



NIT No.:13/2019(Pur-Kol)



Tender Form Fee
Rs. 210/-
(Including 5% GST)

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, कोलकाता केन्द्र

(वस्त्र मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KOLKATA

(A Statutory Body governed by the NIFT Act 2006 &
set up by Ministry of Textiles, Govt. of India)
(ISO 9000:2008 certified Institute)

TENDER

For

“UPGRADATION OF ELECTRICAL SOCKET OF IT LABS”

Tender No.: 13/2019(Pur-Kol)

Date of publication of tender notification	05-07-2019
Sale of tender document commence from	05-07-2019
Last date for Sale of tender document	29-07-2019 up to 12.00 noon
Last date for receipt of duly filled in tenders	29-07-2019 upto 2:00 p.m.
Date and Time for opening of Technical Bid	29-07-2019 at 2.00 pm

Opening Date and Time of Financial Bidding: will be notified to the short listed bidders only

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology is a Statutory Body governed by the NIFT Act 2006 & set up by the Ministry of Textiles, Govt. of India.

- Note:**
1. NIFT Donations are exempted u/s 80 (G) of Income Tax Act.
 2. Being registered with DSIR, NIFT is entitled for Custom/Central Excise duty exemption.

(A) TENDER NOTICE

NIFT Kolkata invites sealed tenders for “Up-Gradation of Electrical Socket of IT Labs” at NIFT, Kolkata from eligible, reputed firms/agencies. The quotation should be addressed to the Purchase Officer, National Institute of Fashion Technology, Block-LA, Plot-3B, Sector-III, Salt Lake City, Kolkata-700106. Bidders are requested to sign on all the pages. The Technical Bid & the Financial Bid should be sealed by the bidder in separate covers duly superscribed with “Up-Gradation of Electrical Socket of IT Labs – Technical Bid” and “Tender for Up-Gradation of Electrical Socket of IT Labs – Financial Bid” respectively and both these sealed covers are to be put in a bigger cover which should also be sealed & duly superscribed with “Tender for Up-Gradation of Electrical Sockets of IT Labs at NIFT Kolkata [13/2019(PUR)]” at the top of the envelope. The tender, duly sealed, may be dropped in the Tender Box kept at the said address as per schedule. The



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Technical Bids will be opened as per the schedule during which tenderer or its authorised representative(s) may remain present.

Terms and Conditions

1. Tender shall be submitted in official tender form only (enclosed). If submitted in any other form, the same shall be summarily rejected. No tenderer shall be issued more than one tender form neither any tenderer should submit more than one quote.
2. Please read the terms & conditions carefully before filling up the document. Incomplete tender documents will be rejected.
3. A separate **Demand Draft of Rs.210/-** including 5% GST (Non-Refundable) drawn in favour of NIFT Kolkata payable at Kolkata towards Tender Fee shall be attached with Technical Bid in case the tender document is download from NIFT website (www.nift.ac.in/kolkata) and not purchased from NIFT Counter.
4. Bidders are required to submit **Earnest Money Deposit (EMD) of Rs.15,000/-** (Rupees Fifteen Thousand Only) through Demand Draft (drawn after the date of NIT) in favour of NIFT, Kolkata along-with the Technical Bid. The Earnest Money will be refunded after finalization of tender. This EMD will not bear any interest. The EMD will be forfeited in following cases:
 - If information declared/document submitted found false/fake/forged
 - If selected bidder does not execute the work [either fully or partially]
 - If selected bidder supplies sub-standard materials
5. Tender received without EMD or if the EMD amount is less than the amount specified shall not be considered.
6. EMD of successful bidder will be retained and will be returned only on receipt of performance security. No interest shall accrue on this deposit.
7. The Financial Bids of technically qualified bidders only will be opened.
8. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order.
9. In case of L-1 is more than one, the selection criteria [viz. the past performance, experience, turnover, etc.] would be at the discretion of NIFT. The decision of NIFT, in this regard and for selection of successful bidder in such situation, will be final in all respect and will be binding on all the tenderers.
10. Lowest bid may not be the only criteria for selection and NIFT is not bound to issue work order to the agency being the 'L-1' bidder; weightage/ preference will also be given to the other factors, viz. previous experience, quality of service, number of client, yearly turnover, etc. to select the agency to award the work and the decision of NIFT in this regard and for selection of successful bidder will be final in all respect and will be binding on all the tenderers.
11. All Taxes & other charges, if any, should be mentioned clearly; otherwise, the quote may not be considered. Statutory rates are subject to change and will be considered as may fixed by the Govt.
12. The average annual turnover for the last two years [i.e Fy 2015-16, 2016-17 or 2017-18 (any two years)] is not less than Rs.10.00 Lakhs.
13. The successful bidder needs to deposit Security Money of 5% of the Work Order value through Demand Draft favouring NIFT Kolkata which will be refunded/ returned, without any interest, after one year from the date of completion of the work with deduction, if any and as applicable.
14. Delivery and installation is required to be completed within 6-8 weeks from the date of receiving of work order. In case of delay in supply without any valid reason/ justification (viz. natural calamity, unavailable of site etc.), a penalty of 0.5%



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of the Order Value will be imposed per week or part thereof beyond the stipulated period of supply subject to a maximum of 5% of order value.

15. Items/ goods supplied and installed should be New and Unused.
16. Support/Service: Quotation/Bid should inclusive of delivery, installation, testing & commissioning, etc. Onsite service & support to be provided as and when required for at least one year from the date of commissioning of the work.
17. For the said items, the Insurance Coverage, if any, shall be at the cost of the vendor & his responsibility shall be up to 'FOR Destination' i.e. NIFT Kolkata Centre.
18. The schedule issued with the form of tender listing the details of item to be supplied must not be altered by the tenderer. Any modifications/ alterations of the schedule considered necessary the tenderer, should be in a separate letter accompanying the tender.
19. The DD(s) [EMD] is to be submitted along with the Technical Bid only and NOT with the Financial Bid.
20. All statutory obligations under various laws, imposed from time to time will have to be met by the contractor for which no extra payment shall be made to him. NIFT will no way be responsible for any default with regard to statutory obligation, if any.
21. The quotes should be valid for at least 3 months from the date of opening of the tender however, for the successful bidder the rates will be valid till completion of the job.
22. No payment shall be made in advance. The payment shall be made after commissioning of works and on the basis of certification by the concerned NIFT Official(s). TDS etc., if any and as applicable, will be deducted during payment.
23. The quantity of items of work may vary and payment will be made based on actual.
24. NIFT shall not provide any mode of transport in respect of men or material required by the contractor for execution of the work.
25. Any query/ clarification with respect to the tender (T&Cs, specification(s), etc.) may get cleared prior to submission of bid; concerned NIFT official(s) may be contacted (Ph.:033-23357546) in this regard in between 10 am to 5 pm on any working day. NIFT will not entertain or clarify any such query during post bid.
26. Works shall be executed at NIFT Campus, Block-LA, Plot-3B, Sector – III, Salt Lake City, Kolkata - 700106 by the successful bidder.
27. The tender is liable to be rejected if complete information is not given or if the particulars and data (if any) asked for in the Schedule of the tender are not filled in correctly.
28. Late submission of tender will not be considered.
29. Tender shall be accompanied by the relevant documents including the following:-
 - a) Copy of Trade License
 - b) Copy of GST Registration Certificate of the company/firm
 - c) Copy of PAN of the company/firm
30. As per NIFT policy, payments and receipts of Government and Semi Government Agencies would be rounded off to the next higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the next higher rupee and paise less than 50 will be ignored.
31. For scope of work refer **Annexure 'IV'**.



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32. *It is strongly recommended that the tenderer should inspect the site any time during working hours on any working day with prior appointment [contact no.033-2335-7546]; no extra shall be payable for non- awareness of the site conditions and constraints.*
33. Tenderer must sign along with company seal on all the pages submitted with the tender document.
34. All disputes are subject to Kolkata Jurisdiction only.

NIFT reserves the right to accept or reject any or all the tenders either fully or partly or may cancel the tender without assigning any reason and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT in this regard shall be final & binding on all the tenderers.



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Annexure- I

(TENDERER TO FILL UP THIS PAGE)

1. a. Name of the tenderer / organization
- b. Name of the proprietor/partner(s).....
- c. Date of Establishment:
- d. Please specify as to whether Tenderer is sole proprietor/ Partnership firm/ Private or Limited Company.....
2. a. Address (Office):
- b. Telephone No.:
- c. Mobile No.:
- d. Email Id.:

3. List of reputed clients:

Sl. No.	Client's Name	Contact Person	Contact number (with email-id, if any)	Remarks, if any
1				
2				
3				

4. Furnish copies of the following documents:

- (i) Current Trade License:
- (ii) Copy of PAN [in the name of firm/agency or proprietor]:
- (iii) GST Registration Certificate:
- (iv) Document supporting yearly turnover

5. DD [enclosed] details:

1. DD no. _____, dtd. _____, amt. _____, bank _____ [Tender Cost, if downloaded]
2. DD no. _____, dtd. _____, amt. _____, bank _____ [EMD]

1. Tenderer should submit the entire set of tender papers duly signed while dropping the tender.
2. Additional paper(s) to furnish the above information may be used.



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ANNEXURE – II

TECHNICAL BID
[Upgradation of Electrical Sockets of IT Labs]

Sl. No.	Particulars	Mention 'Yes' or 'No'
01	Whether Demand Draft of Rs.15,000/- (Rupees Fifteen Thousand Only) in favour of NIFT, KOLKATA is enclosed as EMD with the Technical Bid submitted.	
02	Whether capable and agreed to submit 5% of the order value as Security Deposit , if work order is awarded	
03	Whether Trade License for this kind of jobs enclosed	
04	Whether copy of PAN Card and GST Registration Certificate enclosed	
05	Whether price quoted as per the required specification mentioned in the Annexure 'IV' and inclusive of all taxes & other charges with delivery upto NIFT, Kolkata	
06	Whether relevant document submitted showing average Annual Turnover for the last two years [i.e. FY: 2015-16, 2016-17; 2017-18 (any two years)] is not less than Rs.10.00 Lakhs [Please attach relevant authentic documents (audit report from authorized chartered Accountant/ P&L St./Income Tax Return etc.) as proof]	
07	Whether Copy of Income Tax Return for the last 2 years submitted [Assessment year 2016-17; 2017-18 or 2018-19 (any two years)]	
08	Whether agreed to abide by all the terms & conditions of this tender	
09	Whether all DDs, Annexure-I, II & III duly filled and 'Declaration' has been submitted with the Technical Bid	

(All above enclosures must be valid)

Date:

Place:



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Annexure-III

Declaration by the Tenderer

This is to certify that I/We, before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

I/We hereby undertake that the information provided with this tender are true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me/us.

(Signature of Tenderer with seal)

Name:

Seal:

Address:

Phone No (O):

Date:

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Annexure-IV

FINANCIAL BID

[UPGRADATION OF ELECTRICAL SOCKETS OF IT LABS]

Name of the Tenderer:.....

Up-Gradation of Electrical Sockets of IT Labs

S. N.	Description of the items	Qty	Rate (Rs.)	GST (Rs.)	Amount with GST (Rs.)
01	Supply, installation, testing and commissioning of E-line TKS (Trunking cable tray) modular cutting socket based with required ivory / cream colored powder coated MS sheet (16 SWG) power distribution channel / board, dimension of each unit minimum 15 feet x 6 inch x 3 inch – all complete	08 unit (±20 %)			
02	Supply, installation, testing and commissioning of modular cable management system, CMS (MK or any reputed make) system, size 100 mm x 50 mm – all complete	700 feet length (±20 %)			
03	Supply, installation, testing & commissioning of PVC, 3 – core, 2.5 mm ² copper flexible cable. (Finolex/ Havells/ KDK) – all complete	400 Metre (±20 %)			
04	SITC (supply, installation, testing & commissioning) of PVC, 1- core 2.5 mm ² copper wire. (Finolex/ Havells/ KDK) – all complete	700 Metre (±20 %)			
05	SITC (supply, installation, testing & commissioning) of PVC, 1- core 1.0 mm ² copper wire. (Finolex/ Havells/ KDK) – all complete	350 Metre (±20 %)			
06	Supply, laying of 20mm PVC conduit with all accessories - all complete	400 Metre (±20 %)			
07	Supply, installation, testing & commissioning of 'C' type 10- 32 Amp , SP MCB, make – Legrand – all complete	25 Nos (±20 %)			
08	Supply, installation, testing & commissioning of 6/16 Amp socket. (Anchor white)	250 Nos. (±20 %)			
09	Supply, installation, testing & commissioning of 1+2, 6/16 Amp, 6 modular switch / socket with all required accessories like socket base + cover plate etc. all complete for ready in operation	250 set (±20 %)			
10	Supply, installation, testing & commissioning of required qty 6/16 Amp Switch (Anchor white)- all complete	100 Nos. (±20 %)			

Signature of Authorized person of the Firm/Agency with stamp/ seal



राष्ट्रीय फैशन टेक्नालॉजी संस्थान, कोलकाता केन्द्र



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11	Supply, installation, testing & commissioning of PVC, 4 – core, 10 mm ² copper Armoured cable. (Mescab/ Polycab etc) – all complete	150 Metre (±20 %)			
Total (Rs.)					

Rupees in words _____

- #1. GST to be mentioned specifically otherwise the bid may not be consider.
- #2. Other charges, if any, (delivery, installation, etc.) should mentioned clearly.
- #3. Quantity may vary and payment will be made on actual.

Date: _____

Place: _____

Signature of Authorized person of the
Firm/Agency with stamp/ seal