



**राष्ट्रीय फैशन प्रौद्योगिकी संस्थान**  
**National Institute of Fashion Technology**  
(A Statutory Institute governed by the NIFT Act 2006 and set up in  
1986 under the Ministry of Textiles, Govt. of India)  
**निफ्ट कैम्पस, हौज़खास, निकट गुलमोहर पार्क, नई दिल्ली- 110016**  
**NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi-110016**

**Advt. No. 03/Estt./NIFT-HO/2025-26**

**Date of Publication on Website: 15.08.2025**

**Last date for receipt of applications: 31.08.2025**

**SUBJECT: ENGAGEMENT OF YOUNG PROFESSIONALS IN NIFT**

**1. ABOUT NIFT:**

Set up in 1986, NIFT is the pioneering institute of fashion education in the country and has been in the vanguard of providing professional human resources to the textile and apparel industry. Over the years, NIFT has also been working as a knowledge service provider to the Union and State Governments in the area of design development and positioning of handlooms and handicrafts.

**2. INTRODUCTION:**

National Institute of Fashion Technology (NIFT) invites applications from Eligible candidates for the position “**Young Professional**” in various required categories. This notification aims to identify and shortlist qualified candidates who can contribute in NIFT’s pursuit of excellence in the field of fashion education, its image building, brand communication and augmenting student placement efforts. Applications are invited from the interested candidates possessing the following desirable attributes :-

- (i) Excellent communication skills, both oral and written.
- (ii) Ability to work in teams and exhibit leadership qualities.
- (iii) Ability to handle students' queries.
- (iv) Strong analytical and computer skills.
- (v) Research and presentation skills with the ability to generate a well-researched and written report.
- (vi) Experience in collection, compilation, and analysis of statistical data, and preparation of reports/ reviews/ notes/ briefs, etc.
- (vii) Ability to identify and mobilize crucial stakeholders.
- (viii) Project management and planning skills.
- (ix) Passion and commitment to work towards the upliftment of the industry link.

**3.** The details including number of positions, educational qualification, experience, age, eligibility criteria, remuneration, etc. are as follows:-

**YOUNG PROFESSIONAL**

- (a) **Upper age limit:** Candidates should not be more than 35 years of age on the last date of submission of application.
- (b) **Remuneration and Allowances:** Rs. 60,000/- per month in the first year. Enhancement of 5% in the remuneration will be considered depending upon the significance of contribution made by him/her in the assigned domain and standard quality in providing the desired output in the assigned task.

- (c) **Transport Allowance:** No Transport allowance is admissible. Young Professional may be allowed Travelling Allowance /Daily Allowance on official tour as entitled for NIFT officials in Pay Level-10.
- (d) **Other Allowances:** No other facilities or allowance such as Dearness Allowance, House Rent Allowance, accommodation, telephone reimbursement, conveyance/transport, foreign travel, personnel staff, medical reimbursement, etc. would be admissible to the Young Professionals.

Sl. No.	Category	Eligibility Conditions
(1)	<b>Category-I (Campus Management System)</b>  Place of Posting:  Chennai	<ul style="list-style-type: none"> <li>▪ <b>Educational Qualification:</b> Bachelor's Degree in Computer Application / Computer Science / Information Technology from recognized University / Institution.</li> <li>▪ <b>Experience:</b> <ul style="list-style-type: none"> <li>i) Minimum of 1 year experience in real time projects using ASP. Net C# with MS SQL candidates and</li> <li>ii) 1 year experience in software development, management information system development, software development &amp; maintenance/ software management/software testing and full knowledge of computer hardware</li> </ul> </li> </ul>
(2)	<b>Category-II (Dean Office and Admissions)</b>  Place of Posting:  New Delhi	<ul style="list-style-type: none"> <li>▪ <b>Educational Qualification:</b> Bachelor or Master Degree in Design, Management or Technology with minimum 1 year experience in academic or administrative positions</li> <li>▪ Proficiency in MS Office – Word, Excel, Power point, outlook, access, OneNote, Publisher &amp; Teams (integrated with MS Office 365)</li> <li>▪ <b>Desirable:</b> <ul style="list-style-type: none"> <li>i) Possess exceptional written and verbal communication skills both oral and written</li> <li>ii) Research and presentation skills with the ability to generate a well- researched and written report</li> <li>iii) Experience in collection, compilation, and analysis of statistical data, and preparation of reports/ reviews/ notes/ briefs, etc</li> </ul> </li> </ul>
(3)	<b>Category-III (Placement)</b>  Place of Posting:  Mumbai & New Delhi	<ul style="list-style-type: none"> <li>▪ <b>Educational Qualification:</b> BBA, MBA and Master or Bachelor degree in Management from recognized Universities or Institutes</li> <li>▪ <b>Experience:</b> <ul style="list-style-type: none"> <li>i) Strong communication, analytical, and computer skills Ability to handle students' queries.</li> <li>ii) Experience in collecting, compiling, and analyzing statistical data and preparing reports</li> </ul> </li> <li>▪ <b>Desirable:</b> <ul style="list-style-type: none"> <li>- Prior experience in a placement cell or a corporate HR role</li> <li>- Excellent communication skills, both oral and written.</li> <li>- Ability to work in teams and exhibit leadership qualities.</li> <li>- Strong analytical and computer skills.</li> <li>- Ability to identify and mobilize crucial stakeholders.</li> <li>- Project management and planning skills.</li> <li>- Passion and commitment to work towards the upliftment of the industry link.</li> </ul> </li> </ul>

(4)	<p><b>Category-IV (Building Department)</b></p> <p>Place of Posting:  New Delhi</p>	<ul style="list-style-type: none"> <li>▪ <b>Educational Qualification &amp; Experience:</b> Bachelor Degree in Civil Engineering from recognized University or Institute with One year experience in Civil constructions and maintenance works.</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>▪ <b>Educational Qualification &amp; Experience:</b> 3 years Diploma in Civil Engineering from recognized University or Institute with Two years' experience in Civil constructions and maintenance works.</li> </ul>
(5)	<p><b>Category-V (Corporate Communication Cell)</b></p> <p>Place of Posting:  New Delhi</p>	<ul style="list-style-type: none"> <li>▪ <b>Educational Qualification:</b> Graduate/ Postgraduate in Fashion Communication/ Communication Design or related disciplines from a reputed Indian/International Institute.</li> <li>▪ <b>Professional Experience:</b> The candidate should have at least 2 years' experience in handling media communication with a reputed organization or experience with a design studio/ advertising agency post-professional qualification from a reputed Indian/ International institute</li> <li>▪ <b>Technical Skills:</b> <ul style="list-style-type: none"> <li>i) Good knowledge of the graphic design and related software applications.</li> <li>ii) Good understanding of publication and collateral designs.</li> <li>iii) Skill to handle social and digital media.</li> <li>iv) Good photography, videography, editing skills and understanding or design campaigns.</li> <li>v) Good articulation and communication skills with an aptitude for storytelling/ brand building.</li> </ul> </li> </ul>

## **GENERAL TERMS & CONDITIONS**

1) **Tenure of Engagement:** The engagements of Young Professional shall be that of Independent Consultants (ICs). The engagement will be purely on a contractual basis and shall not be regarded, for any purposes, being either a 'staff member' an 'official' of NIFT. Accordingly, nothing within or relating to the Contract shall establish the relationship of employer and employee, or of principal and agent, between NIFT and the YP so engaged.

The engagement will be purely on contractual basis which shall be initially for a period of one year and may be extended further for a maximum period of 2 years depending on the requirement and the performance evaluation. After three years no further extension will be permissible under any circumstances.

2) **Termination:** The engagement can be terminated at any time by any party to the other after giving 15 days' notice or pay in lieu thereof.

The NIFT reserves the right to terminate any YP at any stage in event of his/her failure to perform the task assigned or failure to observe standards of conduct.

3) No Travelling Allowance /Daily Allowance is permissible for participating in the selection process.

4) The Intellectual Property Right (IPR) of the data collected as well as deliverables produced shall be the property of NIFT.

5) The YP shall not utilise or publish or disclose or part with, to a third party, any part of the data, report, statistics or proceedings or information collected/handled during the course of his assignment without express written consent of the NIFT Authorities.

6) The NIFT may require the YP to submit a Statement of Good Health from a recognized physician prior to commencement of work in NIFT.

7) The YP shall be solely responsible for taking out and for maintaining adequate insurance required to meet any of his/ her obligations under the contract, as well as for arranging, at the YP's sole expense, such life, health and other forms of insurance as the YP may consider to be appropriate to cover the period during which the YP provides services under the contract.

8) The engagement as YP is subject to verification of documents related to educational qualification and experience. If any information / documents submitted by candidate are found false / wrong at any stage, his/her engagement will be terminated immediately and appropriate action will be taken against him/her as per rules.

9) In the unfortunate event of the death, injury or illness while serving in NIFT, the YP or the next of kin shall not be entitled to any compensation.

10) The period of engagement as YP will not confer any claim or right for subsequent engagement/ employment with NIFT.

11) **Confidentiality and Secrecy:** During the period of assignment with NIFT, the YP would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him during the period of his assignment to anyone who is not authorized to know the same and the YPs would be required to sign a non-disclosure undertaking as per

**ANNEXURE-II.**

12) The other terms and conditions governing the engagement of Young Professionals, which are not expressly stipulated in this advertisement, shall remain subject to and regulated by the provisions of the extant guidelines as contained in OM No. A-42011/6/2023-Estt and Department of Expenditure OM No. 3-25/2020-E.IIIA dated 09.12.2020.

13) **Working Hours and Leave:**

a). Working Hours shall normally be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. However, in exigencies of work, YPs may be required to sit late and may be called on Saturday / Sunday and other holidays also. Such late sitting or working on close holidays on exigencies will not attract any additional remuneration.

b). Paid leave shall be granted at the rate of 1.5 days for each completed month, however, no payment will be made on accumulation of such leave. Accumulation of leave beyond one year will not be allowed and any unavailed leave shall lapse on completion of one year from the date of commencement of contract. Moreover, the absence up to one month for any valid and acceptable reason(s) may be considered for continuation of contract. However, such period of absence shall be without any remuneration.

14) Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in the selection process.

15) **SELECTION PROCESS:**

- **Initial Screening:** Evaluation of submitted documents to ascertain whether the candidates meet the eligibility criteria.
- **Interview:** Shortlisted candidates will be called for personal interview. The dates and mode of interview (offline / online) will be communicated through email to the shortlisted candidates only. The mode of interview / interaction may be either offline or online at the sole discretion of NIFT's Competent Authority.
- **Final Selection:** The final decision will be based on the overall assessment of the candidate's qualifications, experience, and performance in the interview or any other Selection criteria fixed by the NIFT / Selection Committee. The decision of NIFT shall be final.

16) Suppression of factual information, production of fake documents, providing false or misleading information or any other undesirable action by the candidate shall lead to cancellation of his/her candidature.

17) In case, any defect/discrepancy is detected at any point of time in future even after appointment that the candidate is not eligible as per the prescribed qualification, experience, etc. which could not be detected at the time of test /interview due to various circumstances, his/her appointment shall be liable for termination forthwith without any notice.

18) The decision of the NIFT in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of interview will be final and binding on the candidates.

19) Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.

20) **NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.**

Candidates are advised to visit NIFT website for updates.

21) The Institute reserves the right to modify/ withdraw the notification at any time. The Institute also reserves the right to reject any or all the applications without assigning any reasons thereof.

22) **All correspondence and communication from the Institute including interview/interaction letter, if any, shall be sent only to the e-mail address provided by the applicant in the application form or uploaded on NIFT website [www.nift.ac.in](http://www.nift.ac.in)**

23) **Any addendum/corrigendum shall be posted only on the website of the Institute or will be informed by email.**

24) **Confidentiality:** All information provided by applicants will be treated as confidential and used solely for the purpose of selection.

25) **HOW TO APPLY:** Candidates are advised to submit the **Application Form for Young Professional** in the prescribed format as per **Annexure-I** (complete in all respects) along **self-attested** requisite documents i.e. **CVs, Bank details, Aadhar Card, PAN Card, educational qualification, experience, Professional Qualification/skill, technical qualification/skill, age, etc.(as per advertisement)** to the following address:

To,

The Registrar

Establishment Deptt.

NIFT Head Office, Room No. 4, NIFT Campus, Hauz Khas,

Near Gulmohar Park, New Delhi- 110016" on or **before 31.08.2025 by 05:PM** either **by post or by hand.**

## राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

## National Institute of Fashion Technology

(A Statutory Institute governed by the NIFT Act 2006 and set up in 1986 under the Ministry of Textiles, Govt. of India)

निफ्ट कैम्पस, हौज़खास, निकट गुलमोहर पार्क, नई दिल्ली – 110016

NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi-110016

## APPLICATION FOR ENGAGEMENT OF YOUNG PROFESSIONALS IN NIFT

Advt. No. 03/Estt./NIFT-HO/2025-26

(All the columns are to be filled neatly in capital letters)

(Please tick appropriate brackets below as applicable)

Affix your recent  
passport size  
photograph duly  
self attested  
by signing across  
in full

1. Name of the Candidate : \_\_\_\_\_  
(As per Matriculation certificate)
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Age as on the last date of receipt : \_\_\_\_\_  
of application
5. Gender (Male / Female) : \_\_\_\_\_
6. Postal Address : \_\_\_\_\_  
: \_\_\_\_\_
7. Permanent Address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_
8. Mobile No. : \_\_\_\_\_
9. Email ID : \_\_\_\_\_
10. **Educational / Professional Qualification**

Sl. No.	Exam/Degree Passed	School / College / University	Subject Taken	Year of Passing	Class Division / & %age


11. **Experience (in case of insufficient space, please attach separate sheet duly signed by the applicant)**

Sl. No.	Name of the Employer / Organization	Post held	Period		Total Experience	Nature of duties (in brief)
			From	To		

**Note:** Please attach the documentary proof in support of educational qualification, technical qualification, experience and desirable attribute as required for the post for which application is submitted.

12. **Details/Proof of Technical Skills** :

13. **Brief/Proof about desirable** :

14. **Category of Candidate** (General/SC/ST/OBC) :

15. **Whether agreed to the terms and conditions** indicated :  
in the advertisement to which application is submitted  
(Your answer must be yes or no, otherwise application  
will be liable for rejection)

**( Signature of the candidate)**



### **DECLARATION**

i.) I hereby declare that I fulfil all the conditions of eligibility regarding age limits, educational qualification and experience, etc., prescribed to the post on contractual appointment.

ii.) I further declare the all statements made in this application are true, complete and correct to the best of my knowledge and belief I understand that in the even of any information being found suppressed / false or incorrect or ineligibility being detected before or after the interview, my candidature shall to be cancelled.

Place:

Date:

(Name of the Candidate)

(Signature of the Candidate)  
Unsigned application will be rejected)

**Note:** Application without any supporting documents pertaining to educational qualification / professional qualifications shall liable to be rejected.

**NON-DISCLOSURE UNDERTAKING**

To,

**The Registrar  
NIFT Head Office,  
New Delhi-110016.**

**Madam / Sir,**

I hereby undertake to:-

- i) Treat all the information that comes to my knowledge as part of my duties in this office as confidential information and keep it strictly confidential.
  - ii) Not to sell, trade, publish or otherwise disclose to any one in any manner whatsoever including by means of reproduction either in physical, hardcopy, digital or in electronic format.
  - iii) To hold such confidential information in trust and confidence both during and after the terms of my engagement.
  - iv) Not to engage in any other employment/occupation/consultancy or any other activity during my engagement with NIFT which would otherwise conflict with my obligations towards NIFT
  - v) To abide by data security policy and related guidelines issued by NIFT.
  - vi) Shall not resort any corrupt practices in any aspect and at any stage during the tenure of engagement.
2. In the event of my termination or employment for any reason whatsoever, I shall promptly surrender and deliver to the NIFT any records/material, equipment, documents or data which is of confidential nature.
3. I shall keep NIFT informed of any change in my address or contact details during the period of my engagement.
4. I understand that I can be terminated at any point of time for breach of the above conditions and can be proceeded against under the relevant laws for the time being in force.
5. For the purpose of this undertaking, Confidential Information means any information received from any source, whether in physical electronic or in digital format.

Yours faithfully,

Signature\_\_\_\_\_

(Name ) \_\_\_\_\_

Dated\_\_\_\_\_

Personal Contact No. \_\_\_\_\_