



कोटेशन आमंत्रण सूचना / NOTICE INVITING QUOTATIONS (NIQ)

Sealed quotations are invited from eligible and reputed suppliers for the supply of the following gift item set:

Item Description: 100 Nos of Gift Set
Q117 – 4 In 1 Dual Tone Set consisting of:

- Rectangle-shaped metal keychain with black PU strap
- Premium matte-finish metal pen
- Single-wall stainless steel coloured bottle (approx. 1 L)
- A5 PU notebook
- Kraft gift box with decorative finish

Interested suppliers are requested to submit their **sealed quotations with GST Number** to the undersigned on or before **10th December 2025 [5:00 pm]**

Terms & Conditions:

1. The quotation must be submitted in a sealed envelope superscribed “*Quotation for Q117 – 4 In 1 Dual Tone Gift Set*”.
2. Rates should be quoted **per set**, clearly mentioning all applicable taxes, delivery charges, and any other costs.
3. The quotation should clearly specify **product quality, material details, brand/model**, and warranty (if applicable).
4. The items must be delivered within **07 days** from the date of issue of the Purchase Order.
5. Payment will be made as per institutional norms after satisfactory delivery and inspection.
6. The competent authority reserves the right to accept or reject any or all quotations without assigning any reason.
7. NIFT Shillong will not be responsible for delay in receipt of sealed quotations and will not be accepted.
8. Any queries regarding the notice may be directed to purchase.shillong@nift.ac.in

Sealed quotations should be addressed to:

The Purchase Officer,
National Institute of Fashion Technology,
Shillong Campus, Umsawli, Mawpat, Shillong,
Meghalaya - 793012.
0364-2308826/829

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Purchase Officer
NIFT Shillong