



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, शिलांग
NATIONAL INSTITUTE OF FASHION TECHNOLOGY, SHILLONG
वस्त्र मंत्रालय, भारत सरकार
Ministry of Textiles, Govt of India

11090(3)/NIFT SHL/Build./Misc. Corrs./Water Supply Matters/2023 (PART-II)

21/11/2025

NOTICE – EXPRESSION OF INTEREST (EOI)
Empanelment of Local Water Suppliers
NIFT Shillong

National Institute of Fashion Technology (NIFT), Shillong invites Expression of Interest (EOI) from local water suppliers for supply of 2000-litre capacity water tankers to the NIFT Shillong Campus, Umsawli, on an as-and-when-required basis.

Interested local vendors may submit their EOI along with necessary documents to:

The Purchase Officer,

NIFT Shillong,

Umsawli, Shillong – 793018

Last date for submission: _____

The detailed EOI document, Vendor Declaration Form, and Price Bid Format are available at the NIFT Shillong website.

NIFT Shillong reserves the right to accept or reject any application without assigning any reason.

IMPORTANT DATES

Date of publication of EOI Notification	21.11.2025
Last date and Time for submission of duly filled EOI	08.12.2025 (11:00 AM)
Date and Time of the opening of Technical EOI	08.12.2025 (3:00 PM)
Date and Time of the opening Financial EOI	Will be notified to the technically qualified bidders

Bid document to be downloaded from NIFT Shillong Website (www.nift.ac.in/shillong/tenders).

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NATIONAL INSTITUTE OF FASHION TECHNOLOGY (NIFT),
SHILLONG

(Ministry of Textiles, Govt. of India)

NIFT Campus, Umsawli, Shillong – 793018

EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF LOCAL WATER SUPPLIERS

11090(3)/NIFT SHL/Build./Misc. Corrs./Water Supply Matters/2023 (PART-II)

21/11/2025

1. Introduction

National Institute of Fashion Technology (NIFT), Shillong invites **Expression of Interest (EOI)** from **local water suppliers** for providing **fresh water through 2000-litre tankers** for meeting the campus water requirements on an as-and-when-needed basis.

This EOI aims to create an **empanelled list of authorized water suppliers** from whom NIFT Shillong may source water during the validity period of the empanelment at uniform and pre-approved rates.

2. Scope of Work

1. Supply of **fresh/clean drinking water** using **2000-litre capacity tankers only**.
2. Delivery at **NIFT Shillong Campus, Umsawli**.
3. Water shall be used for general campus requirements.
4. Supply shall be made on demand, typically between **6:00 AM and 9:00 PM**, unless otherwise requested.
5. Vendors must ensure:
 - Clean, hygienic, and well-maintained tankers
 - No leakage, contamination, or sediment
 - Compliance with quality and safety standards

3. Eligibility Criteria

Vendors submitting EOI must fulfill the following:

1. The supplier must be **from the local area / nearby area of Shillong** for timely delivery.
2. Must own or have authorized access to at least **one 2000-litre capacity water tanker**.
3. Must have capability to supply water at short notice.
4. Must provide:
 - Firm registration
 - Copy of Trade License / Local License (if applicable)
 - Identity proof of proprietor/authorized signatory
 - Vehicle documents of tanker(s)
 - Source of water declaration
 - GST number
5. Vendor must ensure that the water source is clean and permissible for supply.

4. Technical Parameters

- **Tanker Capacity:** Strictly **2000 litres only**
- **Type:** Covered, clean and sealed water tanker
- **Delivery Point:** NIFT Campus, Umsawli
- **Delivery Time:** As per request, within 2–4 hours of intimation

- Water quality must be free from:
 - Odor
 - Visible impurities
 - Contaminants
 - Oil/chemical traces

NIFT reserves the right to test water samples periodically.

5. Price Quote (to be submitted by vendor)

Vendors must submit **rate per tanker (2000 litres)** which should include:

- Cost of water
- Transportation charges
- Loading/unloading
- All taxes/levies (if applicable)

No additional charges will be entertained beyond the approved rate.

6. Agreement & Validity

1. Selected suppliers shall be empanelled for **one year** from the date of approval.
2. NIFT Shillong may extend the engagement based on performance.
3. Empanelment does not guarantee any minimum purchase quantity.
4. NIFT reserves the right to:
 - Accept or reject any EOI
 - Allocate supplies among empanelled vendors
 - Terminate empanelment for non-performance

7. Submission of EOI

Interested suppliers may submit their EOI in a **sealed envelope**

The Technical Bid should be kept in separate sealed cover superscribing as “Technical Bid” (Page 1 to 5) on it
The Financial Bid should be kept in separate sealed cover superscribing as “Financial Bid” (Page 6) on it

Both the sealed envelopes should be placed in one sealed envelope and super-scribed:
“EOI for Empanelment of Water Suppliers – 2000 Litre Tanker”
to:

The Purchase Officer,
National Institute of Fashion Technology (NIFT)
Umsawli, Shillong – 793018
Meghalaya

EOI must reach the above address on or before: **08/12/2025** (11 am)

8. Contact Details

For any queries, please contact: **Purchase Department**, NIFT Shillong at 03642308829/26 on any working days or email to purchase.shillong@nift.ac.in

VENDOR DECLARATION FORM
(To be submitted on Vendor's Letterhead)

1. Vendor Details

1. Name of the Vendor / Firm: _____
2. Address: _____

3. Contact Person: _____
4. Mobile Number: _____
5. Email ID: _____
6. Local Area / Locality (Confirm local vendor requirement): _____

2. Water Source Details

1. Source of Water (Spring / Borewell / Other): _____
2. Location of Source: _____
3. Whether water is clean and suitable for general use:
☒ Yes ☐ No
4. Declaration that water is drawn from a legal and permissible source:
☒ Yes ☐ No

3. Tanker Details

1. Number of Tankers Owned / Operated: _____
2. Tanker Capacity (Mandatory 2000 litres): _____
3. Registration No(s) of Tanker(s): _____
4. Condition of Tanker (Clean, Covered & Leak-free):
☒ Yes ☐ No

4. Compliance Declaration

I/We hereby declare and confirm that:

1. The information furnished above is true and correct to the best of my/our knowledge.
2. I/We agree to abide by all terms and conditions mentioned in the EOI issued by NIFT Shillong.
3. I/We understand that empanelment does not guarantee award of work and supply will be on call basis.
4. I/We shall supply water only through 2000-litre tankers as specified.
5. I/We will ensure timely delivery within the time specified by NIFT.

6. NIFT Shillong reserves the right to reject or remove any vendor from the empanelment list without assigning any reason.
 7. I/We shall replace any rejected water supply at no extra cost.
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5. Signature

Name of Vendor / Authorized Signatory: _____

Designation: _____

Signature: _____

Date: _____

Place: _____

Seal of Vendor: (if any)

FINANCIAL DETAILS / PRICE BID FORMAT**(To be filled and submitted by the Vendor)****(In separate sealed envelope)****EOI for Empanelment of Local Water Suppliers – 2000 Litre Tanker
NIFT Shillong****A. Vendor Information**

Name of Vendor / Firm: _____

Address: _____

Contact Number: _____

GST No. (if applicable): _____

B. Financial Bid (Mandatory)

Rate per tanker (2000 litres) including cost of water, transportation, loading/unloading and all applicable taxes ₹ _____ per tanker Final rate, all-inclusive

Figure in Words (Rupees _____)

C. Commercial Terms

- Rate quoted above is fixed for the entire contract period.
- No additional charges shall be claimed under any circumstances (waiting charges, emergency charges, etc.).
- Payment will be accepted through bank transfer only.
- The vendor confirms that the quoted rate is reasonable and not higher than the prevailing market rate.
- The release of payment is contingent upon the submission of bills that fully comply with all statutory obligations.

D. Signature

Signature of Vendor / Authorized Signatory: _____

Name: _____

Designation: _____

Date: _____

Place: _____

Seal: _____