been terminated by NIFT, Shillong for the past 1year need not to participate in the tender.**
58. The tender submitted will remain valid for a period of 90 days from the date of opening of the tender.
59. Whenever there is any occupancy in the NIFT's guest house, one person from the caterer will attend the guest.
60. The Tenderer shall not keep the Mess closed without prior permission from the NIFT authority. Any such incident shall be treated as breach of contract and suitable action including penalty of Rs 10,000/- per closure shall be taken for the same by NIFT,shillong.
61. The contractor shall provide adequate numbers of worker/staff to facilitate serving of Tea/Drinks/Refreshments in Admin & Academic blocks.
62. The contractor shall provide adequate numbers of workers/staff to catter to various meetings/ functions etc in the campus.
- 63. Vendors shall not sell items other than items listed in Annexure- B-I as NIFT Management is committed to provide other facilities such as Milk Parlour & Nestea kiosk etc to the students.**
64. The raw material used for cooking may be checked by mess Committee at any time and if substandard/unauthorized material is found and after issued three adverse notices, it will be treated as breach of contract and the Director Shillong can be reviewed the contract. Contractor shall have to abide by the decision of Director, NIFT Shillong. The example list of the raw materials is enclosed in Annexure – I.
65. National Institute of Fashion Technology reserves the right to accept in part or in full or reject any or more

quotation(s) without assigning any reasons or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s) and is not bound to accept the lowest evaluated bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT to that effect shall be final & binding.

ELIGIBILITY CONDITIONS/GUIDELINES FOR EVALUATION OF TECHNICAL BIDS

Followings are the qualifying criteria:-

1. The bidder must be in a business of catering and running Mess in reputed / educational institutes / government organization having at least two years of experience in catering services.
2. Should currently have at least one Mess contract catering to more than 250 Students/ persons at a time of lunch/dinner, in reputed organization/corporate house/educational institution/ Government Organization.
3. The bidder should have all the necessary registrations of the Government under the Shops and Establishment Act, Contract Labour Act, PF, ESI, GST, etc. whichever is applicable. Food & adulteration certificate would also be required.
4. The Technical Bid should be accompanied with **Rs. 2,50,000/-** (Rupees two lacs fifty thousand only) by bank Demand Draft / Pay Order in favour of NIFT-Shillong as an Earnest Money Deposit. Bidders who have MSME or NSIC Exemption Certificate are not required to deposit the amount towards Earnest Money Deposit.

6. GUIDELINES FOR SUBMISSION OF TENDER

1. The bids are to be submitted in twoparts-
 - (i) Sealed Technical Bid, along with a Earnest Money Deposit (EMD) in one sealed envelope super-scribed "**TECHNICAL BID FOR PROVIDING MESS SERVICES AT NIFT CAMPUS**". Tender Document received without EMD will be summarily rejected;
2. The above mentioned one sealed envelopes should bear the name and complete postal address of the bidder. Sealed envelopes containing Technical Bid should be placed in an envelope super-scribed "Tender for Mess Service". This envelope, bearing the name & complete postal address of the bidder, should be addressed to The Purchase Officer, National Institute of Fashion Technology, Shillong Permanent Campus Umsawli,Mawpat,Shillong:-793012 in the Tender Box, on or before **21/7/2020 at 1:30 pm** Tenders received after due date & time shall not be accepted.

OPENING OF BIDS

3. The Technical Bids will be opened on **22/07/2020 at 3:00 pm** at National Institute of Fashion Technology, Shillong Permanent Campus at Umsawli, Mawpat, Shillong-12 in the presence of such bidders who may wish to be present, either in person or through their authorized representatives.
4. The Financial Bids of only technically acceptable tenders will be opened for further consideration. The decision of the Institute in this regard will be final and no requests etc. will be entertained from the bidders. The date and time of opening of financial

bid(s) will be intimated only to successful bidders of technical bids.

5. EMD of the unsuccessful bidders will be returned, without interest, after finalization of contract.

Price Bid

The Price bid would be decided on the H1 in Annexure-V. If there are 2 H1, NIFT, Shillong would decide based on the experience of the vendor.

EVALUATION OF FINANCIAL BIDS

6. From among the bidders short listed after the evaluation of the Technical Bid, the Highest - 1 Bid will be decided at the time of finalization of tender on the basis of rates given in the Financial Bid for Mess services. The tenderer quoting highest rate per month will be considered as H- 1.
7. The successful tenderer shall be required to enter into an agreement with NIFT within 30 days from the awarding the work order.

7. STATUTORY TERMS AND CONDITIONS:

A. PERIOD OF CONTRACT

- (a) The contract for Mess Services shall remain valid initially for a period of one year extendable to 3 years as per terms and condition.
- (b) The contract is subject to renewal by the Institute on satisfactory performance on mutually agreed terms and conditions for a further period of two years.

(c) FORFEITURE OF EMD

EMD of the successful bidder shall be liable to be forfeited if the contractor does not fulfill any of the following conditions:

- (a) An agreement is not signed in the prescribed form within Thirty days of the receipt of the Letter of Award of the Contract;
- (b) The Contractor does not commence Mess services within 20 days of the stipulated date for commencement of Mess services.
- (c) The Contract for award of Mess Services through this Tender shall come into force with effect from date of issuing work order hence; the Financial Bids submitted by the bidders should be valid to become operative from the date of issuing of work order. In view of this, no change in the financial bid will be allowed. If the successful bidder withdraws or alters the terms of the tender during this period, the Earnest Money Deposit shall be forfeited.
- (d) If the contractor Misquote in the rates for the all items mentioned in financial bid, EMD shall be forfeited if work order is accepted or Not.

NIFT reserves the right to accept or reject any or all the tenders in part or whole or may cancel the tender at its sole discretion without assigning any reason whatsoever and decision of NIFT in this

regard shall be final and binding. No further correspondence in this regard will be entertained.

B. SECURITY DEPOSIT

- (a) The contractor shall be required to deposit 5% of the amount as Security Deposit of the total tender value. EMD may be adjusted with this security deposit, on request from the vendor. No interest shall be paid on such security deposit, which shall remain with Institute during the continuance of the contract and it shall be released only after three months of expiry or termination of the contract, subject to clearance of all dues by the contractor and on written request from the vendor.
- (b) If the Contract is terminated by the Contractor without giving stipulated period of notice or fails to observe the terms & conditions of the tender, the Security Deposit will be forfeited without prejudice to the NIFT Management's right to proceed against the contractor for any additional damages that the Institute suffers as a result of the breach of the aforesaid terms and conditions.

C. STATUTORY OBLIGATIONS OF THE TENDERER (CONTRACTOR)

- (a) The Contractor shall be responsible for engaging adequate number of trained/semi-trained manpower required for providing good Mess services in NIFT campus.
- (b) The Contractor will, prior to the commencement of the operation of contract, make available to NIFT the particulars of all the employees who will be deployed at the institute's premises for running the mess. Such particulars, inter alia, should include age/date of birth, permanent address, police verification report and profile of the health status of the employees.
- (c) the Contractor shall be responsible for timely payment of wages to his/her workers as per Minimum Wages Act of Govt. of India and fulfill all other statutory obligations, such as, Provident Fund, ESI, GST , Workman's Compensation Act / Fatal Accident Act, Personal Injuries etc., whichever is applicable. The proof of payments made to individuals & statutory liability must be submitted to NIFT for releasing payment every month.
- (d) The Contractor shall ensure proper discipline among his/her workers and further ensure that they do not indulge in any unlawful activity.
- (e) Employment of child labour is strictly prohibited under the law. Therefore, the Contractor will not employ any child labour.
- (f) In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the Institute by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the Institute. As a result of the acts of the Contractor, if the Institute is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the Institute or the Institute reserves the right to recover such amount from the

payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with the Institute.

- (g) The Contractor shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place, dining hall and surrounding etc.
- (h) The Contractor shall be personally responsible for conduct and behavior of his staff and any loss or damage to Institute's moveable or immoveable property due to the conduct of the Contractor's staff shall be made good by the contractor. If it is found that the conduct or efficiency of any person employed by the Contractor is unsatisfactory, the Contractor shall have to remove the concerned person and engage a new person within 48 hours of intimation by NIFT. The decision of the Institute's designated officer in this regard shall be final and binding on the Contractor.
- (i) The Contractor shall not appoint any sub-contractor to carry out his obligations under the contract.
- (m) The Institute reserves the right to appoint officers/officials to inspect the quality of raw material, food and other items prepared and sold in the Mess. Any defect(s) pointed out by such officers/officials during their visits shall be properly attended to by the Contractor.
- (n) The Contractor shall get the prices of all items approved by the Mess committee and no changes, what-so-ever shall be made without prior written approval of this committee. The tenderer shall be required to display the price list of all the food articles, soft drinks, tea, coffee and juice sold in the Mess. The prices of the item sold in the NIFT Mess should not be more than MRP and local market rate and shall be approved by the committee of NIFT officials on regular basis. The approved list shall be displayed at proper location within the Mess area by the tenderer.

Quality & Hygiene to be provided by the Contractor

1. The contractor shall procure all food and other items to be sold in the Mess of good quality to the satisfaction of the Mess Committee constituted by the Institute.
2. Using of Plastic material /Utensil is strictly prohibited in the campus and hostel premises.
3. Only stainless Compartmental steel plates, serving plate, utensils, etc are to be use in the mess, and cafeteria in both Campus and Hostel premises.
4. As part of swachh India initiative separate dustbin dry and wet garbage should be kept for proper segregation of waste in the Campus and Hostel premises by the contractor.
5. The utensils shall have to be maintained sparkling clean at all time.
6. All utensils shall be sterilized each morning before serving any item.
7. The contractor shall pay special attention to maintain the Mess neat and tidy at all times. For this purpose, the Mess shall be cleaned thoroughly after each meal regularly by the employees of the contractor.
8. The contractor shall ensure that only hot food is served to the students/employees. Complaint, if any, in this regard shall be viewed seriously.
10. The contractor shall also ensure proper room services for the NIFT officials as and when required.
11. The Approved rate list should also be displayed at NIFT Mess mandatorily.
12. The contractor will ensure that neat and clean clothes and aprons are used by his/her employees handling

food at all times. Every employee so appointed by the contractor shall wear the prescribed uniform. The said uniform shall be provided by the contractor at his own cost. The Mess workers will bear the Identity Card issued by NIFT, Shillong Centre during the working hours.

13. The contractor will ensure high standard of cleanliness, hygiene and sanitation in the kitchen and Mess. The contractor will make the arrangements for keeping all eatables in covered showcase, free from flies and insects. Adequate number of dustbins will be provided by the contractor to ensure proper disposal of garbage. There should not be any Littering of unused food or any other articles within the mess. The contractor will also ensure that no used utensils viz Cups, plates are lying in the NIFT campus and these should be removed immediately and frequently.
14. Contractor shall ensure daily removal of canteen garbage from the canteen premises. However, before the garbage is taken out for disposal, the Security Supervisor would need to check it physically in order to ensure that the material being disposed does not contain any useful items.
15. The contractor will ensure that the cooked and uncooked food is stored properly and no stale food is served. In case of any food poisoning, the contractor will be held solely responsible and will be penalized besides legal action.
16. The raw materials used for cooking can be checked by the Canteen/Mess Committee at any time and if substandard/unauthorized materials are found, the contractor will be penalized at the discretion of NIFT and contractor will have to abide by it. The penalty will include at least Rs.2, 000/- per occasion in case if it is found using sub-standard material.
17. Minor repairing inside the hostel mess will be done the contractor.
18. The contractor will be required to display the rate list of all the food articles, soft drinks, tea, coffee and juice etc. sold in the canteen and Menu in the Canteen.
19. Using of any plastic material in campus and hostel premises will be liable to a fine of Rs 500/ only if found.

D. TERMINATION OF THE CONTRACT

- (a) **The Contract can be terminated by either party, i.e., NIFT or the Contractor, after giving three-month notice to the other party extendable by mutual agreement till alternate arrangements are made. However, NIFT reserves the right to terminate the contract at anytime without giving any notice in case the Contractor commits breach of any of the terms of the contract. NIFT's decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.**
- (b) On termination of the contract, the Contractor will hand over all the equipments/furniture/articles etc., supplied by NIFT, in good working condition, back to NIFT.
- (c) Once terminated **under the breach of contract**, the contractor, have to vacate the premises within 12 hours after receiving the termination letter and should not questioned the NIFT, Authority decision.

E. PENALTY

- (i) All disputes arising between the parties shall be referred to and settled through Arbitration conducted in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the rules framed there under. Such Disputes shall be adjudicated by an arbitral tribunal comprising of three arbitrators, one to be appointed by each party and the two appointed arbitrators shall jointly appoint the third arbitrator for the purposes of constituting the arbitration tribunal. The arbitrators shall have powers to award only such remedy as is contemplated by this Agreement, including as appropriate, injunctive relief. The place of arbitration shall be Centre Name. The language of arbitration shall be English.
- (ii) The Institute reserves the right to impose a penalty (to be decided by the NIFT authorities) on the Contractor for any serious lapse in maintaining the quality and the services willfully or otherwise by the Contractor or his staff or for any adulteration.

If the Institute is not satisfied with the quality of eatables served, services provided or behavior of the contractor or his/her employees, the Contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the NIFT will be at liberty to take appropriate necessary steps as deemed fit.

- (iii) Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of suit, any and all actions and proceedings arising out of or relating to the contract (including any arbitration in terms thereof) shall lie only in the court of competent civil jurisdiction in this behalf at Centre Location and only the said courts shall have jurisdiction to entertain and try such action(s) and/or proceedings to the exclusion of all the other courts.
- (iv) The raw material used for cooking may be checked by Canteen Committee at any time and if substandard/unauthorized material is found and after issued three adverse notices, it will be treated as breach of contract and the Director can review the contract. Contractor shall have to abide by the decision of Director.

UNDERTAKING BY THE MESS CONTRACTOR

I/We have carefully gone through the various terms and conditions listed above for providing of Mess at NIFT Shillong Campus. I/We agree to all these conditions and offer to provide Mess services at NIFT Shillong campus. I/We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place _____

Dated _____

Name & Signature of Contractor

Address: _____

Phone No (O): _____

(R): _____

(M): _____

PERMISSIBLE BRANDS OF CONSUMABLES

ITEM	BRAND
Salt	Iodised salt such as Tata, Annapurna, Nature Fresh
Spices	MDH, MTR or equivalent quality brands or Agmark brand
Ketchup	Maggi, Kissan, Heinz
Oil	Refined oil such as Sundrop, Nature Fresh, Godrej
Pickle	Mother's or Priya or Tops
Atta	Aashirvad, Pillbury, Nature Fresh
Butter	Amul, Britannia, Mother Dairy, Sanchi
Bread	Harvest/Britania make/ Top & Town/ Modern/ Avon
Jam	Kissan, Nafed
Milk	Toned milk of Mother Dairy/Amul/other good brand locally available.
Paneer	Amul/Mother Dairy/ Sanchi
Tea	Brook Bond, Lipton, Tata
Coffee	Filter Coffee
Biscuits	Britania, Parle, Good Day, etc.
Ice Cream, Lassi, Curd	Mother Dairy, Amul, Cream Bell - all varieties, Top & Town, Vadilal
Mixtures/Chips	Haldiram/Bikaner or any top brand
Mineral Water	ISI marked Kinley/Bisleri/Ganga
Besan, Dal	Rajdhani
Rice	Basmati
Cold Drinks	Pepsi, Coke etc.
Juices	Real, Tropicana
Lemon Water	Hello
Sweet	Bikaner, Haldiram, chhappan Bhog, etc.

The Contractor may use any other brands of same quality, only after obtaining prior written approval from the Institute.

8. Performa of Technical Bid

CONTRACT FOR PROVIDING MESS SERVICES AT NIET, SHILLONG CAMPUS.

1. Name of the Contractor: _ _ _ _ _
2. Address of the Contractor : _ _ _ _ _

Phone No.: _____(Mo.) _____(Fax.) _ _ _ _ _
3. Whether proprietary or partnership: _ _ _ _
Firm or a Company

Required Documents	Should be attached
Shop and Establishment Certificate	
Trading Licence from KHADC	
Certificate from FSSAI	
MSME/NICS Certificate	
DD for Earnest Money deposit Rs. 2,50,000/-(Two lakhs Fifty Thousand only)	
A list of owner / partners of the firm and their contact telephone numbers along with a certificate to the effect that the firm is not blacklisted by any government department nor any criminal case registered against the firm or its owner/partners anywhere in India.	
Attested copy of GST Registration	
Attested copy of License under Contract Labour Act	
Attested copy of PF registration with Regional PF commissioner	
Attested copy of ESI Registration	
Duly signed undertaking enclosed with the tender document	
Copy of terms and conditions and every page of the tender duly signed with seal of the firm, in token of acceptance of terms and conditions and tender as quote	
Attested copy of PAN card	

5. Is there any relative of the owner of Catering agency or its partners working at NIFT? If so, please indicate below the name of such relative and the relationship. :

6. Annual Turnover Detail of at least three latest Financial Year 2016-17, 2017-18, 2018-19, (Attach Certified CA balance sheet/ copy of Income Tax Return /Organization payment details for any exemption claims on ITR exemption certificate)

7. Attach a statement showing details of the canteen/Mess contracts during last 2 years with names of the Organizations, contact person's name, contact details and contract amount for each contract.(Experience certificate to be enclose)

8. Provide all above details in a separate statement for all the existing / present canteen contracts.

Dated:_____

Full Name, Signature of Authorized Person

Place: _____

LIST OF PAST CLIENTS DURING LAST TWO YEARS (OTHER THAN PRESENT CLIENTS)

(Tenders not accompanied by this information shall be summarily rejected)

S. No.	Clients name, address & contact no.	Name of contact person & phone no.	No. of persons availed cat ering services at a time	Period of contract	Contract value per month	Reason for termination if any

LIST OF PRESENT CLIENTS

(Tenders not accompanied by this information & documents in support of the same may be summarily rejected)

S. No.	Clients name, address & contact no.	Client phone & address of present canteen	Period of contract	No. of person availing catering facility	Contract value per month

Please tick mark at any above address for evaluation process.

ANNEXURE-IV

A) For Girls & Boy's Hostel Mess

Payment: The contractor will be paid approx. @Rs. 3600 per month (which shall include the GST amount) per student. At present there are around 250 hostellers & day Scholars (Students) in the Hostel. However, the numbers of hostellers are subject to change and payment will be raised on actual on monthly basis. Minimum number of students will not be guaranteed.

In general, the Hostel Mess will remain open every day (including holidays) of the week for supply of Tea, Snacks, Breakfast, Lunch, Dinner etc. to the Hostel students of NIFT.

General/indicative mess menu, list of items to be served as per the time mentioned above, unlimited food to be served.

Appendix:-A

Day	Breakfast	Lunch	Snacks	Dinner
Sunday	Tea/coffee, milk, cornflakes, Bread butter, jam, omlette, Seasonal Fruit	Chicken/Veg Thali Roti, rice, dal makhani, palak paneer, aloo onion, papad, bundi raita, salad, Fried rice,	Pakoda tea/coffee	Zeera Rica, Roti, egg curry, mung dal, panner, capsicum, papad, Chicken curry
Monday	Tea/Coffee, milk, cornflakes, Bread butter, jam, kachori (aloo pyaz), boiled egg, Seasonal Fruit	Chicken/Veg Thali Roti, rice, arhar dal, dry gobi aloo, veg raita, veg biryani, salad, papad Butter chicken,	Patties, tea/coffee	Rice, Roti, dal tadka, dal- methi (green), /butter chicken
Tuesday	Tea/coffee, milk, cornflakes, bread butter, jam, idli, sambhar/poha, sprouted mung, boiled egg, Seasonal Fruit	Chicken/Veg Thali Roti, rice, shev ki sabzi, raj ma, pakoda ki sabzi, papad, bundi raita, salad Chicken Curry	Pasta/bhel puri, tea/coffee	Veg biryani, Roti, dum aloo, kadhi, papad /masala chicken
Wednesday	Tea/coffee, milk, cornflakes, Bread butter, jam, veg sandwich, and daliya, boiled egg, Seasonal Fruit	Chicken/Veg Thali, Roti, rice, aloo bhujia, gajar matar, mungdal, dahi, fried-rice, salad, Chicken Masala.	Pav bhaji, tea/coffee	Rice, plain parathe, baigun bhurta, chana dal, zerra Rice/Chilly chicken
Thursday	Tea/coffee, milk, cornflakes, Bread butter, jam, cutlet/upma, sprouted mung, boiled egg, Seasonal Fruit	Chicken/Veg Thali Rot i, rice, soyabin, dal fr y, dahi, papad, salad, chicken, shahi paneer, sweet	Samosa tea/coffee	Rice, roti chole bhature, kheer, papad, chicken curry

Friday	Tea/coffee, milk, cornflakes, Bread butter, jam, scrambled egg, mung, Seasonal Fruit	Chicken/Veg Thali Roti, rice, masoor dal, baigan aloo, kadi pakoda, papad, bundi rait a, salad chicken curry	Poha, tea/coffee	Rice, Roti, Panchratan dal, beam ki sabji (dry), gattee ki sabzi, chilly chicken
Saturday	Tea/coffee, milk, cornflakes, Bread butter, jam, scrambled egg, moong, Seasonal Fruit	Chicken/Veg Thali Parathe/ <u>gobhi/ pyaz</u> , dahi/Vegbiryani, papad, salad butter chicken	Poha, tea/coffee +	Rice, Roti, panchratan dal, beam ki sabji (dry), gate ki sabzi, masala chicken

Above is the sample menu, which may be changed by the Hostel Committee/Mess Committee of Students.

Annexure:- B-1

Appendix: B-1(approved price list for the students, staff, faculty members, Guest faculty and Guest and as per the list items may be added with price approve by the Mess committee)

Sl. No.	Menu/Item	Amount including 5% GST (Rs.)
<u>Breakfast/Snacks</u>		
1	Butter Toast (2 pcs)	10.00
2	Bread Omelet (Bread 2 pcs, one egg)	15.00
3	Atta Ruti & Sabji (3 Rotis)	15.00
4	Aloo Paratha (2 pcs.)	20.00
5	Omelette (Single)	10.00
6	Fried Egg/Egg bhujia (Single)	10.00
7	Boiled Egg (Single)	7.00
8	Veg Sandwich (Per pc.) (2 pcs with big size bread]	20.00
9	Singara (Per pc.)	6.00
10	Plain Dosa (one no.)	32.00
11	Masala Dosa (one no.)	38.00
12	Idly Sambhar (2 pcs.)	15.00
13	Veg. Chowmein (Full plate)	30.00
14	Veg. Chowmein (Half plate)	15.00
15	Egg. Chowmein (Full plate)	35.00
16	Egg. Chowmein (Half plate)	18.00
17	Chicken Chowmein (Full plate)	45.00
18	Chicken Chowmein (Half plate)	22.00
19	Egg Roll (one no.)	22.00
20	Chicken Roll (one no.)	38.00
21	Vegetable Chop (Per pc.)	08.00
22	Egg Sandwich (Per pc.)	35.00
23	Cheese Sandwich (Per pc.)	35.00
24	Utthapam (one no.)	32.00
25	Sprouts (one container 100 gms.)	20.00

26	Puri Sabji (Per plate) with 4 puries	22.00
27	Dahi Vada (per plate with one vada, big size)	25.00
28	Maggi	20.00
29	Sambhar Vada (2 pcs) +Nimboo Pani	20.00
30	Papdi Chaat+ Nimboo Pani	30.00
31	Pasta+Nimboo Pani	40.00
32	Maggie +Nimboo Pani	30.00
Meals/Lunch/Dinner		
33	Veg. Meal (Rice, Dal, Bhaji, Sabji, Chutney & Papad) (Unlimited)	40.00
34	Egg Meal (Rice, Dal, Egg Curry, Bhaji, Sabji, Chutney & Papad) (Unlimited except egg)	50.00
35	Fish Meal (Rice, Dal, Fish Curry, Bhaji, Sabji, Chutney & Papad) (Unlimited except fish)	55.00
36	Chicken Meal (Rice, Dal, Chicken Curry, Bhaji, Sabji, Chutney & Papad) (Unlimited except chicken)	60.00
37	Mutton Meal (Rice, Dal, Mutton Curry, Bhaji, Sabji, Chutney Papad) (Unlimited except mutton)	95.00
38	Egg Curry (Per plate of 2 pcs.)	20.00
39	Veg Tarka	25.00
40	Veg. Fried rice (Full plate)	45.00
41	Veg. Fried rice (Half plate)	25.00
42	Egg Fried rice (Full plate)	50.00
43	Egg Fried rice (Half plate)	25.00
44	Plain rice (Full plate)	10.00
45	Plain rice (Half plate)	5.00
46	Pao Bhaji (2 pcs Pao)	35.00
47	Phulka Roti (Per pc.)	4.00
48	Tea (Per cup of 60 ml.)	5.00
49	Coffee (Per cup of 60 ml.)	8.00
50	Paratha Plain (Per pc.)	10.00
51	Special Veg. Meal (Veg. Fried Rice, Dal Makhani, Shahi Paneer, Sabji, Salad, chatni one Sweet curd)	120.00

52	Special Non-Veg. Meal (Fried Rice, Dal Makhani, Chicken Curry, Sabji, Salad, chatni one Sweet & curd)	150.00
53	Yellow Pulao (per plate)	45.00
54	Chicken Curry (Per plate of 4 pcs.)	60.00
55	Veg. Manchurian (Per plate of 4 pcs.)	50.00
56	Veg. Manchurian (Per plate of 2 pcs.)	25.00
57	Chilly Chicken (Per plate of 4 pcs.)	60.00
58	Chilly Chicken (Per plate of 2 pcs.)	30.00
59	Chicken Manchurian (Per plate of 4 pcs.)	60.00
60	Chicken Manchurian (Per plate of 2 pcs.)	30.00
61	Khichdi (per plate) with Sabji, Potato, Cauliflower, Cabbages, etc.)	45.00
62	Chana Masala (Full plate)	25.00
63	Matar Paneer (Full plate)	35.00
64	Rajma	30.00
65	Egg Tarka (one pc. Of Egg)	35.00
66	Chicken Fried rice (Full plate)	55.00
67	Chicken Fried rice (Half plate)	30.00
68	Sweet Curd (100 gms.)	MRP
69	Lassi (Per glass) (Handmade)	20.00
70	Lassi (Branded)	MRP
71	Cold Coffee (Per cup of 100 ml.)	20.00
72	Chola + Bhature (2)	40.00
73	Kheer	30.00
74	Kaali Daal	25.00
75	Kaala Chana	25.00
76	Soyabean Chilly	25.00
77	Veg Kofta (2 pcs)	30.00
78	Custard	30.00
79	Ice-Cream	MRP

Fruits (viz. Banana, Guava, Apple, etc.) may be provided as per prevailing market price in consultations with concerned NIFT Committee/official(s).

Financial Bid

Name of Service: Mess service for Campus and Girls' Hostel

Maintenance Charges:-

Sl. No.	Facility name	Maintenance Charges	GST (18%)	Total Amount
1	Mess at Girls hostel, Nongthymmai			
2	Mess at Permanennt campus, Mawpat-Girls hostel			
3	Mess at Permanennt campus, Mawpat-Girls hostel			

(Minimum Maintenance charges for 1 Mess shall not be less than Rs.7, 000.00 + 1,260/- = Rs. 8,260/- per month)

“I/we (.....) on behalf of
M/s..... undertake to carry out the above service and
willing to pay the Maintenance Charges of Rs..... + Rs.....(18%GST)= Rs..... ../- (In words
Rupeesper month for the Girls Hostel in Nongthymmai.

And

“I/we (.....) on behalf of
M/s..... undertake to carry out the above service and
willing to pay the Maintenance Charges of Rs.....
+ Rs.....(18% GST)= Rs..... /- (In words Rupees)
for the Girls & Boys Hostel in Permanent campus at Umsawli.

Electricity Charges will be additional and on actual (monthly basis)

GST is subject to change and will be considered as may be fixed by the Govt. from time to time.

Place:_____ Date:_____

Signature of Contractor

Name:.....

Address:.....

Phone No (O):_____ (R)_____

(M)_____

Email.....