



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान  
National Institute of Fashion Technology  
स्थापना विभाग, निफ्ट मुख्यालय  
Establishment Department, NIFT Head Office  
हौज़ खास, नई दिल्ली  
Hauz Khas, New Delhi

Advt. No. 01/Estt./NIFT-HO/206-27/EOI-Bldg. Advisor

Dated 04.06.2026

**INVITING FOR EXPRESSION OF INTEREST (EOI)**

National Institute of Fashion Technology (NIFT), a Statutory body under the Ministry of Textiles, Government of India and having full-fledged 20 campuses all across the country, invites sealed Expression of Interest (EOI) from interested persons for the position of “**BUILDING ADVISOR**” on retainership in NIFT who are having the following educational qualification and experience:

- **Educational Qualification:** “Graduate Degree in Civil Engineering from recognized University /Institution.
- **Experience:** Twenty-Five years of experience in civil engineering works, building projects, construction and maintenance of works in Government Organization/ Autonomous Body/Statutory Body/Govt. University /Govt. Institution out of which at least twenty years must be at supervisory level (level-10 or equivalent and above).
- Knowledge of government contracting and building procedures and codes highly desirable.
- **Age:** The age should not be beyond 64 years as on last date for receipt of applications i.e. 08.05.2026. The engagement of a retainership will not be extended beyond 5 years after superannuation or beyond 65 years of age whichever is earlier.

**2- Scope of Work:** To advise the Institute from time to time on qualitative and technical aspects of construction work including buildings as per the following:

- a) Overall guidance on infrastructure / construction activities of NIFT;
- b) Prepare the Standard Operating Procedures regarding design of buildings of NIFT;
- c) Prepare an infrastructure plan for the NIFT Campuses;
- d) Make presentation and provide inputs to the Campus and Building Development Committee as and when required on -
  - Completion schedule of the projects;
  - Adoption of Green Technologies;

- Quality standards to be applied and how they can be ensured;
- Infrastructural interventions for safety and security;
- HR and process requirements in the construction and maintenance of buildings and facilities;
- ToRs and EoI in regard to the engagement of Engineering Services on Campuses;
- e) Vetting of technical documents including BOQ / RFP / Tender Documents; Technical Advice on Designs;
- f) Verification of works / site visits as required;
- g) Submission Reports to Director General, NIFT / Concerned Campus / Building Development Committee on specific matters pertaining to campus infrastructure as required;
- h) Attend meetings pertaining to the construction and upkeep of campus infrastructure with State Government officials or officials of NIFT as and when required.
- i) Advice on tendering / procurement matters
- j) Visiting at least one campus in every two months & submit the visit report
- k) Mentoring the engineering staff of the campus/Head Office and guide them in carrying out their functions in a methodical manner;
- l) Conducting orientation session for the Campus Directors, as and when deemed essential for undertaking the building related matters;
- m) Facilitating liaisoning with the local agencies & architects;
- n) Advice on legal positions in matter connected with Works and Work-related contracts.
- o) Any other works assigned from time to time by the Competent Authority.

### 3- **Terms & Conditions:**

- i) **Retainership amount:** Rs. 50,000/- per month plus GST @18%, subject to submission of an original valid tax invoice / challan
- ii) **Honorarium:** @ Rs. 3,000/- per day for office visits / meetings for full day at Head Office, New Delhi.
- iii) **Outstation remuneration for Site Visits (At NIFT Campuses across the country from Delhi)**
  - Rs. 5,000/- per day including Rs. 1,000/- per day for transport and incidentals. No official transport shall be provided.
  - Air travel in economy class or any other mode of public transport as entitled to Level-13 officials on the shortest route will be arranged by NIFT, as per request.
  - Stay / Accommodation as per the entitlement of Level-13 officials in NIFT will be provided/ arranged.

- iv) **Period of Retainership:** Initially for a period of one year which can be extended for a maximum of two (02) more years based on satisfactory performance. .

**4- Selection Procedure:**

Only shortlisted candidates will be called for personal interaction. The schedule of interaction will be communicated to the shortlisted candidates via email.

**5- Last Date for Submission of Sealed EOI:**

**The Expression of Interest (EOI), along with detailed CV** and self-attested copies of supporting documents (educational qualifications, experience, age proof), two passport-size photographs, must be submitted in a sealed cover to the **Registrar, National Institute of Fashion Technology, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi – 110016, either by post or by hand, so as to reach within 21 days from the date of publication of this notification on the NIFT website**

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